



Sant Longowal Institute of Engineering and Technology
Longowal, Distt. Sangrur, Punjab – 148106
(Deemed to be University under MoE, GOI)

Ref. No. SLIET/Admn./A1/2023-24/ 3859-62

Dated : 22/9/2023

CIRCULAR

The Department of Expenditure, Ministry of Finance, Government of India issued Office Memorandum No. 4-21/2017-IC/E.IIIA dated 28th November, 2019 issuing clarifications regarding drawal of next increment by the employees promoted or granted financial upgradation under the MACP Scheme on 1st January or 1st July, where the pay is fixed in the Level applicable to the post on which promotion is made in accordance with the Rule 13 of the CCS (RP) Rules, 2016. Vide this OM, the Government of India approved that the employees who have been regularly promoted or granted financial up-gradation on or after 01.01.2016 and desire to exercise/re-exercise option for pay fixation under FR22(I)(a)(1) shall be given an opportunity to exercise or re-exercise of the option there under. Such an option was to be exercised within one month of issue of this OM.

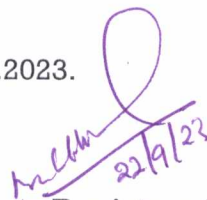
Now, the Department of Expenditure, Ministry of Finance, Government of India issued Office Memorandum No. 4-21/2017-IC/E.IIIA dated 04.07.2023 has further approved for allowing another opportunity to Government employees to exercise/re-exercise option for pay fixation as allowed under OM dated 28.11.2019 with a period of three months from the date of issue of this Office Memorandum.

In view of above, all the employees of SLIET, who have been promoted (Non-teaching and teaching) or granted financial upgradation under the MACP Scheme on or after 01.01.2016 is given an opportunity to exercise/re-exercise option for pay fixation under FR22(I)(a)(1).

This option may be submitted to **Deputy Registrar (Admn.)** by **03.10.2023** in the prescribed format, which is available in Administration Section/Institute website.

No further request for extension of date of relaxation of condition in exercising of option will be entertained under any circumstances, as per instructions contained in Department of Expenditure, Ministry of Finance, Government of India Office Memorandum No. 4-21/2017-IC/E.IIIA dated 04.07.2023.

This issues with the approval of Competent Authority dated 21.09.2023.


22/9/23
Deputy Registrar (Admn.)

CC to:-

1. Director's Cell :- for kind information, please.
2. All Deans/Registrar/HODs/Section Incharges :- for circulation among employees
3. FI, ACSS:- for uploading on Institute website along with above referred OMs and Option forms
4. File copy


Deputy Registrar (Admn.)

**FORM OF OPTION TO BE EXERCISED/RE-EXERCISED FOR PAY
FIXATION ON PROMOTION**

(Ref. Office Order No. _____ dated _____)

I, (name) hereby opt that my pay on promotion as (promoted post) to the Level -..... with effect from _____ (date of promoted post) may be fixed as under:

- (a) My initial pay may be fixed straightway in the higher pay level on the date of promotion on the basis of FR 22(I)(a)(1) without any further review on account of increment in the pay level of the lower post.

OR

- (b) My pay on the date of promotion may initially be fixed at the next higher cell in the pay level of promoted post, my pay in the lower post/ pay level, which may be re-fixed on the date of accrual of next increment in the pay level of the lower grade on the basis of the provisions of FR 22(I)(a)(1) read with DoP&T OM No. 13/02/2017-Estt.(Pay-I) dated 27 July 2017, Office Memorandum No. 4-21/2017-IC/E.IIIA dated 28th November, 2019 AND OM No. 4-21/2017-IC/E.IIIA dated 04.07.2023

(Please strike-off completely whichever is not applicable)

I also understand that the option exercised by me is final.

Date

Signature
Name
Place
Designation.....
Department.....

UNDERTAKING

I hereby undertake that in the event of my pay having been fixed in a manner contrary to the provisions contained in these Rules, as detected subsequently, any excess payment so made shall be refunded by me to the Government either by adjustment against future payments due to me or otherwise.

Date

Signature
Name
Place
Designation.....
Department.....

Concerned HOD

Deputy Registrar (Admn.)

**FORM OF OPTION TO BE EXERCISED/RE-EXERCISED FOR PAY
FIXATION ON FINANCIAL UPGRADATION UNDER MACP**

(Ref. Office Order No. _____ dated _____)

I, _____ (name) hereby opt that my pay on grant of financial upgradation under MACP to the Level -_____ with effect from _____ (date of grant of MACP) may be fixed as under:

- (c) My initial pay may be fixed straightway in the higher pay level on the date of promotion on the basis of FR 22(I)(a)(1) without any further review on account of increment in the pay level of the lower post.

OR

- (d) My pay on the date of promotion may initially be fixed at the next higher cell in the pay level of promoted post, my pay in the lower post/ pay level, which may be re-fixed on the date of accrual of next increment in the pay level of the lower grade on the basis of the provisions of FR 22(I)(a)(1) read with DoP&T OM No. 13/02/2017-Estt.(Pay-I) dated 27 July 2017, Office Memorandum No. 4-21/2017-IC/E.IIIA dated 28th November, 2019 AND OM No. 4-21/2017-IC/E.IIIA dated 04.07.2023

(Please strike-off completely whichever is not applicable)

I also understand that the option exercised by me is final.

Date

Signature
Name
Place
Designation.....
Department.....

UNDERTAKING

I hereby undertake that in the event of my pay having been fixed in a manner contrary to the provisions contained in these Rules, as detected subsequently, any excess payment so made shall be refunded by me to the Government either by adjustment against future payments due to me or otherwise.

Date

Signature
Name
Place
Designation.....
Department.....

Concerned HOD

Deputy Registrar (Admn.)

No. 04-21/2017-IC/E.III.A
भारत सरकार/Government of India
वित्त मंत्रालय/Ministry of Finance
व्यय विभाग/Department of Expenditure
(E.III.A Branch)

New Delhi, Date: 04.07.2023

OFFICE MEMORANDUM

Subject:- Date of next increment under Rule 10 of Central Civil Services (Revised Pay) Rules, 2016 – Clarification – regarding.

The undersigned is directed to invite attention to this Department's O.M. of even No. dated 28.11.2019 on the subject noted above. In Para '7' of the said O.M. dated 28.11.2019, the employees who have been regularly promoted or granted financial up-gradation on or after 01.01.2016 and desire to exercise/re-exercise option for pay fixation under FR 22(I)(a)(1), were given an opportunity to exercise or re-exercise of their option for pay fixation within one month of the date of issue of the said O.M. dated 28.11.2019.

2. Thereafter, another opportunity to exercise/re-exercise the option for pay fixation, as allowed under O.M. dated 28.11.2019, was provided for a period of 3 months vide O.M. of even No. dated 15.04.2021.

3. However, a number of proposals are still being received from various Ministries/Departments for allowing another opportunity to exercise/re-exercise the option for fixation of pay as allowed under O.M. dated 28.11.2019.

4. Therefore, the Competent Authority in partial modification of the conditions enumerated in para '7' of the said O.M. dated 28.11.2019, has further approved for allowing another opportunity to Government employees to exercise/re-exercise option for pay fixation as allowed under O.M. dated 28.11.2019 within a period of three months from the date of issue of this Office Memorandum. **No further request for extension of date or relaxation of condition in exercising of option will be entertained under any circumstances. Ministries/Departments are advised to give wide publicity of this O.M..**

5. All other conditions of O.M. dated 28.11.2019 remain unchanged.

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6. In their application to the persons belonging to Indian Audit and Accounts Department, these orders are issued under Article 148(5) of the Constitution and after consultation with the Comptroller and Auditor General of India".

7. Hindi Version of these orders is attached.

UAG 4/7/23

(Umesh Kumar Agarwal)
Deputy Secretary to the Government of India

To,

1. All Ministries/Departments as per standard list. With the request to bring the content of this O.M. to the notice of all employees concerned.
2. C&AG, UPSC etc. as per standard endorsement list.
3. In-charge, R&I, for it's circulation among all Ministries/Departments.

No. 4-21/2017-IC/E.IIIA
Government of India
Ministry of Finance
Department of Expenditure

North Block, New Delhi-110001

Dated the 28th November, 2019

OFFICE MEMORANDUM

Subject: Date of next increment under Rule 10 of Central Civil Services (Revised Pay) Rules, 2016- Clarifications-regarding.

The undersigned is directed to invite the attention to Rule 10 of the CCS (RP) Rules, 2016 which provides for the entitlement of employees for drawal of annual increment either on 1st January or 1st July depending on the date of appointment, promotion or grant of financial upgradation. The Sub-Rule (2) thereof provides that increment in respect of an employee appointed or promoted or granted financial upgradation including upgradation under Modified Assured Career Progression Scheme (MACPS) during the period between the 2nd day of January and 1st day of July (both inclusive) shall be granted on 1st day of January and the increment in respect of an employee appointed or promoted or granted financial upgradation under MACPS during the period between the 2nd day of July and 1st day of January (both inclusive) shall be granted on 1st day of July.

2. A number of references were received in the Ministry of Finance seeking clarifications regarding drawal of next increment by the employees promoted on 1st July, 2016. On consideration of the matter, Department of Expenditure vide its Office Memorandum of even number dated 31.07.2018 has clarified that in case an employee is promoted or granted financial upgradation including upgradation under the MACP scheme on 1st January or 1st July, where the pay is fixed in the Level applicable to the post on which promotion is made in accordance with the Rule 13 of the CCS (RP) Rules, 2016, the first increment in the Level applicable to the post on which promotion is made shall accrue on the following 1st July or 1st January, as the case may be, provided a period of 6 months qualifying service is strictly fulfilled. The next increment thereafter shall, however, accrue only after completion of one year.

B. M. Singh

3. Consequent upon issue of Office Memorandum dated 31.07.2018 different Ministries/ Departments have sought clarification on applicability of DOE's O.M dated 31.07.2018 keeping in view the provisions of Rule 10 of CCS (RP) Rules 2016, Rule 22(I)(a)(1) of Fundamental Rules & provisions of Stepping up of pay. The issues on which various Ministries/Departments have sought clarifications and decisions thereon are brought in the succeeding paragraphs.

Issue No. 1: Whether after promotion on 1st July and fixation of pay with two increments the date of next increment will be 1st January or 1st July

4. During the regime of 6th CPC, when the annual increment was admissible uniformly on 1st July every year, employees completing 6 months and above in the revised pay structure as on 1st July were eligible for grant of increment. In the 7th CPC regime there are two dates of increments 1st January and 1st July. Keeping in view the spirit of 6th CPC, O.M dated 31.07.2018 was issued providing for accrual of next increment on 1st July/1st January in respect of employees getting promotion on 1st January/1st July provided 6 months qualifying service is strictly fulfilled.

5. The instructions contained in the O.M. dated 31.07.2018 are self-explanatory in respect of the cases of promotion/financial up-gradation falling on 1st July or 1st January. These instructions provide that in case of promotion/financial up-gradation on 1st July and 1st January and getting fixation of pay in the Level applicable to the post in which promotion is made in accordance with Rule 13 of the CCS (RP) Rules 2016, the first increment in the level in which promotion is made shall accrue on the following 1st January or 1st July, as the case may be, provided a period of 6 months' qualifying service is fulfilled.

Issue No.2: Accrual of next increment in case of regular promotion/financial up-gradation of an employee on any date other than the date of annual increment and option for pay fixation is exercised under FR 22(I)(a)(1).

6. The opportunity to exercise of option for pay fixation under FR 22(I)(a)(1) is available to employees in case of promotion/financial up-gradation. Therefore, the Central Government Employee promoted on regular basis/granted financial up-gradation on any date other than the date of his/her annual increment in lower grade and exercises the option under FR 22(I)(a)(1) read with Department of Personnel & Training's OM No.13/02/2017-Estt.(Pay-I) dated 27.07.2017 for fixation

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of pay from the date of accrual of next increment in the scale of pay in lower grade, he may be allowed the 1st increment in promotional grade on 1st January/ 1st July as the case may be after completion of 6 months' qualifying service after such fixation on 1st July/1st January (i.e., the date of increment in lower grade) on the analogy of Department of Expenditure's OM dated 31.07.2018. The next increment, thereafter, shall however, accrue only after completion of one year.

7. Since there is material change, it has also been approved that the employees who have been regularly promoted or granted financial up-gradation on or after 01.01.2016 and desire to exercise/re-exercise option for pay fixation under FR22(I)(a)(1) shall be given an opportunity to exercise or re-exercise of the option there under. Such an option shall be exercised within one month of issue of this O.M.

8. These instructions will be applicable with effect from 01.01.2016.

9. In so far as persons serving in the Indian Audit and Accounts Department are concerned, these orders issue after consultation with the Comptroller and Auditor General of India.

10. Hindi version of these orders is attached.



(B.K. Manthan)

Deputy Secretary to the Government of India

To

1. All Ministries/Departments as per standard list.
2. C&AG, UPSC etc. as per standard endorsement list
2. NIC, D/o Expenditure-with a request to upload the OM on website of the Department.