



संत लौंगोवाल अभियांत्रिकी एवं प्रौद्योगिकी संस्थान
(शिक्षा मंत्रालय, भारत सरकार के अधीन सम विश्वविद्यालय)
लौंगोवाल, जिला संगरूर, पंजाब – 148106
Sant Longowal Institute of Engineering & Technology
(Deemed-to-be-University under Ministry of Education, Government of India)
Longowal, District Sangrur, Punjab - 148106

संदर्भ सं/ Ref. No. SLIET/REG/3425

दिनांक /Date: 28/08/2023

C I R C U L A R

Subject: Compensatory Leave.

Full day Compensatory Leave may be granted to employees of Group "B" and "C" who have been asked to attend office on holidays for full day work due to official exigencies. The HODs/Section In-charges should officially detail the required staff if any for such holiday duty and issue office order giving justification for calling such employees on holiday. A record of Compensatory Leave should be maintained by HOD/ Section In-charge.

Not more than two Compensatory Leave shall be clubbed together and it has to be availed within two months from the date of attending office on holidays.

Further, in view of instructions issued by G.O.I., Ministry of Finance, Department of Expenditure, New Delhi vide O.M. No.15011/2E.II (B)/76 dated 11/08/1976 and O.M. No.A-27016/ 03/2017-Estt.(AL) dated 19/06/2018 issued by DoPT, New Delhi, it is informed that there is no provision for Compensatory Leave for Group-"A" Officers (for teaching & non-teaching) for attending office on holidays.

This issues with the approval of Competent Authority dated 10/08/2023.


Registrar

A copy of the above is forwarded to:-

1. Director, SLIET
2. All Deans/All HODs/Section In-charges
3. Webmaster, to upload.
4. File Copy

"Proud to be Part of Team SLIET"