

60th Finance Committee/Agenda/31.01.2023

SANT LONGOWAL INSTITUTE OF ENGINEERING & TECHNOLOGY LONGOWAL, (DEEMED-TO-BE UNIVERSITY)

AGENDA ITEM NO. 60.01	
TO CONFIRM THE MINUTES OF 59th MEETING OF THE FINANCE COMMITTEE HELD ON 08.03.2022.	
The minutes of 59 th meeting of the Finance Committee held on 08.03.2022, were circulated to all the members vide letter No.: SLIET/A&A/2022/461 dated 22.03.2022 through e-mail dated 22.03.2022. No comments have been received.	
Minutes are placed before the Finance Committee for confirmation.	
Annexure-"A" Page No. 8 to 12	

AGENDA ITEM NO. 60.02		
TO REVIEW THE ACTION TAKEN REPORT ON THE MINUTES OF 59TH MEETING OF THE FINANCE COMMITTEE HELD ON 08.03.2022.		
The Action Taken Report (ATR) on the minutes of the 59 th meeting is as under:-		
Resolution No. 57.11	SIGNING OF MOU WITH M/S BALMER LAWRIE & CO. LTD., DELHI, A GOVT. OF INDIA ENTERPRISE.	
	The Finance Committee noted the status.	The proposal is dropped, due to disinvestment of AIR INDIA.
Resolution No. 58.04	TO INCREASE NUMBER OF Ph. D FELLOWSHIPS FROM INSTITUTE GRANT (OH-31) DUE TO INTRODUCTION OF EWS RESERVATION (FROM 94 TO 118).	
	The Finance Committee noted the status.	The Ministry has conveyed its approval vide letter No.: F.No.10-8/2022-TS.VII dated 16.03.2022. Annexure-"B" Page No. 13
Resolution No. 58.05	TO CONSIDER CONDEMNATION AND DISPOSED-OFF OF EQUIPMENTS, FURNITURE AND OTHER ITEMS.	
	The Finance Committee noted the status.	Refer to IOL of Assistant Registrar (S&P), No.: SLIET/CS/22/269-71 dated 20.09.2022, all the condemned/write-off materials (except E-waste) till date has been disposed off for Rs. 2,57,161.00. Re-auction of E-waste is under process. Annexure-"C" Page No. 14

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Resolution No. 59.03	TO CONSIDER THE BUDGET ESTIMATES (BEs) FOR THE YEAR 2022-2023 AND REVISED BUDGET ESTIMATES (RBEs) FOR THE YEAR 2021-22	
	<p>The matter was deliberated at length. DR (A&A) informed about the reduction in IRG due to short fall in hostel fee, admission fee, license fee (due to Covid pandemic) and return of interest earned to Ministry, in addition to the repayment of HEFA loan.</p> <p>RESOLVED THAT the proposed budget estimates considered and approved.</p> <p>Further, FC advised that the Institute should make efforts to enhance the IRG through consultancy, imparting digital education etc. An action plan may be prepared by the Institute to enhance the IRG.</p>	<p>Refer to IOL No.: Dean(A)/1682 dated 04.10.2022, all HODs are requested to prepare the action plan.</p> <p align="right">Annexure-"D" Page No. 15</p>

AGENDA ITEM NO. 60.03	
RECOVERY OF TRANSPORT ALLOWANCE FROM EMPLOYEES OF SLIET DURING LOCKDOWN DUE TO COVID-19	
<p>The Government of India, Ministry of Finance, Department of Expenditure vide O.M. No. 21/3/2020-E.II(B) dated 1st December, 2020 issued clarification regarding admissibility of Transport Allowance during National-wide Lockdown due to COVID-19 pandemic. As per above referred OM, the Central Government employees, who could not attend office/work from home, including physically disabled employees and pregnant women employees, in a whole calendar month during lockdown period, are not eligible to draw Transport Allowance for that month as these employees had not incurred any expenditure for commuting office.</p> <p>During the Annual Audit of the Institute, the Assistant Audit Officer, Chandigarh vide Memo No. DGA/AP-12/CE/2021-22/02 dated 22.03.2022 has also observed that Govt. of India, Ministry of Finance, Department of Expenditure vide office order No. 21/5/2017-E.II (B) dated 07.07.2017 implemented the recommendations of the 7th CPC relating to grant of Transport Allowance to Central Govt. Employees. As per clause 3(f) of the said order, transport allowance shall not be admissible to vacation staff when such vacation spell,</p>	

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including all kinds of leave, cover the whole calendar month.

During the audit for the period from 04/2019 to 02/2021, it was noticed that some employees worked from home/remained on leave in whole calendar month of April, 2020 due to Covid-19. Therefore, as per said order of Government, transport allowance to these employees for the above said month was not admissible. On verification of the salary bill for the same month, it was noticed that transport allowance of Rs. 5,05,440/- was paid to employees, which was not admissible. This needs to be recovered from the concerned employees under intimation to audit.

Hence, recovery of transport allowance is required to be made from those employees, who have not attended the office on any working day during the calendar month of April, 2020, or after.

Keeping in view of above, it is proposed that recovery of Transport Allowance may be made from those employees who have not attended the office on any working day during the calendar month of April, 2020 and in subsequent months, in compliance with clarification dated 01.12.2020 and observation of audit.

The matter is placed before the Finance Committee for consideration of proposed recovery please.

Annexure-"E" Page No. 16 to 20

AGENDA ITEM NO. 60.04

TO APPROVE THE INSTITUTE'S ANNUAL ACCOUNTS AND INTERNAL AUDIT REPORT PREPARED BY CA FOR THE YEAR 2021-22.

The Annual Accounts alongwith the Internal Audit Report of the Institute for the year 2021-22 have been finalized by the firm of Chartered Accountant. The Audit for the financial year 2021-22 has been conducted by Audit Party deputed by the office of Director General of Audit (Central), Chandigarh during the period from 13.06.2022 to 24.06.2022.

The office of the Director General of Audit (Central), Chandigarh has issued Separate Audit Report/Certificate (SAR) for the financial year 2021-22 vide Letter No.: DGA(C)/CE/SAR SLIET/ 2021-22/22-23/1600 dated 30.09.2022.

As per Audit Report all comments are of general nature for compliance/correction/rectification entry only.

The matter is placed before the Finance Committee for approval please.

Annexure-"F" Page No. 21 to 126

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AGENDA ITEM NO. 60.05

FRAMING OF A POLICY TO ATTRACT GIRL STUDENTS DURING ADMISSIONS.

The proposal on the subject cited above, was placed in the SENATE to boost the ratio of girls students vis-à-vis the total admitted students in the Institute vide Agenda Item No.: 35.08 in the 35th meeting of SENATE, held on 12.07.2022, which is reproduced below:-

1. In addition to the existing 5% Tuition Fee Waiver (TFW), an additional TFW of 5% of the sanctioned strength, exclusively for the girls students be provided, subject to fulfilling any of the following criterion;
 - a. Single girls child for all the programmes;
 - b. Girls having rank of 1 to 50,000 in the JEE (Mains) examination for BE programme;
 - c. Only two girls children in a family for ICD and BE programmes, subject to the annual income of the family being less than Rs. 2.50 Lacs.
 - d. District/State level winner in any the sports activities
2. 50% TFW to girls siblings admitted in the Institute for ICD and BE programmes;
3. Free accommodation (room rent for hostels) to all girls students belonging to EWS, OBC-NCL, SC and ST categories for ICD and BE programmes, subject to the annual income of the family being less than Rs. 2.50 Lacs.

Resolution:

“After detailed deliberations, Senate approved the proposal w.e.f. AY 2023-24, subject to the approval of Finance Committee. Further, the benefit of free accommodation (room rent for hostels) shall be provided to all the girl students, irrespective of their category. The same shall be reviewed for the year 2024-25 onwards.”

The above resolution of Senate is placed before the Finance Committee for approval please, as the same need to be published in information brochure for the year 2023-24 by January, 2023.

Annexure-“G” Page No. 127 to 129

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AGENDA ITEM NO. 60.06

**TO CONSIDER THE BUDGET ESTIMATES (BEs) FOR THE YEAR 2023-2024
AND REVISED BUDGET ESTIMATES (RBEs) FOR THE YEAR 2022-23**

The Budget Estimates (BEs) for the year 2023-24 and Revised Budget Estimates (RBEs) for the year 2022-23 under head Revenue & Creation of Capital Assets were prepared and sent to the Ministry of Education, Government of India, vide letter No. SLIET/A&A/2022/240, Dated 09.11.2022. The details of Budget Estimates (BEs : 2023-24) and Revised Budget Estimates (RBEs : 2022-23) under head Revenue and Creation of Capital Assets are as under :-

REVENUE

REVENUE	BUDGET ESTIMATES 2022-23	(RS. IN LAKH)	
		REVISED BUDGET ESTIMATES 2022-23	BUDGET ESTIMATES 2023-24
01) OH-36 Grants-in-Aid Salary	7820.00	7820.00	8290.00
02) OH-31 Grants-in-Aid General	5875.00	5875.00	6090.00
TOTAL	13695.00	13695.00	14380.00
LESS : Internal Revenue General (I.R.G)	1600.00	1700.00	1700.00
TOTAL (REVENUE)	12095.00	11995.00	12680.00

*HEFA Loan Principle Repayment for Rs. 370.00 lakh is to be paid by the Institute from IRG of Rs. 1700.00 lakh, accordingly IRG for Rs. 1330.00 lakh will be utilized by Institute for Revenue Expenditure.

CREATION OF CAPITAL ASSETS

CREATION OF CAPITAL ASSETS	BUDGET ESTIMATES	REVISED BUDGET ESTIMATES	BUDGET ESTIMATES
	2022-23	2022-23	2023-24
OH-35 Creation of Capital Assets	3782.00	3433.27	7460.98*
TOTAL (CREATION OF CAPITAL ASSETS)	3782.00	3433.27	7460.98

*Includes Rs. 4400.00 lakh for Hostel Facility and student facilitation center from OH-35 (earlier approved by Board under Window IV of HEFA).

The matter is placed before Finance Committee for consideration please.

Annexure-"H " Page No. 13o t0 155

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AGENDA ITEM NO. 60.07

TO CONSIDER THE ADDITIONAL REQUIREMENT OF MANPOWER DEPLOYED THROUGH OUTSOURCING AGENCY IN THE INSTITUTE.

An Agenda was placed in 18th B&WC meeting held on 30.09.2021 vide item No. 18.5, which is reproduced as under:-

Outsourcing persons are deployed in the Institute for various works through "Providing Manpower for Outsourcing/Housekeeping services in the Institute" under ARM/Outsourcing. At present, a total of 109 Nos. outsourcing persons are deployed against approved strength of 113 Nos. in the Institute i.e. in various Departments, Hostels (BH & GH), Health centre, Estate office, SET office, Accounts, Admin, Gas Agency, Scholarship cell, Work shop, Purchase section, Library, Guest House/Transit Accommodation, T&P section, ACSS section, Sports Section etc.

Further, the requirement has been received from the various sections/department for FY 2022-23. The competent authority has constituted a committee for the F/Y 2022-23 vide Office Order No. SLIET/Admin/A3/2022-23/550-58 dated 05.05.2022.

It is to inform that various Employees (Non-teaching) categories had retired/expired during the year F/Y 2020-2021 & F/Y 2021-2022 and manpower needs to be deployed against them. Further, in view of increased online/computer based activities, different departments are in demand of semi/skilled/Hi-skilled manpower.

In view of above, revised requirement in tabular form is provided below: a) The requirement of manpower received from the departments for F/Y 2022-23, b) Existing manpower through Outsourcing service for F/Y 2021-22 and c) Recommended by the Committee for F/Y 2022-23 in the Institute

F/Y	H. Skilled	Skilled	Semi-Skilled	Unskilled	Total
Requirement received from the department for F/Y 2022-23	32	35	38	53	158
Existing manpower for F/Y 2021-22	12	33	18	50	113
Recommended by the committee for F/Y 2022-23	21	31	26	40	118

The additional financial liability due to change in categories and increase in strength of manpower (118 against existing 113) has been calculated. There shall be increase of Rs.1,88,920/- per month which includes monthly wages and component of EPF, ESI, Administrative charges of contractor and GST.

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It is proposed that the requirement of additional manpower through outsourcing be considered in view of death/retirement of the staff, functional requirement & increase in work load of various departments/sections.

The B&WC resolved as under:-

“Noted and RESOLVED THAT the additional manpower through outsourcing is considered in view of justification provided in the Agenda, from FY 2023-24 onwards.”

In view of the above, the matter is placed before the Finance Committee regarding estimated additional liability for Rs. 1,88,920/- per month, under OH -31 of GIA for consideration and approval please. At present, manpower is deployed as per existing category of manpower for the financial year 2021-22.

Annexure-“I” Page No. 156

ANY OTHER ITEM

The item will be placed with the permission of the Chair.