



संत लॉंगोवाल अभियांत्रिकी एवं प्रौद्योगिकी संस्थान  
(शिक्षा मंत्रालय, भारत सरकार के अधीन सम विश्वविद्यालय)  
लॉंगोवाल, जिला संगरूर, पंजाब – 148106  
**Sant Longowal Institute of Engineering & Technology**  
(Deemed-to-be-University under Ministry of Education, Government of India)  
**Longowal, District Sangur, Punjab-148106**

संदर्भ सं/ Ref. No. SLIET/ *REG/6829*

दिनांक / Date: *08/02/2023*

**THROUGH –EMAIL**

- 01 Dr. K. Radhakrishnan, Chairman, BoM, SLIET, 3D Atria Tower, Aquila Heights, HMT Factory Main Road, Jalahalli, Bangalore.
- 02 Ms. Saumya Gupta, Joint Secretary (NIT), Govt. of India, Ministry of Education, Deptt. of Higher Education, 203 C, Shastri Bhawan, New Delhi.
- 03 The Joint Secretary and Financial Advisor, Govt. of India, Ministry of Education, Deptt. of Higher Education, Integrated Finance Division, Shastri Bhawan, New Delhi.
- 04 The Administrative Secretary, Government of Punjab, Department of Technical Education & Industrial Training, Chandigarh.
- 05 Prof. Rajeev Ahuja, Director, IIT, Ropar, Rupnagar- 140001 (Punjab)
- 06 Sh. Arun Gaur, Joint Secretary (Retd.) and Director (Retd.) in CCS Cadre, UPSC, New Delhi
- 07 Prof. Shailendra Jain, Director, SLIET, Longowal.
- 08 Prof. P.S. Panesar, Dean (Planning & Development), SLIET, Longowal.
- 09 Sh. Hari Mohan Arora, Registrar & Member Secretary, Finance Committee, SLIET, Longowal

**SUBJECT: Minutes of 60<sup>th</sup> meeting of Finance Committee (FC), SLIET, Longowal – reg.**

Dear Sir/Madam,

Please find enclosed herewith a copy of the minutes of 60<sup>th</sup> meeting of the Finance Committee (FC) of the Institute held on **31.01.2023 at 03:00 PM** in the Committee Room, Administrative Block, SLIET, Longowal. It is requested that the comments, if any, on the Minutes of Meeting (MoM) may be **communicated within 15 days**.

With kind regards,

Sincerely,

*Encl. MoM (60<sup>th</sup> FC)*

*Hail 8/2/23*  
Registrar &  
Member Secretary  
E-mail: [registrar@sliet.ac.in](mailto:registrar@sliet.ac.in)

**"Proud to be Part of Team SLIET"**



**SANT LONGOWAL INSTITUTE OF ENGINEERING & TECHNOLOGY  
LONGOWAL (DEEMED-TO-BE UNIVERSITY)**

**60<sup>th</sup> FC/Minutes/ 31.01.2023**

**MINUTES OF THE 60<sup>th</sup> MEETING OF THE FINANCE COMMITTEE OF  
SANT LONGOWAL INSTITUTE OF ENGINEERING & TECHNOLOGY  
(SLIET), LONGOWAL (DEEMED-TO-BE-UNIVERSITY) HELD ON  
31.01.2023 (TUESDAY) AT 3.00 PM IN THE COMMITTEE ROOM OF  
ADMINISTRATIVE BLOCK SLIET LONGOWAL**

The following members were present: -

01	<b>Dr. K. Radhakrishnan</b> , Chairman, BoM SLIET & Chairman, BoG IIT Kanpur, Bangalore.  (online via Google Meet)	Chairman
02	<b>Ms. Saumya Gupta</b> , Joint Secretary (NIT), Govt. of India, Ministry of Education, Department of Higher Education, New Delhi-110001  (online via Google Meet)	Member
03	<b>Prof. Rajeev Ahuja</b> , Director, Indian Institute of Technology Ropar, Rupnagar-140001 (Punjab), (Nominee of the President, SLIET Society)  (online via Google Meet)	Member
04	<b>Sh. K.V. Udaya Kiran</b> , Under Secretary, nominee of Joint Secretary & Financial Advisor, Govt. of India, Ministry of Education, Department of Higher Education, New Delhi-110001  (online via Google Meet)	Member
05	<b>Sh. Arun Gaur</b> , Joint Secretary (Retd.) & Director (Retd.) in CCS Cadre, UPSC, New Delhi.  (online via Google Meet)	Member
06	<b>Sh. Jagdeep Singh Sidhu</b> , Deputy Director, Technical Education, Govt. of Punjab, Nominee of Administrative Secretary, Government of Punjab, Department of Technical Education & Industrial Training, Chandigarh.  (online via Google Meet)	Member
07	<b>Prof. Shailendra Kumar Jain</b> , Director, SLIET, Longowal.	Member
08	<b>Prof. P. S. Panesar</b> , Dean (P&D), SLIET, Longowal.	Member
09	<b>Sh. Hari Mohan Arora</b> , Registrar, SLIET.	Member Secretary



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**60<sup>th</sup> FC/Minutes/ 31.01.2023**

At the outset, **Prof. Shailendra Jain**, Director SLIET welcomed Chairman, **Dr. K. Radhakrishnan** BoM/FC, SLIET, Longowal and other respected members of Finance Committee. The Finance Committee was informed that the term of Sh. Arun Gaur, as Member ended on 30.12.2022. The fresh nomination is to be made by the Board of Management (BOM) in the ensuing meeting on 31<sup>st</sup> January, 2023. Thereafter, Agenda of Finance Committee was presented.

The comments of Finance Division, MOE, on the Agenda of 60<sup>th</sup> FC vide reference No.: F.No.2-5/2013-IFD(Pt) dated 31.01.2023 are also enclosed for kind perusal please.

<b>ITEM NO. 60.01</b>	<b>TO CONFIRM THE MINUTES OF 59<sup>th</sup> MEETING OF THE FINANCE COMMITTEE OF THE INSTITUTE HELD ON 08.03.2022.</b>	
	<b>RESOLUTION NO. 60.01</b>	RESOLVED THAT the minutes of 59 <sup>th</sup> meeting of Finance Committee held on 08.03.2022 are confirmed as circulated.
<b>ITEM NO. 60.02</b>	<b>ACTION TAKEN REPORT ON THE MINUTES OF MEETING OF THE 59<sup>th</sup> FINANCE COMMITTEE OF THE INSTITUTE HELD ON 08.03.2022.</b>	
	<b>RESOLUTION NO. 60.02</b>	RESOLVED THAT the Action Taken Report on the resolutions of 59 <sup>th</sup> Finance Committee meeting held on 08.03.2022 is noted with satisfaction.
		<div data-bbox="683 1151 801 1308"><b>57.11</b></div> <div data-bbox="801 1151 1458 1308"><b>SIGNING OF MOU WITH M/S BALMER LAWRIE &amp; CO. LTD., DELHI, A GOVT. OF INDIA ENTERPRISE.</b></div> <div data-bbox="801 1308 1458 1375">Noted and agreed.</div>
		<div data-bbox="683 1375 801 1621"><b>58.04</b></div> <div data-bbox="801 1375 1458 1621"><b>TO INCREASE NUMBER OF PH. D FELLOWSHIPS FROM INSTITUTE GRANT (OH-31) DUE TO INTRODUCTION OF EWS RESERVATION (FROM 94 TO 118)</b></div> <div data-bbox="801 1621 1458 1688">Noted.</div>
		<div data-bbox="683 1688 801 1843"><b>58.05</b></div> <div data-bbox="801 1688 1458 1843"><b>TO CONSIDER CONDEMNATION AND DISPOSED-OFF OF EQUIPMENTS, FURNITURE AND OTHER ITEMS.</b></div> <div data-bbox="801 1843 1458 1910">Noted</div>
		<div data-bbox="683 1843 801 2067"><b>59.03</b></div> <div data-bbox="801 1843 1458 2067"><b>TO CONSIDER THE BUDGET ESTIMATES (BEs) FOR THE YEAR 2022-2023 AND REVISED BUDGET ESTIMATES (RBEs) FOR THE YEAR 2021-22</b></div> <div data-bbox="801 2067 1458 2134">Noted</div>



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**60<sup>th</sup> FC/Minutes/ 31.01.2023**

<b>ITEM NO. 60.03</b>	<b>RECOVERY OF TRANSPORT ALLOWANCE FROM EMPLOYEES OF SLIET DURING LOCKDOWN DUE TO COVID-19.</b>	
	<b>RESOLUTION NO. 60.03</b>	RESOLVED THAT in view of audit observations, the recovery of Transport allowance be made as proposed.
<b>ITEM NO. 60.04</b>	<b>TO APPROVE THE INSTITUTE'S ANNUAL ACCOUNTS AND INTERNAL AUDIT REPORT PREPARED BY CA FOR THE YEAR 2021-22.</b>	
	<b>RESOLUTION NO. 60.04</b>	RESOLVED THAT the Institute Annual Accounts, Internal Audit Report and Separate Audit Report (SAR) received from the office of the Director General of Audit (Central), Chandigarh, is approved.
<b>ITEM NO. 60.05</b>	<b>FRAMING OF A POLICY TO ATTRACT GIRL STUDENTS DURING ADMISSIONS.</b>	
	<b>RESOLUTION NO. 60.05</b>	RESOLVED THAT the resolution of SENATE is ratified. 50% room rent be charged from girl students for hostel accommodation. Further, the impact of the same may be assessed.
<b>ITEM NO. 60.06</b>	<b>TO CONSIDER THE BUDGET ESTIMATES (BEs) FOR THE YEAR 2023-2024 AND REVISED BUDGET ESTIMATES (RBEs) FOR THE YEAR 2022-23.</b>	
	<b>RESOLUTION NO. 60.06</b>	RESOLVED THAT the proposed Budget Estimate for the year 2023-24 is considered and approved.  It was noted that the window IV of HEFA has been dispensed with. The Institute should revise and forward the proposal to Ministry of Education (MoE), for construction of hostel facility and student facilitation center for consideration under appropriate window of HEFA.

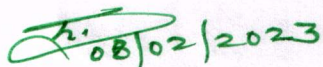


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**60<sup>th</sup> FC/Minutes/ 31.01.2023**

<b>ITEM NO. 60.07</b>	<b>TO CONSIDER THE ADDITIONAL REQUIREMENT OF MANPOWER DEPLOYED THROUGH OUTSOURCING AGENCY IN THE INSTITUTE.</b>	
	<b>RESOLUTION NO. 60.07</b>	<p>The matter was deliberated and RESOLVED THAT the Institute may go ahead with the recommendation of 18<sup>th</sup> B&amp;WC for the financial year 2023-24 with optimum requirement and minimum change in category, subject to fund availability under OH-31.</p> <p>Further, the Institute should make efforts to minimize the requirement, in view of DoE Guidelines to reduce the expenditure under OH-31 as stated by the Finance Division, MoE in its e-mail letter dated 31.01.2023 (attached).</p>

The meeting ended with a vote of thanks to the Chair.

  
**Prof. Shailendra Jain**  
Director,  
SLIET, Longowal



**F. No. 2-5/2013-IFD(Pt)**  
**Ministry of Education**  
**Department of Higher Education**  
**IF-I Section**

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New Delhi, Dated: 31.01.2023

To

The Registrar,  
Sant Longowal Institute of Engineering & Technology  
Longowal, District Sangrur, Punjab-148106

**Subject: Comments of Finance Division, MoE on the Agenda of 60<sup>th</sup> FC and 46<sup>th</sup> BoM meeting of the SLIET, Longowal -regarding.**

Sir,

Kindly refer to agenda 60<sup>th</sup> FC and 46<sup>th</sup> BoM meeting of the SLIET, Longowal which are scheduled to be held on 31.01.2023. In this regard, the comments of Finance Division, MoE on the Agenda items are as follows:

Item No.	Agenda Items	Comments of the Finance Division
60.01	To confirm the minutes of 59th Meeting of the Finance Committee Held on 08.03.2022.	May be confirmed as per rules.
60.02	To review the Action Taken Report on the minutes of 59th meeting of the Finance Committee held on 08.03.2022	May be noted if ATR is as per recommendations and Rules.
60.03	Recovery of transport allowance from employees of SLIET during lockdown due to covid-19.	May be considered as per instructions of MoF.
60.04	To approve the institute's Annual Accounts and internal audit report prepared by CA for the year 2021-22.	May be considered. Interest accrued over grants released during the reported year forms part of Current Liability (Schedule-3). Accordingly, it needs to be shown under Schedule-3 and remitted back to the Government after finalization of accounts.
60.05	Framing of a policy to attract girl students during admissions.	May be considered, However proposed rent free hostel for all categories may be reviewed for providing some concession say 50%, 60% etc. Other measures may also be explored.
60.06	To consider the Budget Estimates (Bes) for the year 2023-2024 and Revised Budget Estimates (RBEs) for the year 2022-23.	May be considered, however allocations are subject to availability of resources.
60.07	To consider the additional requirement of manpower deployed through outsourcing agency in the institute.	May be considered, keeping the requirement to minimum, as DoE has given guidelines to reduce expenditure under OH - 31.

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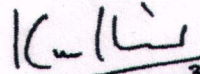
	Any other items	N/A
<b>46th Meeting of the Board of Management.</b>		
46.01	Status report of the Institute.	May be reported.
46.02	A) Preparedness for NIRF and NEP 2020 Implementation.	May be considered.
	B) Performance review of Memorandum of Understanding (MoU) signed with Ministry of Education (MoE) for the Academic year (2022-23).	May be considered.
<b>Substantive Matters:</b>		
46.03	To confirm the minutes of 44th meeting of the Board of Management held on 17.08.2022.	May be confirmed as per rules.
46.04	To confirm the minutes of 45th meeting of the Board of Management held on 28.10.2022.	May be confirmed as per rules.
46.05	To review the Action Taken Report on the minutes of 44th & 45th meetings of the Board of Management held on 17.08.2022 and 28.10.2022	May be noted.
46.06	To receive a report regarding Public Grievance (PG) case(s) pending for more than two months.	May be noted, No pending grievances reported.
<b>Matters discussed by statutory committees:</b>		
46.07	To consider the minutes of 18th meeting of Building & Works committee held on 30.09.2022 at SLIET, Longowal.	May be considered.
46.08	To consider the minutes of 35th meeting of senate held on 12.07.2022 at SLIET, Longowal.	May be considered.
<b>Administrative Matters:</b>		
46.09	To consider the promotions to the vacant non-teaching posts through Departmental Promotion Committee (DPC). [In continuation of Item No. 39,23,41.03&44.11(B)].	May be considered, as per the procedure.
46.10	Preparation of Roster and reservation registers for faculty and non-faculty posts.	May be considered as per rules.
46.11	To conduct Departmental Promotion Committee (DPC) under the existing Recruitment Rules.	May be considered, as per approved RRs and sanctioned strength of the institute following due procedure.

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46.12	Probation clearance of Assistant Professor Recruited in 2019-2020.	May be considered.
46.13	Amendment in guidelines of Annual Performance Appraisal Report (APAR) for SLIET faculty.	May be considered, as per the recommendations of the committee constituted for this purpose.
46.14	Nomination of member (External) of the Board of Management (BoM) in the Finance Committee of the institute.	May be considered.
46.15	Engagement of Advocate/ Institute Legal Retainer in the Hon'ble High Court of Punjab & Haryana, Chandigarh on retainership fee.	May be considered, as per communication of M/o Law & Justice and Bye-laws of the institute.
46.16	Extension of deputation of Dr. H.K Sharma, professor (FET) for the post of Director, NIT, Agartala.	May be considered as per MoE's communication.
46.17	To consider the extension of period for funding through loan approved by Higher Education Financing Agency (HEFA) upto 31.06.2023.	May be considered for approval. Then proposal may be sent for MoE to examine the case in consultation with HEFA division.
<b>Ratification/Reporting Matters</b>		
46.18	To consider the grant of financial upgradation under MACP/ACP scheme.	May be considered, in compliance with DoPT guidelines on MACP scheme.
46.19	Any other items	N/A

3. This issue with the approval of JS&FA, MoE.

  
 (Udaya kiran K. V.)<sup>3/11/23</sup>  
 Under Secretary (Budget)