

UNDERTAKING/AGREEMENT FROM A MEMBER OF STAFF OF SLIET, LONGOWAL
PROCEEDING ON LEAVE EX-INDIA

Whereas, I _____ S/D/o _____
employed as _____ in the Department of
_____ of SLIET have applied for leave of the kind due for the period from
_____ to _____ to visit _____
for (purpose) _____.

And whereas SLIET has agreed to grant me leave Ex-India leave of the kind due for a period of
_____ with effect from _____ to _____
on the condition that no extension of the said leave shall be allowed but the Board of
Management may in special circumstances on my request extend the leave for such period as it
may deem fit and if I fail to return to duty at the Institute on the expiry of the aforesaid leave or
such extended period of leave as the Board may be pleased to extend, I shall be deemed to have
resigned from my post at the Institute which effect from the day immediately, next to the date
on which the said leave expire. In case I wish to seek voluntary retirement then I shall return to
India and rejoining my duty at this Institute and serve for a period of not less than one year and
thereafter give three months notice as per requirement of G.O.I. rules.

Now, therefore, I hereby declare and agree that the grant of leave of the kind due on the
conditions mentioned above is acceptable to me and I hereby undertake and agree to abide by
the same and that in the event of my failure to return to the Institute on the expiry of the above
said leave or the extended period of leave I shall be deemed to have resigned from the Institute
post and my relation with the Institute as employee and employer shall cease immediately. I also
undertake that in case of my seeking voluntary retirement I shall return to India and resume my
duties at this Institute and serve for a period of not less than one year and thereafter give three
months notice as per the requirements of the G.O.I. rules.

Signature:

Name:

Department:

Date:

Witness-I:

Signature:

Name :

Designation:

Date :

Witness-II:

Signature:

Name :

Designation:

Date :

UNDERTAKING AS PER PDA RULES & REGULATIONS

I, _____ son/daughter/wife of _____,
working as _____ in the Department of _____
of SLIET, Longowal do hereby state that vide my application dated _____,
I have applied for permission to attend an International Conference to be held from
_____ to _____ at _____ in accordance with
the approved Rules & Regulations of PDA as implemented in SLIET. In case at any stage
subsequently it is discovered that I was not entitled to attend the same, I hereby
undertake to refund the amount sanctioned out of PDA for attending the said
Conference/Symposium/Workshop and render myself liable for any disciplinary action
under the CCS CCA Rules (1965).

Signature of the Applicant _____

Designation _____

Date _____

Countersigned by HOD

UNDERTAKING OF ORIGINAL RESEARCH WORK

I, _____ son/daughter/wife of _____,
working as _____ in the Department of _____
of SLIET, Longowal, do hereby undertake that my Research Paper titled
“ _____
_____” is my original Research Work and free
from any kind of plagiarism. I am going to present this paper (oral/Poster) in
_____ being
organized by _____ and
scheduled to be held at _____
_____ from _____ to _____.

Besides, Anti-Plagiarism Report duly signed by the undersigned and counter signed by the HOD is also enclosed herewith.

Signature of the Applicant _____

Designation _____

Date _____

UNDERTAKING FOR HOLDING SEMINAR

I, _____ son/daughter/wife of _____,
working as _____ in the Department of _____
of SLIET, Longowal do hereby undertake that I will hold a seminar for students and
faculty on my return after attending _____
_____ being organized by
_____ and scheduled to
be held at _____
from _____ to _____.

Signature of the Applicant _____
Designation _____
Date _____

SLIET, LONGOWAL