संत लौंगोवाल अभियांत्रिकी एवं प्रौद्योगिकी संस्थान,
लौंगोवाल, जिला–संगरूर, पंजाब–148106
(भारत सरकार, शिक्षा मंत्रालय के अधीन समविश्वविद्यालय)
Sant Longowal Institute of Engineering and Technology
Longowal, District-Sangrur, Punjab – 148106
(Deemed-to-be-University under MoE, Government of India)

संदर्भ सं/Ref. No. SLIET/Admn./ A1/2023/ 7151–55 दिनांक/Date: 24/3/2023

TENDER DOCUMENT FOR RESTAURANT/SHOPS/BOOTHS/PANTRIES ALLOTMENT -2023

Date of Publication of Tender Document in the newspapers and uploaded on the website.	**27.03.2023 (Monday)**
Last date for submission of Tender Documents duly completed in all respects.	**The last date of submission of Tender Document is 18.04.2023 (Tuesday) upto 05:00 P.M** in the Office of Deputy Registrar (Administration) & Member Secretary, Shop Allotment Committee, Administrative Block, SLIET, Longowal, **through Speed Post/Registered post/Courier only.** **Tenders received after 05:00 P.M on 18.04.2023 (Tuesday) will be rejected and the Institute will not be responsible for any delay in delivery including postal delay.**
The Tender Evaluation process will be carried out in the Committee Room, Admn. Office, SLIET, Longowal, as per detail given below:-	
19 & 20.04.2023 at 09:30 AM onwards	Shop No. 01, 02, 03, 04, (05&06), 07, (09 &10), 11,12,13,14, (15 &16), 17, 18, 19.
20.04.2023 at 09:00 AM onwards	Booth No. 01,02,03,04,05,06, SLIET Vegetables, Fruits/Juice Shop (Near Over Head Tank), SLIET Food Junction (Mechanical Block), Restaurant, Cycle Shop, Hair Cutting Saloon (Near Boys Hostel No. 02), Pantry (ECE Block), Kitchen 01(SOUTH INDIAN KITCHEN (Ground Floor of SAC building) Kitchen 03 (FOOD JUNCTION V (Second Floor of SAC Building)

For details of Tender Document, terms & conditions & tender forms, please visit out website (www.sliet.ac.in).

24/3/23
Registrar

Copy to :

1. Director, SLIET
2. All Deans/HoDs/Section In-charges
3. Chairman, SAC
4. Faculty In-charge (ACSS) - With a request to upload the same on the Institute website, please.
5. Dy. Registrar(Admn.)& MS (SAC)

APPLICATION FORM FOR ALLOTMENT OF RESTAURANT/SHOPS/BOOTHS/PANTRY AT SLIET CAMPUS, LONGOWAL, DISTT. SANGRUR (PUNJAB)

To,

The Deputy Registrar(Admn.) &
Member Secretary,
Shop Allotment Committee,
SLIET, Longowal

Subject: Request for Allotment of Restaurant/Shops/Booths/ Pantry No. _____at SLIET Campus, Longowal

Sir,

This is with reference to Tender Notification No. _____ dated _____ regarding allotment of Restaurant/Shops/Booths/Pantry (tick appropriate) at SLIET Campus, Longowal. I hereby submit Tender on the prescribed format. I have read all the terms and conditions of allotment annexed with Tender Document thoroughly and understand its contents.

Further, I hereby agree to abide by the terms and conditions stipulated by the SLIET, Longowal from time to time during the operation of my business on awarding the License for the same.

Thanking you,

Yours faithfully,

Date :_____

Signature of the Applicant

Full Name :_____

Correspondence Address :

_____

_____

_____

Mobile No. : _____

E-mail :_____

संत लौंगोवाल अभियांत्रिकी एवं प्रौद्योगिकी संस्थान,
लौंगोवाल, जिला–संगरूर, पंजाब–148106
(भारत सरकार, शिक्षा मंत्रालय के अधीन समविश्वविद्यालय)
Sant Longowal Institute of Engineering and Technology
Longowal, District-Sangrur, Punjab – 148106
(Deemed-to-be-University under MoE, Government of India)

TENDER DOCUMENT FOR RESTAURANT/SHOPS/BOOTHS/PANTRY ALLOTMENT -2023

Date of Publication of Tender Document in the newspapers and uploaded on the website.	**27.03.2023 (Monday)**
Last date for submission of Tender Documents duly completed in all respects.	**The last date of submission of Tender Document is 18.04.2023 (Tuesday) upto 05:00 P.M** in the Office of Deputy Registrar (Administration) & Member Secretary, Shop Allotment Committee, Administrative Block, SLIET, Longowal, **through Speed Post/Registered post/Courier only.** **Tenders received after 05:00 P.M on 18.04.2023 (Tuesday) will be rejected and the Institute will not be responsible for any delay in delivery including postal delay.**

The Tender Evaluation process will be carried out in the Committee Room, Admn. Office, SLIET, Longowal, as per detail given below:-

19 & 20.04.2023 at 09:30 AM onwards	Shop No. 01, 02, 03, 04, (05&06), 07, (09 &10), 11,12,13,14, (15 &16), 17, 18, 19.
20.04.2023 at 09:00 AM onwards	Booth No. 01,02,03,04,05,06, SLIET Vegetables, Fruits/Juice Shop (Near Over Head Tank), SLIET Food Junction (Mechanical Block), Restaurant, Cycle Shop, Hair Cutting Saloon (Near Boys Hostel No. 02), Pantry (ECE Block), Kitchen 01(SOUTH INDIAN KITCHEN (Ground Floor of SAC building) Kitchen 03 (FOOD JUNCTION V (Second Floor of SAC Building)

DATE: 23/03/23.

SIGNATURE OF TENDERER

TENDER DOCUMENT FOR RESTAURANT/SHOPS/BOOTHS/PANTRY ALLOTMENT -2023

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TENDER DOCUMENT FOR RESTAURANT/SHOPS/BOOTHS/PANTRY ALLOTMENT -2023

CHECKLIST FOR SUBMISSION OF TENDER
(This checklist duly filled and signed be enclosed with the tender form)

All the documents to be enclosed with the tender form should be numbered and signed.

1.	Name of the Tenderer	
2.	Father's Name	
3.	Address	
4.	Mobile Number	
5.	Details of the Restaurant/ Shop/Booth/ Pantry for which tender applied.	

Sr. No.	Documents	Yes/No /NA	Remarks
1.	Earnest money through Demand Draft (D.D) : D.D No. : — Amount : Date of Issue : Payable at Central Bank of India, Longowal.		
2.	Copies of Experience Certificate enclosed.		
3.	Copies of Educational and Professional Qualifications attached (as applicable).		
4.	Copies of previous three years Income tax Returns enclosed i.e. Financial Year 2019-20, 2020-21 & 2021-22(as applicable).		
5.	Self-attested Residence Proof along with Copy of Aadhaar Card enclosed.		
6.	Self-attested photocopy of proof of proprietorship or partnership deed etc. enclosed.		
7.	Self attested photocopy of authority letter to negotiate and sign tender and license deed on behalf of the Firm enclosed.		

DATE:

SIGNATURE OF TENDERER

TENDER DOCUMENT FOR RESTAURANT/SHOPS/BOOTHS/PANTRY ALLOTMENT -2023

8.	Self attested passport size photograph(s) pasted on the tender form at last page enclosed.		
9.	An affidavit to the effect that the firm / individual is not blacklisted by the Govt. Organization enclosed.		
10.	An affidavit to the effect that the applicant/firm either himself/herself or through any partner/close relation i.e., son/daughter/father/mother does not have a license in the Institute for any other shop enclosed.		
11.	The tenderer dealing in food items should have license from the competent authority under Prevention of Food Adulteration Act / Rules. Self-attested copy of the same enclosed.		
12.	Self-attested copy of PAN No. & GST No. enclosed (As applicable).		
13.	Whether all the listed documents have been placed inside their respective envelopes.		
14.	Whether Check-list has been enclosed with the Tender Form and placed in the Master Envelope.		
15.	Whether all the pages of tender form are signed.		
16.	Miscellaneous.		

23/5/2023

TENDER DOCUMENT FOR RESTAURANT/SHOPS/BOOTHS/PANTRY ALLOTMENT -2023

NOTICE INVITING TENDER (NIT)

Sealed tenders are invited for allotment of various Shops, Booths, Pantry & Restaurant on license basis within the campus of Sant Longowal Institute of Engineering & Technology (SLIET), Longowal, Deemed-to-be-University, Established by Government of India, Ministry of Education (MoE), New Delhi. The Institute population mainly comprises of students, employees and their families. The particulars of the Shops, Booths, Pantry & Restaurant along with their respective carpet areas and license fee for 12 months and other details are mentioned in Table 1 which is as given below:

Table 1: DETAILS OF LICENSE FEE/SECURITY & EMD AMOUNT OF SHOPS/BOOTHS/PANTRY/RESTUAURANT

(Amount in Rs.)

Particulars of Shops/Booths		**Carpet Area in Sq. Ft.**	***License Fee per annum (12 month)**	****Security Amount (Refundable)**	**EMD Amount**
SLIET Restaurant		1720	65,000/-	45,000/-	10,000/-
MAIN SHOPPING COMPLEX					
Shop No. 01	SLIET STATIONERY & GENERAL STORE-I	246	22,000/-	30,000/-	5,000/-
Shop No. 02	SLIET PHOTO STUDIO	246	22,000/	30,000/-	5,000/-
Shop No. 03	SLIET GIFT AND AYURVEDIC PHARMACY SHOP	246	22,000/	30,000/-	5,000/-
Shop No. 04	SLIET GARMENTS & TAILORING SHOP	246	22,000/	30,000/-	5,000/-
Shop No. 05 & 6	SLIET BAKERY & COFFEE SHOP-I	492	44,000/-	60,000/-	5,000/-
Shop No. 07	SLIET GROCERY (Karyana) Store	246	22,000/-	30,000/-	5,000/-
Shop No. 09 & 10	SLIET PHOTOSTAT, COMPUTER PRINTING, BOOK BINDING & LAMINATION SHOP -I	492	44,000/-	60,000/-	5,000/-
MINI SHOPPING COMPLEX (NEAR GIRLS HOSTEL)					
Shop No. 11	SLIET GARMENT STORE & LADIES TAILORING SHOP	264	24,000/-	30,000/-	5,000/-
Shop No. 12	SLIET FOOD JUNCTION-I	385	35,000/-	30,000/-	5,000/-
Shop No. 13	SLIET LADIES BEAUTY PARLOUR	264	24,000/-	30,000/-	5,000/-

23/3/2023

TENDER DOCUMENT FOR RESTAURANT/SHOPS/BOOTHS/PANTRY ALLOTMENT -2023

MINI- SHOPPING COMPLEX (NEAR STADIUM)					
Shop No. 14	SLIET STATIONERY, PHOTOSTAT & GENERAL STORE -II	454	42,000/-	52,000/-	5,000/-
Shop No. 15 & 16	SLIET FOOD JUNCTION-II	908	84,000/-	1,04,000/-	5,000/-
SHOPS INSIDE GIRLS HOSTEL (FOR LADY APPLICANTS ONLY)					
Shop No.17	SLIET Food Junction-III	119.32	16,000/-	15,000/-	5,000/-
Shop No.18	SLIET Photostat, Computer Printing, Book Binding & Lamination Shop -III	119.32	16,000/-	15,000/-	5,000/-
Shop No.19	SLIET GENERAL STORE & GIFT SHOP -III	179.47	19,000/-	15,000/-	5,000/-
BOOTHS NEAR STUDENT ACTIVITY CENTER & KITCHENS IN SAC BUILDING					
Booth No. 01	SLIET MOBILE SALES & REPAIRS - SAC	67.79	9,000/-	10,000/-	5,000/-
Booth No. 02	SLIET CHAAT CORNER -SAC	67.79	9,000/-	10,000/-	5,000/-
Booth No. 03	SLIET PARANTHA HOUSE -SAC (STUDENT ACTIVITY CENTRE)	67.79	9,000/-	10,000/-	5,000/-
Booth No. 04	SLIET FRUIT JUICE & BEVERAGE BOOTH -SAC	67.79	9,000/-	10,000/-	5,000/-
Booth No.0 5	SLIET DRY CLEANING & IRONING SHOP - SAC	67.79	9,000/-	10,000/-	5,000/-
Booth No. 06	SLIET FOOD JUNCTION-IV -SAC (STUDENT ACTIVITY CENTRE)	67.79	9,000/-	10,00`0/-	5,000/-
Kitchen 01	SOUTH INDIAN KITCHEN (Ground Floor of SAC building)	219	9,000/-	10,000/-	5,000/-
Kitchen 03	FOOD JUNCTION V (Second Floor of SAC Building)	320	9,000/-	10,000/-	5,000/-
SLIET VEGETABLES, FRUITS, JUICE/SHAKES SHOP NEAR OVER HEAD TANK		99	13,000/-	10,000/-	5,000/-
SLIET, HAIR CUTTING SALOON, SHOP NEAR BOYS HOSTEL NO. 2,		402	16,000/-	10,000/-	5,000/-
SLIET FOOD JUNCTION –VI (Near Mechanical Block)		115	14,000/-	10,000/-	5,000/-
Pantry (ECE Block)		62.64	2,000/-	2,500/-	2,500/-
CYCLE SHOP (Near overhead Tank -1)		99	2,000/-	2,500/-	2,500/-

* License Fee mentioned above is the minimum bid value excluding GST at applicable rates.
**Security amount excludes security amount for electricity supply.

23/3/2023

TENDER DOCUMENT FOR RESTAURANT/SHOPS/BOOTHS/PANTRY ALLOTMENT -2023

General Instructions:

01. For details regarding terms and conditions / tender documents, please visit institute's website **www.sliet.ac.in**

02. The Tender Form can be downloaded from Institute website.

03. The Director, SLIET, Longowal reserves the right to accept/reject any or all the tenders without assigning any reason thereof.

04. The tender documents will be received / accepted in the office of Deputy Registrar (Administration) and Member Secretary, Shop Allotment Committee, **Administrative Block, SLIET, Longowal latest by 18/04/2023 upto 05:00 PM, through speed post/registered post/courier only.**

05. Bids will be opened and evaluated as per the schedule mentioned in the Tender Document.

06. A Tenderer may apply for more than one shop by filling up Tender forms separately for each shop. In case any tenderer applies for more than one shop in one Tender Form, the tender so applied shall be rejected straightway.

If qualified, only one shop is to be considered for allotment to a family which would include self/husband, dependent father, mother, dependent son, daughter-in-law, unmarried daughter and that members of same family would not be allowed to secure any subsequent allotment of shops through any other business transactions such as partnerships or any other means.

07. The minimum license fee payable is mentioned in the table against each premises to be allotted at Page No. 05-06.

08 The recommendations of the Tender Evaluation Committee constituted for this purpose will be forwarded to the competent authority for approval and the decision taken by the competent authority, thereby, approving the recommendations will be final and binding on the tenderer.

09 Tender Evaluation Procedure:

01 Technical Evaluation of Bids

Bids submitted shall be evaluated for their technical and mandatory compliance of the terms and conditions as laid down in the present tender. Only the technically qualified bids shall be opened for their financial evaluation.

02 Financial Evaluation of Bids

The evaluation of the technically qualified bids shall be based on the following parameters:

i) Highest price quoted by the bidder corresponding to the respective bid shall be given the highest priority subject to the condition that he/she will ensure & certify in writing that the rates quoted by him are comparable to the existing/prevailing market rates in the nearby areas and in no case shall be more than these rates.

ii) Upon declaration about the highest bidder, he/she will be called for negotiation/finalization of the rates of individual items to be offered by him/her, which shall be compared with the existing/prevailing market rates in the nearby areas to ensure that rates quoted by him/her are reasonable. Complying with and ascertaining the reasonability of rates shall be a binding condition on the bidder.

03 In case of tie of Financial Bids, the bidder who will quote lowest price of item(s) shall be given preference and quoting of lowest rates for the sake of securing tender should not be at the expense of compromising on quality of a given item/product.

The decision of the Competent Authority, for the allotment of Restaurant/ Shops/Booths/ Pantry will be final and shall be binding on the tenderers. The Competent Authority reserves the right to cancel any tender at any stage without assigning any reason.

10. The tenderer shall be Indian Citizen only.

11. Tenders received after **05.00 PM on 18/04/2023** will be straightway rejected and the Institute will not be responsible for any delay in delivery including postal delay.

12. The EMD to the successful tenderer shall be released after the tenderer deposits six months advance license fee, security amount and security for electricity supply. In case the successful tenderer fails to deposit the six months advance license fee, security amount and security amount for electricity supply within 15 days of issuance of Allotment letter, his/her the EMD shall be forfeited, and allotment will be cancelled.

13 VACATION/TERMINATION OF ALLOTMENT: The license for the allotted premises will be initially awarded and valid for 36 calendar months, starting from the date of allotment. The tenderer will also deposit the security amount and license fee for first six months in advance, within a period of 15 days from the date of allotment. The subsequent license fee will also be payable in advance for next six months on the due date as to be mentioned in the allotment letter.

In case, the tenderer/allottee vacate/terminate his business in the allotted premises before the completion of 36 calendar months, then the Institute shall have the right to forfeit the security amount and license fee paid in advance.

The licensor/Institute will be at liberty to terminate the license of the allotted premises and also forfeit security amount and license fee paid in advance by giving 10 days notice to the tenderer/allottee for any breach of the Terms & Conditions of the Tender Document/Agreement, also including the following:-

a) Sale or storage of banned drugs/alcoholic material/items, narcotics and psychotropic substances within SLIET Campus.

b) Sale of substandard goods/overcharging of price more than MRP or rates approved by the Institute.

c) Indulgence in any illegal activity/occupation/illegal groupism or gathering allowing anti-social elements to use the allotted premises for any other purpose, other than the purpose for which premises have been allotted.

d) Indulgence in any type of Gherao/blocking of any kind in the Institute's building/properties or officer/official and demonstration or taking out procession within the Institute premises.

13. Shops No. 11 to 13 & 17 to 19 are reserved for allotment to the women and they are to be operated by the women workers/staff only.

TENDER DOCUMENT FOR RESTAURANT/SHOPS/BOOTHS/PANTRY ALLOTMENT -2023

TERMS & CONDITIONS

01 **VALIDITY OF TENDER**: The validity of the present tender for allotment and re-allotment shall be for a period of 90 days from the date of opening of tender. The Earnest money will be forfeited in case an applicant withdraws his/her bid during this period.

In case the successful bidder/allottee does not occupy the allotted premises within 15 days from the date of allotment, in that case the Institute shall have the right to re-allot the Restaurant/Shops/Booths/Pantry to the next highest successful bidder and the said re-allotment will be subject to the approval of the Competent Authority.

The EMD of the first allottee shall be forfeited in this case.

02 Incomplete/telegraphic/conditional tender or the tender without EMD is liable to be rejected.

03 **EARNEST MONEY:** Tender must be accompanied with Earnest Money Deposit (EMD) as given above in the Tender Notice in the form of DD in favour of Director, SLIET payable at Longowal/Sangrur having validity period of 3 months from the date of issue of Tender documents. The EMD amount will not carry any interest.

The EMD to the successful tenderer shall be released after the tenderer deposits six months advance license fee, security amount and security for electricity supply. In case the successful tenderer fails to deposit the six months advance license fee, security amount and security amount for electricity supply within 15 days of issuance of Allotment letter, the EMD shall be forfeited and allotment will be cancelled.

04. Tender must be submitted in 05 (Five) sealed envelopes, as per detail given below :-

01	The Tender Form Pages **No. 01 to 21** duly signed on every page along with all the required documents in Envelope.	**Envelope-A**
02	The Earnest Money Deposit (EMD) in the form of Demand Draft in favour of Director, SLIET payable at Longowal/Sangrur along with duly filled document at mentioned on **Page No. 22**	**Envelope-B**

TENDER DOCUMENT FOR RESTAURANT/SHOPS/BOOTHS/PANTRY ALLOTMENT -2023

03	The Technical Evaluation Bid on the prescribed form i.e. **Form-A** for Performance Report of shops in the Govt./semi-Govt. Institutions / organizations. **OR** **Form-B** for Performance Report-cum-self Declaration for Private Shopkeepers.	**Envelope-C**
04	The Financial Bid on the prescribed proforma given at **Page No. 23**	**Envelope-D**
05	Item rate offered by the bidder as per Annexure 'A'	**Envelope-E**

All the above 05 (Five) envelopes **(Envelop – A to E)** are required to be sealed in a **Master Envelope.** The tenderer should write Name, Postal Address, E-mail address & Phone Number on the front of all the envelops. They should also mention Shop No./Booth No./Name of Pantry/Restaurant at the top of the envelop for which application is being made. Those who fail to follow this procedure may be disqualified to participate in the tendering process.

05. All rates shall be written in the column meant for Price Bid properly. The tenderers to quote the rates in figures as well as in words (capital only), neatly. Any cutting or over-writing should be attested by the tenderer with date.

06 **PRE-QUALIFICATION DOCUMENTS:** The following pre-qualification documents are to be submitted along with the tender form in the envelope to be marked **Envelope "A"** already explained above.

a) A self-attested copy of only one of the following documents along with Aadhar Card:-

i)	Passport	**ii)**	Voter Identity Card
iii)	Ration Card	**iv)**	Water/Electricity bill (latest)
v)	Driving License	**vi)**	Telephone Bill. (Mobile/ Land Line)
vii)	PAN Card		

b) Self attested photocopy of the Ownership Document of existing business/ Partnership Deed in case of a Firm is also required to be attached. An attested copy of Registration Certificate of partnership Firm issued by the Registering Authority alongwith declaration regarding continuity of partnership/Firm should be attached with the Tender Document.

c) In case of a Firm, self attested photocopy of authority to negotiate and sign tender and license deed on behalf of the Firm should also be attached.

d) Self attested passport size photograph(s) to be pasted on the last page of the Tender Form.

e) Affidavit attested by a Magistrate 1st Class or Oath Commissioner/Notary to the effect that the individual/firm is not blacklisted by any Government Organization and that neither any criminal case nor any offence of any kind is pending before any Court of Law or Registered with Police.

f) Copies of relevant Experience Certificates along with previous three years Income Tax Returns of individual or firm are also to be attached with Tender Document, where ever applicable.

g) Self attested photocopy of highest Academic and Professional qualification.

h) Self attested photocopy of PAN Number, GST No. etc.

07. DOCUMENTS/PAYMENTS TO BE SUBMITTED BY SUCCESSFUL TENDERER

a) Documents/payments are to be submitted/deposited by the successful bidder within 15 days from the issue of Allotment Letter or before taking over the possession of the premises, whichever is earlier. The possession of the premises will be handed over only after the submission of the following documents:-

i) License Deed on Non-Judicial Stamp Papers worth Rs. 100/-.

ii) Six months advance License Fee.

iii) Security deposit and additional security amount for Electricity supply.

iv) The shop dealing with Food Items shall deposit a copy of **FSSAI License Certificate** issued to them or will have to apply for the same within 15 days from the issue of Allotment Letter and submit a copy of the same to the Institute.

v) The licensee should deposit the receipt for applying for Police Verification Report about himself/herself and the employees, if any, to be engaged in the allotted premises within 15 days of taking over the possession of the premises and must deposit the final Police Verification Report within 03 months from the date of issue of the allotment letter.

08 Period of License: The allotment would initially be made for a period of 36 calendar months from the date of allotment on the terms and conditions of the Tender Document. There will be first increase of 05% in the license fee quoted in the Tender Document after the completion of first 12 calendar months from the date of allotment.

Thereafter, there will be another 5% increase in the license fee on the amount of license fee paid in previous 12 calendar months and so on. Moreover on payment of all dues including license fee, the allotment can be further extended for another term

of 2 years (Year to Year basis) on mutually agreed terms and conditions subject to satisfactory service, conduct and behavior of the Licensee and the said extension will be entirely on the discretion of the Director, SLIET Longowal. In the extended period, there will be increase in license fee @ 05% after completion of every 12 calendar months, in the similar manner as mentioned above. The licensee shall not be eligible for such extension as a matter of right whatsoever, and the decision of the Director of the Institute shall be final and binding on the licensee.

09 The Director, SLIET, Longowal will have the right without prejudice to terminate the license of any tenderer before expiry of 36 calendar months or any extended period by giving a notice of 10 days.

10 **PAYMENT OF LICENSE FEE:** The licensee shall deposit to the licensor the license fee for a period of six months in advance within 15 days from the issuance of Allotment Letter. The subsequent installments of license fee is also to be deposited in advance, as per the schedule to be mentioned vide separate letter issued by the Institute. If the licensee fails to deposit the license fee in advance, the penalty clause is as under:-

	Penalty
Within 1st Fifteen days from due date	Rs. 1000/-
16 Days to 30 Days from the due Date	Rs. 2500/-
31 Days to 60 Days from the due Date	Rs. 5000/-

If the licensee fails to deposit the license fee within 60 days, the License fee along with penalty (Rs. 5000/-) will be recovered from the Security amount.

The licensee will deposit license fee in cash or by crossed cheque of any scheduled bank payable at Longowal in favour of Director, SLIET, Longowal.

11 **PAYMENT OF ELECTRICITY / WATER CHARGES AND ITS SECURITY:**

a) The licensee is required to pay electricity and water charges as fixed by the Institute from time to time, with Accounts Department of the Institute, as per the demand raised by the Estate Office of the Institute.

The licensee will further be liable to deposit security for Electricity supply/ consumption in advance, as per the demand letter issued by the Estate Office of the Institute. The said security will be payable by the licensee before taking possession of the allotted premises.

12 SECURITY DEPOSIT:

The licensee will also liable to deposit security amount as given in the Tender Document, after the issuance of Allotment letter as per the Terms & Conditions regarding security mentioned in Tender Document here in before.

Failure to deposit any of the above security amount will lead to cancellation of allotment Letter and forfeiture of EMD.

No interest is payable on the security amount deposited by the licensee.

The security deposit or remainder thereof, if not forfeited shall be refunded without any interest to the licensee after the expiry of license only after vacation of the premises and after adjusting dues, if any. In the event of breach or non observance of any of terms & conditions of this license, the Director may forfeit the security either in full or part thereof.

13 POSSESSION OF THE PREMISES:

a) The allotee/tenderer will have to occupy the allotted premises within 15 days of issuance of the Allotment Letter, subject to the fulfillment of all the Terms & Conditions as mentioned herein before the Tender Document and Allotment Letter.

Failure to occupy the allotted premises within stipulated period of 15 days from the issuance of the Allotment Letter will subject to cancellation of allotment and forfeiture of EMD and any other amount paid by the tenderer.

The date of issuance of Allotment Letter will be taken as date of acceptance of Allotment Letter by the tenderer for all intents and purposes.

b) The licensee shall use the premises solely for the purpose for which it has been licensed and for no other purpose and he/she shall not part with the premises/sub-let the premises to any one directly or indirectly under any circumstances.

14 SPECIFIC CONDITIONS

a) For the purpose of trade, the licensee at his own cost shall ensure display (size 3'x2') of rates to be charged and discount to be offered by him to the customers and other relevant terms and conditions. He shall not charge in excess of the

rates approved by the Institute.

b) The licensee shall ensure provision and sale of quality products and in no case substandard, spurious, soiled, poor quality, damaged, articles with date of expiry already over etc. would be stocked or sold by the licensee. Breach of these conditions may also entail immediate suspension and cancellation of the license. The products shall conform to the rules & regulations and other laws of the Govt. regarding their sale.

c) In the event of breach or non-compliance of any of these terms and conditions of this license, the Director will have the right to forfeit the Security either in full or in part and may levy fine upto Rs.5000/- per breach. This will be without prejudice to any other action.

15 LICENSE DEED: The licensee shall execute necessary license deed specifying the terms and conditions as mentioned herein, on the Non-judicial stamp papers worth Rs. 100/- at his own cost, within 15 days from the issue of Allotment Letter along with other documents/payments, failing which penalty as mentioned above shall be imposed.

16 SPECIFIC CONDITIONS REGARDING SALE OF ITEMS:

a) Reasonable Prices of the Products/Items to be sold: The items permissible to be sold in the shops/booths, shall be comparable to the local market rates and no condition shall be more than the prevailing market rates.

b) Preparation of tea/coffee/snacks/food etc. with use of stove/cooking range/electrical appliance for cooking (except for food shops/Restaurant/ canteens/Booths/Pantry) would not be permitted in the shop, as there is no provision of kitchen, exhaust and drainage in the shop (s).

c) No material for sale, display, equipment or furniture including the counter etc. will be kept in the corridor/Verandah/open space etc. adjacent to the shop. Violation if any would invite a strict action.

17 MAINTENANCE OF PREMISES & OBLIGATIONS:

a) The licensee shall keep the premises in neat and clean condition and shall be liable to pay for the cost of making good any damage thereto caused by negligence or misuse of premises by the licensee and shall indemnify the licensor against any loss/damage/additions/alterations to the premises. The licensee will get the whitewash/paint done in the stop at his/her own costs from time to time as & when required.

b) The licensee shall not store empty packing cases/baskets /goods/material etc. in the open spaces around the premises. The area in front of the said premises shall neither be encroached nor used for any purpose other than public

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passage.

The licensee shall also not make any addition or alteration in or around the premises without the written consent from the Estate Office of the Institute.

c) The waste must be timely disposed-off and cleared off at regular interval of time. The licensee would provide dust free and mosquito/ fly free environment. The licensor reserves the right to issue directions from time to time for proper sanitation and cleanliness of the premises, which would be binding on the licensee.

d) In case of failure to implement the directions regarding condition and sale of the products and maintenance of the premises, the licensor may be imposed fine upto Rs.2500/- per violation upon the licensee for violations and the tender shall be liable to be terminated. The decision of the Director in this regard shall be final and binding.

e) The licensee shall provide prompt and efficient service, may appoint necessary staff (s) (with proper police verification) for the purpose and ensure that there is no mis-management on his part or servants. The licensee shall be fully responsible for good conduct and character of his/her staff (s). In case of failure, suitable fine upto Rs.2500/- per violation may be imposed by the Institute and his license is also liable to be terminated by the Director.

f) The Licensee shall pay all the taxes/cess which are levied by the Central/State Government from time to time. The Institute is not liable for the penalties against non-payment of these taxes/cess or default therein. Any default, non-payment of taxes to statutory authorities will cause termination of license and vacation of premises.

g) The Licensee will neither store nor trade in any psychotropic drugs/material, Liquor, Bidi, Cigarette, Pan Masala etc. The licensee shall also ensure 'NO SMOKING' inside the premises and will also display "No Smoking" sign board in the allotted premises and he and his/her employees if any will always observe good behavior and courtesy towards the customers. Any involvement on the part of the licensee or any of his employees if any, in any act of moral turpitude will make him/her liable for termination of the license.

h) Neither the license nor any of the rights conferred there under shall be transferred or assigned to any other person, nor shall the premises or any part thereof be sublet directly or indirectly.

i) The licensee dealing in food articles would be required to get license under the Prevention of Food Adulteration Act./Food Safety and Standards Act FSSAI.

The tenderer will submit documentary proof to the SAC/Institute regarding application filed for getting FSSAI Certificate from the competent authority within 15 days from the date of possession of allotted premises. The tenderer will be required to furnish certified/attested copy of the FSSAI Certificate to the Institute within 60 days from the date of possession of allotted premises. In case the tenderer fails to submit a certified/attested copy of FSSAI Certificate within above stipulated period and in that case the tenderer will inform in writing, the reasons for non submission of the certified/attested copy of the said certificate within 10 days before the expiry of 60 days to the SAC/Institute. The information submitted by the tenderer, if found to be correct and genuine by the Institute, the Institute will be at liberty to extend the period maximum upto next 60 days or as per the discretion of the SAC of the Institute.

In case the tenderer fails to submit the FSSAI Certificate within 60 days or the extended period, the SAC/Institute will be at liberty to cancel the license and forfeit the security amount and advance license fee paid by the tenderer and the tenderer will not be at liberty to challenge the cancellation of the allotted premises.

Thereafter, the SAC/Institute can invite fresh tender for the allotment of the said cancelled premises.

j) The licensee shall not employ any child labour (s) in Contravention of the LABOUR EMPLOYMENT ACT, 1970.

k) THE LICENSEE WILL BE FULLY RESPONSIBLE FOR IMPLEMENTATION OF LAWS RELATING TO LABOUR, SHOPS & ESTABLISHMENT, MINIMUM WAGES, ESI, P.F. & WORKMEN COMPENSATION ETC.

The licensee shall be responsible for the payment of wages and allowances to his staff as per Minimum Wages Act of Labour Law, in force and all statutory dues to the persons employed by him (If applicable).

The licensee shall be responsible to pay all the dues of employees, as well as stator dues applicable under Labour Laws. In the event there is any violation of any contractual or stator obligations regarding the personnel/labour, the licensee shall be responsible and liable for the same. In the event of any claim, action or suit is imposed against the Institute, the licensee shall be required to reimburse to the Institute any payment made under such orders or judgments of any competent authority which it may be liable to pay as a Principal Employers and when such liability is determined.

Neither any employee of the licensee nor the licensee will claim any right of employment with the Institute, as a matter of right. Further the licensee and his employees will not take out or participate in any type of procession/ demonstration/Gherao of buildings/ properties or officers/ officials of the Institute, in any manner whatsoever. If any aforesaid incident happens, the Institute will at liberty to initiate criminate and civil proceedings against such offender and also claim damages from said offender. The tenderer can also be debarred from any future participation in Institute tendering.

l) The licensee would be required to make necessary fire safety arrangement in the shop and also install appropriate number of fire extinguishers in consultation with the Security Officer of the Institute or as per the directions of the Estate Office. .

m) Institute will not be party nor will help the Licensee where a Government Agency or its official is visiting the premises for inspection in connection with the discharge of his duties. Any dispute arising out the same shall be the responsibility of the Licensee and the Government Agency.

n) In the event of death of licensee, the license shall come to an end. However, the licensor may permit the Legal Heir of the licensee to run the business on the same Terms & Conditions for the remaining period of license on execution of fresh deed of license by such Heir.

18 The fine so imposed for any breach/violation must be deposited within stipulated period. If the tenderer fails to deposit the penalty along with principle amount as per the schedule given in the Tender Document and in that case the Institute can cancel the allotted premises and forfeit the security and any other amount lying deposited with the Institute. The Institute will have the right to re-allot the premises inviting fresh tender.

19 **BUSINESS TIMINGS OF THE PREMISES:** The normal timings of the said premises for providing services shall be from 07.00 A.M. to 9.30 P.M until and otherwise specified. Variation in these timing, if required, can be allowed by the competent authority.

20 **ARBITRATION:** In case of any dispute or difference arising out of or in connection with this License Deed/Agreement or the implementation or interpretation of any of the clauses of this Tender Document/License Deed/Agreement, it shall be referred to the Director SLIET, Longowal. The Director can decide the matter in dispute himself or can refer to the Sole Arbitrator to be nominated/appointed by the Director

SLIET, Longowal. The decision/award passed by the Arbitrator shall be final & executable and binding on both the parties. The fee of the Arbitrator appointed shall be determined by Director SLIET and both the parties at dispute will pay fee to the Arbitrator in equal proportion.

21 VACATION OF THE PREMISES AFTER EXPIRY / REVOCATION OF LICENSE :

a) In case of cancellation of the license, the tenderer has to vacate the allotted premises in a peaceful manner within 10 days of cancellation of allotted premises.

If the allottee/licensee fails to do so in the stipulated period of 10 days, the SAC/Institute will be at liberty to get back possession of the allotted premises by taking the services of Security/Institute Administration/ Public Administration.

In case of expiry of license period, the tenderer has to vacate allotted premises with immediate effect, otherwise the licensee will be liable to pay penalty as per mentioned in Tender Document.

b) The licensee shall deliver the vacant and peaceful possession of the premises in it's original condition to the Estate Officer of the Institute after the expiry or revocation of the license. In case, the licensee fails to handover the vacant possession after the expiry of license period, he will be liable to pay penalty as per detail given below :-

Particulars	With 1st week after expiry License	In the 2nd week after expiry License	In the 3rd week after expiry License	In the 4th week after expiry License	In the 2nd month after expiry of License on per day basis (Beyond one month)
Restaurant	1000/-	3,000/- alongwith half month License Fee	5,000/- alongwith one month License Fee	10,000/- alongwith one month License Fee	1,000/- per day

TENDER DOCUMENT FOR RESTAURANT/SHOPS/BOOTHS/PANTRY ALLOTMENT -2023

Shops	500/-	1,200/- alongwith half month License Fee	2,000/- alongwith one month License Fee	5,000/- alongwith one month License Fee	500/- per day
Booths/ Kitchens	300/-	800/- alongwith half month License Fee	1,500/- alongwith one month License Fee	2,500/- alongwith one month License Fee	250/- per day
Pantry	100/-	200/- alongwith half month License Fee	300/- alongwith one month License Fee	500/- alongwith one month License Fee	50/- per day
At the end of two month after expiry of the License, the Institute will get the premises vacated. The Institute will not liable for any damage/loss of Items/Inventories.					

After expiry of the license, the licensee cannot operate the shop, in any condition. In case Licensee fails to deposit the penal license fee as above, the licensor will have right to deduct/recover the same from the security deposit/EMD/ license fee deposited in advance.

c) The licensee shall permit access to the Director/Estate Officer/SAC member or any duly authorized official by the competent authority at all times for the purpose of inspecting the premises and the business being carried out.

d) The Director may modify or relax any clause of the terms and conditions, if required.

e) In case of breach of any of the terms and conditions of this license, the Director may revoke this license and forfeit the security/EMD and the licensee shall thereupon forfeit all the rights hereunder, and shall remain liable for any sum then due, from him and also for any damage or loss which may be caused to the licensor by reason of such default or for making any alternative arrangement for running the said premises.

22 As per the directions of the Government of India, the licensee should have option for POS/Swiping Machine and other apps for digital payment in the shop.

23 The persons who are participating in the tendering process cannot sign documents of other participating tenderers as a witness.

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TENDER DOCUMENT FOR RESTAURANT/SHOPS/BOOTHS/PANTRY ALLOTMENT -2023

PROFORMA FOR AFFIDAVIT

ON NON - JUDICIAL STAMP PAPER OF RS. 100/-

(TO BE ATTESTED BY A MAGISTRATE IST CLASS OR OATH COMMISSIONER/ NOTARY)

I.....S/o Sh. .....

R/o.....Police Station.....

District.....Director/Partner/Sole Proprietor (Strike out which is not applicable) of ..... (firm or Company) do hereby declare and solemnly affirm:

I. That deponent/Firm.....has not been blacklisted or declared insolvent by any of the Union or State Govt. / Organization.

II. That none of the any individual/firm/company blacklisted or any partners or shareholder thereof has any connection directly or indirectly with or has any subsistence interest in the deponent business/firm company.

III. That neither deponent nor any of his/her partner has been involved/convicted in any criminal case/economic offence nor any criminal case/economic offence is pending against deponent or any of deponent partner before any court of Law/Police.

Dated:.....

Deponent.....

VERIFICATION

I do hereby solemnly declare and affirm that the above declaration is true and correct to the best of my knowledge and belief and nothing has been concealed.

Deponent.....

TENDER DOCUMENT FOR RESTAURANT/SHOPS/BOOTHS/PANTRY ALLOTMENT -2023

EMD FORM

I/We accept all the terms and conditions mentioned above and hereby tender Earnest Money Deposit as per the following details:

Affix attested latest Passport Size Photograph with date.

EMD details:

Demand Draft No. .....Date.....

For Rs.....

at scheduled Bank.....

Branch.....

Restaurant/Shop No...../Booth No. ...../Pantry (ECE/Administration) and its location .....

Signature of tenderer
(and seal if applicable)

Date:_____

Name in full (of tenderer): .....

Date of Birth: .....

PAN Number.....

Fathers/Husband's Name.....

Address for correspondence.....

.....

Permanent Address.....

.....

Phone/Mobile No.....

E-mail Address.....

TENDER DOCUMENT FOR RESTAURANT/SHOPS/BOOTHS/PANTRY ALLOTMENT -2023

TO BE SUBMITTED IN A SEPARATE ENVELOPE

PRICE BID/OFFER FOR LICENSING OUT
RESTAURANT/SHOPS/BOTHS/PANTRY IN SLIET, LONGOWAL CAMPUS

Restaurant/Shop No...../Booth No. ...../Pantry (ECE/Administration) and its location ....

I/We tender / offer per month license fee of Rs . ..... (in words) Rupees..... , excluding GST for the above premises.

Signature of tenderer
(and seal if applicable)

Date:_____

Name in full (of tenderer): .....

Date of Birth: .....

PAN Number.....

Fathers/Husband's Name.....

Address for correspondence.....

.....

Permanent Address.....

.....

Phone/Mobile No.....

E-mail Address.....

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