



**Sant Longowal Institute of Engineering and Technology**

**Longowal, Distt. Sangrur, Punjab – 148106**

(Deemed to be University under MoE, GOI)

Ref. No. SLIET/Admn./A2/2022-23/ 4766-70

Dated : 10/11/2022

**OFFICE ORDER**

The Institute has observed working days on 8.10.2022 (Saturday), 15.10.22 (Saturday) (vide office order No. SLIET/Admn/4267-4271 dated 7.10.22 & SLIET/4387-91 dated 13.10.22) and in lieu of these working days the institute remained closed on 26.10.22 and 27.10.22. Further, the institute also observed holiday on 28.10.22 (vide office order No. SLIET/Admn./A2/2022-23/4609 dated 21.10.22).

In view of above, the leave applications already approved prior to announcement of holidays may be treated as modified to the extent by treating 26,27 & 28 Oct.2022 as prefix/suffix as the case may be. If the leave applied falls only for any/all of these days only, then it may be treated as station leave and the same may be granted ex-post-facto approval by the competent authority concerned.

  
REGISTRAR

*Copy to the following for kind information:*

1. Director's Cell :- for kind information of the Director
2. All Deans/HODs/Section Incharges –with a request to circulate amongst their staff and ensure that employees who have not joined the institute on declared working days may apply leave of kind due.
3. FI, ACSS –For uploading the office order on Institute website.
4. Deputy Registrar(Admn.) for n.a.
5. Stock file