



**Sant Longowal Institute of Engineering and Technology**  
**Longowal, Distt. Sangrur, Punjab – 148106**  
(Deemed to be University under MoE, GOI)

Ref. No. SLIET/Admn./A2/2022-23/

3365-68

Dated :

24/8/22

**OFFICE ORDER**

The Competent Authority is pleased to constitute the following "Referral Board" to consider the representations received from Shri Kamal Singh Gautam, LDC and Mrs. Nasreen, MTS, Department of Chemical Engineering, against gradings for the year 2021-2022 given by the Reporting/Reviewing Officer:

1. Dean (FSW)
2. Prof Kamlesh Kumari, Department of C.E.
3. Registrar

The above Referral Board shall also consider other such cases of non-teaching employees that may arise in future.

The Referral Board shall submit its recommendations to Competent Authority and decision of the Competent Authority would be final and it may result in the grades being amended in the light of any representation and recommendations of Referral Board that the Competent Authority may accept.

In case the appraisee has alleged malafide intention against the reporting and/or reviewing officers in his representation, the Referral Board would examine the claim. In case it is found that the allegation is without factual basis, the Referral Board would enter the finding and, if necessary, record an appropriate stricture in the APAR for that year. At the same time, if the claims are found to be true, it may be reflected appropriately in the report of the reporting/reviewing officer.

This issues with the approval dated 10.08.2022 of competent authority.

  
**REGISTRAR**

CC to:

1. Director's Cell for kind information.
2. All above members of "Referral Board"
3. FI, ACSS – for uploading in Institute's website
4. File Copy

  
**REGISTRAR**