

## 58<sup>th</sup> Finance Committee/Agenda/08.10.2021

### SANT LONGOWAL INSTITUTE OF ENGINEERING & TECHNOLOGY LONGOWAL, (DEEMED-TO-BE UNIVERSITY)

<b>AGENDA ITEM NO. 58.01</b>
<b>TO CONFIRM THE MINUTES OF 57<sup>th</sup> MEETING OF THE FINANCE COMMITTEE HELD ON 19.03.2021</b>
The minutes of 57 <sup>th</sup> meeting of the Finance Committee held on 19.03.2021, were circulated to all the members vide letter No.: SLIET/850 dated 02.04.2021 through e-mail dated 02.04.2021. No comments have been received.  Minutes are placed before the Finance Committee for confirmation. <p style="text-align: right;"><b>Annexure-“A” Page No. 7 to 12</b></p>

<b>AGENDA ITEM NO. 58.02</b>	
<b>TO REVIEW THE ACTION TAKEN REPORT ON THE MINUTES OF 57<sup>th</sup> MEETINGS OF THE FINANCE COMMITTEE HELD ON 19.03.2021</b>	
The Action Taken Report (ATR) on the minutes of the 57 <sup>th</sup> meeting is as under:-	
<b>Resolution No. 53.08</b>	<b>TO CONSIDER CONDEMNATION AND DISPOSAL OF EQUIPMENTS, FURNITURE AND OTHER ITEMS</b>
<b>Resolution No. 56.07</b>	<b>TO CONSIDER CONDEMNATION AND DISPOSED-OFF OF EQUIPMENTS, FURNITURE AND OTHER ITEMS.</b>
	The FC noted that the same is under process of Re-tendering <b>(53.08)</b> .  The FC noted that the same is under process <b>(56.07)</b> .  The scrap material was disposed-off vide order No.: SLIET/C.Store/419-23 dated 18.11.2020 for Rs. 4,57,436/-.  E-waste material has also been disposed-off vide order No.: SLIET/C.Store/21/ 756-61 dated 10.03.2021 for Rs. 9,65,795/-. <p style="text-align: right;"><b>Annexure-“B” Page No. 13</b></p>
<b>Resolution No. 57.03</b>	<b>TO ADMIT RESEARCH ASSISTANTS (RA) IN THE ACADEMIC DEPARTMENTS.</b>
	RESOLVED THAT the proposal to admit RAs is approved.  RESOLVED FURTHER THAT student with GATE/NET qualification be admitted.  The Institute has initiated the process to admit Research Assistant for the Academic Year 2021-22 vide Notice bearing no.: SLIET/Dean(R&C)/2021/158 dated 01.07.2021. <p style="text-align: right;"><b>Annexure-“C” Page No. 14 to 15</b></p>
<b>Resolution No. 57.04</b>	<b>TO APPROVE ENGAGEMENT OF QUALIFIED COACHES/TRAINERS IN SWIMMING, FOOTBALL, VOLLEYBALL, CRICKET, ATHLETICS, YOGA AND PT. (ONE MALE &amp; ONE FEMALE) etc. ON PAYMENT OF HONORARIUM @ Rs. 1,000.00 PER DAY (3-4 WORKING HOURS PER DAY) MAXIMUM</b>
	RESOLVED THAT the proposal for engagement of the coaches/trainers is approved.  Due to COVID pandemic, students are not physically present in the campus. Coaches/trainers will be engaged as and when Institute will re-open. <p style="text-align: right;"><b>Annexure-“D” Page No. 16</b></p>

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### SANT LONGOWAL INSTITUTE OF ENGINEERING & TECHNOLOGY LONGOWAL, (DEEMED-TO-BE UNIVERSITY)

<b>Resolution No. 57.05</b>	<b>TO CONSIDER THE BUDGET ESTIMATES (BEs) FOR THE YEAR 2021-2022 AND REVISED BUDGET ESTIMATES (RBEs) FOR THE YEAR 2020-21</b>																			
	RESOLVED THAT the BEs and RBEs were considered and approved.	Ministry of Education has sanctioned Budget Estimates (BEs) for the financial year 2021-22 vide letter No.: F.No.3-2/2021-TS.VII dated 21 <sup>st</sup> June, 2021 as under:- <table style="margin-left: auto; margin-right: auto; border-collapse: collapse;"> <tr> <td colspan="3" style="text-align: right;"><b>(Rs. In Lakh)</b></td> </tr> <tr> <td style="border: 1px solid black;"><b>S.No.</b></td> <td style="border: 1px solid black;"><b>Object Head</b></td> <td style="border: 1px solid black;"><b>BE 2021-22</b></td> </tr> <tr> <td style="border: 1px solid black; text-align: center;">1.</td> <td style="border: 1px solid black; text-align: center;">OH-31</td> <td style="border: 1px solid black; text-align: right;">1800.00</td> </tr> <tr> <td style="border: 1px solid black; text-align: center;">2.</td> <td style="border: 1px solid black; text-align: center;">OH-35</td> <td style="border: 1px solid black; text-align: right;">600.00</td> </tr> <tr> <td style="border: 1px solid black; text-align: center;">3.</td> <td style="border: 1px solid black; text-align: center;">OH-36</td> <td style="border: 1px solid black; text-align: right;">6300.00</td> </tr> <tr> <td colspan="2" style="border: 1px solid black; text-align: right;"><b>Total</b></td> <td style="border: 1px solid black; text-align: right;"><b>8700.00</b></td> </tr> </table> <p style="text-align: right; margin-top: 10px;"><b>Annexure-“E ” Page No. 17</b></p>	<b>(Rs. In Lakh)</b>			<b>S.No.</b>	<b>Object Head</b>	<b>BE 2021-22</b>	1.	OH-31	1800.00	2.	OH-35	600.00	3.	OH-36	6300.00	<b>Total</b>		<b>8700.00</b>
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1.	OH-31	1800.00																		
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3.	OH-36	6300.00																		
<b>Total</b>		<b>8700.00</b>																		
<b>Resolution No. 57.06</b>	<b>TO APPROVE RATE OF INTEREST ON CPF ACCUMULATION AS NOTIFIED BY GOVERNMENT OF INDIA FOR THE FINANCIAL YEAR 2020-21.</b>																			
	RESOLVED THAT the matter of rate of interest on CPF was considered and approved.	Action completed.																		
<b>Resolution No. 57.07</b>	<b>TO CONSIDER THE SEPARATE AUDIT REPORT ISSUED BY THE OFFICE OF THE DIRECTOR GENERAL OF AUDIT (CENTRAL) CHANDIGARH ON THE ANNUAL ACCOUNTS OF THE INSTITUTE FOR THE YEAR 2019-20.</b>																			
	RESOLVED THAT the Audit Report received from Office of the Director General of Audit (Central), Chandigarh on the Accounts of Institute for the year 2019-20, was considered and approved.	Action completed.																		
<b>Resolution No. 57.08</b>	<b>TO APPROVE GRANT OF TRANSPORT ALLOWANCE AT DOUBLE THE NORMAL RATE W.E.F. 19.02.2014 TO 20.02.2018 TO SH. RAMESH KUMAR, UDC (EARLIER TYPIST)</b>																			
	RESOLVED THAT the proposal is approved as per government notification.	Transport Allowance at double the normal rate granted vide Office Order No.: SLIET/Admn./A2/2021-22/556-58 Dated 27.05.2021.																		

**SANT LONGOWAL INSTITUTE OF ENGINEERING & TECHNOLOGY  
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<b>Resolution No. 57.09</b>	<b>TO APPROVE ONLINE COLLECTION OF FEE THROUGH HDFC BANK (SANGRUR BRANCH)</b>																					
	RESOLVED THAT that the proposal of online fee collection through HDFC Bank is approved as an additional option.	Bank Account in the name of Institute i.e. SLIET has been opened with HDFC Bank, Sangrur and odd semester fee has been collected online through HDFC Bank.																				
<b>Resolution No. 57.10</b>	<b>TO CONSIDER PAYMENTS OF DUES TO BE MADE TO SH. HARMESH SINGH, EX. ASSISTANT REGISTRAR</b>																					
	RESOLVED THAT the proposal for the payment of dues was considered and approved in view of orders passed by Hon'ble Governor.	<p>The following dues has been released to Mr. Harmesh Singh, Ex. Assistant Registrar:-</p> <table border="1"> <thead> <tr> <th>SN</th> <th>Particulars</th> <th>Amount Released</th> </tr> </thead> <tbody> <tr> <td>1.</td> <td>Salary for the period 13.04.2017 to 16.04.2020</td> <td>30,95,413.00</td> </tr> <tr> <td>2.</td> <td>Salary and CPF contribution for the suspension period 17.11.2014 to 19.5.2015</td> <td>2,10,454.00</td> </tr> <tr> <td>3.</td> <td>CPF Institute Contribution (13.04.2017 to 16.04.2020)</td> <td>2,80,756.00</td> </tr> <tr> <td>4.</td> <td>Gratuity</td> <td>1,59,090.00</td> </tr> <tr> <td>5.</td> <td>Leave encashment</td> <td>48,485.00</td> </tr> <tr> <td colspan="2" style="text-align: right;"><b>TOTAL</b></td> <td><b>37,94,198.00</b></td> </tr> </tbody> </table>	SN	Particulars	Amount Released	1.	Salary for the period 13.04.2017 to 16.04.2020	30,95,413.00	2.	Salary and CPF contribution for the suspension period 17.11.2014 to 19.5.2015	2,10,454.00	3.	CPF Institute Contribution (13.04.2017 to 16.04.2020)	2,80,756.00	4.	Gratuity	1,59,090.00	5.	Leave encashment	48,485.00	<b>TOTAL</b>	
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5.	Leave encashment	48,485.00																				
<b>TOTAL</b>		<b>37,94,198.00</b>																				
<b>Resolution No. 57.11</b>	<b>SIGNING OF MOU WITH M/S BALMER LAWRIE &amp; CO. LTD., DELHI, A GOVT. OF INDIA ENTERPRISE.</b>																					
	RESOLVED THAT the proposal was considered and approved for official tours except LTC.	Matter is under process.																				
<b>Resolution No. 57.12</b>	<b>TO CONSIDER CARRY FORWARD OF UNSPENT BALANCE UNDER HEAD OH-35, OH-31 &amp; OH-36 FROM FINANCIAL YEAR 2020-21 TO 2021-22.</b>																					
	RESOLVED THAT in view of prevailing situation of Covid-19 the proposal to carry forward the unspent balance is considered and approved.	Action completed.																				

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### SANT LONGOWAL INSTITUTE OF ENGINEERING & TECHNOLOGY LONGOWAL, (DEEMED-TO-BE UNIVERSITY)

#### AGENDA ITEM NO. 58.03

#### TO APPROVE THE INSTITUTE'S ANNUAL ACCOUNTS AND INTERNAL AUDIT REPORT PREPARED BY CA FOR THE YEAR 2020-21.

The Annual Accounts alongwith the Internal Audit Report of the Institute for the year 2020-21 have been finalized by the firm of Chartered Accountant. The Audit for the financial year 2020-21 has been conducted by Audit Party deputed by the office of Director General of Audit (Central), Chandigarh during the period from 14.06.2021 to 25.06.2021.

The Audit Report for the year 2020-21 is awaited.

The matter is placed before the Finance Committee for approval please.

**Annexure-“F” Page No. 18 to 105**

#### AGENDA ITEM NO. 58.04

#### TO INCREASE NUMBER OF PH. D FELLOWSHIPS FROM INSTITUTE GRANT (OH-31) DUE TO INTRODUCTION OF EWS RESERVATION (FROM 94 TO 118)

While considering the case of enhancement of fellowship of Ph. D. Scholarship vide letter No.: F.No.12-2/2019-U1, dated 31/01/2019. The 54<sup>th</sup> Finance Committee vide Agenda Item No.: 54.12 has resolved as under:-

*“In pursuance of letter No. F.No.12-2/2019-U1, dated 31/01/2019, vide clause 1 (A) and 3, the revision is approved for candidates, who have been selected based on GATE/NET/SET (SLIET Entrance Test) Examination of JRF/SRF, however, the total number of scholars, drawing fellowship from Institute Grant should not exceed the number of candidates drawing Institute fellowship from G.I.A. and TEQIP. As per data provided by the Academic Section, the number of Research Scholars/Candidates are 94 (ninety four) as on date.”*

According to above resolution, the Finance Committee has allowed maximum 94 Ph. D fellowship from Institute Grant.

Further, a note was initiated by Academic Section, stating that the EWS Category was introduced from the year 2019 vide OM No.: F.12-4/2019-U.1 dated 17.01.2019 received through letter No.: F.No. 4-4/2019/TS.VII dated 18.01.2019 for all Academic Courses (except Ph. D). At present, total 10% reservation is there for EWS category and to cope up with reservation other categories, total 25% seats of sanction strength for all the courses were increased.

On enhancing 10% seats under EWS in Ph. D also as implementing for other Institute courses, additional seats worked out will be  $23.5 = 24$  (25% of 94) as described below:-

Ph. D Seats as per FC Decision (with fellowships)	Seats after incorporating 10% EWS reservation (total impact 25%)	Reservations for all categories will be applicable as per GOI norms
94	$94+24=118$	

This is to inform Finance Committee that Institute has already started reservation to EWS students in Ph.D.

In view of above, the number of Ph. D fellowships may be increased from 94 to 118 from Institute grant.

**Annexure-“G” Page No. 106 to 113**

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### SANT LONGOWAL INSTITUTE OF ENGINEERING & TECHNOLOGY LONGOWAL, (DEEMED-TO-BE UNIVERSITY)

#### AGENDA ITEM NO. 58.05

#### TO CONSIDER CONDEMNATION AND DISPOSED-OFF OF EQUIPMENTS, FURNITURE AND OTHER ITEMS.

On the basis of recommendation made by Central Write-Off Committee, the equipments/other items, which has become condemnable due to wear and tear as well as out lived its life and also irreparable, has been written off at book value. The detail of such equipments/other items is given as under:-

Sr. No.	Office Order No.	Book Value	Name of Deptt.	Nature of items	Financial Year
1.	SLIET/C.Store/20/ 332-36 dated 22.10.20	47,449.00	Hostel No. 3 & 4	Equipments & other items	2020-21
2.	SLIET/C.Store/20/ 269-72 dated 03.11.20	6,92,678.00	Admn., S&P, Account, SET	Equipments & other items	2020-21
3.	SLIET/C.Store/20/ 265-68 dt 03.11.20	2,56,661.00	Central Library	Equipments & other items	2020-21
4.	SLIET/C.Store/20/ 476-79 dated 03.12.20	88,830.00	Guest House	Equipments & other items	2020-21
5.	SLIET/C.Store/20/ 480-88 dated 04.12.20	9,94,750.00	Various Deptt. Section	Equipments & other items	2020-21
6.	SLIET/C.Store/20/ 493 dated 04.12.20	89,972.00	Guest House	Equipments & other items	2020-21
7.	SLIET/C.Store/20/ 550-53 dated 15.01.21	87,000.00	Guest House	Equipments & other items	2020-21
8.	SLIET/C.Store/20/ 554-58 dated 15.01.21	60,08,998.00	ECE	Equipments & other items	2020-21
9.	SLIET/C.Store/20/ 678 dated 17.02.21	2,22,435.00	S&P	Equipments & other items	2020-21
10.	SLIET/C.Store/21/ 170-74 dated 12.07.21	1,15,152.00	Guest House	Equipments & other items	2020-21
11.	SLIET/C.Store/21/ 267 dated 17.08.21	20,09,483.00	Library	Equipments & other items	2021-22
12.	SLIET/C.Store/21/ 268 Dated 17.08.21	1,94,799.00	Library	Equipments & other items	2021-22
13.	SLIET/CS/WO/21/72/290-93 Dated 25.08.2021	48,500.00	Account Section	Equipments & other items	2021-22
14.	SLIET/CS/WO/21/73/294-97 Dated 25.08.2021	6,56,814.00	Account Section	Equipments & other items	2021-22
15.	SLIET/CS/WO/21/73/298-301 Dated 25.08.2021	11,900.00	Guest House	Equipments & other items	2021-22
16.	SLIET/CS/WO/21/73/284-88 Dated 25.08.2021	56,000.00	FET Deptt	Equipments & other items	2021-22
17.	SLIET/CS/WO/21/70/302-05 Dated 26.08.2021	3,99,765.00	Girls Hostel-III	Equipments & other items	2021-22

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18.	SLIET/CS/WO/21/70/306-09 Dated 26.08.2021	14,07,732.68	Hostel No. 5	Equipments & other items	2021-22
19.	SLIET/CS/WO/21/94/320-23 Dated 01.09.2021	24,767.00	Dean (P&D)	Equipments & other items	2021-22
20.	SLIET/CS/WO/21/76/324-327 Dated 01.09.2021	2,37,441.00	Hostel No. 10	Equipments & other items	2021-22
21.	SLIET/CS/WO/21/ 74/ 328 - 332 Dated 02.09.2021	1,94,029.00	Hostel No. 6	Equipments & other items	2021-22

The above is placed before the Finance Committee for approval, please.

**Annexure-“H” Page No. 114 to 147**

### REPORTING ITEMS

#### AGENDA ITEM NO. 58.6

#### IMPOSITION OF ELECTRICITY DUTY ON THE MONTHLY ELECTRICITY BILLS OF THE INSTITUTE.

The Punjab State Power Corporation Limited (PSPCL) has imposed the electricity duty on electricity bills of the Institute with effect from 18.05.2021. The Institute has paid Rs. 2,88,662.00 as electricity duty for the period from 18.05.2021 to 17.08.2021 on the monthly electricity bills raised by the Punjab State Power Corporation Limited to the Institute as follows:-

Period	Electricity Duty Charged
18.05.2021 to 31.05.2021	29,461.00
31.05.2021 to 16.06.2021	35,148.00
16.06.2021 to 19.07.2021	1,16,225.00
19.07.2021 to 17.08.2021	1,07,828.00
<b>Total</b>	<b>2,88,662.00</b>

It is pertinent to mention here that electricity duty was exempted by PSPCL to the Institute with effect from June, 2006, being a Central Government Organization.

The Institute has requested Sub Divisional Officer, PSPCL, Longowal vide letter No.: SLIET/EW/EST/21/654-658 dated 02.09.2021 to exempt electricity duty on the monthly electricity bills and adjust the electricity duty already paid for the period from 18.05.2021 to 17.08.2021, with proof of being Central Government organization.

The matter is placed before the Finance Committee for information please.

**Annexure-“I” Page No. 148 to 166**

### ANY OTHER ITEM

The item will be placed with the permission of the Chair.

# 58<sup>th</sup> Finance Committee/Supplementary Agenda/27.10.2021

## SANT LONGOWAL INSTITUTE OF ENGINEERING & TECHNOLOGY LONGOWAL, (DEEMED-TO-BE UNIVERSITY)

### SUPPLEMENTARY AGENDA ITEM NO. 58.7

ITEM NO. 58.7 (Circulated on 12.10.2021)

#### LAYING OF UNDERGROUND WATER PIPELINE IN PLACE OF EXISTING WATER COURSES PASSING THROUGH SLIET CAMPUS

The matter regarding laying of underground water pipeline in place of existing water courses passing through SLIET Campus was placed in the 42<sup>nd</sup> meeting of Board of Management (BoM) which was scheduled on 08.10.2021 and later postponed due to unavoidable reasons.

In view of urgent circumstances, the Agenda Item No. 42.14 of the said meeting was circulated vide Letter No. SLIET/Admn./2021/3123 dated 08.10.2021 amongst the BOM members with the request to consider the proposal and given comments/consent preferably by **11.10.2021 (12:00 Noon)**.

The following points are also brought to the knowledge of Finance Committee:

- (i) Letter No 2222-23/PUNJSPVN/LHD-5 dated 20.09.2021 received from Divisional Engineer, Lining Division No. 05, Punjab water resources management and Development Corporation Ltd. regarding release of payment of Rs 7,26,613/- for the above mentioned work. The details are as follows:

S. No	Name of Work	Estimated Amount (Rs.)	CCA covered (In hectares)	10% share (Rs.)	OTFG Rs. 120/Hectare (for repair)	Name of branch to be covered	No. of risers (nakkas)
1.	Relining with brick lining instead of laying U/G RCC pipeline of O/L RD7230/7069-L (R/L-I) (Slice-1) of Longowal Minor of Longowal Distributaries	29,52,894/- (Tentative Amount)	117.88	2,95,289/-	14146	ABCDEF	--
2.	Relining with laying U/G RCC pipeline of O/L RD7230/7069-L (R/L-I) (Slice-2) of Longowal Minor of Longowal Distributaries	39,81,068/-	158.92	3,98,107/-	19071	AA1A2A3 + A1A1/1A1/2A1/3	20
				6,93,396/-	33,217/-		
<b>Grand Total= 6,93,396/-+33,217/-=7,26,613/-</b>							

- (ii) Further, the representatives of Farmers/End user has visited the Institute on 07.10.2021 and requested for the urgent release of payment (**10 % share**) i.e. **Rs 7,26,613/-** to the Tubewell corporation for the early start of work. Also it has been intimated that **harvesting of Kharif crops (Rice) is going to start soon and there shall be gap of 20-25 days for sowing of next crop i.e. Rabi Crops (Wheat)**. Hence, the work of laying of underground water pipeline/Brick lining of Open Channel is to be carried out within this gap period.

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### SANT LONGOWAL INSTITUTE OF ENGINEERING & TECHNOLOGY LONGOWAL, (DEEMED-TO-BE UNIVERSITY)

In view of the URGENCY shown by the Farmers/Land owners, it is proposed that

- The sum of Rs. 7,26,613/- mentioned above be allowed to be deposited in the account of Punjab Water Resources Management & Development Corporation (PWRMDC) to execute the work.
- Further, the assessment/evaluation/survey of the damage to the existing **road, Footpaths, Berm, Grill, Boundary Wall, Culvert, etc.** shall be done during the execution of 2 Nos. underground pipeline & all kind of damage will be got repaired through Estate Office under Grant-in-Aid (GIA).
- The tentative estimate for damage/repair to the existing **road, Footpaths, Berm, Grill, Boundary Wall, Culvert, etc.** shall be prepared by the Estate Office and executed with ratification/approval of the Building & Works Committee.

The Agenda was circulated to the members of Finance Committee vide e-mail dated 12.10.2021 for their comments/consent. Based on consent/comments so received (placed at page 13 to 18). The resolution was informed to members with due approval of Chairman.

Further, an amount of Rs. 7,26,613.00 deposited to PWRMDC on 21.10.2021 by RTGS placed for information and ratification of Finance Committee.

**Annexure-“SA” Page No. 03-18**

#### ADDITIONAL INFORMATION W.R.T. AGENDA ITEM NO. 58.03

**TO CONSIDER THE SEPARATE AUDIT REPORT ISSUED BY THE OFFICE OF THE DIRECTOR GENERAL OF AUDIT (CENTRAL) CHANDIGARH ON THE ANNUAL ACCOUNTS OF THE INSTITUTE FOR THE YEAR 2020-2021.**

The office of the Director General of Audit (Central), Chandigarh has issued Separate Audit Report/Certificate (SAR) for the financial year 2020-21 vide Letter No. DGA(C)/CE/SAR SLIET 2020-21/2021-22/1487 dated 30.09.2021.

As per Audit Report all comments are of general nature for compliance/correction/rectification entry only.

The Separate Audit Report/Certificate alongwith Reply of Institute is placed before Finance Committee for consideration please.

**Page No. 19-31**