

Bid Document

Bid Details	
Bid End Date/Time	29-10-2021 16:00:00
Bid Opening Date/Time	29-10-2021 16:30:00
Bid Life Cycle (From Publish Date)	90 (Days)
Bid Offer Validity (From End Date)	75 (Days)
Ministry/State Name	Ministry Of Education
Department Name	Department Of Higher Education
Organisation Name	Sant Longowal Institute Of Engineering And Technology (sliet)
Office Name	Punjab
Total Quantity	322
Item Category	Executive Table , Meeting Table , Modular Work Stations , Revolving Chair , Chairs-Office- IS 3499
Minimum Average Annual Turnover of the Bidder	15 Lakh (s)
OEM Average Turnover (Last 3 Years)	100 Lakh (s)
Years of Past Experience required	3 Year (s)
MSE Exemption for Years of Experience and Turnover	No
Startup Exemption for Years of Experience and Turnover	No
Document required from seller	Experience Criteria,Past Performance,Bidder Turnover,OEM Authorization Certificate,OEM Annual Turnover *In case any bidder is seeking exemption from Experience / Turnover Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer
Past Performance	50 %
Bid to RA enabled	No
Primary product category	Chairs-Office- IS 3499
Time allowed for Technical Clarifications during technical evaluation	2 Days
Evaluation Method	Total value wise evaluation

EMD Detail

Required	No
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ePBG Detail

Advisory Bank	State Bank of India
ePBG Percentage(%)	3.00
Duration of ePBG required (Months).	14

(a). EMD & Performance security should be in favour of Beneficiary, wherever it is applicable.

Beneficiary:

Superintendent

Punjab, Department of Higher Education, Sant Longowal Institute of Engineering and Technology (SLIET), Ministry of Education

(Shyam Singh)

Splitting

Bid splitting not applied.

Reserved for Make In India products

Reserved for Make In India products	Yes
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MSE Purchase Preference

MSE Purchase Preference	Yes
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1. The minimum average annual financial turnover of the bidder during the last three years, ending on 31st March of the previous financial year, should be as indicated above in the bid document. Documentary evidence in the form of certified Audited Balance Sheets of relevant periods or a certificate from the Chartered Accountant / Cost Accountant indicating the turnover details for the relevant period shall be uploaded with the bid. In case the date of constitution / incorporation of the bidder is less than 3-year-old, the average turnover in respect of the completed financial years after the date of constitution shall be taken into account for this criteria.
2. Experience Criteria: In respect of the filter applied for experience criteria, the Bidder or its OEM {themselves or through reseller(s)} should have regularly, manufactured and supplied same or similar Category Products to any Central / State Govt Organization / PSU / Public Listed Company for number of Financial years as indicated above in the bid document before the bid opening date. Copies of relevant contracts to be submitted along with bid in support of having supplied some quantity during each of the Financial year. In case of bunch bids, the category of primary product having highest value should meet this criterion.
3. OEM Turn Over Criteria: The minimum average annual financial turnover of the OEM of the offered product during the last three years, ending on 31st March of the previous financial year, should be as indicated in the bid document. Documentary evidence in the form of certified Audited Balance Sheets of relevant periods or a certificate from the Chartered Accountant / Cost Accountant indicating the turnover details for the relevant period shall be uploaded with the bid. In case the date of constitution / incorporation of the OEM is less than 3 year old, the average turnover in respect of the completed financial years after the date of constitution shall be taken into account for this criteria.
4. Bid reserved for Make In India products: : Procurement under this bid is reserved for purchase from Class 1 local supplier as defined in public procurement (Preference to Make in India), Order 2017 as amended from time to time and its subsequent Orders/Notifications issued by concerned Nodal Ministry for specific Goods/Products. However, eligible micro and small enterprises will be allowed to participate. The minimum local content to qualify as a class 1 local supplier is denoted in the bid document. All bidders must upload a certificate from the OEM regarding the percentage of the local content and the details of locations at which the local value addition is made along with their bid, failing which the bid is liable to be rejected. In case the bid value is more than Rs 10 Crore, the declaration relating to percentage of local content shall be certified by the statutory auditor or cost auditor, if the OEM is a company and by a practicing cost accountant or a chartered accountant for OEMs other

than companies as per the Public Procurement (preference to Make-in -India) order 2017 dated 04.06.2020 . In case Buyer has selected Purchase preference to Micro and Small Enterprises clause in the bid, the same will get precedence over this clause.

5. Purchase preference to Micro and Small Enterprises (MSEs): Purchase preference will be given to MSEs as defined in Public Procurement Policy for Micro and Small Enterprises (MSEs) Order, 2012 dated 23.03.2012 issued by Ministry of Micro, Small and Medium Enterprises and its subsequent Orders/Notifications issued by concerned Ministry. If the bidder wants to avail the Purchase preference, the bidder must be the manufacturer of the offered product in case of bid for supply of goods. Traders are excluded from the purview of Public Procurement Policy for Micro and Small Enterprises. In respect of bid for Services, the bidder must be the Service provider of the offered Service. Relevant documentary evidence in this regard shall be uploaded along with the bid in respect of the offered product or service. If L-1 is not an MSE and MSE Seller (s) has/have quoted price within L-1+ 15% (Selected by Buyer) of margin of purchase preference /price band defined in relevant policy, such Seller shall be given opportunity to match L-1 price and contract will be awarded for 25%(selected by Buyer) percentage of total QUANTITY.

6. Past Performance: The Bidder or its OEM {themselves or through re-seller(s)} should have supplied same or similar Category Products for 50% of bid quantity, in at least one of the last three Financial years before the bid opening date to any Central / State Govt Organization / PSU / Public Listed Company. Copies of relevant contracts (proving supply of cumulative order quantity in any one financial year) to be submitted along with bid in support of quantity supplied in the relevant Financial year. In case of bunch bids, the category related to primary product having highest bid value should meet this criterion.

Executive Table (2 pieces)

(Minimum 50% Local content required for MII compliance)

Brand Type	Registered Brand
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Technical Specifications

[* As per GeM Category Specification](#)

Specification	Specification Name	Bid Requirement (Allowed Values)
GENERIC	Mode of supply	Knocked Down To Be Assembled At Consignee Site By The Seller
	Storage provided	One side
	Keyboard tray	Not provided
	Foot rest	Not Provided
MATERIAL	Table top Material	Three layer prelaminated particle board(Wood Product) of grade II type II of IS 12823/Latest
	Gable end and modesty panel material	Three Layer prelaminated particles board(wood product) of grade II type III of IS 12823/Latest
	Leg Material	NO LEGS
DIMENSION	Thickness of table top ±2 mm	19.0
	Length of table top ±10 mm	1200.0
	Depth of table ±10 mm	600.0
	Height of table ±10 mm	750.0
	Dimension of leg(mmXmm) ±5mm	No legs
STORAGE UNIT	Number of Storage unit provided	Single storage

Specification	Specification Name	Bid Requirement (Allowed Values)
FOOTREST	Material thickness of footrest ± 2 mm	N.A
WARRANTY	Warrantee period in number of years	1
CERTIFICATION	Product having BIFMA certification	YES
	OEM of offered product is ISO 9001:2015 certified	YES
	OEM of offered product is ISO 14001:2015 certified	YES
	OEM of offered product is ISO 18001:2007 certified	YES

Consignees/Reporting Officer and Quantity

S.No.	Consignee/Reporting Officer	Address	Quantity	Delivery Days
1	Sanjeev Kumar	148106,Sant Longowal Institute of Engineering & Technology, Longowal	2	45

Meeting Table (2 pieces)

(Minimum 50% Local content required for MII compliance)

Brand Type	Registered Brand
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Technical Specifications

[* As per GeM Category Specification](#)

Specification	Specification Name	Bid Requirement (Allowed Values)
MATERIAL	Material of Table Top	Commercial Block Board BWP grade Conforming to IS 1659
GENERIC	Seating Capacity	16 SEATER
DIMENSION	Length in mm (Select NA in case of Round Table) ± 10 (mm)	4800 mm
	Width in mm (Diameter in case of Round Table) ± 10 (mm)	1800
	Thickness of Top ± 2 (mm)	35, 45 Or higher

Specification	Specification Name	Bid Requirement (Allowed Values)
WARRANTY	Warranty period in number of years	1, 2, 3, 4, 5 Or higher

Consignees/Reporting Officer and Quantity

S.No.	Consignee/Reporting Officer	Address	Quantity	Delivery Days
1	Sanjeev Kumar	148106,Sant Longowal Institute of Engineering & Technology, Longowal	2	45

Modular Work Stations (126 pieces)

(Minimum 50% Local content required for MII compliance)

Brand Type	Registered Brand
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Technical Specifications

* [As per GeM Category Specification](#)

Specification	Specification Name	Bid Requirement (Allowed Values)
SELLING UNIT	Selling unit	Order Quantity is number of Pieces / Clusters of specified number of seats. (Price given is for full cluster / module and not per seat)
GENERIC	Type of system	Desk band system
	Type / Shape of cluster	Single Seater Rectangular Cluster
	Wire Management for electric switch	Skirting race-way
	Construction of drawer unit	All wood pedestal
	Construction of pedestal	Top supporting
	Type of pedestal	NA
	Work top support	Gable end made of prelaminated particle board
MATERIAL	Frame material for work station	Powder Coated Extruded Aluminium Sections
	Material of table top	Prelaminated particle board
	Material of tiles for top	N.A
	Material of intermediate tiles	Pre laminated board
	Material of bottom tiles	N.A

Specification	Specification Name	Bid Requirement (Allowed Values)
DIMENSION	Length of table top (main frame) ±10 mm(main frame)	750 mm
	Length of table top (Return Frame)± 10mm	NA FOR RECTANGULAR
	Depth of table top ± 10mm	600 mm
	Overall height of work station partition ±10mm	1050 mm
	Thickness of side partition/panel ±2mm	20 mm
	Thickness of main frame ±5 mm	45 mm
	Size of drawer unit (WidthXDepthXHeight) ±10mm	NO DRAWER UNIT
	Size of file box (WidthXDepthXHeight) ±10mm	NO FILE BOX
WARRANTY	Warranty period in number of years	1
INSTALATION COMMISSIONING	INSTALLATION COMMISSIONING	The price includes the cost of installation and commissioning of the entire unit at consignee site (excluding the cost of Civil Work which would be got done by the Consignee at his own cost as per design and layout plan provided by the seller).

Consignees/Reporting Officer and Quantity

S.No.	Consignee/Reporting Officer	Address	Quantity	Delivery Days
1	Sanjeev Kumar	148106,Sant Longowal Institute of Engineering & Technology, Longowal	126	45

Revolving Chair (2 pieces)

(Minimum 50% Local content required for MII compliance)

Brand Type	Registered Brand
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Technical Specifications

* [As per GeM Category Specification](#)

Specification	Specification Name	Bid Requirement (Allowed Values)
MATERIAL	Pedestal Base	Glass Fibre Nylon with ABS/ NylonTwin Caster Wheels Minimum 5 Nos, of 50 mm Size
	Arm Material	Proopylene
	seat material	PU foam covered with mesh fabric
	Material of Fabric Back Cover / Material for Backrest	mesh fabric
	Material of Fabric of Seat Cover	Mesh Fabrics
GENERAL	Chair Type	central tilt synchronic
	Height Adjustment ± 5(mm)	up to 100 mm
	Arm	With
	Type of backrest support	backrest symmetrical lumber support
	Arm Type	Fixed
	Ergonomic Seat Design	Yes
	Back type	push back
	backrest has separate adjustable headrest	Yes
	Seat type	fixed
	Number of arm movement	N.A
	Lumber support	external & fixed
DIMENSION	Overall Chair Height ±15mm	1140
	Backrest Height ±15mm	730.0
	Backrest Width ±10mm	480.0
	Seat Height ±15 mm	450
	Seat Width ±10 mm	500
	Seat Depth ±10 mm	500.0
	Thickness of MS Plate Joining the under structure with Seat	2.2
	Thickness of Plywood used in Seat ±1(mm)	15 mm
	Thickness of Plywood used in Backrest ± 1(mm)	N.A
	Thickness of Polyurethane Foam Used in Seat in mm (+/- 2 mm)	50 mm
	Thickness of Polyurethane Foam Used in Backrest IN MM (+/- 2 MM)	N.A

Specification	Specification Name	Bid Requirement (Allowed Values)
WARANTEE	Warrantee period in number of years	1-year
CERTIFICATION	Test reports to be furnished to buyer on demand	YES
	BIFMA Certification	YES
	OEM of offered product is ISO 9001:2015 certified	YES
	OEM of offered product is ISO 14001:2015 certified	YES
	OEM of offered product is ISO 18001:2007 certified	YES
	Green guard certification	YES
	Aiota	NO

Consignees/Reporting Officer and Quantity

S.No.	Consignee/Reporting Officer	Address	Quantity	Delivery Days
1	Sanjeev Kumar	148106,Sant Longowal Institute of Engineering & Technology, Longowal	2	45

Chairs-Office- IS 3499 (126 pieces)

(Minimum 50% Local content required for MII compliance)

Brand Type	Registered Brand
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Technical Specifications

[* As per GeM Category Specification](#)

Specification	Specification Name	Bid Requirement (Allowed Values)
MATERIAL	Type of material (other than wood) used in Polythene cane Chair	solid wood
	Material of Fabric Back Cover	polyster
	Frame Material	Crca ERW round pipe

Specification	Specification Name	Bid Requirement (Allowed Values)
	Material of Fabric of Seat Cover	fabric
	Thickness of Plywood used in Seat ±1(mm)	12 mm
	GSM/Thickness of Fabric ±5 (Gram per Sq Meter)	290 Gram per Sq Meter
	Arm Material	polyurethane
	Thickness of Polyurethane Foam Used in Backrest IN MM (+/- 3 mm)	40 mm
	Thickness of Polyurethane Foam Used in Seat IN MM (+/- 3 mm)	50 mm
	Shoe Type	nylon rubber
GENERIC	Chair Type	With Arms
	Type of Seat and Backrest	Padded with Polyurethane Foam
	Frame Type	Cantilever
	Castors	Without
DIMENSION	Size of Material (mm)	14 SWG 25 mm round pipe
	Chair Height ±15(mm)	830 mm
	Seat Depth ±10(mm)	500 mm
	Seat Width ±10 (mm)	500 mm
	Seat Height IN MM ±5(mm)	460
	Backrest Width ±10(mm)	500 mm
	Backrest Height ±10(mm)	400 mm
	Arm Length ±5(mm)	300 mm
	Arm Width ±2(mm)	50 mm
COLOUR & FINISH	Paint Type	powder coated on MS
CERTIFICATION	Test reports to be furnished to buyer on demand	YES
	BIFMA certification	YES
	OEM of offered product is ISO 9001:2015 certified	YES
	OEM of offered product is ISO 14001:2015 certified	YES
	OEM of offered product is ISO 18001:2007 certified	YES
WARRANTY	Warranty period in number of years	1

Consignees/Reporting Officer and Quantity

S.No.	Consignee/Reporting Officer	Address	Quantity	Delivery Days
1	Sanjeev Kumar	148106,Sant Longowal Institute of Engineering & Technology, Longowal	126	45

Revolving Chair (64 pieces)**(Minimum 50% Local content required for MII compliance)**

Brand Type	Registered Brand
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Technical Specifications[* As per GeM Category Specification](#)

Specification	Specification Name	Bid Requirement (Allowed Values)
MATERIAL	Pedestal Base	Glass Fibre Nylon with ABS/ NylonTwin Caster Wheels Minimum 5 Nos, of 50 mm Size
	Arm Material	Proopylene
	seat material	PU foam covered with mesh fabric
	Material of Fabric Back Cover / Material for Backrest	mesh fabric
	Material of Fabric of Seat Cover	Mesh Fabrics
GENERAL	Chair Type	central tilt synchronic
	Height Adjustment ± 5(mm)	up to 90 mm
	Arm	With
	Type of backrest support	backrest symmetrical lumber support
	Arm Type	Fixed
	Ergonomic Seat Design	Yes
	Back type	push back
	backrest has separate adjustable headrest	No
	Seat type	fixed
	Number of arm movement	N.A
	Lumber support	external & fixed

Specification	Specification Name	Bid Requirement (Allowed Values)
DIMENSION	Overall Chair Height ±15mm	1080
	Backrest Height ±15mm	600.0
	Backrest Width ±10mm	480.0
	Seat Height ±15 mm	450
	Seat Width ±10 mm	500
	Seat Depth ±10 mm	500.0
	Thickness of MS Plate Joining the under structure with Seat	2.2
	Thickness of Plywood used in Seat ±1(mm)	15 mm
	Thickness of Plywood used in Backrest ± 1(mm)	N.A
	Thickness of Polyurethane Foam Used in Seat in mm (+/- 2 mm)	50 mm
	Thickness of Polyurethane Foam Used in Backrest IN MM (+/- 2 MM)	N.A
WARANTEE	Warrantee period in number of years	1-year
CERTIFICATION	Test reports to be furnished to buyer on demand	YES
	BIFMA Certification	YES
	OEM of offered product is ISO 9001:2015 certified	YES
	OEM of offered product is ISO 14001:2015 certified	YES
	OEM of offered product is ISO 18001:2007 certified	YES
	Green guard certification	YES
	Aiota	NO

Consignees/Reporting Officer and Quantity

S.No.	Consignee/Reporting Officer	Address	Quantity	Delivery Days
1	Sanjeev Kumar	148106,Sant Longowal Institute of Engineering & Technology, Longowal	64	45

Buyer Added Bid Specific Additional Terms and Conditions

- Bidder financial standing:** The bidder should not be under liquidation, court receivership or similar proceedings, should not be bankrupt. Bidder to upload undertaking to this effect with bid.
- Bidders shall quote only those products in the bid which are not obsolete in the market and has at least 1 years residual market life i.e. the offered product shall not be declared end-of-life by the OEM before this period.
- Bidder's offer is liable to be rejected if they don't upload any of the certificates / documents sought in the Bid document, ATC and Corrigendum if any.
- Bidders are advised to check applicable GST on their own before quoting. Buyer will not take any responsibility in this regards. GST reimbursement will be as per actuals or as per applicable rates (whichever is lower), subject to the maximum of quoted GST %.
- Data Sheet of the product(s) offered in the bid, are to be uploaded along with the bid documents. Buyers can match and verify the Data Sheet with the product specifications offered. In case of any unexplained mismatch of technical parameters, the bid is liable for rejection.
- Experience Criteria: The Bidder or its OEM {themselves or through reseller(s)} should have regularly, manufactured and supplied same or similar Category Products to any Central / State Govt Organization / PSU / Public Listed Company for 3 years before the bid opening date. Copies of relevant contracts to be submitted along with bid in support of having supplied some quantity during each of the year. In case of bunch bids, the primary product having highest value should meet this criterion.
- Installation, Commissioning, Testing, Configuration, Training (if any - which ever is applicable as per scope of supply) is to be carried out by OEM / OEM Certified resource or OEM authorised Reseller.
- OPTION CLAUSE: The Purchaser reserves the right to increase or decrease the quantity to be ordered up to 25 percent of bid quantity at the time of placement of contract. The purchaser also reserves the right to increase the ordered quantity by up to 25% of the contracted quantity during the currency of the contract at the contracted rates. Bidders are bound to accept the orders accordingly.
- OEM Turn Over Criteria: The minimum average annual financial turnover of the OEM of the offered product during the last three years, ending on 31st March of the previous financial year, should be as indicated in the bid document. Documentary evidence in the form of certified Audited Balance Sheets of relevant periods or a certificate from the Chartered Accountant / Cost Accountant indicating the turnover details for the relevant period shall be uploaded with the bid. In case the date of constitution / incorporation of the OEM is less than 3 year old, the average turnover in respect of the completed financial years after the date of constitution shall be taken into account for this criteria. In case of bunch bids, the OEM of CATEGORY RELATED TO primary product having highest bid value should meet this criterion.
- Scope of supply (Bid price to include all cost components) : Supply Installation Testing and Commissioning of Goods
- Successful Bidder can submit the Performance Security in the form of Account Payee Demand Draft also (besides PBG which is allowed as per GeM GTC). DD should be made in favour of DIRECTOR SLIET payable at LOGOWAL. After award of contract, Successful Bidder can upload scanned copy of the DD in place of PBG and has to ensure delivery of hard copy to the original DD to the Buyer within 15 days of award of contract.
- Successful Bidder can submit the Performance Security in the form of Fixed Deposit Receipt also (besides PBG which is allowed as per GeM GTC). FDR should be made out or pledged in the name of DIRECTOR SLIET LONGOWAL A/C (Name of the Seller). The bank should certify on it that the deposit can be withdrawn only on the demand or with the sanction of the pledgee. For release of Security Deposit, the FDR will be released in favour of bidder by the Buyer after making endorsement on the back of the FDR duly signed and stamped along with covering letter. Successful Bidder has to upload scanned copy of the FDR document in place of PBG and has to ensure delivery of hard copy of Original FDR to the Buyer within 15 days of award of contract.
- Supplier shall ensure that the Invoice is raised in the name of Consignee with GSTIN of Consignee only.

14. The bidder is required to upload, along with the bid, all relevant certificates such as BIS licence, type test certificate, approval certificates and other certificates as prescribed in the Product Specification given in the bid document.
15. To be eligible for award of contract, Bidder / OEM must possess following Certificates / Test Reports on the date of bid opening (to be uploaded with bid): ISO45001:2018, ISO 9001 : 2015, ISO 14001 : 2015, ISO 50001:2011, GREEN GUARD CERTIFICATE, BIFMA CERTIFICATE AND BIFMA X5.1-2007.
16. **Upload Manufacturer authorization:** Wherever Authorised Distributors are submitting the bid, Manufacturers Authorisation Form (MAF)/Certificate with OEM details such as name, designation, address, e-mail Id and Phone No. required to be furnished along with the bid.
17. While generating invoice in GeM portal, the seller must upload scanned copy of GST invoice and the screenshot of GST portal confirming payment of GST.

Disclaimer

The additional terms and conditions have been incorporated by the Buyer after approval of the Competent Authority in Buyer Organization. Buyer organization is solely responsible for the impact of these clauses on the bidding process, its outcome and consequences thereof including any eccentricity / restriction arising in the bidding process due to these ATCs and due to modification of technical specification and / or terms and conditions governing the bid. Any clause incorporated by the Buyer such as demanding Tender Sample, incorporating any clause against the MSME policy and Preference to make in India Policy, mandating any Brand names or Foreign Certification, changing the default time period for Acceptance of material or payment timeline governed by OM of Department of Expenditure shall be null and void and would not be considered part of bid. Further any reference of conditions published on any external site or reference to external documents / clauses shall also be null and void. If any seller has any objection / grievance against these additional clauses or otherwise on any aspect of this bid, they can raise their representation against the same by using the Representation window provided in the bid details field in Seller dashboard after logging in as a seller within 4 days of bid publication on GeM. Buyer is duty bound to reply to all such representations and would not be allowed to open bids if he fails to reply to such representations.

[This Bid is also governed by the General Terms and Conditions](#)

In terms of GeM GTC clause 26 regarding Restrictions on procurement from a bidder of a country which shares a land border with India, any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. While participating in bid, Bidder has to undertake compliance of this and any false declaration and non-compliance of this would be a ground for immediate termination of the contract and further legal action in accordance with the laws.

---Thank You---