



संत लौंगोवाल अभियांत्रिकी एवं प्रौद्योगिकी संस्थान  
(शिक्षा मंत्रालय, भारत सरकार के अधीन सम विश्वविद्यालय)  
लौंगोवाल, जिला संगरूर, पंजाब – 148106  
**Sant Longowal Institute of Engineering & Technology**  
(Deemed-to-be-University under Ministry of Education, Government of India)  
**Longowal, District Sangur, Punjab-148106**

संदर्भ सं/ Ref. No. SLIET/ **REG/2828**

दिनांक / Date: **24/9/2021**

**OFFICE ORDER**

It has been observed that in many cases, files/proposals from the Departments/Sections are received in the office of Registrar and Director without specific observations/comments/recommendations by department/section.

In view of the above, all the HoDs/Section In-charges are requested to forward all the files/proposals with specific observations/ recommendations containing all the required necessary documents duly signed by all the concerned officials/officers.

  
Registrar (Officiating) **24.9.21**

Copy to :-

- 01 Director, SLIET for information
- 02 All Deans/HoDs/Section In-charges/Faculty In-charges- with the request to circulate among the Faculty & Staff.
- 03 Faculty In-charge (ACSS) – with the request to upload on the Institute website.

**"Proud to be Part of Team SLIET"**