

Item No. 55.01	<p>TO CONFIRM THE MINUTES OF 54th MEETING OF THE FINANCE COMMITTEE HELD ON 30.09.2019.</p> <p>The minutes of 54th meeting of the Finance Committee held on 30.09.2019, were circulated to all the members vide letter No.: SLIET/A&A/2019/293-300 dated 09.10.2019. No comments have been received. MHRD vide e-mail dated 08.11.2019 has conveyed its no objection in adoption of the minutes of 54th meeting of Finance Committee.</p> <p>The Finance Committee may confirm the minutes.</p> <p style="text-align: right;">Annexure-“A” Page No. 11-16</p>
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Item No. 55.02	<p>TO CONSIDER THE ACTION TAKEN REPORT ON THE MINUTES OF 54th MEETING OF THE FINANCE COMMITTEE HELD ON 30.09.2019.</p>
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53.08	TO CONSIDER THE CONDEMNATION AND DISPOSAL OF EQUIPMENTS, FURNITURE AND OTHER ITEMS.	
	Decision	Action Taken
	Status noted	The procedure for disposal of condemned items is going on and the same will be reported in the next Finance Committee meeting.
54.03	TO CONSIDER THE INSTITUTE'S ANNUAL ACCOUNTS AND INTERNAL AUDIT REPORT PREPARED BY CHARTERED ACCOUNTANT (CA) FOR THE YEAR 2018-19	
	<p>During the meeting, the comparison of expenditure for the current financial year 2018-19 and previous financial year 2017-18 was discussed and it is informed that the recurring expenditure for the financial year 2017-18 was Rs. 67.48 crore and during the financial year 2018-19 the recurring expenditure was Rs.88.09 crore. The major hike in expenditure was due to implementation of 7th Pay Commission and disbursement of arrears to the employees of the Institute.</p> <p>The item was considered and approved. Further, the committee desired that the Audit Report from the office of Principal Director of Audit (Central), Chandigarh is required to be placed in the next finance committee meeting.</p>	<p>Separate Audit Report received from the AG office is placed before the Finance Committee vide Agenda Item No.: 55.07</p>
54.06	TO CONSIDER THE UTILIZATION CERTIFICATE OF SCHEME FOR IMPLEMENTATION OF PERSONS WITH DISABILITIES (SIPDA) AND REFUND OF Rs.15,62,000.00 TO THE MINISTRY OF SOCIAL JUSTICE AND EMPOWERMENT.	
	The item may be put up in the next Finance Committee meeting with details of deviation.	The matter is placed before the Finance Committee vide Agenda Item No.: 55.04

Item No. 55.03	TO CONSIDER THE ADMINISTRATIVE OVERHEAD CHARGES (AOC) FOR THE FINANCIAL YEAR 2019-20 IN RESPECT OF PROJECT KENDRIYA VIDYALAYA SLIET LONGOWAL FOR RS. 26,19,000.00.
	<p>A demand Letter No.: 110116/2019-20/AOC/KVS/Acctt./1393, dated 24.09.2019 received from Kendriya Vidyalaya Sangathan (KVS), New Delhi on 04.11.2019, regarding Administrative Overhead Charges (AOC) for the financial year 2019-20. The Administrative Overhead Charges (AOC) are to be remitted @ 15% of actual expenditure of the previous year and worked out for amounting to Rs. 26,19,000.00.</p> <p>Reference to letter No.: F.06/KVSLIET/Longowal/2019-20/ dated 29.11.2019 received from Principal, KV, SLIET that a sum of Rs. 1,42,122.00 has been shown paid in budget document by the KV SLIET to KVS Regional office towards Administrative Overhead Charges (AOC) from the already grant issued by SLIET.</p> <p>The clause 6 of MOU between SLIET & KVS is reproduced as under:-</p> <p><i>“That for running of KV at SLIET, Longowal, the institute through MHRD agrees to bear all recurring expenditure such as pay & allowances of the staff engaged/employed in the KV and contingency expenditure besides the overhead charges, development charges the non-recurring expenditure pertains to various heads of accounts including furniture, laboratory equipments, games and sports, library, audio-visual aids etc. The administrative overhead charges from the sponsoring project authorities will be charged @ 15% of the actual expenditure of the Project Vidyalaya. The party of the other part will deposit the amount required for six months by the Vidyalaya in Escrow account as a security. Further, the annual requirement of the Vidyalaya will be deposited in the Bank Account of the Vidyalaya in two advance installments in the month of April and October. In case of failure to deposit the money, in advance in the Vidyalayas Account, the Sangathan will operate the Escrow Account for transfer of funds. In case the Project authorities fail to remit the funds and there is a delay in disbursement of salary to the staff of the KV the Project authorities shall be liable for payment of penal interest @ 2% per month.”</i></p> <p>The Institute bears all expenses of Kendriya Vidyalaya under head recurring and non-recurring from Grant-in-Aid released from MHRD and regularly remitting the funds to Kendriya Vidyalaya SLIET-Longowal in 02 instalments as and when required by the Kendriya Vidyalaya SLIET-Longowal.</p> <p>A committee regarding payment of AOC was constituted and the recommendations of the committee are as under: -</p> <p>“The committee recommended that the Administrative Overhead Charges may be considered to be released to KV SLIET, as per terms and conditions of the MoU (already signed).”</p> <p>The matter is placed before the Finance Committee for consideration.</p> <p style="text-align: right;">Annexure-“B” Page No. 17-27</p>
Item No. 55.04	TO CONSIDER THE UTILIZATION CERTIFICATE OF SCHEME FOR IMPLEMENTATION OF PERSON WITH DISABILITIES (SIPDA) AND REFUND OF RS. 15,62,000.00 TO MINISTRY OF SOCIAL JUSTICE AND EMPOWERMENT.
	As per letter no.: 16-36/2011-DD-III dated 11/04/2013 from Ministry of Social Justice & Empowerment, New Delhi, GIA (Non-recurring) of Rs.75.90 Lakh was sanctioned for creation of barrier-free environment and other facilities for persons with disabilities

	<p>under SIPDA Scheme under PWD Act,1995, Work was carried out with certain deviations approved by the then Director SLIET from the SIPDA Project which was sanctioned to the Institute in 2013.</p> <p>Deviations were submitted to the Ministry of Social Justice and Empowerment for approval of cost of work carried out as per sanction within scope of work Rs.51.93 Lakh. The total cost of work carried out in addition to sanction as per approval of competent authority was Rs.15.62 Lakh. The Institute requested to the Ministry of Social Justice and Empowerment, Govt. of India, New Delhi vide letter No.: SLIET/DDS/176-177, dated 13/11/2018 for approval of deviations so that final UC of the scheme could be sent to the Ministry. It was not acceded and vide reply dated 10/12/2018 of the Ministry of Social Justice and Empowerment, New Delhi stated that:-</p> <p>“The amount admissible shall be as per sanction letter of even no. dated 11/04/2013 only. Details of work done as per sanctioned funds may be sent and remaining amount may be refunded. It may also be stated that the extra amount over and above the sanctioned amount should be borne by the Institute”.</p> <p>Accordingly, in response to the letter of the Ministry of Social Justice and Empowerment dated 10/12/2018, the case is placed before the Finance Committee for payment of Rs. 15,62,000.00 from GIA Account of the Institute and closing of the bank account of SIPDA Scheme for refund of remaining amount with updated figure of the interest to the Ministry alongwith Utilization Certificate.</p> <p>As decided in the 54th finance committee meeting vide Resolution No.: 54.06, the deviation statement is placed before Finance Committee for consideration.</p> <p style="text-align: right;">Annexure-“C” Page No. 28-41</p>
<p>Item No. 55.05</p>	<p>TO CONSIDER THE PROPOSAL TO CONDUCT HR CONCLAVE-2020 (HRC-2020) DURING 8TH – 9TH APRIL, 2020.</p>
	<p>The Department of Training & Placement has prepared a proposal to conduct HR CONCLAVE-2020 (HRC-2020) during 8th – 9th April, 2020 at SLIET. The total expenditure will be amounting to Rs. 5,00,000.00 approximately. The expenditure to conduct HR CONCLAVE-2020 (HRC-2020) will be met out partly Rs 3,00,000.00 from TEQIP-III and Rs. 2,00,000.00 from Grant-in-Aid of the Institute.</p> <p>The matter is placed before the Finance Committee for consideration.</p> <p style="text-align: right;">Annexure-“D” Page No. 42-47</p>
<p>Item No. 55.06</p>	<p>TO CONSIDER THE REVISION OF FLAT RATES OF LICENCE FEE W.E.F. 01/07/2017 OF RESIDENTIAL ACCOMMODATION AT SLIET LONGOWAL</p>
	<p>The Directorate of Estates, Ministry of Urban Development, Government of India, New Delhi has revised the Flat Rate of Licence Fee (residential accommodation) vide Office Memorandum No.: 18011/2/2015-Pol.III dated 19 July, 2017. The Institute has constituted a committee to revise the Licence fee of residential accommodation at SLIET considering the Office Memorandum dated 19/07/2017.</p>

The recommendations of the committee are reproduced as under:-				
Sr. No.	Type of Accommodation	Range of living area (in sq. mtr.)	Existing flat rates of licence fee per month w.e.f. 01.07.2013 (In Rs.)	New flat rates as per the revision of licence fee per month w.e.f. 01.07.2017 (In Rs.)
1.	I (Old)	28.99	135.00	150.00
	I (New)	29.02	135.00	150.00
2.	II (Old)	39.45	310.00	310.00
	II (New)	34.60	310.00	310.00
3.	III (Old)	48.15	450.00	470.00
	III (New)	51.45	450.00	470.00
4.	IV (Old)	73.06	625.00	640.00
	IV (New)	73.06	625.00	640.00
5.	V	Beyond 134.03	1565.00	(1270 + 70+ 40 = 1380.00)*
		Servant Quarter Charges attached with Type V = Rs. 70.00		
		Garage Charges attached with Type V =Rs. 40.00		
Accordingly, the Institute has revised the rate of licence fee of residential accommodation allotted to employees at SLIET Campus with effect from 01/07/2017.				
*In case of Type V Quarters, calculation was made on the basis of "plinth area" i.e. 180.95 sq. mtr. previously, whereas now it is to be taken as "living area" which comes out to be 134.03 sq. mtr. Hence, the Licence fee is reduced from 1565.00 per month to Rs. 1380.00 per month including Servant Quarter Charges + Garage Charges.				
The matter is placed before the Finance Committee for consideration.				
Annexure-"E" Page No. 48-56				
Item No. 55.07	TO CONSIDER THE SEPARATE AUDIT REPORT ISSUED BY THE OFFICE OF THE DIRECTOR GENERAL OF AUDIT (CENTRAL) CHANDIGARH FOR THE YEAR 2018-19			
The office of the Director General of Audit (Central), Chandigarh has issued Separate Audit Report/Certificate (SAR) for the financial year 2018-19 vide Letter No. DGA(C)/C.E./SARSLIET/2018-19/2019-20/ 2013 dated 31.10.2019.				
The Separate Audit Report/Certificate is placed before Finance Committee for consideration.				
Annexure-"F" Page No. 57-65				

Item No. 55.08	TO CONSIDER THE BUDGET ESTIMATES FOR THE YEAR 2020-21 & REVISED BUDGET ESTIMATES FOR THE YEAR 2019-20																														
<p>The Budget Estimates (BEs) for the year 2020-21 and Revised Budget Estimates (RBEs) for the year 2019-20 under head Revenue & Creation of Capital Assets were prepared and sent to the Government of India (MHRD), vide letter No. SLIET/A&A/2020/378-380, Dated 08.01.2020. The details of Budget Estimates (BEs : 2020-21) and Revised Budget Estimates (RBEs : 2019-20) under head Revenue and Creation of Capital Assets are as under :-</p>																															
<p><u>REVENUE</u> (RS. IN LACS)</p>																															
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<p>Annexure-“G” Page No. 66-85</p>																															

Item No. 55.09	TO CONSIDER THE PROPOSAL FOR REVISION OF FEE FOR ALL ACADEMIC PROGRAMMES FROM ACADEMIC SESSION 2020-2021 BATCH ONWARDS																						
<p>The Senate Vide Resolution No. 27.07 in its 27th Meeting held on 19/02/2020 has recommended the revision of fee for all Academic Programmes from the Academic Session 2020-21 batch onwards as under: -</p>																							
1. ICD programmes:																							
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5. HOSTEL FEES

		Present Fee (Rs.)	Proposed Fee (Rs.)	Percentage increase
Single Occupancy	ICD	1800	N.A.	-
	BE	2900	4500	55.17%
	PG	2900	4500	55.17%
	Ph.D.	2900	4500	55.17%
Multiple Occupancy	ICD	1800	2500	38.88%
	BE	2900	3500	20.68%
	PG	2900	3500	20.68%
	Ph.D.	2900	3500	20.68%

6. Fee for NRI Candidates:

Programmes	Existing Fee	Proposed Fee
ICD programme	US\$ 1600 per annum (US\$ 800 per annum for SAARC countries) + other Charges US\$ 500 per annum	US\$ 1750 per annum (US\$ 900 per annum for SAARC countries) + other Charges US\$ 550 per annum
B.E./M.Tech.	US\$ 7000 per annum (US\$ 3500 per annum for SAARC countries) + other Charges US\$ 1000 per annum or as applicable for candidates admitted under DASA	US\$ 7700 per annum (US\$ 4000 per annum for SAARC countries) + other Charges US\$ 1100 per annum or as applicable for candidates admitted under DASA

Further, as per the decision of the Senate, the Committee has reviewed the Ph. D Programmes (Full time and Part time) fee and recommended as under:-

7. Ph.D. Programmes(Full Time)

	Present Fee (Rs.)	Proposed in the Senate (Rs.)	Proposed Revised Fee (Rs.)	Percentage increase
NON REFUNDABLE FEES (To be paid at the time of admission)	6200	11000	7700	24.19%
OTHER FEE PER SEMESTER (Non-Refundable)	7100	14000	8800	23.94%
Total fee	13300	25000	16500	24.06%

8. Ph.D. Programmes(Part Time)

	Present Fee (Rs.)	Proposed in the Senate (Rs.)	Proposed Revised Fee (Rs.)	Percentage increase
NON REFUNDABLE FEES (To be paid at the time of admission)	4100	7000	5200	26.82%
OTHER FEE PER SEMESTER (Non-Refundable)	6100	14000	7800	27.86%
Total fee	10200	21000	13000	27.45%

The matter is placed before the Finance Committee for ratification.

**Annexure-“H”
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Item No. 55.10	TO CONSIDER THE PROCUREMENT OF PRODUCTS AVAILABLE ON GOVERNMENT-E-MARKET PLACE (GeM).
	<p>General Financial Rules (GFR)-2017 were implemented in the institute vide Circular No.: SLIET/PUR/148-184 dated 02.05.2017 deemed to be applicable to Autonomous Bodies except to the extent to the bye laws of an Autonomous Body, provided with separate Financial Rules approved by the Government. An Office Memorandum vide reference F.No.24-4/2016-(IFD)pt, dated 04.10.2019 has been issued by the Ministry of Human Resource Development, GOI, enclosing a copy of letter dated 13.08.2019 received from Secretary M/o Commerce on the subject mentioned above. A copy of the OM is annexed herewith for reference and its implementation.</p> <p>The relevant part of Rule 149 of GFR-2017 regarding Government e-Marketplace (GeM) is reproduced here, for information please, as under: <i>“Government of India has established the Government e-Market place (GeM) for common use Goods and Services. GeM SPV will ensure adequate publicity including periodic advertisement of the items to be procured through GeM for the prospective suppliers. The Procurement of Goods and Services by Ministries or Departments will be mandatory for Goods or Services available on GeM.”</i></p> <p>The MHRD has further advised that any deviation observed in this regard would lead to fixation of responsibility of concerned official/officers of CFTIs for non-compliance.</p> <p>It has been already clarified by MHRD, vide Office Memorandum No.F.6/1/2018-PPD dated 19th January, 2018 that only in case of goods and services (of required specification or within required delivery period etc.) not available on GeM the procuring entity can resort to Rule 154 and 155 of GFRs i.e. procurement without quotation or procurement on the recommendations of a duly constituted Local Purchase Committee.</p> <p>During the period since implementation of GeM portal, it has been experienced that:</p> <ol style="list-style-type: none"> 1. The suppliers, generally, do not accept the orders/supply the material for small quantity or value in respect of petty consumable items due to geographical distance resulting into placement of supply orders again for the same item; 2. There are instances where different items available on GeM portal, are to be installed at one place and compatible with each other as a part of particular work or project and one or two items are found not as per specification by the inspection committee or not supplied by the supplier. It leads rejection of material on GeM portal and placement for a fresh order for the particular item resulting into late supplies and implementation of complete project/work. <p>In view of nature/urgency of items required as consumable/specialized items required in Lab/Project work, an amount upto Rs.25,000/- may be considered for such purchase under Rule 154 of GFR, apart from GeM portal, duly approved by the Competent Authority.</p> <p>The matter is placed before the Finance Committee for consideration.</p> <p style="text-align: right;">Annexure-“I” Page No. 94-98</p>

Item No. 55.11	TO CONSIDER GRANT OF DEARNESS ALLOWANCE TO SLIET EMPLOYEES								
	<p>The notifications for grant of Dearness allowance (DA) is issued by the Government of India, Ministry of Finance, Department of Expenditure, New Delhi from time to time. Previously, the said notifications were endorsed by the Ministry of Human Resource Development and the same was adopted by SLIET, Longowal.</p> <p>For the past some time, the Ministry of Human Resource Development has stopped endorsing the notifications issued by the Ministry of Finance, Department of Expenditure, New Delhi in this regard. Last time in October, 2019 the Institute has adopted the notification issued by the Government of India, Ministry of Finance, Department of Expenditure, New Delhi vide OM No. 1/3/2019-E- II (B) dated 14.10.2019 for enhancement of rate of DA from 12% to 17% w.e.f. 01.07.2019. The Institute seeks permission from the Finance Committee for adoption of notifications for grant of DA issued by Government of India, Ministry of Finance, Department of Expenditure, New Delhi for enhancement of DA from time-to-time.</p> <p>The matter is placed before the Finance Committee for consideration.</p> <p style="text-align: right;">Annexure-“J” Page No. 99-100</p>								
Item No. 55.12	REPORTING MATTERS								
(i)	RELEASE OF GRATUITY AND EARNED LEAVE ENCASHMENT: DR. VINAY KUMAR, EX. AP (CHE)								
	<p>Dr. Vinay Kumar, Ex. AP(CHE) had been compulsory retired from the Institute service w.e.f. 17/10/2019(AN) vide office order No.: SLIET/Admn./4294-4300 dated 17/10/2019.</p> <p>The 19 days earned leave and 81 days half pay leave has been encashed and a sum of Rs.2,02,580.00 has been released to him on this account. Further, Dr. Vinay Kumar was the member of New Pension Scheme (NPS). The Institute has sought clarification from MHRD, New Delhi vide letter No.: SLIET/Admn./2019/5719 dated 31/12/2019, regarding payment of gratuity, because Dr. Vinay Kumar was the member of New Pension Scheme (NPS). On receipt of the clarification, the matter pertains to payment of gratuity will be settled, accordingly.</p> <p>The matter is placed before the Finance Committee for information.</p>								
(ii)	RELEASE OF RETIREMENT BENEFITS IN RESPECT OF SH. SUDEEP SINGH, EX. ESTATE OFFICER								
	<p>Sh. Sudeep Singh, Ex. Estate Officer has been superannuated on 30.09.2019 from the services of the Institute vide office order No.: SLIET/Admn./2019/3749-56 dated 26.09.2019. The following dues has been released to Sh. Sudeep Singh, Ex. Estate Officer:-</p> <table border="1" data-bbox="459 1854 1295 1998" style="margin-left: auto; margin-right: auto;"> <thead> <tr> <th style="text-align: center;">Benefits</th> <th style="text-align: center;">Amount in(Rs.)</th> </tr> </thead> <tbody> <tr> <td>Gratuity</td> <td style="text-align: right;">16,91,323.00</td> </tr> <tr> <td>CPF (Employee & Employer's Share)</td> <td style="text-align: right;">36,41,697.00</td> </tr> <tr> <td>Leave Encashment</td> <td style="text-align: right;">12,04,137.00</td> </tr> </tbody> </table> <p>The matter is placed before Finance Committee for information.</p>	Benefits	Amount in(Rs.)	Gratuity	16,91,323.00	CPF (Employee & Employer's Share)	36,41,697.00	Leave Encashment	12,04,137.00
Benefits	Amount in(Rs.)								
Gratuity	16,91,323.00								
CPF (Employee & Employer's Share)	36,41,697.00								
Leave Encashment	12,04,137.00								

(iii)	ASSESSMENT OF INSTITUTE INCOME BY THE INCOME TAX DEPARTMENT FOR THE ASSESSMENT YEAR 2017-18.
	<p>A notice under section 143(2) of Income Tax Act 1961 was served to the Institute for complete scrutiny of return of nil income filed for assessment year 2017-18 Vide Notice No.: ITBA/AST/S/143(3)/2019-20/1022609211(1) dated 18/12/2019 to the Institute for Complete Scrutiny (Computer Aided Scrutiny Selection) Vide Reference No.:ITBA/AST/S/143(2)/2019-20/1018183755(1) dated 22/09/2019 from the Assistant Commissioner of Income Tax (e-Verification) Circle-1, Chandigarh.</p> <p>Accordingly, the Income Tax Department has issued assessment order for return of income filed for the assessment year 2017-18 with the following remarks:- “In response to the notices, the information/documents asked for have been e-filed and the same have been examined. The books of account alongwith supporting documents were produced and the same were test checked with reference to the details filed by the assessee. The activities are as per the aims and objects of the assessee. It has utilized its receipts for the attainment of its objectives during the year. After examining various details furnished by the assessee returned income is accepted”.</p> <p>The matter is placed before Finance Committee for information.</p> <p style="text-align: right;">Annexure-“K” Page No. 101-102</p>