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**REGISTERED**

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**Subject: Notice Inviting Quotation for Refilling of Fire-Extinguishers.**

This institute intends to **Refilling of Fire-Extinguishers Cylinders** as detailed given below. Interested firm/parties are requested to send the quotation to the Safety Officer, ESS-II, near Mechanical Block, SLIET Longowal, Pin-148106, District-Sangrur (Pb) in a sealed cover only & only through REGISTERED/SPEED post (No quotation may be sent through Courier/By-Hand or any other mode) scribed "**Quotation for Refilling of Fire-Extinguishers Cylinders**" on or before ~~30.12.2019~~ (30.12.2019)

Sr. No.	Description of item(s)	Qty.	Specifications
1.	Fire-Extinguishers Cylinders for re-filling	112 Nos.	Detailed specifications attached at 'Annexure-A'

**Note:** It may be noted that quotation received only through REGISTERED/SPEED post shall be considered. The institute is located in remote area and it takes 5 to 7 days to reach the mail, therefore, quotation be dispatched well in time considering this factor.


**N.B.:**

1. The firm has required to submit the proof of PAN, GST No, & Firm address on the letter head
2. Rate of GST (if extra) must be mentioned clearly.
3. Price quoted must be FOR SLIET i.e. the firm has to collect the fire extinguishers from the respective department of the Institute & will be installed after re-filling in the same department.
4. Quotation received later than due date are liable to be ignored/rejected.
5. Other terms and condition for submitting the quotation are given on overleaf which must be read carefully before submitting the quotation.
6. We are not responsible for accidental opening of the cover if it is not properly super scribed and sealed.
7. Quotation must be submitted on letter head of the firm with all particular, any other format will not be acceptable.
8. The work order will be awarded to the bidder who is lowest in total quoted bid value. However, if the quoted rates are unreasonable, Institute has full right to take appropriate decision.

  
Safety Officer

**TERMS & CONDITIONS FOR QUOTATION**

<b>DELIVERY</b>	Supply should be made within the specified delivery period i.e. 45 days after the LOI. Delivery period can be extended upto two weeks more subject to approval of Competent Authority on the basis of genuine reason.
<b>Assessment of work</b>	The fire extinguishers can be inspected thoroughly satisfy by the prospective bidder installed in various department in the Institute with the prior intimation to this office on contact no. 01672-253639 during office hours only.
<b>Penalty</b>	The supply must be completed satisfactorily within the stipulated period, failing which penalty @ ½ % per week on the value of supply order or part thereof whichever is lower (subject to maximum 5% of supply order value) will be imposed without any notice
<b>TERMS OF PAYMENT</b>	Our normal terms of payment is within 30 days after receipt of stores in good condition by means of ECS after submission of Tax invoice & Bank Details
<b>TAXES</b>	GST TDS will be deducted @2% from the Bill amount (if applicable) & any other Govt. levy as applicable will be made accordingly.
<b>DIRECTOR'S RIGHTS</b>	Director, SLIET, reserves the rights of acceptance or rejection of any or all quotations. The discretion for increasing or decreasing of the quantities also rests with him. SLIET also not bind itself to accept does the lowest price. In case of any dispute, the decision of Director SLIET will be final & binding.
<b>VALIDITY OF QUOTATIONS</b>	Quotations will be considered valid for 3 months from the date of receipt.
<b>CORRESPONDENCE</b>	No correspondence regarding acceptance/rejection of a quotation will be entertained.
<b>REJECTION</b>	Quotation not confirming to the set procedure as above will be rejected.
<b>DISCOUNT/ REBATES</b>	A special discount/rebate wherever admissible keeping in view that the supplies are being made for education purpose in respect of Public Institution of national importance may please be indicated. Conditional, telegraphic quotation shall be rejected out rightly. SLIET shall not be held responsible for any postal delay in sending or late receipt of quotation. Quotation should be free from corrections & erasures.

Safety Officer  


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## ANNEXURE-A

Subject: Refilling of Fire-Extinguisher cylinders.

Sr. No.	Specifications of fire extinguishers	Qty.	Rate (Rs.)	Amount (Rs.)
1.	CO <sup>2</sup> /9 KG	04		
2.	CO <sup>2</sup> /6.5 KG	10		
3.	CO <sup>2</sup> /22 KG	01		
4.	Dry Powder/9KG	20		
5.	Dry Powder/5KG	61		
6.	Mechanical Foam/9Ltr.	16		
<b>Total</b>		<b>112</b>		

  
Safety Officer