



संत लौगोवाल अभियांत्रिकी एवं प्रौद्योगिकी संस्थान,
लौगोवाल, संगरूर, पंजाब - १४८ १०६

(मानव संसाधन मंत्रालय के अधीन समविश्वविद्यालय)

Sant Longowal Institute of Engineering and Technology
Longowal, Dist. Sangrur, Punjab - 148106
(Deemed to be University under MHRD)

Ref. No. SLIET/PUR/08/19/

Date:

(Registered Post)

M/s _____

Subject: Notice re-inviting quotation for printing of stationery item.

This Institute intends to print Degree/Diploma & Certificates on high security digital paper. Please send your quotation to the undersigned in a sealed cover duly super scribed on envelop "Quotation for printing of stationery items" so as to reach latest by **09.12.2019**. The detailed format of requirement is given at "**Annexure-A**"

The Terms & Conditions for submitting quotation are as under:-

- 1) It may be noted that quotation received through registered/speed post only shall be considered. The institute is located in a remote area and it takes 5 to 7 days to reach the mail, therefore, quotation be dispatched well in time to avoid any sort of delay.
- 2) Rate of GST, if extra, must be mentioned clearly.
- 3) Quotation other than those addressed to Deputy Registrar (S&P) will not be entertained.
- 4) The Price quoted must be FOR SLIET, Longowal.
- 5) Quotations received later than due date will not be accepted.
- 6) Duly signed quotation must be sent on the letter head of the party.
- 7) As per instructions, if purpose of quotation is not super scribed on envelop and quotation is opened by mistake, then it will be rejected.
- 8) Quotation must be valid for a period of 3 months.
- 9) **EMD of Rs. 3,000/- in the shape of DD, FDR or banker's cheque drawn in favour of Director, SLIET & valid for a period of 90 days beyond the final bid validity period is required to be submitted along with quotation.**
- 10) The other terms & conditions for submitting the quotation are given overleaf which must be read carefully before submitting the quotation.

Deputy Registrar (Store & Purchase)

TERMS & CONDITIONS FOR SUBMITTING QUOTATION

DELIVERY	The rate quoted must be free delivery/F.O.R. Longowal after allowing the discount, if any. Where quoted extra ad-valorem rate payable should clearly be indicated. Supply should be made within the specified delivery period.
TERMS OF PAYMENT	Our normal term of payment is within 45 days after receipt of stores in good condition by means of cheque/draft/RTGS.
DIRECTOR'S RIGHTS	Director, SLIET, reserves the rights of acceptance or rejection of any or all quotations. The discretion for increasing or decreasing of the quantities also rests with him. SLIET also does not bind itself to accept the lowest price. In case of any dispute, the decision of Director SLIET will be final & binding.
EMD	EMD of Rs. 3,000/- in the shape of DD, FDR or banker's cheque in favour of Director, SLIET & valid for a period of 90 days beyond the final bid validity period is required to be submitted along with quotation.
VALIDITY OF QUOTATIONS	Quotations must remain valid for a period of at least 03 months.
SAMPLE/BRAND/MAKE/WEIGHT	Sample, where asked for, will invariably be made available and sent along with the quotations. However, Brand/Make/Weight etc. must be mentioned clearly in the quotations. Technical literature/pamphlet should also be enclosed.
REJECTION	Quotation not confirming to the set procedure as above will be rejected. Conditional, telegraphic quotation shall be rejected out rightly.
DISCOUNT/REBATES	A special discount/rebate wherever admissible keeping in view that the supply is being made for education purpose in respect of Public Institution of national importance may please be indicated.
GENERAL TERMS	SLIET shall not be held responsible for any postal delay in sending or late receipt of quotation. Quotation should be free from corrections & erasures. Other terms & Conditions will be applicable as per GFR-2017.

**Deputy Registrar
(Store & Purchase)**

Annexure – A

S. No.	Description of item	Qty.	Remarks
1.	<p>Printing of Degree/Diploma & Certificate on high security digital paper:</p> <p>Degree certificates of A4 size on non-tearable, water proof, termite proof, temper proof paper having following security features like Alpha numeric QR code and bar code having variable data of students; Micro/Nano text having name of the student can be seen through Magnify Lens; Correlation mark having name of the student can be seen through decoder film; U.V. mark having name of the student can be seen only through U.V. Light; Variable data of student printed in non scan able transparent ink; High resolution border printed in neon ink; Holographic University Seal; watermark and Invisible Ghost Image of University logo; U.V. fibers in Media; Multicolour Holographic printing of logo; Photograph of the student having invisible security layer; Anti-copy features; Date and Time of printing of degree certificate in non scannable transparent ink; Eraser Protected Feature; variable data of students like Name, Regn No., Fathers name, program name, CGPA, photo etc.</p>	1500 (No.)	Sample will be attached with the quotation

Indenter's signature (Academic Section)