



संत लौगोवाल अभियांत्रिकी एवं प्रौद्योगिकी संस्थान,
लौगोवाल, संगरूर, पंजाब - १४८ १०६

[भारत सरकार द्वारा स्थापित]

Sant Longowal Institute of Engineering and Technology
Longowal, Dist. Sangrur, Punjab - 148106

[Established by Govt. of India]

(Deemed University)

संदर्भ सं/Ref.No. SLIET/A&A/2017/ 325

दिनांक/Date: 03/10/2017

POSTAL QUOTATION/THROUGH REGISTERED POST

To,

F/I (ACSS)

Subject : Inviting Chartered Accountants to offer rates for compiling/ finalizing Annual Accounts (On New Proforma/Guidelines) of the Institute for the Financial Year 2017-18 on Accrual Basis alongwith Internal Audit Report.

The institute intends to borrow the services of a Chartered Accountant for a year, covering the scope of work, as mentioned below:-

Sr. No.	Description of Work	Rate(s) to be quoted in lump-sum including Taxes etc.
01	Finalization of Institute Annual Accounts for the Financial Year 2017-2018 (On Revised Proforma/Guidelines applicable from the Financial Year 2017-18 as per Accounting Standards in Educational Institutions of Department of Higher Education, MHRD, New Delhi.) on 'Accrual Basis': after compiling balances of all the Heads of Accounts in Journal / Ledgers including vouching and verification of Cash Books, Bank Reconciliation, Reconciliation of Advances of all major and sub-heads of accounts, depreciation on fixed assets etc. with internal audit report.	

You are hereby, requested to submit your offer quoting the rate(s) for the above said work in a Sealed Envelop duly super scribed with the title/subject on or before 30.10.2017 (upto 05.00 PM), by post in the office of undersigned.

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Terms & Conditions :-

01. The Firm should be empanelled with CAG.
02. CAG Empanelled Firms (copy of proof be enclosed).
03. For detailed information regarding Implementation of Accounting Standards in Educational Institutions of Department of Higher Education, MHRD, New Delhi UGC website www.ugc.ac.in may be seen;
04. The Annual Accounts are strictly to be finalized and completed on or before 31.05.2018 at SLIET, Longowal only.
05. The Firm shall be responsible and answerable for the accuracy and authenticity of the Final Accounts in accordance with the MHRD guidelines/CAG audit observations/ Accounting Standards in Educational Institutions of Department of Higher Education, MHRD, New Delhi;
06. Conditional offer will not be accepted in any way.
07. The period of engagement may be considered by the Director of the Institute extendable yearly based on satisfaction performance with same terms & conditions.
08. The Director of the Institute reserves the right to consider or cancel the offer without assigning any reason.


of In Charge
(Accounts & Audit)

Copy to F/I(Acss) : With a request to upload the notice on Institute Website to hire the services of Chartered Accountant

10/05/2018
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