

Registered

M/s _____

Sub: Notice inviting quotation for printing of answer sheets.

This Institute intends to print answer sheets for Major and Minor examination of students. Please send your quotation to the undersigned in a sealed cover duly super scribed on envelop "**Quotation for printing of answer sheets**" so as to reach latest by closing date i.e. 16.07.15.

S. No.	Description of item	Qty.	Remarks
1.	Printing of Major answer sheets containing 16 lined pages of 70 Gsm, title cover (Pink coloured with printed material as per specimen enclosed) and thread stitching/binding having serial no. from 00001 to onwards. (Total no. of pages 20)	80000 no.	
2.	Printing of Minor answer sheets containing 08 plain pages of 58 Gsm (First page printed as per specimen enclosed) with staple stitching/binding having serial no. from 000001 to onwards.	100000 no.	

The Terms & Conditions are as under:-

- 1) It may be noted that quotation must be sent through registered/speed post only. The institute is located in a remote area and it takes 5 to 7 days to reach the mail, therefore, quotation be dispatched well in time to avoid any sort of delay.
- 2) Rate of ST/VAT/service tax if extra must be mentioned clearly.
- 3) Quotation other than those addressed to Faculty I/c (Purchase) will not be entertained.
- 4) The Price quoted must be FOR SLIET, Longowal.
- 5) Quotations received later than due date are liable to be rejected.
- 6) Duly signed quotation must be sent on the letter head of the party.
- 7) As per instructions if purpose of quotation is not super scribed and quotation is opened by mistake then it may be rejected.
- 8) Other terms & conditions for submitting the quotation are given overleaf which must be read carefully before submitting the quotation.

Faculty I/c (Purchase)

OTHER TERMS & CONDITIONS FOR QUOTATION

DELIVERY	The rate quoted must be free delivery/F.O.R. Longowal after allowing the discount, if any. Where quoted extra ad-valorem rate payable should clearly be indicated. Supply should be made within the specified delivery period.
TERMS OF PAYMENT	Our normal term of payment is within 45 days after receipt of stores in good condition by means of cheque/draft/RTGS.
PERFORMANCE SECURITY	In case the quoted value is Rupees one Lac and above, Performance Security @5% of order value in the shape of Acct. Payee Draft, FDR or BG valid for a period of sixty days beyond the date of completion of all contractual obligations of the supplier including warranty obligations, as per GFR-2005 rules, is also required.
TAXES	No sales tax concession against Form 'C' and 'D' is admissible to this Institute. However, 'Form E' certificate being an educational institute can be issued if sales tax concession is admissible.
EXEMPTIONS	Excise and customs duties are exempted to the institute. The relevant exemption certificate will be issued to the successful bidder only if the excise duty/custom duty is exclusively mentioned in the Quotation. In case the offered items are to be imported, the rates should be quoted in foreign currency on FOB basis. Basic duty as applicable under notification No. 51/96 customs dated 23.07.1996 as applicable shall be borne by the institute. If the price quoted is in foreign currency then payment shall be made through letter of credit against submission of B.G. of Min. 25% value of supply order, if the order value is more than US\$ 10,000 or through Telegraphic Transfer (TT) if the order value is less than US\$ 10,000 through Nationalized banks. The bank charges outside India should be borne by the supplier. Clearance at customs will be arranged by us but you will assist our clearance agent. In case of indigenous item the price must be quoted in Indian Rupees and 100% payment will be made only after successful installation, testing and commissioning of equipment. No advance payment will be made.
DIRECTOR'S RIGHTS	Director, SLIET, reserves the right of acceptance or rejection of any or all quotations. The discretion for increasing or decreasing of the quantities also rests with him. SLIET also does not bind itself to accept the lowest price. In case of any dispute, the decision of Director SLIET will be final & binding.
VALIDITY OF QUOTATIONS	Quotation must remain valid for at least 03 months.
CORRESPONDENCE	No correspondence regarding acceptance/rejection of a quotation will be entertained.
SAMPLE/BRAND/MAKE/WEIGHT	Sample where asked for, will invariably be made available and sent along with the quotations. However, Brand/Make/Weight etc. must be mentioned clearly in the quotations. Technical literature/pamphlet should be enclosed.
REJECTION	Quotation not confirming to the set procedure as above will be rejected. Conditional, telegraphic quotation shall be rejected outrightly.
DISCOUNT/REBATES	A special discount/rebate wherever admissible keeping in view that the supplies is being made for education purpose in respect of Public Institution of national importance may please be indicated.
GENERAL TERMS	SLIET shall not be held responsible for any postal delay in sending or late receipt of quotation. Quotation should be free from corrections & erasures. Other terms & Conditions will be applicable as per GFR-2005.
EMD SUBMISSION FOR UNLISTED/UNREGISTERED FIRMS	In case the quoted value is Rs. One Lac and above, EMD @2% of quoted value in the shape of DD is required to be submitted along with quotation.

SANT LONGOWAL INSTITUTE OF ENGINEERING AND TECHNOLOGY



(Estb. By: Govt. of India, Deemed University)
LONGOWAL 148106 DISTT : SANGRUR (PUNJAB)

Answer Sheet for Major / End Semester Examination

Name of Programme : Semester:.....
 Name of Student: Discipline:..... Regn. No:.....
 Sub. Code:..... Sub. Name: Date Examination:.....
 Supplementary answer sheet no., if used any:.....

Sign. of Student:

Particulars compared with Identity card.

Sign. of Invigilator:.....

CPM

PLEASE READ THE INSTRUCTIONS CAREFULLY

1. Bring the IDENTITY CARD in every session of the Examination.
2. Any type of identification mark in the sheet will be treated as unfair means and punished accordingly.
3. No one is allowed to borrow pen, pencils, eraser, scales etc. from other students.
4. NO MOBILE PHONE or PROGRAMMABLE CALCULATOR IS ALLOWED IN EXAMINATION HALL.
5. Cross the blank pages.
6. Any student found copying or using any unfair means or found in possession of unauthorized papers of notes/xeroxs paper/mobile/electronic device in the examination hall shall be punished as may be decided by the authorities.
7. Supplementary sheet will be provided if required.
8. This answer booklet contains 16 pages.

Question No.	1	2	3	4	5	6	7	8	9	Total Marks	
										In Figures	In words
Obtained Marks											

Signature of Examiner:

Full Name of Examiner:

DO NOT WRITE

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Specimen copy

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No.....
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Minor Examination Answer Sheet
SANT LONGOWAL INSTITUTE OF ENGINEERING AND TECHNOLOGY
(Deemed Univeristy)
Longowal 148106 (Punjab)

Name:
Roll No.
Subject:



Regd. No. :
Subject Code:
Date of Examination:

Spam Copy

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