### TENDER DOCUMENT / TERMS AND CONDIONS OF

# OUTSOURCING WORKERS AT SLIET LONGOWAL, SANGRUR (Pb.)

# **INDEX**

| Sr. No. | Description   | Page No. |
|---------|---|----------|
| 1       | e-Tender Notice   | 1        |
| 2       | Terms and Conditions of the Tender                            | 2-10     |
| 3       | Schedule of Quantity for Price/Financial Bid                  | 11       |
| 4       | Tender Form for Providing "Outsourcing Workers" at SLIET      | 12       |
| 5       | Numbers of outsourcing workers Required (Annexure-I)          | 13       |
| 6       | Specimen of Agreement to be signed between SLIET & Contractor | 14-17    |



### SANT LONGOWAL INSTITUTE OF ENGINEERING & TECHNOLOGY

LONGOWAL -148106, DISTT. SANGRUR, PUNJAB, INDIA

(Established by Govt. of India) (Deemed University)

### <u>e-Tender Notice</u>

e-Tender in two bid system i.e. technical bid along with financial bid for the following work is invited from reputed ISO Certified Agencies having valid license for last five years under Contract Labour (Regulation & Abolition) Act, 1970 and who have completed annual at least three similar work each costing not less than approximately 80% of the estimated cost of work of this tender in the last 03 years with 05 years minimum experience of the same work with ISO certificate. The similar work shall mean "Outsourcing Workers".

| Sr.<br>No. | Name of Work  | DNIT<br>Amount<br>(Rs. In Lacs) | Earnest Money<br>Deposit | Cost of Tender<br>Documents in<br>(Non-refundable) | Time<br>Period |
|------------|---|---------------------------------|--------------------------|--|----------------|
| 1          | Requirement of outsourcing workers at SLIET Longowal for the FY 2015-16 | 94,53,000/-                     | 1,89,060/-               | 1,000/   | 12<br>Months   |

The tender documents will be available only on the Institute's e-tendering website (www.tenderwizard.com/SLIET) and should be submitted ONLINE through e-tendering along with tender fee of Rs.1000/- (non-refundable) through e-payment (IPG (Direct debit)NEFT/OTC and Internet banking only). The tender processing fee (Non Refundable) should be paid through e-payment (debit or credit cards and internet banking). It is mandatory for the Bidders/ Contractors to get themselves registered with www.tenderwizard.com/SLIET & get User Id, password & Class-3 Digital signatures who wish to participate in the E-tendering process (mob.no-8146699866).

For more details the Bidders/contractors may contact Mr. Pavitar Singh on behalf of M/s ITI Limited on 01723953764/ mobile no.8146699866 or e-mail pavitar.s@etenderwizard.com

#### Schedule of Tenders

| Availability of Tenders<br>online for Bidding |            | Last date of<br>Submission<br>for Online | Date and time of opening of<br>Technical Bids | Date and time of opening of<br>Financial Bids |  |
|---|------------|--|---|---|--|
| From  | То         | Bids                                     |   |   |  |
| 28.02.2015                                    | 11.03.2015 | 11.03.2015                               | 16.03.2015 at 11:00 AM at ESS-                | 16.03.2015 at 03:00 PM at ESS-II,             |  |
|   | Upto       | Upto                                     | II, Near Mechanical Block,                    | Near Mechanical Block, SLIET,                 |  |
|   | 01:00PM    | 05:00PM                                  | SLIET, Longowal                               | Longowal                                      |  |

Tenders received without earnest money or incomplete, conditional, telephonically or telegraphic shall not be entertained. The undersigned reserves the right to reject any or all the tenders without assigning any reasons thereof.

The tenderer should attach online the proofs of the following documents (i) Official and Residential address of the Tenderer on an affidavit duly attested by competent authority or any document containing photograph and Official & Residential address (ii) Valid license under the Contract Labour (Regulation & Abolition) Act.1970 of the last work successfully completed (iii) Proof of registration with EPFO & E.P.F. Account No. (iv) PAN Number (v) TAN Number (vi) Service Tax No. & Service Tax Clearance Certificate (if, any) (vii) Last three consecutive Income Tax Returns (viii) Eligibility related documents & other certificate i.e. Experience with ISO Certificate as mentioned above etc. (ix) Earnest Money Deposit etc.(x) At least one EPF clearance certificate obtained during the last two years. In case Tenderer fails to upload some documents online, he can submit the same by hand in a sealed envelope before **10:50AM on 16.03.2015** i.e. before opening the Technical Bid.

Proof of Tender Fee and Earnest Money in the form of demand drafts/ online/ RTGS in the favour of Director, SLIET Longowal should reach at ESS-II, Near Mechanical Block, SLIET, Longowal before **10.30AM on 16.03.2015**. In case the last date for opening of Technical & Financial Bid is a holiday then the bids will be opened on the next working day at same time & venue.

Full details can be seen on the institute website www.sliet.ac.in.