

Registered

M/s _____

Sub: Notice Inviting quotation for purchase of Computers, External USB storage & heavy duty Laser Printer.

This Institute intends to purchase "Computers, external USB storage & Heavy duty Laser Printer" as per specifications notified here under. Please send your quotation to the undersigned in a sealed cover duly super scribed on envelop "Quotation for Computers, USB storage & Laser Printer" so as to reach latest by closing date/time i.e. 30.12.14 up to 4.00 P.M.

S. No.	Description of item	Qty.	Remarks
1.	Desktop Computers (Detailed description is enclosed at "Annexure A")	06 no.	
2.	External USB storage (Detailed description is enclosed at "Annexure B")	04 no.	
3.	Heavy duty Laser Printer (Detailed description is enclosed at "Annexure B")	01 no.	

The Terms & Conditions are as under:-

- 1) It may be noted that quotation will be sent through registered/speed post only. The institute is located in a remote area and it takes 5 to 7 days to reach the mail, therefore, quotation be dispatched well in time to avoid any sort of delay.
- 2) Rate of ST/VAT if extra must be mentioned clearly.
- 3) The other terms & conditions for submitting the quotation are given overleaf which must be read carefully before submitting the quotation.
- 4) Quotation other than those addressed will not be entertained.
- 5) The Prices quoted must be FOR SLIET, Longowal.
- 6) Quotations received later than 4.00 PM on due date are liable to be ignored.
- 7) Duly signed quotation must be sent on the letter head of the party.
- 8) As per instructions if purpose of quotation is not super scribed and quotation is opened by mistake then it may be rejected.

F. I/c (Purchase)

TERMS & CONDITIONS FOR QUOTATION

DELIVERY	The rate quoted must preferably be free delivery/F.O.R. Longowal after allowing the discount, if any. Where quoted extra advalorem rate payable should clearly be indicated. Supply should be made within the specified delivery period.
TERMS OF PAYMENT	Our normal terms of payment is within 45 days after receipt of stores in good condition by means of cheque/draft
TAXES	No sales tax concession against Form C and 'D' is admissible to this Institute. However, form of certificate being an educational institute can be issued if sales tax concession is admissible.
EXEMPTIONS	Excise and customs duties are exempted to the institute.
DIRECTOR'S RIGHTS	Director, SLIET, reserves the rights of acceptance or rejection of any or all quotations. The discretion for increasing or decreasing of the quantities also rests with him. SLIET also not bind itself to accept does the lowest price. In case of any dispute, the decision of Director SLIET will be final & binding.
VALIDITY OF QUOTATIONS	Quotations will be considered valid for 3 months from the date of receipt.
CORRESPONDENCE	No correspondence regarding acceptance/rejection of a quotation will be entertained.
SAMPLE/BRAND/MAKE/WEIGHT	Sample where asked for, will invariably be made available and sent along with the quotations. However, Brand/Make/Weight etc. must be mentioned clearly in the quotations. Technical literature/pamphlet should also be enclosed.
REJECTION	Quotation not confirming to the set procedure as above will be rejected.
DISCOUNT/REBATES	A special discount/rebate wherever admissible keeping in view that the supplies are being made for education purpose in respect of Public Institution of national importance may please be indicated. Conditional, telegraphic quotation shall be rejected out rightly. SLIET shall not be held responsible for any postal delay in sending or late receipt of quotation. Quotation should be free from corrections & erasures.

Faculty I/c (Purchase)

Annexure - A

Desktop specifications

Processor	<ul style="list-style-type: none">• Intel® Core™ i7-4790 Processor (Quad Core, 8MB, 3.60GHz w/HD4600 Graphics)
Operating System	<ul style="list-style-type: none">• Windows 7 Professional, English, 64bit (includes Windows 8.1 Pro 64bit License and Media)
Monitor	<ul style="list-style-type: none">• 18.5" Wide Screen Monitor with LED Back Light
Memory	<ul style="list-style-type: none">• 8GB (2x4GB) 1600MHz DDR3 Non-ECC
Hard Drive	<ul style="list-style-type: none">• 1TB 3.5inch Serial ATA (7,200 Rpm) Hard Drive
Video Card	<ul style="list-style-type: none">• Intel® Integrated Graphics
Warranty	<ul style="list-style-type: none">• 3 Years Onsite Service
Optical Drive	<ul style="list-style-type: none">• 8x Slimline DVD+/-RW Drive
KEYBOARD	<ul style="list-style-type: none">• USB Keyboard
MOUSE	<ul style="list-style-type: none">• USB Optical Mouse
INTERNAL SPEAKERS	<ul style="list-style-type: none">• Internal Audio Speaker

Annexure - B.

External USB Hard Disk

- Capacity: 2 TB
- Connectivity: USB v3.0
- System Requirements: Windows 8, Windows 7, Windows Vista, Windows XP SP3 (32-bit and 64-bit) operating system

Printer Specification

- Min. up to 30 ppm (ISO)
- First page out in as fast as 8 seconds from Power save mode
- 600 x 600 dpi with Ret
- 266 MHz with 16 MB RAM
- Up to 25,000 pages per month