

REGISTERED

M/s _____

Subject: Notice Inviting Quotation for Purchase of Deep-Freezer

This institute intends to purchase of Equipments as detailed given below. Interested firm/parties are requested to send the quotation to the office of undersigned in a sealed cover super scribed “**Quotation for Equipments**” on or before **23.09.2014**.

Sr. No.	Description	Specifications	Qty.
1.	Deep Freezer	Capacity: 150 Ltrs, temp. Range upto -10° C with digital temp. Indicator-cum –controller	01

Note: It may be noted that quotation received only through REGISTERED/SPEED post shall be considered. The institute is located in remote area and it takes 05 to 07 days to reach the mail, therefore, quotation be dispatched well in time considering this factor.

N.B.:

1. Rate of ST/VAT if extra must be mentioned clearly.
2. Price quoted must be FOR SLIET.
3. Quotation received later than due date are liable to be ignored/rejected.
4. Other terms and condition for submitting the quotation are given overleaf which must be read carefully before submitting the quotation.
5. We are not responsible for accidental opening of the cover if it is not properly super scribed and sealed.
6. Quotation must be submitted on letter head of the firm with all particular, any other format will not be acceptable.

**Faculty I/c, Purchase
PTO**

TERMS & CONDITIONS FOR QUOTATION

DELIVERY	The rate quoted must preferably be free delivery/F.O.R. Longowal after allowing the discount, if any. Where quoted extra advalorem rate payable should clearly be indicated. Supply should be made within the specified delivery period.
TERMS OF PAYMENT	Our normal terms of payment is within 30 days after receipt of stores in good condition by means of Cheque/Draft/RTGS
TAXES	No Sales Tax concession against Form C and 'D' is admissible to this Institute. However, form of certificate being an educational institute can be issued if sales tax concession is admissible.
EXEMPTIONS	Excise and customs duties are exempted to the institute. The relevant exemption certificate will be issued to the successful bidder only if the excise duty/custom duty is exclusively mentioned in the Quotation.
DIRECTOR'S RIGHTS	Director, SLIET, reserves the rights of acceptance or rejection of any or all quotations. The discretion for increasing or decreasing of the quantities also rests with him. SLIET also not bind itself to accept does the lowest price. In case of any dispute, the decision of Director SLIET will be final & binding.
VALIDITY OF QUOTATIONS	Quotations will be considered valid for 03 months from the date of receipt.
CORRESPONDENCE	No correspondence regarding acceptance/rejection of a quotation will be entertained.
SAMPLE/BRAND/MAKE/WEIGHT	Sample where asked for, will invariably be made available and sent along with the quotations. However, Brand/Make/Weight etc. must be mentioned clearly in the quotations. Technical literature/pamphlet should also be enclosed.
REJECTION	Quotation not confirming to the set procedure as above will be rejected.
DISCOUNT/REBATES	A special discount/rebate wherever admissible keeping in view that the supplies are being made for education purpose in respect of Public Institution of national importance may please be indicated.
	Conditional, telegraphic quotation shall be rejected out rightly.
	SLIET shall not be held responsible for any postal delay in sending or late receipt of quotation.
	Quotation should be free from corrections & erasures.
	Faculty I/c, Purchase