

**REGISTERED**

M/s \_\_\_\_\_

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**Subject: Notice Inviting Quotation for Purchase of Computer peripherals (CAT-G).**

This institute intends to purchase of Computers as detailed given below. Interested firm/parties are requested to send the quotation to the office of undersigned in a sealed cover super scribed “**Quotation for Computers peripherals(CAT-G)**” on or before **12.03.2014**.

Sr. No.	Description	Qty.	Specifications
1.	External DVD Writer USB	05	DVD -r Read Write Speed:8X DVD - RW Read Speed:8X, Power Source:USB
2.	HDD 1TB Internal (SATA)	05	Hard Drive Capacity:1TB, Hard Drive Interface: SATA 7200 RPM
3.	Crimping Tool	02	Modular crimping tool can be used to crimp RJ-45/RJ-12 types of connectors, Ratchet Type: Self Locking and releasing mechanical unit, Compact and rugged tool for continuous used Cuts, strips and crimps

**Note:** It may be noted that quotation received only through REGISTERED/SPEED POST shall be considered. The institute is located in remote area and it take 5 to 7 days to reach the mail, therefore, quotation be dispatched well in time considering this factor.

**N.B.:**

1. Rate of ST/VAT if extra must be mentioned clearly.
2. Price quoted must be FOR SLIET.
3. Quotation received later than due date are liable to be ignored/rejected.
4. Other terms and condition for submitting the quotation are hereby displayed which must be carefully read before submitting the quotation.
5. We are not responsible for accidental opening of the cover if it is not properly subscribed and sealed.
6. Quotation must be submitted on letter head of the firm with all particular, any other format will not be acceptable.

**Faculty I/c. (Purchase)  
PTO**

**TERMS & CONDITIONS FOR QUOTATION**

<b>DELIVERY</b>	The rate quoted must preferably be free delivery/F.O.R. Longowal after allowing the discount, if any. Where quoted extra advalorem rate payable should clearly be indicated. Supply should be made within the specified delivery period.
<b>TERMS OF PAYMENT</b>	Our normal terms of payment is within 30 days after receipt of stores in good condition by means of cheque/draft/RTGS
<b>TAXES</b>	No sales tax concession against Form C and 'D' is admissible to this Institute. However, <b>form of</b> certificate being an educational institute can be issued if sales tax concession is admissible.
<b>EXEMPTIONS</b>	Excise and customs duties are exempted to the institute. The relevant exemption certificate will be issued to the successful bidder only if the excise duty/custom duty is exclusively mentioned in the Quotation.
<b>DIRECTOR'S RIGHTS</b>	Director, SLIET, reserves the rights of acceptance or rejection of any or all quotations. The discretion for increasing or decreasing of the quantities also rests with him. SLIET also not bind itself to accept does the lowest price. In case of any dispute, the decision of Director SLIET will be final & binding.
<b>VALIDITY OF QUOTATIONS</b>	Quotations will be considered valid for 3 months from the date of receipt.
<b>CORRESPONDENCE</b>	No correspondence regarding acceptance/rejection of a quotation will be entertained.
<b>SAMPLE/BRAND/MAKE/WEI GHT</b>	Sample where asked for, will invariably be made available and sent along with the quotations. However, Brand/Make/Weight etc. must be mentioned clearly in the quotations. Technical literature/pamphlet should also be enclosed.
<b>REJECTION</b>	Quotation not confirming to the set procedure as above will be rejected.
<b>DISCOUNT/REBATES</b>	A special discount/rebate wherever admissible keeping in view that the supplies are being made for education purpose in respect of Public Institution of national importance may please be indicated.
	Conditional, telegraphic quotation shall be rejected out rightly.
	SLIET shall not be held responsible for any postal delay in sending or late receipt of quotation.
	Quotation should be free from corrections & erasures.
	<b>Faculty I/c(Purchase)</b>