

Ref. No. : PUR/74/13/2284-2297

Dated : 26.02.2014

**Subject : Notice Inviting Quotation for Purchase of Furniture Items.**

This institute intends to purchase of furniture items as per **Annexure - 'A'**. Interested firm/party are requested to send the quotation to the office of undersigned in a sealed cover superscribed **“Quotation for Furniture Items: on or before 14.03.2014.**

**Note :** It may be noted that quotation received only through registered/speed post shall be considered only. The institute is located in remote area and it take 5 to 7 days to reach the mail, therefore, quotation be dispatched well in time considering this factor.

**N.B. :**

1. Rate of ST/VAT if extra must be mentioned clearly.
2. Price quoted must be FOR SLIET.
3. Quotation received later than due date are liable to be ignored/rejected.
4. Other terms and condition for submitting the quotation are given overleaf which must be read carefully before submitting the quotation.
5. We are not responsible for accidental opening of the cover if it is not properly subscribed and sealed.
6. Quotation must be submitted on letter head of the firm with all particular, any other format will not be acceptable.

**Faculty I/c, Purchase  
PTO**

**TERMS & CONDITIONS FOR QUOTATION**

|                                 |  |
|---------------------------------|--|
| <b>DELIVERY</b>                 | The rate quoted must preferably be free delivery/F.O.R. Longowal after allowing the discount, if any. Where quoted extra advalorem rate payable should clearly be indicated. Supply should be made within the specified delivery period.   |
| <b>TERMS OF PAYMENT</b>         | Our normal terms of payment is within 30 days after receipt of stores in good condition by means of cheque/draft   |
| <b>TAXES</b>                    | No sales tax concession against Form C and 'D' is admissible to this Institute. However, <b>form of certificate</b> being an educational institute can be issued if sales tax concession is admissible.  |
| <b>EXEMPTIONS</b>               | Excise and customs duties are exempted to the institute. The relevant exemption certificate will be issued to the successful bidder only if the excise duty/custom duty is exclusively mentioned in the Quotation.   |
| <b>DIRECTOR'S RIGHTS</b>        | Director, SLIET, reserves the rights of acceptance or rejection of any or all quotations. The discretion for increasing or decreasing of the quantities also rests with him. SLIET also not bind itself to accept does the lowest price. In case of any dispute, the decision of Director SLIET will be final & binding.   |
| <b>VALIDITY OF QUOTATIONS</b>   | Quotations will be considered valid for 3 months from the date of receipt.   |
| <b>CORRESPONDENCE</b>           | No correspondence regarding acceptance/rejection of a quotation will be entertained.   |
| <b>SAMPLE/BRAND/MAKE/WEIGHT</b> | Sample where asked for, will invariably be made available and sent along with the quotations. However, Brand/Make/Weight etc. must be mentioned clearly in the quotations. Technical literature/pamphlet should also be enclosed.  |
| <b>REJECTION</b>                | Quotation not confirming to the set procedure as above will be rejected.   |
| <b>DISCOUNT/REBATES</b>         | A special discount/rebate wherever admissible keeping in view that the supplies are being made for education purpose in respect of Public Institution of national importance may please be indicated.<br>Conditional, telegraphic quotation shall be rejected out rightly.<br>SLIET shall not be held responsible for any postal delay in sending or late receipt of quotation.<br>Quotation should be free from corrections & erasures. |

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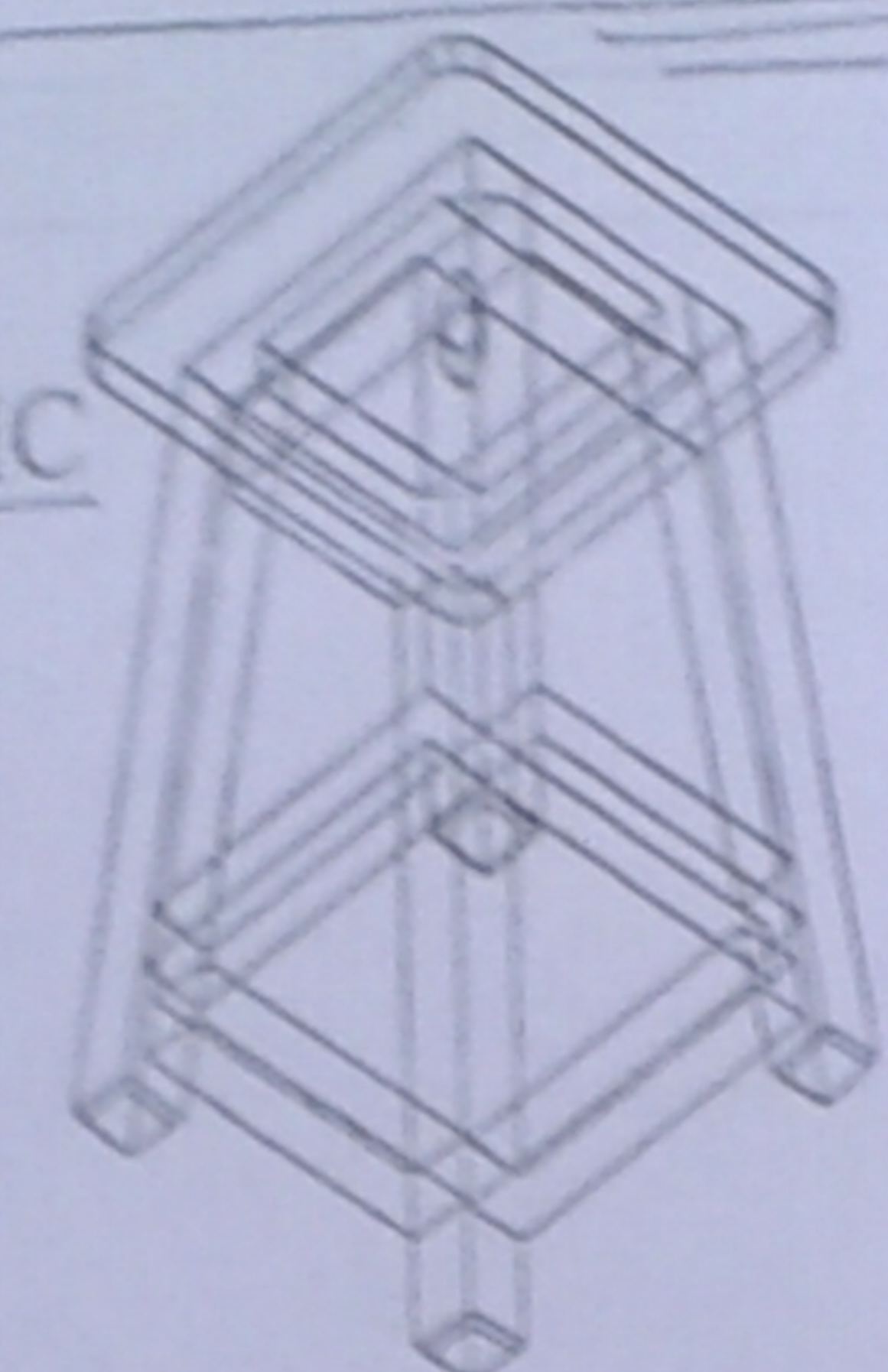
**ANNEXURE - 'A'**

| <b>S.No.</b> | <b>Name of Items</b> | <b>Specifications</b>  | <b>Qty.</b> | <b>Remarks</b> |
|--------------|----------------------|--|-------------|----------------|
| 1.           | Notice Board         | Size 5'x3'. Single side display. Soft pinning solotex board wrapped in blazer cloth on front, secured in fine aluminium channel with rounded plastic corners & nice hanging arrangement. Back of board covered with melamine sheet for moisture resistance. Hinged acrylic door in aluminium frame with locking arrangement. | 13          |                |
| 2.           | White Board          | <b>White Board with Vitreous Enamelled Steel Sheet Top Surface Board Colour : White Purpose; writing cum Projection Screening, writing with dry marker ink% gloss at 60 degree Lead 60 min.</b>  |             |                |
|              | Size 3' x 3 1/2'     |  | 11          |                |
|              | Size 5'x3'           |  | 08          |                |
|              | Size 6'x4'           |  | 01          |                |
| 3.           | Black Board          | <b>Black Board with Vitreous Enamelled Steel Sheet Top Surface Board Colour : Black Purpose; writing with Chalk % age Gloss 60 degree lead 02 min.</b>   |             |                |
|              | Size 6'x4'           |  | 04          |                |
|              | Size 10'x3'          |  | 02          |                |
| 4.           | Lab Stool            | <i>Sheesham Wood with polish. Dimension : Size 14"x 14", Height 24", Top 30 mm, Upper 3"x1" Lower 2"x1" etc.(Dimenstions as per Drawing attached herewith).</i>  | 327         |                |
| 5.           | Ply Bed              | <i>Size 6' x 3' x 1½ ' . 1" Sq. Pipe of 18 Guage all side welding work with rubber shoes. Water proof 9mm ply ISI BWR fixed on the top with approx. 20 No. nut bolt. Pipe paint with light gray enamel paint after 2 coat of primer.</i>   | 50          |                |
| 6.           | Display Board        | <i>Size 3'x6' of water proof ply of 6 mm with soft board of 12 mm thick &amp; covered with velvet/Koream cloth (green/red color) Board should be covered with beading 1/1/2" teak wood duly polished. Four hanging hooks should be provided for proper fixing on the wall. (Copy of drawing enclosed).</i>                   | 16          |                |

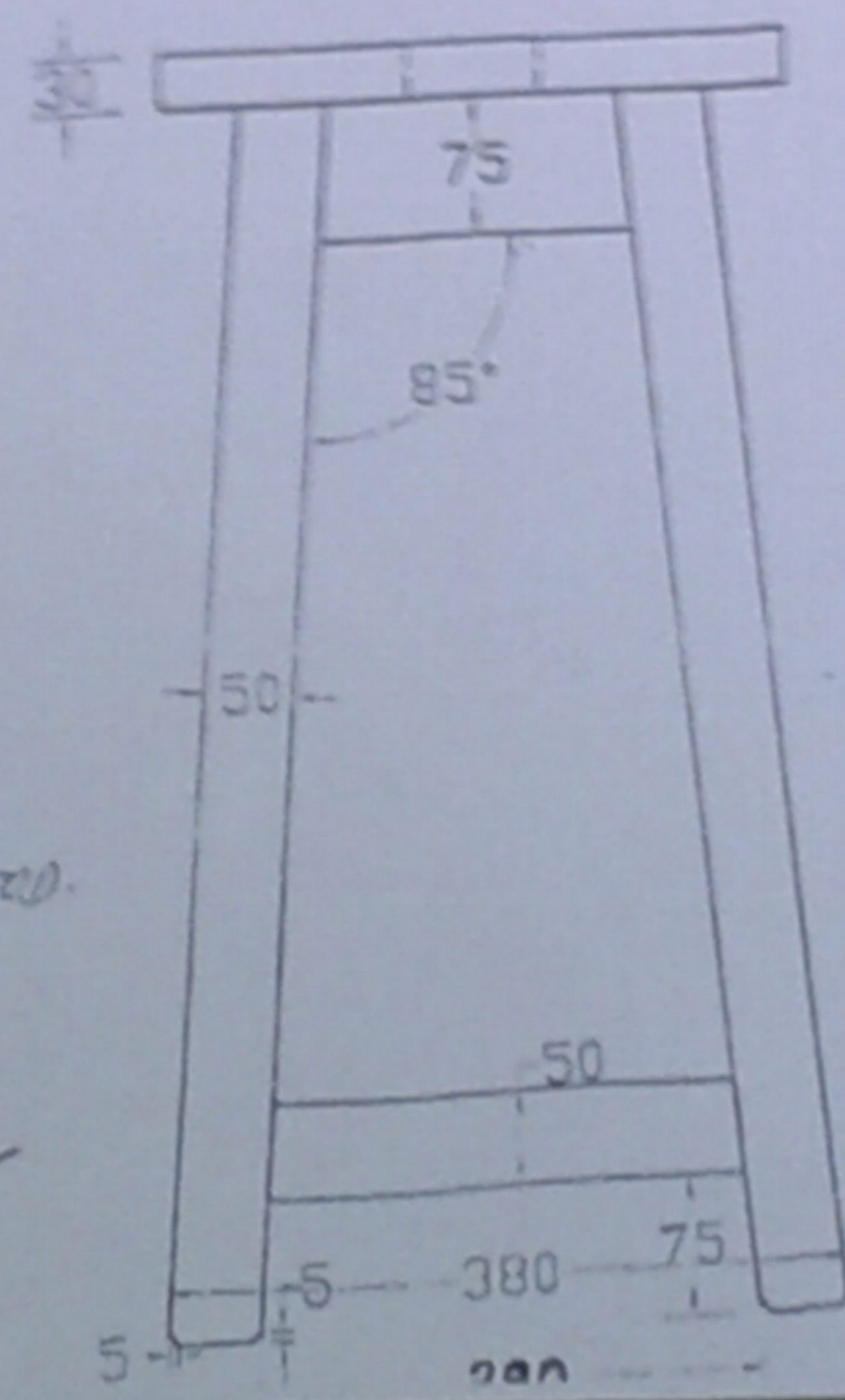
ANNEXURE - 1

- \* All Dimensions are tolerance  $\pm 1$  mm
- \* Angle Tolerance  $\pm 2^\circ$
- \* Guarantee of wood is also provided for one year.
- \* Sample inspection takes place for inspection.

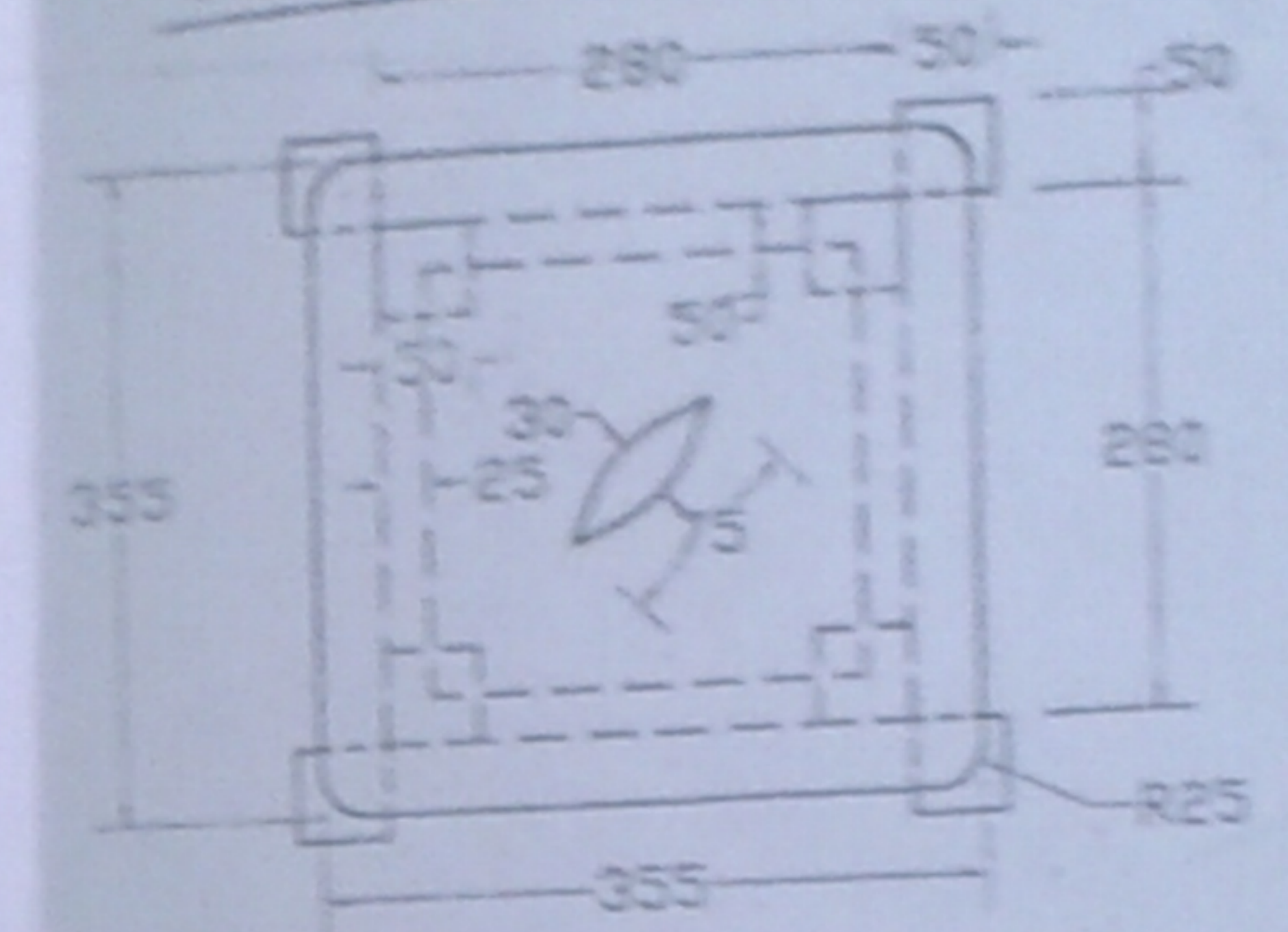
SOMETRIC VIEW



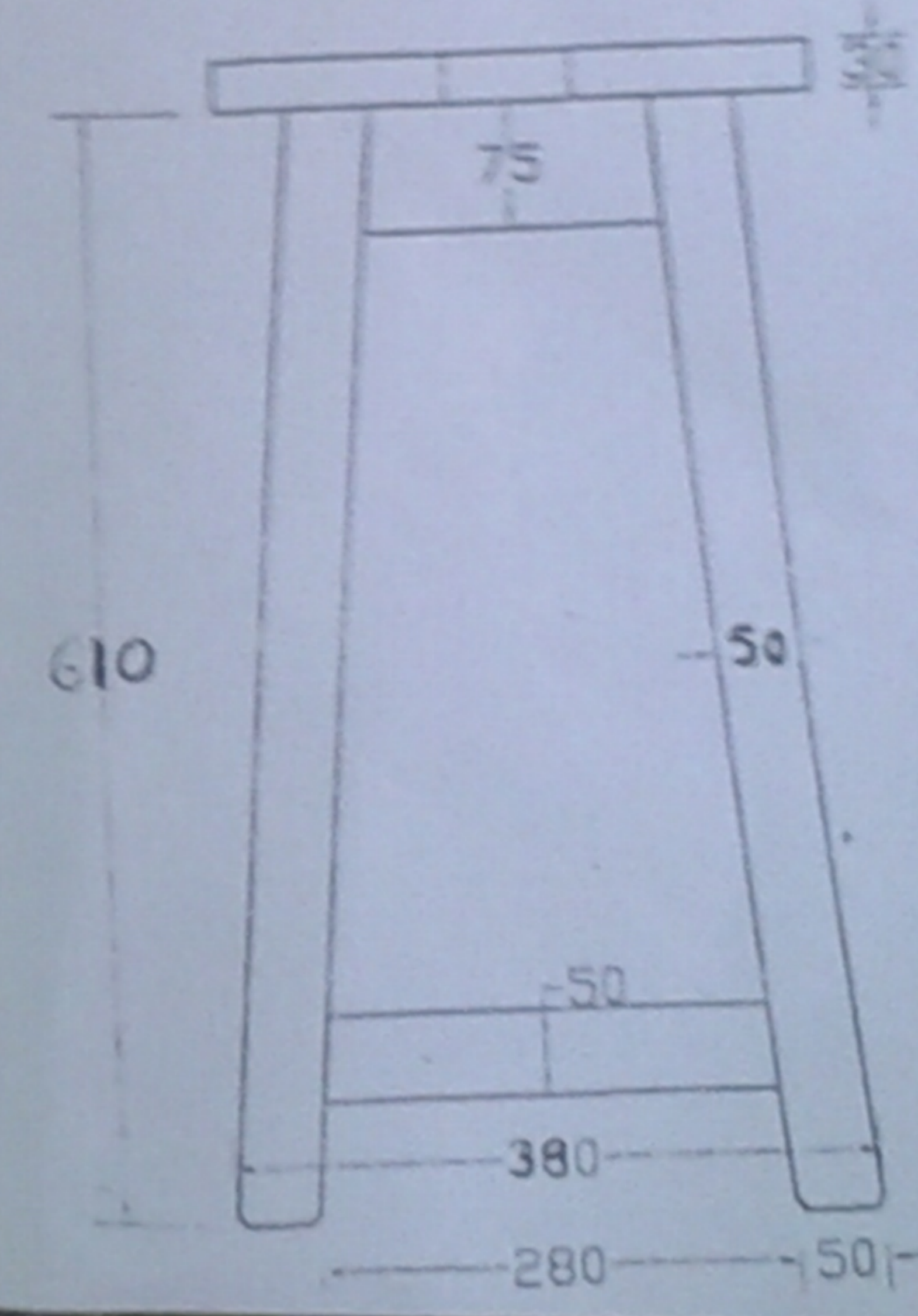
SIDE VIEW



TOP VIEW



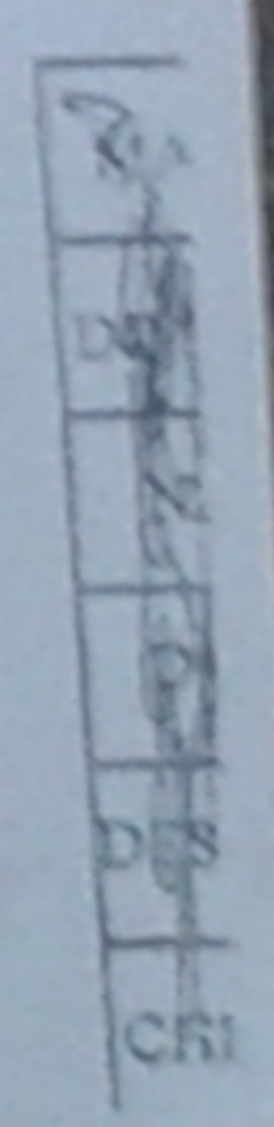
FRONT VIEW



*Handwritten note:*  
 All Dimensions are in mm  
 Drawing & Specifications are of steel

*Handwritten note:*  
 made of:-  
 SHEESHAM WOOD.

*Handwritten signature:*



Item No 6

