



# SANT LONGOWAL INSTITUTE OF ENGINEERING & TECHNOLOGY (SLIET)

(Deemed University under MHRD, Govt. of India)

LONGOWAL, DISTRICT SANGRUR, PUNJAB - 148106

www.sliet.ac.in, registrar@sliet.ac.in, Ph: 01672-253115-16, Fax: 01672-280057

Admn. No.: SLIET/2014/3011

Dated: 09 /10/2014

## RECRUITMENT NOTICE

**Last date of receiving application (speed post / registered post / courier / by hand), 05:00 PM on November 10, 2014**

SLIET Longowal (Sangrur) is a Centrally Funded Organization imparting Technical Education in various fields from Certificate courses to Ph.D. level and has a well-developed campus of 451 acres. The Institute has facilities comparable to IITs.

Applications are invited on the prescribed format, which is available at Institute's website [www.sliet.ac.in](http://www.sliet.ac.in), for the following Non-Teaching positions:

S. No.	Name of the Posts	Posts	Pay Scale & Age Limit
1.	Deputy Registrar	02 (UR)	PB-3 ₹15600-39100 with Grade Pay ₹7600/- Age limit - 45 years
2.	Medical Officer (Female)	01(UR)	PB-3 ₹15600-39100 with Grade Pay ₹5400/- + Non Practicing Allowance (NPA) as per Government of India's rates. Age limit - 35 years
3.	Assistant Registrar	01 (UR)	PB-3 ₹15600-39100 with Grade Pay ₹5400/- Age limit - 35 years
4.	System Administrator	01(UR)	PB-3 ₹15600-39100 with Grade Pay ₹5400/- Age limit - 35 years
5.	Networking Engineer	01 (UR)	PB-2 ₹9300-34800 with Grade Pay ₹4200/- Age limit - 35 years
6.	Senior Physical Instructor	01 (UR)	PB-3 ₹15600-39100 with Grade Pay ₹6000/- Age limit - 35 years
7.	Junior Engineer (Electrical)	01 (UR)	PB-2 ₹9300-34800 with Grade Pay ₹4200/- Age limit - 30 years
8.	Junior Engineer (Civil)	01 (UR)	PB-2 ₹9300-34800 with Grade Pay ₹4200/- Age limit - 30 years
9.	Security Officer	01 (UR)	PB-3 ₹15600-39100 with Grade Pay ₹5400/- Age limit - 35 years
10.	Lab. Technician (Pathology)	01 (UR)	PB-1 ₹5200-20200 with Grade Pay ₹2800/- Age limit - 39 years
11.	Junior Scale Stenographer	03(UR)	PB-1 ₹5200-20200 with Grade Pay ₹2400/- Age limit - 35 years
12.	Lower Division Clerk	03(UR)	PB-1 ₹5200-20200 with Grade Pay ₹1900/- Age limit - 35 years
13.	Multi-Tasking Staff (MTS)	05 (UR)	PB-1 ₹5200-20200 with Grade Pay ₹1800/- Age limit - 27 years
14.	Cook	01(UR)	PB-1 ₹5200-20200 with Grade Pay ₹1900/- Age limit - 30 years

Details of qualifications and other requirements for the above said posts are available on the website of the institute ([www.sliet.ac.in](http://www.sliet.ac.in)).

Applications can also be sent as an attachment through email: [registrar@sliet.ac.in](mailto:registrar@sliet.ac.in) subject to remittance of prescribed application fee along with hard copy later by the due date. The date of issue of Demand Draft should be on or before November 10, 2014.

Applications in the prescribed format supported with self-attested copies of Certificates / Diplomas / Degrees should be addressed to the Registrar, Sant Longowal Institute of Engineering & Technology (SLIET), Longowal, District Sangrur, Punjab - 148106 super scribed with the post applied for on the envelope along with a Demand Draft of Rs 500/-, drawn in favour of "Director, SLIET, Longowal" (50% in case of SC / ST & fully exempted for women & PWD candidates) so as to reach by 05:00 PM on or before November 10, 2014.

REGISTRAR



**SANT LONGOWAL INSTITUTE OF ENGINEERING & TECHNOLOGY (SLIET)**  
(Deemed University under MHRD, Govt. of India)  
LONGOWAL, DISTRICT SANGRUR, PUNJAB - 148106

www.sliet.ac.in

registrar@sliet.ac.in

Ph: 01672-253115-16

Fax: 01672-280057

Notification No.: 3011/2014

Dated: 09 /10/2014

**RECRUITMENT NOTICE FOR NON-TEACHING POSITIONS**

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05:00 PM on November 10, 2014**

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2.	Medical Officer (Female)	01(UR)	PB-3 Rs.15600-39100 with Grade Pay Rs.5400/- + Non Practicing Allowance (NPA) as per Government of India's rates. Age limit - 35 years
3.	Assistant Registrar	01 (UR)	PB-3 Rs.15600-39100 with Grade Pay Rs.5400/- Age limit - 35 years
4.	System Administrator	01(UR)	PB-3 Rs.15600-39100 with Grade Pay Rs.5400/- Age limit - 35 years
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6.	Senior Physical Instructor	01 (UR)	PB-3 Rs.15600-39100 with Grade Pay Rs.6000/- Age limit - 35 years
7.	Junior Engineer (Electrical)	01 (UR)	PB-2 Rs.9300-34800 with Grade Pay Rs.4200/- Age limit - 30 years
8.	Junior Engineer (Civil)	01 (UR)	PB-2 Rs.9300-34800 with Grade Pay Rs.4200/- Age limit - 30 years
9.	Security Officer	01 (UR)	PB-3 Rs. 15600-39100 with Grade Pay Rs. 5400/- Age limit - 35 years
10.	Lab. Technician (Pathology)	01 (UR)	PB-1 Rs. 5200-20200 with Grade Pay Rs. 2800/- Age limit - 39 years
11.	Junior Scale Stenographer	03(UR)	PB-1 Rs. 5200-20200 with Grade Pay Rs. 2400/- Age limit - 35 years
12.	Lower Division Clerk	03(UR)	PB-1 Rs. 5200-20200 with Grade Pay Rs. 1900/- Age limit - 35 years
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Details of qualifications and other requirements for the above said posts are available on the website of the institute ([www.sliet.ac.in](http://www.sliet.ac.in)).

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**REGISTRAR**

Sant Longowal Institute of Engineering & Technology (SLIET) was established by the Ministry of Human Resource and Development (MHRD), Govt. of India in 1989, with a vision to act as a nodal centre for developing human resource for catering to the needs of industries (skilled workers, supervisors, engineers and managers), universities (teaching and research), R&D establishments, and motivating them to serve the nation by becoming bureaucrats, entrepreneurs, social activists, and politicians.

Further, SLIET has implemented MHRD sponsored *scheme for Integrating Persons with Disabilities in the Mainstream of Vocational & Technical Education* under which students with disabilities are admitted in Formal (Certificate and Diploma) and non-formal programmes since 2001.

The institute is an autonomous Centrally Funded Technical Institute (CFTI), fully funded by Govt. of India. The institute is running programmes for awarding certificates, diplomas, undergraduate degrees, postgraduate degrees (science, engineering and business administration) and Doctoral degrees. All the programmes are approved by AICTE. The institute enjoys the status of deemed university under UGC Act of 1956 (Section-3).

A unique multi-entry and multi-exit academic structure has been introduced from the academic session 2014-15. The present system has been introduced keeping in mind the needs of the nation. Flexibility allows admission to various professional programmes after 10<sup>th</sup>, Certificate, 10+2, Diploma, UG and PG degrees in science and engineering. All UG / M. Tech. / PG admissions are linked to CSAB, CCMT, PUCET, CUCET, CAT, and CMAT.

The Institute has facilities comparable to IITs. The institute has a sprawling campus spread over 451 acres. The campus extends a beautiful and well developed area with many topographically featured picturesque landscape, numerous buildings of various nature and stature and metalled road network. Campus has lakes which attract migratory birds. The campus presents a spectacle of harmony and natural beauty. It is embedded with all the amenities and is a self-contained modern township with a dedicated Kendriya Vidyalaya from Class-I to XII for the wards of the SLIET community.

Thus SLIET with these unique features is a “**stand alone**” institute in the country. It is committed to provide best possible technical education with moral values for giving good human resource for serving the nation.

## NON-TEACHING POSITIONS

### Qualifications and Experience

S. No.	Name of the Post	Qualifications and experience
1	Deputy Registrar	<p><b>Essential qualification:</b></p> <p>Master’s Degree in any discipline with at least 55% marks or its equivalent grade ‘B’ in the UGC ‘7’ point scale from a recognized University / Institute.</p> <p>One of the candidates to be selected should preferably have Master’s Degree in Commerce.</p> <p><b>Experience:</b></p> <ul style="list-style-type: none"> <li>• Nine years’ experience as a Assistant Professor in a AGP of Rs. 6000 and above with experience in Educational Administration or</li> <li>• Comparable experience in research establishment and/or other institution of higher education, or</li> </ul>

		<ul style="list-style-type: none"> <li>• Five years of administrative experience as Assistant Registrar or equivalent</li> </ul> <p><b>Desirable:</b></p> <ul style="list-style-type: none"> <li>• Qualification in area of Management/Engineering/Law.</li> <li>• Experience in handling computerized administration/legal/financial/establishment matters.</li> <li>• A Chartered or Cost Accountant qualification for the post of Dy. Registrar (Finance &amp; Accounts) or Dy. Registrar (Internal Audit).</li> </ul>
2	Medical Officer (Female)	<p><b>Essential Qualification:</b> MBBS Degree or equivalent qualification included in any one of the Schedules to the Indian Medical Council Act, 1956 (102 of 1956) and must be registered in a State Medical Register or Indian Medical Register.</p> <p><b>Desirable:</b></p> <ul style="list-style-type: none"> <li>• Experience in Obstetrics and Gynecology</li> <li>• Post Graduate qualification</li> </ul>
3	Assistant Registrar	<p><b>Essential qualification:</b> Master's Degree in any discipline with at least 55% marks or its equivalent grade 'B' in the UGC '7' point scale from a recognized University/Institute</p> <p><b>OR</b> Employees of CFTI at grade pay of Rs. 4800 or higher with Master's Degree, and exemplary performance record (Age bar not applicable, no relaxation in education qualification)</p> <p><b>Desirable:</b></p> <ul style="list-style-type: none"> <li>• Qualification in area of Management / Engineering / Law.</li> <li>• Experience in handling computerized administration / legal / financial / establishment matters.</li> <li>• A Chartered or Cost Accountant qualification.</li> </ul>
4	System Administrator	<p><b>Essential Qualification:</b> 1<sup>st</sup> class M. Tech or MCA with minimum two years experience in the relevant field with first class or equivalent grade (6.5) in 10 point scale or consistently excellent academic record</p> <p><b>OR</b> Employees of the CFTI for at least (Grade Pay Rs. 4800) or higher in the Institute (Age bar not applicable; relaxation in qualification or academic standard)</p> <p><b>Desirable:</b></p> <ul style="list-style-type: none"> <li>• Work experience in relevant field, e.g. maintenance of scientific equipment system administration, software development, fabrication and support to research.</li> <li>• Experience in developing and managing ERP/MIS based systems and web designing.</li> </ul>
5	Networking Engineer	<p><b>Essential Qualification:</b> B.E. / B. Tech. in Computer Engineering / Computer Science / Computer Technology with at least 60% marks from recognized University or equivalent.</p>

		<p><b>Desirable:</b></p> <ul style="list-style-type: none"> <li>• Experience of Electronics Data Processing after Bachelors Degree in actual networking.</li> </ul>
6	Senior Physical Instructor	<p><b>Essential Qualification:</b></p> <ol style="list-style-type: none"> <li>1) First Class Master degree in Physical Education or Master's Degree in Sports Science with at least 60% marks (or equivalent grade in a point scale wherever grading system is followed with a consistently good academic record,</li> <li>2) Record of having represented the University / College at the Inter University / Inter College competitions or the State in National Championship.</li> <li>3) Qualifying in the National test conducted for the purpose by the UGC or any other agency approved by the UGC.</li> <li>4) Passed the physical fitness test as provided in the UGC regulations.</li> </ol> <p>In case suitable persons fulfilling the conditions 2, 3 and 4 are not available, candidates otherwise well qualified in this field may be considered for selection in the grade pay of Rs. 5400.</p> <p><b>Desirable:</b></p> <ul style="list-style-type: none"> <li>• Proven experience in the field.</li> </ul>
7	Junior Engineer (Electrical)	<p><b>Essential Qualification:</b></p> <p>First class diploma in Engineering in relevant field with excellent academic record</p> <p><b>OR</b></p> <p>B.E./B. Tech. in relevant field from a recognized university or institute.</p> <p><b>Desirable:</b></p> <ul style="list-style-type: none"> <li>• PGDCA or equivalent from recognized university.</li> </ul>
8	Junior Engineer (Civil)	<p><b>Essential Qualification:</b></p> <p>First class diploma in Engineering in relevant field with excellent academic record.</p> <p><b>OR</b></p> <p>B.E. / B. Tech. in relevant field from a recognized university or institute.</p> <p><b>Desirable:</b></p> <ul style="list-style-type: none"> <li>• PGDCA or equivalent from recognized university.</li> </ul>
9	Security Officer	<p><b>Essential Qualification</b></p> <p>Bachelor's Degree from recognized University/Institute which 5 years experience in supervisory position in Army/Central Paramilitary forces. Preference will be given to the persons possessing a diploma certificate in a security operations/fire safety and disaster manager from a university/institute/reputed organization have served in the Army/Central Paramilitary forces.</p>

		<b>Desirable:</b> <ul style="list-style-type: none"> <li>• Training in handling emergency situation like fire fighting, rescue operations, floods, earthquake etc.</li> </ul>
10	Lab. Technician (Pathology)	<b>Education Qualification:</b> <ul style="list-style-type: none"> <li>• B.Sc. Degree in relevant field from a recognized University/Institute (Laboratory Assistant).</li> <li>• Minimum experience of 2 years in handling medical laboratory equipment carrying out laboratory experiments in any health centre/dispensary/hospital of repute.</li> </ul>
11	Junior Scale Stenographer (JSS)	<b>Essential Qualification</b> <ul style="list-style-type: none"> <li>• 12<sup>th</sup> standard Pass</li> <li>• Skill Test Norms: Dictation 10 minutes @ 80 wpm.</li> <li>• Transcription –50 minutes English, 65 minutes Hindi on Computer</li> </ul>
12	Lower Division Clerk	<b>Essential Qualification</b> Pass in 12 <sup>th</sup> standard or equivalent qualification from a recognized Board or University and a typing speed of 35 w.p.m. in English or 30 w.p.m. in Hindi on Computer.
13	Multi-Tasking Staff (MTS)	<b>Education Qualification:</b> Matriculation or I.T.I. or equivalent pass from a recognized Board / Institute. Preference will be given to those who have experience in laboratories in universities. In case suitable candidates are not available for this post, appropriate age relaxation may be considered for candidates having proven experience in the field.
14	Cook	<b>Essential Qualification:</b> Matriculation & minimum two years experience in cooking of Indian Continental Food in a reputed Hotel / Restaurant / Organization.

### General Information

- Minimum requirement of experience may be relaxed for exceptional qualified candidates.
- Mere fulfillment of minimum qualification and experience requirement does not entitle any candidate for a call for interview.
- Depending on availability of qualified candidates, short listing of candidates may be resorted to.
- Apart from merit, the specialization of candidate within a department will play a vital role in selection. Candidate with specialization in greater need by the department will be given preference. Candidate with studentship or work experience in reputed universities, institutions or industry with greater relevance to the academic programme of the department will be given preference.
- No TA/DA shall be paid for written test/interview.
- The positions may be re-designated at the later stage.

## NOTE

1. The Institute will not be responsible for non-receipt / late receipt of applications due to postal delay.
2. Incomplete applications in any manner will be rejected without entering into any correspondence.
3. The Institute reserves the right to short list the candidates to be called for interview and mere eligibility will not entail any right on the candidates to be called for interview.
4. The number of posts indicated above can be increased or decreased by the Competent Authority.
5. Depending upon the Qualifications, Experience and Suitability, a higher start of pay can be considered.
6. Candidates already in service should send their applications through proper channel. However, an advance copy along with required fee / certificates / detailed marks sheets / documents may be sent directly.
7. The Institute reserves the right to call off the recruitment process at any stage without assigning any reason therefore
8. Superannuated and retired employees can also be considered for contract/tenure employment in meritorious cases.

REGISTRAR





**SANT LONGOWAL INSTITUTE OF ENGINEERING & TECHNOLOGY,  
(DEEMED UNIVERSITY)**

**LONGOWAL-148 106, DISTT. SANGRUR, PUNJAB  
(ESTD. BY GOVT. OF INDIA)**

**FORM OF APPLICATION FOR GROUP "A" POSTS  
(For use of candidates)**

Name of the Post \_\_\_\_\_

Department \_\_\_\_\_

Advertisement No. \_\_\_\_\_

Affix Passport size  
Attested Photograph

01.	Name in Full (Block Letters)					
02.	Fathers Name					
03.	Date of Birth	Place of Birth				
04.	Marital status	Sex (Male/Female)				
05.	Nationality					
06.	Permanent address	Address for Correspondence				
07.	Telephone Number					
	Mobile number					
	E-mail Id (if any)					
08.	Please, state whether you belong to SC/ST/OBC/Physically Handicapped/ Gen category					
09.	Are you willing to accept the minimum initial pay offered, if not, state what is the lowest initial pay that you would accept					
10.	Present Post held with Designation & name of the Organization where employed					
11.	Present salary with pay scale					
	<b>Pay Scale</b>	<b>Basic Pay</b>	<b>D.A.</b>	<b>H.R.A.</b>	<b>Any Other Allowances</b>	<b>Total Rs.</b>
12.	Were you at any time declared medically unfit, asked to submit your resignation, discharged or dismissed from Government or private service?					

13. Details of educational qualifications: Please give particulars of all examinations passed and degrees obtained commencing with the High School Level (10th standard / Matriculation) Examination. Please attach photocopies of certificates and mark sheets duly attested.

Examination	School / College / Institute	Name of the Board/ University / Institution	Marks Obtained (with Max. Marks)	% of marks	Distinction/ Class / Division/ /Grade	Date of Passing	Duration of course

14. Details of employments: Please give particulars of your present and past employments in chronological order, starting with the present one:

Sl. No.	Organization / Institute	Position held	Nature of duties / work	Date of joining	Date of leaving	Last Pay	Scale of pay/Pay Band & GP

15.	Membership of Professional Bodies/Societies (Please specify National/International)
16.	Extra-curricular Activities/Administrative Responsibilities handled :-
17.	Any other information in favour of the candidature of the Application (Attach separate sheet, if required).
18.	References: (At least two names of referees with their clear and complete addresses along with e-mail Id. Referees should be persons with or under whom the candidate has worked and one of the referees should be from the last Organization/Institute served. Referee should not be close relative of the candidate).
<p>1. _____ _____ _____</p> <p>2. _____ _____ _____</p>	

19.	Check List (item-wise) documents attached.		
(a)	_____	(b)	_____
(c)	_____	(d)	_____
(e)	_____	(f)	_____
(g)	_____	(h)	_____
(i)	_____	(j)	_____
(k)	_____	(l)	_____

20. Detail of Demand Draft :-

(a) DD. No. & Date \_\_\_\_\_ (b) Amount \_\_\_\_\_ (c) payable at \_\_\_\_\_

**Declaration : I solemnly declare that :**

- I. The foregoing information is complete and correct. I am not aware of any circumstances which may impair my fitness for employment in the SLIET, Longowal.
- II. I have never been disqualified from University work/appearing in any University examination.
- III. I have never been dismissed either from Govt. or from University, college or other Public or Private Organisation service.
- IV. I have never been prosecuted, kept under detention or bound down / fined, convicted by the Court of Law for any offence.

Place : \_\_\_\_\_

Dated : \_\_\_\_\_

\_\_\_\_\_  
**SIGNATURE OF APPLICANT**

Signature of Employer  
With official Seal

Recommendation of the Employer:  
(If employed)



**SANT LONGOWAL INSTITUTE OF ENGINEERING &  
TECHNOLOGY,  
(DEEMED UNIVERSITY)  
LONGOWAL-148 106, DISTT. SANGRUR, PUNJAB  
(ESTD. BY GOVT. OF INDIA)**

**FORM OF APPLICATION FOR GROUP "B" & "C" POSTS**  
(For use of candidates)

Affix Passport size  
Attested Photograph

Name of the Post \_\_\_\_\_

Department \_\_\_\_\_

Advertisement No. \_\_\_\_\_

01.	Name in Full (Block Letters)					
02.	Fathers Name					
03.	Date of Birth	Place of Birth				
04.	Marital status	Sex (Male/Female)				
05.	Nationality					
06.	Permanent address	Address for Correspondence				
07.	Telephone Number					
	Mobile number					
	E-mail Id (if any)					
08.	Please, state whether you belong to SC/ST/OBC/Physically Handicapped/ Gen category					
09.	Are you willing to accept the minimum initial pay offered, if not, state what is the lowest initial pay that you would accept					
10.	Present Post held with Designation & name of the Organization where employed					
11.	Present salary with pay scale					
	<b>Pay Scale</b>	<b>Basic Pay</b>	<b>D.A.</b>	<b>H.R.A.</b>	<b>Any Other Allowances</b>	<b>Total Rs.</b>
12.	Were you at any time declared medically unfit, asked to submit your resignation, discharged or dismissed from Government or private service?					



16	Laboratory Experience : Please describe, in brief on a separate sheet, your experience in (i) Conducting laboratory courses & (ii) Using different types of instruments, systems, computers etc.
17.	Membership of Professional Bodies/Societies (Please specify National/International)
18.	Extra-curricular Activities/Administrative Responsibilities handled :-
19.	Any other information in favour of the candidature of the Application (Attach separate sheet, if required).
20.	References: (At least two names of referees with their clear and complete addresses along with e-mail Id. Referees should be persons with or under whom the candidate has worked and one of the referees should be from the last Organization/Institute served. Referee should not be close relative of the candidate).
<p>1. _____ _____ _____</p> <p>2. _____ _____ _____</p>	

21.	Check List (item-wise) documents attached.
(a) _____	(b) _____
(c) _____	(d) _____
(e) _____	(f) _____
(g) _____	(h) _____
(i) _____	(j) _____
(k) _____	(l) _____

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Place: \_\_\_\_\_

Dated: \_\_\_\_\_

\_\_\_\_\_  
**SIGNATURE OF APPLICANT**

Signature of Employer  
With official Seal

Recommendation of the Employer:  
(If employed)