



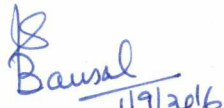
संत लौंगोवाल अभियांत्रिकी एवं प्रौद्योगिकी संस्थान
लौंगोवाल, जिला-संगरूर, पंजाब-148106
(भारत सरकार, मा.स.वि.म. के अधीन समविश्वविद्यालय)
Sant Longowal Institute of Engineering & Technology
Longowal, District-Sangrur, Punjab- 148106
(Deemed University under MHRD, Government of India)

संदर्भ सं/Ref.No. SLIET/ Admn/2781-82

दिनांक/Date: 01/09/16

CIRCULAR

In pursuance of the decision taken by the BoM, the draft Recruitment Rules for Non-teaching staff has been framed by the committee headed by Prof. J.S. Dhillon, Department of EIE. The Recruitment Rules for Non-teaching staff have been uploaded on the Institute's Website of the Institute. All stakeholders are requested to visit the Institute's website, study the same and send their comments/suggestions by 13.09.2016 in the Administration Section, so that these Recruitment Rules could be finalized by the Committee and put up in the next BoM. It may be further mentioned that these rules are also being examined by the Administration Section.


(Dr. Sanjeev Bansal)
Registrar

Copy to :-

- 01 Director, SLIET
- 02 All Deans/HODs/Section Incharges – with a request to circulate amongst the staff working in the Department/Section.
- 03 Faculty In-charge (ACSE) – with a request to upload on the Institute website.

Sant Longowal Institute of Engineering & Technology

Longowal -148106, District Sangrur (Punjab)

(Deemed University Under MHRD)

Ref No.:SLIET/EIE/ 926

Dated: August 18, 2016


From: Professor J.S. Dhillon, Professor (EIE)

To: Registrar

Subject: Recruitment rules for non-teaching posts - Regarding

In reference to office order SLIET/Reg./1066-1070 dated 02.03.2016 and SLIET/Admn./16/1965-66 dated 22.07.2016, please find enclosed herewith the draft Recruitment Rules, 2016 for the Non-teaching and Technical Supporting staff for your kind perusal.

* R.R. Rules Page no. 1 to 45 (45 Pages)
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(Dr. J.S. Dhillon)
Professor (EIE)

REG. 353
Date 22/8/16

SANT LONGOWAL INSTITUTE OF ENGINEERING & TECHNOLOGY
(Deemed-to- be-University)
LONGOWAL, DISTRICT SANGRUR (PUNJAB)

Recruitment Rules (Non-teaching and Technical Supporting Staff), 2016

1. These Rules may be called Sant Longowal Institute of Engineering & Technology (SLIET), Longowal, District Sangrur (Punjab) Recruitment (Non-teaching & Technical Supporting Staff) Rules, 2016.
2. They shall apply to all posts mentioned in draft Recruitment Rules.
3. They shall come into force from the date of approval from, Board of Management, of SLIET, Longowal.
4. Any relaxation/amendment made in these Rules shall be affected after the approval of the Board of Management of SLIET, Longowal.
5. In case of anything not contained in these rules or these rules are silent on any point, the Government of India rules shall be applicable.
6. The benchmark for promotion with regard to Annual Performance Appraisal Report (APAR) shall be as under :

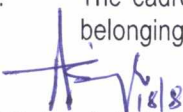
APARs Grading's	Marks to be awarded
Outstanding/ Excellent	10
Very Good	08
Good	06
Average/Satisfactory	04
Poor/Below Average	02

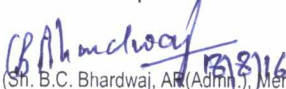
The employee securing benchmark 06 (six) ('Good') marks on the 10 point scale (aggregate of the APARs for the last five years) will be considered for promotion upto Grade Pay of Rs.6600/-. Beyond that benchmark will be 08 (Eight) marks ('Very Good'). The APARs for promotion shall be considered for the preceding five years.

7. Selection Committees for direct recruitment of all the posts mentioned in the Annexure-I shall be same as contained in the Memorandum of Association of SLIET, Longowal.
8. The application fee for direct recruitment of Group-A, B and C post shall be applicable as per Government of India Rules.
9. Recruitment criterion for appointments shall be decided by appropriate authority.
10. The Rules regarding Departmental Promotion Committees (DPCs) shall be applicable as per Government of India Rules, as amended from time to time.
11. The appointment through promotion shall be made on the basis of seniority-cum-fitness for the post below the Grade Pay of Rs.6600/- after interviewing the candidate by DPC and on merit-cum-seniority for the posts fall in the Grade of Rs.6600/- and above.
12. Group-A single cadre post shall be filled up through direct recruitment only.
13. The reservation policy shall be applicable as per Government of India Rules.
14. Relaxation in age for direct recruitment if applicable shall be as per Government of India Rules.
15. The following documents are essentially required to be placed before the Departmental Promotion Committee in respect of eligible employees to be considered for promotion as per Recruitment Rules, 2016:
 - i.) Integrity Certificate issued by appropriate authority
 - ii.) Vigilance Clearance Certificate
 - iii.) APARs for the last preceding five years
 - iv.) Report containing qualifications/ skill clearance test/ requisite experience as per Recruitment Rules, 2016.

Suggestions by the committee:

1. The cadre of Senior Technician is a common cadre in the Institute. Hence Senior Technicians belonging to Mechanical/ Workshop side have promotional avenues to Assistant Workshop


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(Prof. Surinder Singh, ECE, Member)


(Prof. J.S. Dhillon, EIE, Convener)

- Superintendent Cadre (Grade Pay Rs.5400), whereas, the other Senior Technicians do not have any such avenue. In order to provide similar benefits to such left out Senior Technicians in other departments of the Institute, Institute may consider separately to provide them MACPS to Assistant Workshop Superintendent level i.e. Grade Pay of Rs.5400/- by considering it a normal cadre hierarchy for all Senior Technicians, in case there is any notification received from Government of India for granting benefits under MACPS on the basis of cadre hierarchy.
2. Finance cadre may be recognized as a separate cadre and may not be merged with other cadres at the time of direct recruitment/ promotion. Further, Finance Section usually has two separate wings (a) Accounts and (b) Audit under the supervision of Finance Officer through Deputy Registrar(s). Here, in SLIET, Longowal may have both the wings under Finance Section for its smooth and proficient working. The proposed cadre structure is enclosed herewith as Annexure-III for kind perusal and consideration.
 3. For smooth functioning of Systems/ Servers/ Common Software / Networking/ Digital Library, additional posts of Programmer and System Analyst may be created.
 4. The committee observed that the Technicians are already drawing GP Rs.4200/- with result of the decision of Hon'ble High court (vide CWP 3737/1997) that is equivalent to the Grade Pay of Senior Technician as narrated in RR-2016, who's feeder cadre is Technician. Such anomaly may be removed at appropriate level.

The details about the number of posts, scale of pay with grade pay and mode of recruitment and other conditions are given at **Annexure-I (from Page-3 to 45)**.


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ANNEXURE-I

1.	Name of post	Registrar
2.	Number of posts	01
3.	Classification	Group A Senior Administrative Post
4.	Scale of Pay	PB-4 Rs.37,400-67,000/- and Grade Pay: Rs. 10,000/-
5.	Whether selection post or non-selection post?	Selection Post
6.	Age limit for direct recruitments	Not exceeding 57 years
7.	Whether benefits of added years of service admissible under Rule 30 of the Central Civil Services (Pension) Rules, 1972?	Not applicable
8.	Educational and other qualifications required for direct recruits	<p>Educational Qualifications: Master's Degree with at least 55% of marks or its equivalent grade 'B' in the UGC 7 point scale.</p> <p>Experience :</p> <ol style="list-style-type: none"> At least 15 years of experience as Assistant Professor in the AGP of Rs.7000/- and above or with 8 years of service in the AGP of Rs.8000/- and above including Associate Professor along with experience in educational administration or Comparable experience in research establishment and/or other institutions of higher education, or 15 years of administrative experience of which 8 years shall be as Deputy Registrar or an equivalent post. <p>Note: Appropriate regulations issued from time to time by UGC shall apply for educational qualifications and experience prescribed above.</p>
9.	Whether age and educational qualifications prescribed for direct recruits shall apply in the case of promotion?	Not applicable
10.	Period of probation, if any	Two Years for direct recruitment
11.	Method of recruitment, whether by direct requirement or by promotion or by deputation or absorption and percentage of the posts to be filled by various methods	Direct Recruitment on tenure basis for a period of not more than 5 (Five) years, failing which on deputation / contract.
12.	In case of recruitment by promotion or deputation or absorption, grades from which promotion or deputation or absorption to be made.	<p>Deputation / Contract :</p> <p>Persons holding / held equivalent posts in Central/ State Government, Public Sector Undertaking, Autonomous organizations, Universities, Deemed-to-be-University etc. OR persons fulfilling qualifications prescribed for direct recruitment.</p>
13.	If a Departmental Promotion Committee exists what is its composition?	Not applicable
14.	Circumstances in which Union Public Service Commission to be consulted in making recruitments.	Not applicable


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(Dr. Manoj Sachan, AsP, CSE, Member)


(Prof. Surinder Singh, ECE, Member)

 - 18.08.2016
(Prof. J.S. Dhillon, EIE, Convener)

1.	Name of post	Deputy Registrar (Administration / Academic / Accounts)
2.	Number of posts	03 (one each in above sections)
3.	Classification	Group A Administrative Post
4.	Scale of Pay	PB-3, Rs.15600-39100 and Grade Pay : Rs. 7600/-
5.	Whether selection post or non-selection post?	Selection Post
6.	Age limit for direct recruitments	Not exceeding 55 years
7.	Whether benefits of added years of service admissible under Rule 30 of the Central Civil Services (Pension) Rules, 1972?	Not applicable
8.	Educational and other qualifications required for direct recruits	Educational Qualifications: Master's Degree with at least 55% of marks or its equivalent grade 'B' in the UGC 7 point scale. Experience : 1. Nine years' experience as Assistant Professor in the AGP of Rs.6000/- and above with experience in educational Institutes/Universities preferable in Administration/Accounts or 2. Comparable experience in research establishment and/or other institutions of higher education, or 3. 10 (Ten) years of administrative experience as Assistant Registrar or in an equivalent post. Note: Appropriate regulations issued from time to time by UGC shall apply for educational qualifications and experience prescribed above.
9.	Whether age and educational qualifications prescribed for direct recruits shall apply in the case of promotion?	<ul style="list-style-type: none"> • Age- No • Educational qualifications- yes
10.	Period of probation, if any	Two Years for direct recruitment and one year for promotion.
11.	Method of recruitment, whether by direct requirement or by promotion or by deputation or absorption and percentage of the posts to be filled by various methods	(i) 67% by Direct recruitment (ii) 33% by promotion on the basis of merit-cum-seniority from amongst Assistant Registrars / Audit & Accounts Officer with experience as Assistant Registrar/ Audit & Accounts Officers as per G.O.I. vide O.M. No.AB.14017/61/2008-Estt.(RR) dated 24 th March, 2009 as amended from time to time, failing which by deputation / contract / direct recruitment.
12.	In case of recruitment by promotion or deputation or absorption, grades from which promotion or deputation or absorption to be made.	Promotion As prescribed above. Deputation / Contract Persons holding / held equivalent posts in Central/ State Government, Public Sector Undertaking, Autonomous organizations, Universities, Deemed-to-be-University etc. OR persons fulfilling qualifications prescribed for direct recruitment.
13.	If a Departmental Promotion Committee (DPC) exists what is its composition?	Selection cum Group-A, DPC which is available at Annexure-II duly approved by competent authority.
14.	Circumstances in which Union Public Service Commission to be consulted in making recruitments.	Not applicable.


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1.	Name of post	System Analyst
2.	Number of posts	01
3.	Classification	Group-A Senior Technical Post
4.	Scale of Pay	PB-3 Rs.15600-39100 Grade Pay : Rs. 6600/-
5.	Whether selection post or non-selection post?	Selection Post
6.	Age limit for direct recruitments	Not exceeding 55 years
7.	Whether benefits of added years of service admissible under Rule 30 of the Central Civil Services (Pension) Rules, 1972?	Not applicable.
8.	Educational and other qualifications required for direct recruits	Educational Qualifications: Masters of Engineering/ Technology in Computer Science & Engineering with 60% marks. Experience: Five year experience in Computers, Servers, Networking, Digital Library and Software maintenance.
9.	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotions?	Not applicable.
10.	Period of probation, if any	Two Years
11.	Method of recruitment, whether by direct requirement or by promotion or by deputation or absorption and percentage of the posts to be filled by various methods	By Direct Recruitment, failing which on deputation / contract.
12.	In case of recruitment by promotion or deputation or absorption, grades from which promotion or deputation or absorption to be made?	Deputation / Contract Persons holding / held Equivalent posts in Central/ State Government, Public Sector Undertaking, Autonomous organizations, Universities, Deemed-to-be-University etc. and persons fulfilling the qualifications as required for direct recruitment.
13.	If a Departmental Promotion Committee exists what is its composition?	Not applicable.
14.	Circumstances in which Union Public Service Commission to be consulted in making recruitments.	Not applicable


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(Prof. J.S. Dhillon, EIE, Convener)

1.	Name of post	Assistant Registrar (Administration / Academics/ Stores)
2.	Number of posts	03
3.	Classification	Group-A Administrative Post
4.	Scale of Pay	PB-3 Rs.15600-39100 Grade Pay : Rs. 5400/-
5.	Whether selection post or non-selection post?	As applicable
6.	Age limit for direct recruitments	Not exceeding 55 years
7.	Whether benefits of added years of service admissible under Rule 30 of the Central Civil Services (Pension) Rules, 1972?	Not applicable
8.	Educational and other qualifications required for direct recruits	Educational Qualifications: Master's Degree with at least 55% of marks or its equivalent grade 'B' in the UGC 7 point scale along with good academic record, as laid down by UGC, shall continue in force. Experience: Experience as prescribed by the G.O.I. vide O.M. No.AB.14017/61/2008-Estt.(RR) dated 24 th March, 2009 as amended from time to time. in Establishment/ Examination/ Academics/ Accounts at the level of Superintendent/ P.S. to Director in the Grade Pay of Rs.4600/-. Note: Appropriate regulations issued from time to time by UGC shall apply for educational qualifications only prescribed above.
9.	Whether age and educational qualifications prescribed for direct recruits shall apply in the case of promotion?	<ul style="list-style-type: none"> Age: No Educational qualifications : Yes
10.	Period of probation, if any	Two Years for direct recruitment and one year for promotion.
11.	Method of recruitment, whether by direct requirement or by promotion or by deputation or absorption and percentage of the posts to be filled by various methods	<ul style="list-style-type: none"> 50% by Direct recruitment 50% by promotion on the basis of seniority-cum fitness from amongst Superintendents/ P.S. to Director in the Grade Pay Rs.4600/- with Experience as prescribed by the G.O.I. vide O.M. No.AB.14017/61/2008-Estt.(RR) dated 24th March, 2009 as amended from time to time in establishment, academics, examination and accounts, failing which by deputation / contract / direct recruitment.
12.	In case of recruitment by promotion or deputation or absorption, grades from which promotion or deputation or absorption to be made.	Promotion As prescribed above. Deputation / Contract Persons holding / held equivalent posts in Central/ State Government, Public Sector Undertaking, Autonomous organizations, Universities, Deemed-to-be-University etc. OR persons fulfilling qualifications prescribed for direct recruitment.
13.	If a Departmental Promotion Committee exists what is its composition?	Group-B, DPC which is available at Annexure-II duly approved by competent authority.
14.	Circumstances in which Union Public Service Commission to be consulted in making recruitments.	Not applicable.

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1.	Name of post	Audit / Accounts Officer
2.	Number of posts	01
3.	Classification	Group-A Administrative Post
4.	Scale of Pay	PB-3 Rs.15600-39100 Grade Pay : Rs. 5400/-
5.	Whether selection post or non-selection post?	Selection Post
6.	Age limit for direct recruitments	Not exceeding 55 years
7.	Whether benefits of added years of service admissible under Rule 30 of the Central Civil Services (Pension) Rules, 1972?	Not applicable
8.	Educational and other qualifications required for direct recruits	<p>Educational Qualifications: Master's Degree in Commerce with atleast 55% marks or SAS or equivalent.</p> <p>Experience : Candidate in the Grade Pay of Rs.4800/- and above with experience as prescribed by the G.O.I. vide O.M. No.AB.14017/61/2008-Estt.(RR) dated 24th March, 2009 as amended from time to time in accounts in a major educational or R&D Institution, Public Sector Undertaking, Banks, Government or Industry is essential.</p> <p>Desirable:</p> <ol style="list-style-type: none"> 1. Experience of computerized Management. 2. Knowledge of financial management and accounting practices. 3. A Chartered or Cost Accountant or intermediate CA/ ICWA/ MBA(Finance)
9.	Whether age and educational qualifications prescribed for direct recruits shall apply in the case of promotion?	Age: No Qualifications: Yes.
10.	Period of probation, if any	Two Years for direct recruitment and One year for promotional cases
11.	Method of recruitment, whether by direct requirement or by promotion or by deputation or absorption and percentage of the posts to be filled by various methods?	By promotion on the basis of seniority-cum-fitness from amongst Accountant having Grade Pay 4200/- / Section Officer/ Superintendents/ having Grade Pay Rs.4600/- with Experience as prescribed by the G.O.I. vide O.M. No.AB.14017/61/2008-Estt.(RR) dated 24 th March, 2009 as amended from time to time in establishment, academics, examination and accounts, failing which by deputation / contract / direct recruitment.
12.	In case of recruitment by promotion or deputation or absorption, grades from which promotion or deputation or absorption to be made.	Deputation / Contract Persons holding / held equivalent posts in Central/ State Government, Public Sector Undertaking, Autonomous organizations, Universities, Deemed-to-be-University etc. OR persons fulfilling qualifications prescribed for direct recruitment.
13.	If a Departmental Promotion Committee exists what is its composition?	Group-B, DPC which is available at Annexure-II duly approved by competent authority.
14.	Circumstances in which Union Public Service Commission to be consulted in making recruitments.	Not applicable

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1.	Name of post	Workshop Superintendent
2.	Number of posts	01
3.	Classification	Group-A Senior Technical Post
4.	Scale of Pay	PB-3 Rs.15600-39100 Grade Pay : Rs. 7600/-
5.	Whether selection post or non-selection post?	Selection Post
6.	Age limit for direct recruitments	Not exceeding 55 years
7.	Whether benefits of added years of service admissible under Rule 30 of the Central Civil Services (Pension) Rules, 1972?	Not applicable
8.	Educational and other qualifications required for direct recruits	Educational Qualifications: M.E./ M.Tech along with B.E./ B.Tech. in Mechanical Engineering/Technology with first class at both M.E./ M.Tech and B.E./B.Tech. Experience : Assistant Workshop Superintendent with Experience as prescribed by the G.O.I. vide O.M. No.AB.14017/61/2008-Estt.(RR) dated 24 th March, 2009 amended from time to time in an Industry/Technical institution/ ITI in the Grade pay of Rs. 5400/- and above.
9.	Whether age and educational qualifications prescribed for direct recruits shall apply in the case of promotion?	Age: No Qualifications: Yes
10.	Period of probation, if any	Two Years for direct recruitment
11.	Method of recruitment, whether by direct requirement or by promotion or by deputation or absorption and percentage of the posts to be filled by various methods?	Direct Recruitment, failing which on deputation / contract.
12.	In case of recruitment by promotion or deputation or absorption, grades from which promotion or deputation or absorption to be made?	Deputation/Contract : Persons holding / held equivalent posts in Central/ State Government, Public Sector Undertaking, Autonomous organizations, Universities, Deemed-to-be-University etc. OR persons fulfilling qualifications prescribed for direct recruitment.
13.	If a Departmental Promotion Committee exists what is its composition?	Not applicable
14.	Circumstances in which Union Public Service Commission to be consulted in making recruitments.	Not applicable.


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(Prof. J.S. Dhillon, EIE, Convener)

1.	Name of post	Assistant Workshop Superintendent
2.	Number of posts	02
3.	Classification	Group-A Technical Post
4.	Scale of Pay	PB-3 Rs.15600-39100 Grade Pay : Rs. 5400/-
5.	Whether selection post or non-selection post?	Selection post.
6.	Age limit for direct recruitments	Not exceeding 55 years
7.	Whether benefits of added years of service admissible under Rule 30 of the Central Civil Services (Pension) Rules, 1972?	Not applicable.
8.	Educational and other qualifications required for direct recruits	Educational Qualifications: B.E./B.Tech. with first class in Mechanical Engineering/Technology or its equivalent. Experience : Senior Technician level in the Grade Pay of Rs.4200/- or higher with Experience as prescribed by the G.O.I. vide O.M. No.AB.14017/61/2008-Estt.(RR) dated 24 th March, 2009 amended from time to time in a Workshop, in an Industry/ Technical Institute/ ITIs.
9.	Whether age and educational qualifications prescribed for direct recruits shall apply in the case of promotion?	<ul style="list-style-type: none"> Age: No Educational qualifications: B.E./B.Tech.in Mechanical Engineering/Technology or its equivalent.
10.	Period of probation, if any	Two Years for direct recruitment and one year for promotion.
11.	Method of recruitment, whether by direct requirement or by promotion or by deputation or absorption and percentage of the posts to be filled by various methods?	(i) 50% by Direct recruitment (ii) 50% by Promotion on the basis of seniority-cum-fitness from amongst Senior Technicians (Mechanical Engineering/ Workshop) with Experience as prescribed by the G.O.I. vide O.M. No.AB.14017/61/2008-Estt.(RR) dated 24 th March, 2009 amended from time to time in the Grade Pay of Rs.4200/-, failing which by deputation/ contract/ direct recruitment.
12.	In case of recruitment by promotion or deputation or absorption, grades from which promotion or deputation or absorption to be made?	Promotion As prescribed above. Deputation / Contract Persons holding / held equivalent posts in Central/ State Government, Public Sector Undertaking, Autonomous organizations, Universities, Deemed-to-be-University etc. OR persons fulfilling qualifications prescribed for direct recruitment.
13.	If a Departmental Promotion Committee exists what is its composition?	Group-B, DPC which is available at Annexure-II duly approved by competent authority.
14.	Circumstances in which Union Public Service Commission to be consulted in making recruitments.	Not applicable

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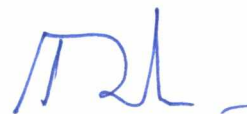
1.	Name of post	Estate Officer
2.	Number of posts	01
3.	Classification	Group-A Technical Post
4.	Scale of Pay	PB-3 Rs.15600-39100 Grade Pay : Rs. 5400/-
5.	Whether selection post or non-selection post?	Selection
6.	Age limit for direct recruitments	Not exceeding 55 years
7.	Whether benefits of added years of service admissible under Rule 30 of the Central Civil Services (Pension) Rules, 1972?	Not applicable
8.	Educational and other qualifications required for direct recruits	(i) B.E./ B.Tech. Degree in Civil Engineering or its equivalent with first class. (ii) Atleast 08 year's experience of civil construction/ supervision (Building, Roads, Water supply & Sewerage) in Government Deptts. / Public Undertaking or construction agency of national reputed, not below the rank of Junior Engineer or its equivalent.
9.	Whether age and educational qualifications prescribed for direct recruits shall apply in the case of promotion?	Age : No Educational qualifications: Yes.
10.	Period of probation, if any	Two Years for direct recruitment
11.	Method of recruitment, whether by direct requirement or by promotion or by deputation or absorption and percentage of the posts to be filled by various methods?	By direct Recruitment, failing which on deputation / contract. basis
12.	In case of recruitment by promotion or deputation or absorption, grades from which promotion or deputation or absorption to be made?	Deputation / Contract Persons holding / held equivalent posts in Central/ State Government, Public Sector Undertaking, Autonomous organizations, Universities, Deemed-to-be-University etc. OR persons fulfilling qualifications as prescribed for direct recruitment.
13.	If a Departmental Promotion Committee exists what is its composition?	Not applicable
14.	Circumstances in which Union Public Service Commission to be consulted in making recruitments.	Not applicable.



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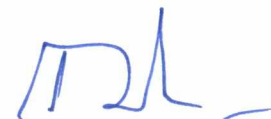
1.	Name of post	Medical Officer
2.	Number of posts	02
3.	Classification	Group - A Post
4.	Scale of Pay	PB-3 Rs.15600-39100 Grade Pay : Rs. 5400/-
5.	Whether selection post or non-selection post?	Selection
6.	Age limit for direct recruitments	Not exceeding 55 years
7.	Whether benefits of added years of service admissible under Rule 30 of the Central Civil Services (Pension) Rules, 1972?	Not applicable
8.	Educational and other qualifications required for direct recruits	(i) MBBS first class (ii) Must have completed internship from a recognized / reputed Hospital as prescribed by the State / Centre Health Department OR working as Medical Officer in Health Department of the State / Central Government. (iii) Note: Preference will be given to MD/MS
9.	Whether age and educational qualifications prescribed for direct recruits shall apply in the case of promotion?	Not applicable
10.	Period of probation, if any	Two Years
11.	Method of recruitment, whether by direct requirement or by promotion or by deputation or absorption and percentage of the posts to be filled by various methods	Direct Recruitment, failing which on deputation / contract.
12.	In case of recruitment by promotion or deputation or absorption, grades from which promotion or deputation or absorption to be made.	Deputation / Contract : Persons holding / held equivalent posts in Central/ State Government, Public Sector Undertaking, Autonomous organizations, Universities, Deemed-to-be-University etc. OR persons fulfilling qualifications prescribed for direct recruitment.
13.	If a Departmental Promotion Committee exists what is its composition?	Not applicable
14.	Circumstances in which Union Public Service Commission to be consulted in making recruitments.	Not applicable



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(Prof. Surinder Singh, ECE, Member)



(Prof. J.S. Dhillon, EIE, Convener)

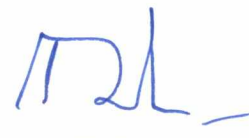
1.	Name of post	Staff Nurse
2.	Number of posts	02
3.	Classification	Group-B Technical
4.	Scale of Pay	PB-2, Rs.9300-34800 Grade Pay : Rs. 4200/-
5.	Whether selection post or non-selection post?	Selection Post
6.	Age limit for direct recruitments	35 years. Age relaxation will be as per GOI rules.
7.	Whether benefits of added years of service admissible under Rule 30 of the Central Civil Services (Pension) Rules, 1972?	Not applicable
8.	Educational and other qualifications required for direct recruits	<ul style="list-style-type: none"> • 10+2 with Science and Course of Staff Nurse of 3 and 1/2 years and above or B.Sc. Nursing from reputed Institute • Three years' experience as Nurse.
9.	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotion?	Not applicable
10.	Period of probation, if any	Two Years
11.	Method of recruitment, whether by direct requirement or by promotion or by deputation or absorption and percentage of the posts to be filled by various methods	Direct Recruitment failing which on deputation/contract.
12.	In case of recruitment by promotion or deputation or absorption, grades from which promotion or deputation or absorption to be made.	Deputation/Contract : Persons holding / held equivalent posts in Central/ State Government, Public Sector Undertaking, Autonomous organizations, Universities, Deemed-to-be-University etc. OR persons fulfilling qualifications prescribed for direct recruitment.
13.	If a Departmental Promotion Committee exists what is its composition?	Not applicable
14.	Circumstances in which Union Public Service Commission to be consulted in making recruitments.	Not applicable



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1.	Name of post	Pharmacist
2.	Number of posts	02
3.	Classification	Group-C Technical
4.	Scale of Pay	PB-1 Rs.5200-20200 Grade Pay : Rs. 2800/-
5.	Whether selection post or non-selection post?	Selection Post
6.	Age limit for direct recruitments	35 years. Age relaxation will be as per GOI rules.
7.	Whether benefits of added years of service admissible under Rule 30 of the Central Civil Services (Pension) Rules, 1972?	Not applicable
8.	Educational and other qualifications required for direct recruits	(i) 10+2 with medical group (Physics, Chemistry and Biology) with 02 (Two) year Diploma in Pharmacy & Dressers course from the recognized Institute OR Matric with Physics and Chemistry and 03 (Three) years Diploma in Pharmacy & Dressers course from the recognized Institute. (ii) 750 hours practical training in the institution approved by the Pharmacy Council. (iii) Registered as Pharmacist with the Punjab Pharmacy Council. Desirable: Knowledge of Computers.
9.	Whether age and educational qualifications prescribed for direct recruits shall apply in the case of promotion?	Not applicable
10.	Period of probation, if any	Two Years
11.	Method of recruitment, whether by direct requirement or by promotion or by deputation or absorption and percentage of the posts to be filled by various methods	Direct Recruitment failing which on deputation/contract.
12.	In case of recruitment by promotion or deputation or absorption, grades from which promotion or deputation or absorption to be made.	Deputation/Contract : Persons holding / held equivalent posts in Central/ State Government, Public Sector Undertaking, Autonomous organizations, Universities, Deemed-to-be-University etc. OR persons fulfilling qualifications prescribed for direct recruitment.
13.	If a Departmental Promotion Committee exists what is its composition?	Not applicable
14.	Circumstances in which Union Public Service Commission to be consulted in making recruitments.	Not applicable



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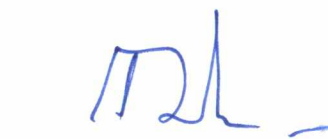
1.	Name of post	Librarian
2.	Number of posts	02
3.	Classification	Group-A
4.	Scale of Pay	PB-3 Rs.15600-39100 with start of Grade Pay : Rs. 6000/-
5.	Whether selection post or non-selection post?	Selection post
6.	Age limit for direct recruitments	Not exceeding 55 years.
7.	Whether benefits of added years of service admissible under Rule 30 of the Central Civil Services (Pension) Rules, 1972?	Not applicable
8.	Educational and other qualifications required for direct recruits	<p>i) Master's degree in Library Science/ Information Science/ documentation or an equivalent professional degree with at least 55% marks or its equivalent grade 'B' in the UGC seven point scale plus consistently good academic record, computerization of Library.</p> <p>ii) Qualifying in the National level test conducted for the purpose by the UGC or any other similar agency approved by the UGC.</p> <p>Note: Appropriate regulations issued from time to time by UGC shall apply for educational qualifications and other conditions prescribed above.</p>
9.	Whether age and educational qualifications prescribed for direct recruits shall apply in the case of promotions?	Not applicable
10.	Period of probation, if any	Two Years
11.	Method of recruitment, whether by direct requirement or by promotion or by deputation or absorption and percentage of the posts to be filled by various methods	Direct Recruitment, failing which on deputation / contract.
12.	In case of recruitment by promotion or deputation or absorption, grades from which promotion or deputation or absorption to be made.	Deputation / Contract Persons fulfilling qualifications prescribed for direct recruitment.
13.	If a Departmental Promotion Committee exists what is its composition?	Not applicable
14.	Circumstances in which Union Public Service Commission to be consulted in making recruitments.	Not applicable.



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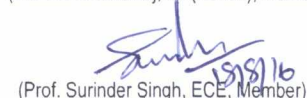
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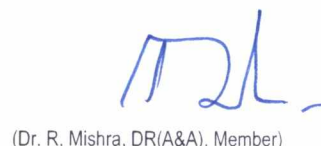
1.	Name of post	Assistant Librarian
2.	Number of posts	02
3.	Classification	Group-B Ministerial
4.	Scale of Pay	PB-2, Rs.9300-34800 Grade Pay : Rs. 4200/-
5.	Whether selection post or non-selection post?	Selection post
6.	Age limit for direct recruitments	35 years. Age relaxation will be as per GOI rules.
7.	Whether benefits of added years of service admissible under Rule 30 of the Central Civil Services (Pension) Rules, 1972?	Not applicable
8.	Educational and other qualifications required for direct recruits	Master's Degree in Library Science/ Information Science with at least 55% marks with 02 (two) years' experience in appropriate field / level from reputed educational Institutes. Desirable: - Knowledge of Computers and Qualifying in the National level test conducted for the purpose by the UGC or any other similar agency approved by the UGC.
9.	Whether age and educational qualifications prescribed for direct recruits shall apply in the case of promotions?	Not applicable
10.	Period of probation, if any	Two Years
11.	Method of recruitment, whether by direct requirement or by promotion or by deputation or absorption and percentage of the posts to be filled by various methods	Direct Recruitment, failing which on deputation / contract.
12.	In case of recruitment by promotion or deputation or absorption, grades from which promotion or deputation or absorption to be made.	Deputation/Contract : Persons holding / held equivalent posts in Central/ State Government, Public Sector Undertaking, Autonomous organizations, Universities, Deemed-to-be-University etc. OR persons fulfilling qualifications prescribed for direct recruitment.
13.	If a Departmental Promotion Committee exists what is its composition?	Not applicable
14.	Circumstances in which Union Public Service Commission to be consulted in making recruitments.	Not applicable



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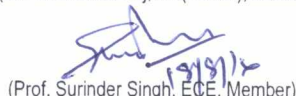
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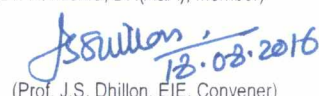
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