

Minutes of the 10th Board of Management Meeting of Sant Longowal Institute of Engineering & Technology, (Deemed University), Longowal – 148106, District – Sangrur (Punjab), (Established by Government of India).

Held on:
24.03.2012

Venue & Time: Committee Room, Punjab State Board of Technical Education & Industrial Training, Sector-36-A, Chandigarh at 11.30 AM

The 10th meeting of the Board of Management of SLIET, Longowal was held on 24th March, 2012 at 11.30 A.M in the Committee Room, Punjab State Board of Technical Education & Industrial Training, Sector-36-A, Chandigarh under the Chairmanship of Shri S.P. Oswal Ji. The list of members, special invitees who attended the meeting and not attended the meeting is as under.

The Following BOM Members and Special Invitees were present in the meeting:

	Name and Address	Designation
1.	Sh. S.P. Oswal, CMD, Vardhman Group of Industries, Samrala Road, Ludhiana.	Chairman BOM
2.	Ms. Usha R. Sharma, Commissioner Technical Education, Representative of Sh. S.S. Channy, IAS The Principal Secretary, Technical Education & Industrial Training, Punjab, Mini Secretariat, Sector-9, Chandigarh.	Member
3.	Professor D.C. Saxena, Dean (Planning & Development), SLIET, Longowal.	Member
4.	Professor J. S. Dhillon, Dean (Academics), SLIET – Longowal.	Special Invitee
5.	Professor Ajat Shatru Arora, Chairman SET-2012.	Special Invitee
6.	Dr. Pardeep Kumar Jain, Chairman Legal Cell.	Special Invitee
7.	Professor Amar Partap Singh, Professor - ECE Department & Dean (Students & Faculty Welfare), SLIET, Longowal	Member
8.	Er. Kanwalpreet Singh, Associate Professor, Mechanical Engineering Department, SLIET, Longowal.	Member
9.	Mr. Gaurav Madhu, Associate Professor, Department of Biotechnology, Shoolini University, Solan (HP).	Member
10.	Dr. Charanjit Singh Riar, Assistant Professor, Food Engineering & Technology department, SLIET, Longowal.	Member
11.	Professor S.S. Dhaliwal, Officiating Registrar, SLIET, Longowal.	Non- Member Presenting Officer
12.	Professor Sunil Pandey Director, SLIET - Longowal.	Member- Secretary

The following members could not attend the meeting:

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	Name and Address	Designation
1.	The Secretary, Government of Punjab Industries & Commerce, Punjab, Udyog Bhawan, Sector-17, Chandigarh.	Member
2.	The Additional Secretary (T), Ministry of Human Resource Development, Department of Higher Education, Shastri Bhawan, New Delhi.	Member
3.	Sh. S.K. Ray The Additional Secretary & Financial Advisor, Ministry of Human Resource Development, Department of Higher Education, Shastri Bhawan, New Delhi.	Member
4.	The Chairman, All India Council for Technical Education, 7 th Floor, Chander Lok Building, Janpath, New Delhi-110001.	Member

The Director, SLIET, Longowal welcomed Hon'ble Chairman, BOM and other distinguished members of the Board. Thereafter, agenda items listed for deliberations were taken up by the Registrar of SLIET and Special Invitee members one by one through a power point presentation for consideration of the Board.

Item wise Minutes of Meeting are as under:

ITEM NO. 10.1	To Confirm the Minutes of 9th Meeting of the Board of Management of SLIET, Longowal, held on Dated: 22/11/2011.
	The Board confirmed the Minutes of Meeting of 9 th Board of Management Meeting held on 22/11/2011.
ITEM NO. 10.2	Action Taken Report on the Decisions Taken in the 9th Meeting of Board of Management of SLIET, Longowal, Held on Dated: 22/11/2011.
	<ul style="list-style-type: none"> • The Board members were apprised about the action on the decision taken by the Board in its meeting. The Chairman, BOM enquired about the setting of targets for various Departments. The Dean (Academics) informed the BOM that all Departments have achieved the targets. • Matter of purchase of vehicles for the Institute has been deliberated in the meeting. The Chairman shared a communication received from MHRD in this regard. The Chairman desired that the Deputy Registrar (A &A) may send an appropriate reply indicating the background and the merit of the decision taken by the BOM in its meeting held on 22.11.2011. It was informed by Dean (P&D) that condemnation of old vehicles condemnation has been

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	<p>finalized. A new car for the Director, SLIET has already been ordered as per GOI norms and number of vehicles is not enhanced; only old vehicles are replaced with new one. The Chairman, BOM has deliberated about locational factor and dynamic situation of the world, changes and requirement of vehicles for the Institute.</p> <ul style="list-style-type: none"> The Board was apprised about the action taken by the Institute for classification of items (Consumable / non-consumable) purchased by faculty / staff under PDA, which requires entry in the Assets Register of the Institute in Central Store.
<p>ITEM NO. 10.3</p>	<ul style="list-style-type: none"> Policy Decision Regarding Full Implementation of CCS, GFR, SPR, HAR of Central Government to be taken. All SLIET Rules will be kept under Abeyance. This will also be in accordance with the GOI, MHRD, F. No.23-31/2006-IFD, dated: 30/11/2006 and No. 19-17/2005-IFD, dated: 07/06/2010. Recruitment Rules according to UGC/AICTE/MHRD which ever offers better quality. Non-Teaching positions as per the Eligibility Criteria as prevalent in other similar Government Institutes. <ul style="list-style-type: none"> The 11 sets of Rules, which are being followed in the Institute, haven't been updated for a long time and hence aren't serving purpose. The comments on the Agenda item No. 10.03 have also been received from MHRD, New Delhi vide its letter No. 5-2/2009-IFD dated 23rd March, 2012. The comments of the MHRD are reproduced below : <p><i>“Since, SLIET, Longowal is a Centrally Financed Technical Institution various service rules applicable to the employees of Government of India shall also be applicable to the employees of SLIET, Longowal. The Institute may frame specific rules based on the rules framed by the Government of India. The Rules framed by the Institute should be in accordance with the rule framed by the Government and should be duly approved by the BOG.</i></p> <ul style="list-style-type: none"> After deliberations and going through the comments of the MHRD, the Board unanimously decided to follow CCS, GFR, SPR, HAR applicable to Central Government Civil employees for the employees of the Institute. The Board further resolved

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	<p>that all SLIET rules will be kept in abeyance until the 11 sets of rules are updated in consonance with the rules framed by the Government and are approved by the Board.</p> <ul style="list-style-type: none"> As regards recruitment rules for the teaching and non-teaching staff and employees, it is stated that recruitment rules of UGC/AICTE/MHRD whichever offers better quality will be followed by the Institute.
ITEM NO. 10.4	<p>Implementation of Service Gratuity/Retirement Gratuity as per Government of India Orders.</p> <ul style="list-style-type: none"> The proposal is approved by BOM for implementation of Service / Retirement Gratuity for the employees of the Institute as per Government of India rules. This decision of the Board will be applicable from prospective date as per GOI, MHRD order No. F.No.10-2/2007 TS.4, dated: 26/12/2007. All the requests, received from the employees of the Institute, who have resigned from the Institute's service after qualifying service for payment of service gratuity, shall be dealt with accordingly.
ITEM NO. 10.5	<p>Adhoc Promotions of Non -Teaching staff under FR-49 of GOI until existing ambiguities in promotion rules are resolved by Committee of External Experts.</p> <ul style="list-style-type: none"> The Board did not agree with the proposal. The Board emphasized to review the existing promotion policy according to the provisions of the GOI / NITs and get the approval of the BOM where required, before implementing for regular promotions as soon as possible. In case of any genuine representation received from any employee regarding Recruitment Rules, it was decided that the representations will be considered by an External Experts Committee and recommendations of Experts Committee will be implemented after approval from BOM.
ITEM NO. 10.6	<p>10.6.1. Request of Dr. Sukhwinder Singh, Associate Professor (CSE) for Transfer of Bond to Punjab University Chandigarh and Relieving from SLIET.</p> <p>10.6.2. Request of Dr. Abnish Kumar Singh for condoning interest on the Bond Amount.</p> <p>10.6.3. Similar other cases pending on the policy matter of Bond.</p> <ul style="list-style-type: none"> Request of Dr. Sukhwinder Singh was discussed by the Board and it has been decided to transfer the bond to Panjab University, Chandigarh. However, it will be taken care that terms and conditions of the Bond executed by him for

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	<p>acquiring higher education are not violated.</p> <ul style="list-style-type: none"> Request of Dr. Abnish Kumar Singh was also discussed in the meeting and not acceded by the Board. The Board resolved to recover all dues from Dr. Abnish Kr. Singh. In case of non-compliance by Dr. Abnish Kr. Singh, appropriate action will be taken by the Institute through Embassy. It was also resolved to revisit the terms and conditions of bond, executed by employees of the Institute for study leave, for making necessary revisions to avoid complications at later stages. Similar other cases were deliberated, where study leave/EOL was granted beyond the permissible limits and existing bond conditions were not followed. The Board desired that such type of cases be primarily scrutinized first and in case of irregularities, a Committee consisting of all Deans will investigate the whole matter and suitable action will be taken as per GOI Rules.
ITEM NO. 10.7	<p>Information about Court Cases</p> <p>The Chairman Legal Cell, Dr. P.K. Jain apprised the BOM about the current status of various court cases. Chairman Board of Management has appreciated the constitution of Legal Cell.</p>
ITEM NO. 10.8	<p>Expenditure Status of Year 2011-2012 & Budget Projection for Year – 2012-2013.</p> <ul style="list-style-type: none"> The Board took note of the expenditure status including the planned expenditure for the year 2011-12. It is observed by the Board that the Institute could not use the entire fund, sanctioned under the Plan, and thus giving rise to apprehensions earlier shown by MHRD about Institute's preparedness to use allocated resources. The BOM also took note of the expenditure committed in the Budget estimate but yet to be incurred. The Chairman expressed that the administration should gear up to incur the planned expenditure properly and in time during the financial year 2012-13. The Chairman also expressed that all capital expenditure for plan must be got approved from BOM. It was also decided that comprehensive plan for implementation of ERP system be prepared and brought before the BOM for approval. The proposal for setting up "Centre for Excellence" in the year 2012-13 be studied in relevance to the Institute before undertaking any expenditure for the proposal. A complete proposal including requirement of equipments for

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	<p>setting up Centre should be discussed in the BOM. While discussing the income generated by the Institute, the Chairman expressed that the contribution of Consultancy and Research is negligible.</p> <ul style="list-style-type: none"> • The Director was asked to examine the purpose of PDA and was also requested to motivate the faculty for proper use of PDA, which should lead to some tangible gains either reflected in Research work of the faculty or enhancing the consultancy services being rendered by the faculty. • The Board desired that the Director and Deans may deliberate this issue and develop procedure for proper use of PDA.
ITEM NO. 10.9	<p>Information regarding outsourcing of various jobs. Present and next financial year.</p> <p>The Dean (P&D) apprised the BOM about the number of workers needed through outsourcing for different works of the Institute. Total number of workers in different capacities approved by the Board is 384. However, Board also allowed some flexibility in case of emergent work.</p>
ITEM NO. 10.10	<p>Presentation on Campus Planning & Development.</p> <ul style="list-style-type: none"> • The Dean (P&D) also apprised the Board about Campus planning, development and new initiatives undertaken / planned for the development of the Institute. • The Chairman, BOM suggested to prioritise expenditure of fund for the development of the Institute.
ITEM NO. 10.11	<p>Reforms in SET – 2012</p> <p>The Chairman SET-2012, Dr. A.S. Arora apprised the Board about the various changes and modifications introduced for SET-2012. The Board appreciated the introduction of total transparency through online registration, online counselling, seat allocation and computerised up gradation of seat allotment. This will save lot of resource and minimise possibility of any grievance.</p> <p>The Chairman BOM has commended the outstanding work done by the Director SLIET for carrying out reformative changes in admissions system of the Institute.</p>
ITEM NO. 10.12	<p>Report on Various Academics/Development Activities.</p> <ul style="list-style-type: none"> • The Dean (Academics) apprised the Board about the various developmental activities in the field of Academics. Remarkable improvements in class engagements, student attendance, course coverage and various changes brought in making the academic system more dynamic were appreciated

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	<p>by all the Board members.</p> <ul style="list-style-type: none"> The Board was also apprised about the progress made in proposed academic restructuring of the curriculum in SLIET. This exercise has been undertaken to attract better quality of students.
ITEM NO. 10.13	<p>Student Activities and Discipline.</p> <ul style="list-style-type: none"> Dean (SFW) apprised the Board about the various student's activities and achievements in maintaining discipline in the campus, hostel maintenance, regularisation of mess timings and quality of food. Complete revamping and maintenance of hostel system has been noted by the Board.
ITEM NO. 10.14	<ul style="list-style-type: none"> Information about the forthcoming visit of UGC Team and organisation of one day workshop on National Vocational Education Qualification Framework (NVEQF) in the month of April was given. The NVEQF workshop is scheduled for April 21, 2012. This is sponsored by AICTE & MHRD. <p>BOM noted the efforts made by SLIET in organising this workshop.</p>
ITEM NO. 10.15	<p>To Report and Ratify the Advertisement of Various Vacant Positions of Teaching & Non-Teaching Staff.</p> <ul style="list-style-type: none"> BOM has noted and ratified the recruitment advertisements published by the Institute for filling up various teaching and administrative posts. The Board was apprised about the receipt of large number of applications in response to these advertisements. The Chairman BOM has desired to speed up the process and fill the vacancies before June-2012.
ITEM NO. 10.16	<p>Compassionate Appointment case of</p> <p>a). Mrs. Sukla Sarkar, Widow of Late Professor B.C. Sarkar.</p> <p>b). Mrs. Nasreen, Widow of Late MTS Sh. Kesar Khan.</p> <ul style="list-style-type: none"> The BOM, in Principle, has approved the proposal as per GOI norms. It was unanimously decided by the BOM to give residences to the employees appointed on compassionate grounds as per their entitlements, according to GOI norms.
ITEM NO. 10.17	<p>Report about Extension of Term of Dean (Academics) till current Academic Session & Ratification of appointment of Dean (SFW) & Dean (R&C).</p> <ul style="list-style-type: none"> The BOM has ratified the extension of term of Dean (Academics) given vide Ref. No. Dir. /3528, dated:

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	<p>08/03/2012.</p> <ul style="list-style-type: none"> The Board has also ratified the appointment of Dean (SFW) & Dean (R&C). Copy of Office order regarding appointment of Dean (R&C) was circulated to the BOM members vides Ref. No. Dir./3392, dated: 12/01/2012.
ITEM NO. 10.18	<p>Ratification of Holiday's Calendar of SLIET for Year – 2012.</p> <p>Board has ratified the Holidays Calendar for year – 2012.</p>
ITEM NO. 10.19	<p>Ratification of the 37th Finance Committee Minutes of Meeting dated: 22/11/2011, held at SLIET, Longowal.</p> <p>The Minutes of 37th Finance Committee Meeting were Ratified by the BOM.</p>
ITEM NO. 10.20	<p>Ratification of Minutes of Meeting 7th & 8th Senate Meetings held on 17/02/2011 & 30/05/2011 Respectively.</p> <p>The minutes of 7th & 8th meetings of Senate were ratified by the BOM.</p>
ITEM NO. 10.21	<ul style="list-style-type: none"> National Assessment and Accreditation Council (NAAC) has done the assessment and allowed continuation of Deemed University status for next three years under 'B' grade. National Board for Accreditation (NBA) has allowed only three years except food where it has allowed full five years. This was the second assessment in a row. <p>The BOM has noted the status of assessment made by NAAC and NBA.</p> <p>The Chairman expressed the view that though the NAAC has approved the University status for next three years but the assessment seemingly shows that there is much to be desired. He and other Members of the Board desired that strenuous efforts must be made for achieving the targets/ goals of the Institute. The poor performance with the available infrastructure is a matter of concern. A need was felt that a new look may be given in designing a system in order to identify the weak areas and also the action plan required that helps to improve the performance and consequently the assessment in the future.</p> <p>The designed system will look into teacher / technician / curriculum assessment and helping them in delivering the best. The Board suggested constituting a committee of 2/3 external experts for carrying out these assessments at the earliest.</p>

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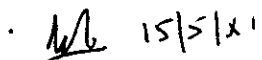
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ITEM NO. 10.22	Any other Item with the permission of Chair.
	<ul style="list-style-type: none"> • The pending case of Mr. Gulshan Kumar Jawa relating to promotion under CAS was appraised by the Director SLIET to Board. • The Chairman informed the Board that a letter has been sent to him by some faculty / staff regarding payment of honorarium for the examination related work. Request has been made to stop all such payments. • It was decided to put up the case, with all related documents, for the approval of Chairman BOM. • Board asked the Registrar SLIET to check with other similar institutes (NITH, NITJ, IITs etc.) and SLIET should also adopt the same practice.

The Chairman appreciated the efforts made by the Director and his team for making the efforts for overall development of the Institute.

The meeting ended with a vote of thanks to the chair.


 (S. P. Oswal)
 Chairman Board of Management,
 Sant Longowal Institute of Engineering
 & Technology, Longowal,
 District-Sangrur (Punjab)-148106.