

21/1/2009 meeting  
meeting.

**MINUTES OF THE 29<sup>th</sup>/1<sup>st</sup> MEETING OF THE  
BOARD OF MANAGEMENT OF  
SANT LONGOWAL INSTITUTE OF ENGINEERING & TECHNOLOGY,  
LONGOWAL DISTT. SANGRUR(PUNJAB)  
(DEEMED-TO-BE-UNIVERSITY)  
HELD ON 6<sup>TH</sup> FEBRUARY, 2009 AT 04:00 P.M. IN THE  
CONFERENCE ROOM (ROOM NO.-112, C-WING),  
MINISTRY OF HUMAN RESOURCE DEVELOPMENT, SHASTRI BHAWAN,  
NEW DELHI**

The following members were present :-

1. Sh. Ashok Thakur, IAS, Chairman  
Additional Secretary,  
Govt. of India,  
Department of Higher Education,  
Ministry of Human Resource Development,  
Shastri Bhawan, New Delhi
2. Sh. M.K. Sinha, IAS Member  
Joint Secretary(T),  
Govt. of India,  
Ministry of Human Resource Development,  
Department of Higher Education,  
Shastri Bhawan, New Delhi
3. Sh. A. Ram, A.F.A. Member  
Nominee of Joint Secretary & Financial Advisor,  
Govt. of India,  
Ministry of Human Resource Development,  
Department of Higher Education,  
Shastri Bhawan, New Delhi
4. Prof. A.N. Rai, Member  
Vice Chancéllor,  
Mizoram University,  
Post Box No.190,  
Aizawl-796009.  
Mizoram
5. Dr. (Mrs.) R.R.Bhargava Member  
Professor,  
Deptt. of Mathematics,  
Indian Institute of Technology,  
Roorkee-247667

6.	Dr. M.B. Bera, Dean(Academics), SLIET, Longowal	Member
7.	Dr. B.K. Kanungo, Dean(R&D), SLIET, Longowal	Member
8.	Dr. V.K. Jain, Professor(EIE), SLIET, Longowal	Member
9.	Mrs. Pratibha Tyagi, Asstt. Professor(EIE), SLIET, Longowal	Member
10.	Sh. R.K. Goyal, Lecturer(Mathematics), SLIET, Longowal	Member
11.	Dr. Varinder Sahni Director, SLIET, Longowal	Member- Secretary
12.	Dr. J. S. Dhillon, Dean(Admn.) SLIET, Longowal	Non-member Presenting Officer
13.	Sh. N. Mohan Das Deputy Education Advisor (T), Govt. of India, Ministry of Human Resource Development, Department of Higher Education, Shastri Bhawan, New Delhi	Special invitee

The following members could not attend the meeting :-

1.	The Principal Secretary, Government of Punjab, Department of Technical Education & Industrial Training, Mini Secretariat, Sector-9, Chandigarh	Member
2.	The Secretary, Industries & Commerce, Govt. of Punjab, Udyog Bhawan, Sector-17, Chandigarh	Member



3. Prof. R.A. Yadav,  
Chairman,  
All India Council for Technical Education,  
7<sup>th</sup> Floor, Chander Lok Building,  
Janpath, New Delhi-110001  
Member
4. Mrs. Sonia Nakai  
Nokia Siemens Pvt. Ltd., DLF Cyber City,  
Cyber Green,  
Gurgaon  
Member

The members of the Board of Management observed that the meetings of the Board are not held regularly and desired that these should be held very regularly in future as per provisions contained in the Memorandum of Association (MOA) of the Institution. It was also desired by the members that a copy of By-laws of the institute i.e. MOA containing functions and powers of authorities/committees be sent to all the Board Members. The meeting started at time and following decisions were taken unanimously by the Board of Management :-

**ITEM NO. 29.1 TO CONFIRM THE MINUTES OF THE 27<sup>TH</sup> AND 28<sup>TH</sup> MEETINGS OF THE BOARD OF GOVERNORS OF SLIET, LONGOWAL HELD ON 16.11.2006 AND 18.05.2007, RESPECTIVELY**

The Board confirmed the minutes of the 27<sup>th</sup> & 28<sup>th</sup> Meetings of Board of Governors.

**ITEM NO. 29.2 ACTION TAKEN REPORT ON THE DECISION TAKEN IN THE 27<sup>TH</sup> AND 28<sup>TH</sup> MEETINGS OF THE BOG OF SLIET, LONGOWAL HELD ON 16.11.2006 AND 18.05.2007 RESPECTIVELY**

**ITEM NO. 27.2**

- To report about the suspension of Dr. R.C. Chauhan, Former Director, SLIET, Longowal
- To report regarding the Irregularities committed by Dr. R.C. Chauhan, Director (Under Suspension) in Recruitment, Administrative and Financial Matters.

The action taken was noted by the Board of Management.

**ITEM NO. 27.4 Appointment of Private Practitioners as Authorized Medical Attendants for SLIET, Longowal**

The Item was approved by the Board.

**ITEM NO. 27.5 Updating of SLIET Rules of Gratuity**

Item was noted by the Board of Management.

**ITEM NO. 29.3****PROMOTION POLICY FOR NON-TEACHING AND TECHNICAL SUPPORTING STAFF OF SLIET, LONGOWAL**

The Board approved the Promotion Policy framed by the Institute from prospective date.

**ITEM NO. 29.4****PROPOSAL FOR REVISION IN THE CRITERIA FOR AWARDED MARKS ON THE RECRUITMENT OF TEACHING FACULTY**

The criteria already approved by the Chairman, Board of Management has been ratified by the Board of Management. However the members were of the view that impact factor may also be included in the criteria for awarding marks for publications.

**ITEM NO. 29.5****ASSIGNMENT OF ADDITIONAL DUTIES OF DEANS TO THE PROFESSORS IN SLIET, LONGOWAL**

The decision taken by the Chairman, Board of Management has been ratified by the Board of Management.

**ITEM NO. 29.6****RATIONALIZATION OF ALLOWANCES TO BE PAID TO THE OFFICIALS WHO HAVE BEEN ASSIGNED THE ADDITIONAL DUTIES**

The decision already taken by the Chairman, Board of Management has been ratified by the Board to the extent that these allowances will only be paid upto the date of this meeting. The members of the view that the Institute should follow Govt. of India Rules regarding payment of remuneration/honorarium for performing additional duties. The Board further desired that after consulting GOI as well as Rules framed by the other technical institutions, a concrete proposal may be put up by including remunerations for faculty members, who have been assigned the additional duties of D.R/COE to the Chairman, BOM for consideration by the Board.

**ITEM NO. 29.7 APPROVAL OF COMMITTEE FOR MAKING CONTRACT APPOINTMENTS AT SLIET, LONGOWAL**

The proposal is approved with a slight modification that in the quorum of four members, the presence of Chairman of the Committee is also essential besides the external expert.

**ITEM NO. 29.8 APPROVAL TO TAKE UP VARIOUS ISSUES RELATED TO SLIET, LONGOWAL WITH THE MHRD, NEW DELHI**

BOM approved the item.

**ITEM NO. 29.9 RATIFICATION OF APPOINTMENTS MADE IN SLIET, LONGOWAL**

The Board principally ratified the appointments made by the Institute subject to final outcome of various court-cases filed against these appointments. The members further desired that in case the Judgment pronounced against the Institute by the Hon'ble Court(s) then the Director should get approval of the Chairman, BOM before taking any decision/action on the same.

**ITEM NO. 29.10 RATIFICATION OF PROMOTIONS OF TEACHERS MADE UNDER THE CAREER ADVANCEMENT SCHEME (CAS) OF THE MHRD/AICTE**

*Pending*

The Board ratified the Promotions of Teachers made under Career Advancement Scheme (CAS) of the MHRD/AICTE. The Board decided that the financial benefits should be given to these teachers from the date on which the competent authority has approved the proceedings of the Selection Committee. The Chairman desired that AICTE again be consulted on the matter as well as other pending issues of the Institute. A D.O. letter in this regard addressed to the Chairman, AICTE may be prepared by the Institute under the signatures of the Chairman, BOM.

**ITEM NO. 29.11 REVISION OF QUALIFICATIONS AND PAY STRUCTURE FOR THE POSTS OF REGISTRAR, DEPUTY REGISTRAR AND ASSISTANT REGISTRAR AT SLIET, LONGOWAL**

The Board is of the view that since the Institute is a technical institute, the AICTE Rules and Regulations may be followed after consulting MHRD, New Delhi.

**ITEM NO. 29.12**      **ENHANCEMENT IN THE AGE OF SUPERANNUATION FROM 62 TO 65 YEARS FOR FACULTY POSITIONS IN CENTRAL TECHNICAL INSTITUTES.**

*Pending*

The proposal was approved by the BOM

**ITEM NO. 29.13**      **GRANT OF TWO ADVANCE INCREMENTS TO THE TEACHERS WHO ACQUIRE Ph.D DEGREE DURING SERVICE**

✓  
The members of the Board were of the view that the recommendations of the 6<sup>th</sup> Central Pay Commission for teachers may be awaited. The Board is of the view that the committee proposed in the Agenda Item should include a Professor and an Assistant Professor. After receipt of the recommendations of 6<sup>th</sup> CPC for teachers, the Committee will review the matter and recommendations of the committee may be put up in the next BOM Meeting.

**ITEM NO. 29.14**      **EFFECTIVE DATE OF IMPLEMENTATION OF CAREER ADVANCEMENT SCHEME (CAS) FOR TEACHER WORKING IN DEGREE LEVEL TECHNICAL INSTITUTIONS.**

✓  
The members of the Board were of the view that the recommendations of the 6<sup>th</sup> Central Pay Commission for teachers may be awaited. The Board is of the view that the committee proposed in the Agenda Item should include a Professor and an Assistant Professor. After receipt of the recommendations of 6<sup>th</sup> CPC for teachers, the Committee will review the matter and recommendations of the committee may be put up in the next BOM Meeting.

**ITEM NO. 29.15**      **GRANT OF FESTIVAL ADVANCE TO NON-GAZETTED GOVERNMENT SERVANTS WHOSE BASIC PAY + SI DO NOT EXCEED RS.8,300/- P.M.**

The Board approved the Item.

**ITEM NO. 29.16**      **PROPOSAL FOR REQUIREMENT OF RESIDENTIAL ACCOMMODATION AT NEW DELHI**

The proposal is deferred by the Board. The officials visiting Delhi may claim TA/DA as per Rules.

**ITEM NO. 29.17 GRANT OF CAREER PROGRESSION SCHEME ON COMPLETION OF 4, 9 AND 14 YEARS OF SERVICE IN A CADRE**

The Board approved the proposal with the condition that SLIET employees, governed under Punjab Pay scales will not be switched over to the Central Pay scales after getting benefits under Career Progression Scheme, introduced by Punjab Govt.

**ITEM NO. 29.18 SERVICE BENEFITS TO THE EMPLOYEES OF SLIET WHO HAVE OPTED TO CONTINUE IN PUNJAB GOVT. PAY SCALES**

The proposal was approved.

**ITEM NO. 29.19 ADOPTION OF PAY SCALES AS PER CENTRAL CIVIL SERVICES(REVISED PAY) RULES, 2008 W.E.F. 1/1/2006 AND PAYMENT OF ARREARS**

The proposal was ratified by the Board

**ITEM NO. 29.20 ADOPTION OF GUIDELINES FOR GRANT OF LEAVE TRAVEL CONCESSION TO VISIT NORTH EASTERN REGION**

The proposal was approved for Central Govt. Employees only.

**ITEM NO. 29.21 CRITERIA FOR BENCHMARK FOR GRANT OF FINANCIAL UPGRADATION UNDER ASSURED CAREER PROGRESSION SCHEME FOR ANNUAL CONFIDENTIAL REPORTS (ACRs) GRADINGS**

The criteria for Bench-mark for grant of financial upgradation under Assured Career Progression Scheme has been approved with the modification that the employee securing minimum benchmark 6 (six) marks in place of 5 (five) marks on the 10 points scale (aggregate of the ACRs for the corresponding years) will be considered for granting financial upgradation.

**ITEM NO. 29.22 ENCASHMENT OF EARNED LEAVE DURING VACATION FOR AVAILING LEAVE TRAVEL CONCESSION FOR FACULTY**

The proposal was approved by the Board.

**ITEM NO. 29.23 ESTABLISHMENT OF DEPARTMENT OF DISABILITIES STUDIES AT SLIET, LONGOWAL**

The proposal was approved by the Board.

**ITEM NO. 29.24 REVISION OF RATES OF REMUNERATION FOR EMPLOYEES ENGAGED IN CONDUCT OF SLIET ENTRANCE TEST**

After detailed deliberations, the members of the Board decided to increase remuneration @ 25% on the existing rates to be paid to the employees/persons engaged for performing SET duties for next three years.

**Item No.29.25 ISSUE OF MAKING APPOINTMENTS ON COMPASSIONATE GROUNDS TO THE FAMILY MEMBERS OF DECEASED EMPLOYEES OF THE INSTITUTE**

The proposal was considered and approved by the Board of Management.

**ITEM NO. 29.26 TO APPROVE THE RULES AND REGULATIONS FOR VARIOUS PROGRAMMES OFFERED BY THE INSTITUTE**

The Item was approved.

**ITEM NO. 29.27 TO REPORT ABOUT THE COURT CASES FILED AGAINST THE INSTITUTE**

The Board noted the Item.

**ITEM NO. 29.28 MINUTES OF THE 26<sup>TH</sup>, 27<sup>TH</sup> & 28<sup>TH</sup> MEETINGS OF THE BUILDING & WORKS COMMITTEE HELD ON 16.03.2006 , 12.03.2007 & 14.10.2008, RESPECTIVELY**

The Minutes of the 26<sup>th</sup>, 27<sup>th</sup> & 28<sup>th</sup> Meetings of Building & Works Committee were approved. The Chairman suggested that the Institute should engage good Architect and make sincere efforts to design the buildings of aesthetic look.

**ITEM NO. 29.29 MINUTES OF THE 1<sup>ST</sup> and 2<sup>ND</sup> MEETINGS OF THE SENATE HELD ON 11.04.2008 & 25.11.2008, RESPECTIVELY**

The Minutes of the 1<sup>st</sup> & 2<sup>nd</sup> Meetings of Senate were ratified.



**Supplementary  
ITEM NO. 1****REQUEST OF DR. SUKHWINDER SINGH, ASSISTANT  
PROFESSOR (CSE) TO RELIEVE HIM ON DEPUTATION BASIS  
TO JOIN AS PROFESSOR AT PUNJAB UNIVERSITY,  
CHANDIGARH**

The proposal was approved with the condition that bond time will remain same if the candidate joins other organization on deputation as bond time is counted for the period of service within the institute.

**Supplementary  
ITEM NO. 2****Approval of expenditure incurred for the international  
conference on "Molecules to Materials-2006" conducted by  
the Department of Chemistry held on 3<sup>rd</sup> & 4<sup>th</sup> March, 2006**

The Finance Committee vide agenda Item No. 29.13 in its 29<sup>th</sup> Meeting held on the same day, approved the proposal for granting ex-post facto approval for the excess expenditure of Rs. 7.55 Lacs actually incurred beyond the previous BQG approval of 4.95 Lacs for the international conference on "Molecules to Materials-2006" conducted by the Department of Chemistry held on 3<sup>rd</sup> & 4<sup>th</sup> March, 2006.

The Board ratified and approved the decision taken by the Finance Committee.

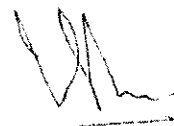
**Supplementary  
ITEM NO. 3****Widening and Giving face lift including landscaping to main  
Entrance Gates**

The Finance Committee vide agenda Item No. 29.14 in its 29<sup>th</sup> Meeting held on the same day, approved total expenditure actually incurred to the tune of Rs. 15.56 Lacs against previously approved Rs. 15 Lacs by Building & Works Committee for widening and giving face lift including landscaping to Main Entrance Gates.

The Board ratified and approved the decision taken by the Finance Committee.

During the meeting the Chairman, Board of Management observed that the maximum agenda items were related to service matters/benefits of the institute employees. He desired that emphasis may be given on the progress of the institute especially research achievements by getting good research projects from MHRD/UGC/DST/CSIR and placement of students etc. and the same may be brought before the BOM in the next meeting. BOM has also offered its help for the betterment of the Institute.

On the submissions of the MHRD officials, the Chairman, BOM constituted a committee under the Chairmanship of Joint Secretary (Technical), MHRD, New Delhi

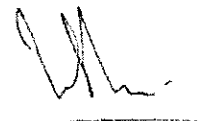


with the inclusion of other members of the institute for the revisions in the Memorandum of Association of SLIET, Longowal.

The meeting ended with a vote of thanks to the Chair.



(Ashok Thakur, IAS)  
Additional Secretary to Govt. of India,  
Minsitry of Human Resource Development,  
Deaprtment of Higher Education-cum-  
Chairman, Board of Management,  
Sant Longowal Institute of Engineering  
& Technology, Longowal,  
Distt. Sangrur (PUNJAB)



**MINUTES OF THE 2<sup>nd</sup> MEETING OF THE  
BOARD OF MANAGEMENT OF  
SANT LONGOWAL INSTITUTE OF ENGINEERING & TECHNOLOGY,  
LONGOWAL DISTT. SANGRUR(PUNJAB)  
(DEEMED-TO-BE-UNIVERSITY)  
HELD ON 4<sup>TH</sup> SEPTEMBER, 2009 AT 11:30 A.M. IN THE COMMITTEE  
ROOM, ADMINISTRATIVE BLOCK, SANT LONGOWAL INSTITUTE OF  
ENGINEERING & TECHNOLOGY, LONGOWAL,  
DISTT. SANGRUR (PUNJAB)**

The following members were present :-

- |    |  |          |
|----|--|----------|
| 1. | Sh. Ashok Thakur, IAS,<br>Additional Secretary,<br>Govt. of India,<br>Department of Higher Education,<br>Ministry of Human Resource Development,<br>Shastri Bhawan, New Delhi                              | Chairman |
| 2. | Sh. N. Mohan Das, DEA(T)<br>Nominee of Joint Secretary(T),<br>Govt. of India,<br>Ministry of Human Resource Development,<br>Department of Higher Education,<br>Shastri Bhawan, New Delhi                   | Member   |
| 3. | Sh. T.V.A. Ram, A.F.A.<br>Nominee of Joint Secretary & Financial<br>Advisor,<br>Govt. of India,<br>Ministry of Human Resource Development,<br>Department of Higher Education,<br>Shastri Bhawan, New Delhi | Member   |
| 4. | Dr. (Mrs.) R.R.Bhargava<br>Professor,<br>Deptt. of Mathematics,<br>Indian Institute of Technology,<br>Roorkee-247667   | Member   |
| 5. | Dr. M.B. Bera,<br>Dean(Academics),<br>SLIET, Longowal  | Member   |

6.	Dr. B.K. Kanungo, Dean(R&D), SLIET, Longowal	Member
7.	Dr. B.C. Sarkar Professor(FET), SLIET, Longowal	Member
8.	Mrs. Pratibha Tyagi, Asstt. Professor(EIE), SLIET, Longowal	Member
9.	Sh. R.K. Yadav, Lecturer(Mechanical Engineering), SLIET, Longowal	Member
10.	Dr. Varinder Sahni Director, SLIET, Longowal	Member- Secretary
11.	Sh. Mohan Singh O.S.D.-cum-Registrar SLIET, Longowal	Non-member Presenting Officer

The following members could not attend the meeting :-

1.	The Principal Secretary, Government of Punjab, Department of Technical Education & Industrial Training, Mini Secretariat, Sector-9, Chandigarh	Member
2.	The Secretary, Industries & Commerce, Govt. of Punjab, Udyog Bhawan, Sector-17, Chandigarh	Member
3.	The Chairman, All India Council for Technical Education, 7 <sup>th</sup> Floor, Chander Lok Building, Janpath, New Delhi-110001	Member

- |    |   |        |
|----|---|--------|
| 4. | Prof. A.N. Rai,<br>Vice Chancellor,<br>Mizoram University,<br>Aizwal.                   | Member |
| 5. | Mrs. Sonia Nakai<br>Nokia Siemens Pvt. Ltd., DLF Cyber City,<br>Cyber Green,<br>Gurgaon | Member |

The observations received from Ministry of Human Resource Development, New Delhi vide letter No. 10-15/2009-TS.IV dated 2<sup>nd</sup> September, 2009 along with reply of the Institute were circulated to all the members of the Board of Management at the start of the meeting. The meeting started as per schedule and following decisions were taken unanimously by the Board of Management.

<b>ITEM NO.2.1</b>	<b>TO CONFIRM THE MINUTES OF THE 29<sup>TH</sup> MEETING (TECHNICALLY 1<sup>ST</sup> MEETING) OF THE BOARD OF MANAGEMENT OF SLIET, LONGOWAL HELD ON 06.02.2009</b>
	After considering the comments of three members of Board of Management on 29 <sup>th</sup> (Technically 1 <sup>st</sup> meeting) of BOM held on 06.02.2009 and after agreeing to the change of numbering of the last meeting as its 1 <sup>st</sup> meeting, the Board members confirmed the minutes of the 29 <sup>th</sup> meeting (Technically 1 <sup>st</sup> meeting) of the Board of Management held on 06.02.2009.
<b>ITEM NO.2.1</b>	<b>ACTION TAKEN REPORT ON THE DECISIONS TAKEN IN THE 29<sup>TH</sup> MEETING (TECHNICALLY 1<sup>ST</sup> MEETING) OF THE BOM OF SLIET, LONGOWAL HELD ON 06.02.2009</b>
	<b>ITEM NO. 1.6(29.6) RATIONALIZATION OF ALLOWANCES TO BE PAID TO THE OFFICIALS WHO HAVE BEEN ASSIGNED THE ADDITIONAL DUTIES</b>
	As separate proposal was being considered in this very meeting vide agenda item No.2.9, the status was noted by the members of the BOM.



	<b>ITEM NO.1.9(29.9)</b> <b>RATIFICATION OF APPOINTMENTS MADE IN SLIET, LONGOWAL</b>
	<p>The Board members were apprised about latest position of the Court Cases filed against the Institute. In the case of Dr. P.K. Singh Vs SLIET (CWP NO.9773 of 2008) in which the judgment was pronounced against the Institute, a Letter Patent Appeal(LPA) was filed. The LPA has been admitted on 02.09.2009 and the order dated 13.02.2009 in CWP 9773 has been stayed.</p> <p>In CWP Nos.8574, 9104 and 9894 of 2008 were pronounced against the Institute. After taking legal advice, the matter has been put up to the Chairman, BOM for appropriate decision.</p>
	<b>ITEM NO.1.10(29.10)</b> <b>RATIFICATION OF PROMOTIONS OF TEACHERS MADE UNDER THE CAREER ADVANCEMENT SCHEME (CAS) OF THE MHRD/AICTE</b>
	The item was noted and the Chairman, BOM agreed the he may again write a D.O. letter to the AICTE, New Delhi, if required.
	<b>ITEM NO.1.11(29.11)</b> <b>REVISION OF QUALIFICATIONS AND PAY STRUCTURE FOR THE POSTS OF REGISTRAR, DEPUTY REGISTRAR AND ASSISTANT REGISTRAR AT SLIET, LONGOWAL</b>
	As separate proposal was being considered in this very meeting vide supplementary agenda item No.2.3, the status was noted by the members of the BOM.

	<p><b>ITEM NO.1.13 &amp; 1.14 (29.3 &amp; 29.14)</b></p> <ul style="list-style-type: none"> <li>• GRANT OF TWO ADVANCE INCREMENTS TO THE TEACHERS WHO ACQUIRE PH.D DEGREE DURING SERVICE</li> <li>• EFFECTIVE DATE OF IMPLEMENTATION OF CAREER ADVANCEMENT SCHEME (CAS) FOR TEACHER WORKING IN DEGREE LEVEL TECHNICAL INSTITUTIONS.</li> </ul>
	<p>The Board members were apprised about the inclusion of two more faculty members namely Dr. V.K. Jain, Professor(EIE) and Dr. Jatinder Madan, A.P.(M.E.) in the committee already proposed in the last meeting of the Board of Management held on 06.02.2009.</p>
	<p><b>ITEM NO.1.17(29.17)</b>  <b>GRANT OF CAREER PROGRESSION SCHEME ON COMPLETION OF 4, 9 AND 14 YEARS OF SERVICE IN A CADRE</b></p>
	<p>As separate proposal was being considered in this very meeting vide agenda item No.2.10, the status was noted by the members of the BOM.</p>
<b>ITEM NO.2.3</b>	<p><b>TO REPORT ABOUT THE VARIOUS DEVELOPMENT ACTIVITIES OF SLIET, LONGOWAL AFTER 06.02.2009 I.E. THE DATE OF LAST MEETING OF THE BOM</b></p>
	<p>The development activities of the Institute were apprised in detail to the Board members by Dr. M.B. Bera, Dean(Academics). It was further decided that this should be regular agenda item for all the future meetings of Board of Management. The Institute should submit a detailed report about the development activities/achievements with specific reference of academic performance for the last 2-3 years in the all meetings of BOM.</p>
<b>ITEM NO.2.4</b>	<p><b>CONSTITUTION &amp; BYE-LAWS OF SLIET ALUMNI ASSOCIATION</b></p>
	<p>The Constitution &amp; Bye-laws of SLIET Alumni Association already approved by the Chairman, BOM</p>

	were ratified by the Board.
<b>ITEM NO.2.5</b>	<b>PERMISSION TO ATTEND THE SHORT TERM COURSES TO FACULTY/STAFF UNDER PROBATION</b>
	The permission to attend the Short Term Courses to faculty/staff under probation already granted by the Director was ratified by the Board and further proposal was also approved.
<b>ITEM NO.2.6</b>	<b>TO APPROVE THE AMENDED RECRUITMENT RULES FOR THE POST OF DIRECTOR FOR INCORPORATION OF THE SAME IN THE MEMORANDUM OF ASSOCIATION OF THE INSTITUTE</b>
	Since it was necessary to modify the existing provisions of Memorandum of Association (MOA) in Rules 16(c) and to frame the detailed Recruitment Rules for recruitment to the post of Director, SLIET, the proposal was approved by the members of the Board unanimously.
<b>ITEM NO.2.7</b>	<b>TO APPROVE DEDUCTION/CONTRIBUTION OF CONTRIBUTORY PROVIDENT FUND ON TOTAL EMOLUMENTS IN RESPECT OF EMPLOYEES OF SLIET, LONGOWAL</b>
	The matter was discussed in detail and it was decided that the matter may be referred to the MHRD, New Delhi for examining the proposal further.
<b>ITEM NO.2.8</b>	<b>ROTATION POLICY FOR LIBRARIANS OF THE INSTITUTE</b>
	After detailed deliberations, it was decided that Sh. Sanjay Gupta, Librarian being, senior of the two Librarians will remain the Administrative In-charge of the Central Library of the Institute.
<b>ITEM NO.2.9</b>	<b>RATIONALIZATION OF ALLOWANCES TO BE PAID TO THE OFFICIALS WHO HAVE BEEN ASSIGNED THE ADDITIONAL DUTIES</b>
	The Board of Management approved the allowances to be



paid to the officials for performing additional duties as under :-		
1	Professor holding the additional duties of Deans	i. Rs.1500/- p.m. as honorarium ii. Rent free accommodation. iii. Reimbursement of Mobile phone charges upto Rs.300/- p.m. iv. STD facility at Office and Residence upto Rs.500/- p.m. in total. v. One Stenographer/ Clerk excluding for H.O.D.'s who are designated Deans
2.	Professor/ Assistant Professor holding additional duties as Head, Training & Placement.	As applicable at Sr.No.1 above.
3.	Faculty members holding the additional duties as Chief Wardens	i. Rs.1000/- p.m. as honorarium. ii. Rent free accommodation. iii. Reimbursement of Mobile phone charges upto Rs.250/- p.m. iv. STD facility at Office and Residence upto Rs.300/- p.m. in total
4.	Faculty members holding the additional duties as Wardens	i. Rs.750/- p.m. as honorarium ii. Rent free accommodation. iii. Mobile phone charges upto Rs.250/- p.m.
5.	Officials holding the additional duties of Deputy Registrars and Controller of Examination.	As applicable at Sr.No.4 above.
These allowances will be applicable w.e.f. 07.02.2009 for the officials for performing additional duties mentioned at Sr.No.1 to 4 and w.e.f. prospective date for Sr.No.5 above.		

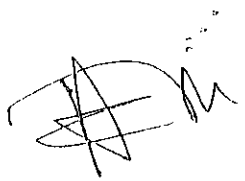
ITEM NO.2.10	<b>GRANT OF CAREER PROGRESSION SCHEME ON COMPLETION OF 4, 9 AND 14 YEARS OF SERVICES IN A CADRE</b>
	The existing rules approved by MHRD will continue
ITEM NO.2.11	<b>PAYMENT OF ARREAR OF OVER TIME ALLOWANCE TO THE NON-TEACHING EMPLOYEES FROM THE DATE OF DECISION OF THE BOG</b>
	Since the over time claims were pertaining to the year 1996 to 2003 and in the light of office order issued vide No.0975 dated 23.07.2003, the proposal was not approved for granting with retrospective date.
ITEM NO.2.12	<b>RATIFICATION OF APPOINTMENTS MADE IN SLIET, LONGOWAL</b>
	The appointments at Sr.No.1 & 2 in the agenda item was ratified and appointment at Sr.No.3 was noted.
ITEM NO.2.13	<b>UPGRADATION OF SLIET MODEL SCHOOL UPTO MIDDLE STANDARD</b>
	It was decided that a separate Society to run the School may be constituted and got registered with the Registrar of Societies. Thereafter, Society should approach the Ministry of HRD for bringing the School under Kendriya Vidyalaya Sanghathan.
ITEM NO.2.14	<b>TO REPORT ABOUT THE COURT CASES FILED AGAINST THE INSTITUTE</b>
	The Board members were apprised about the latest position of court cases filed against the Institute.
ITEM NO.2.15	<b>MINUTES OF THE 29<sup>TH</sup> MEETING OF FINANCE COMMITTEE HELD ON 06.02.2009</b>
	The Board of Management ratified the minutes of the 29 <sup>th</sup> meeting of the Finance Committee held on 06.02.2009.

<b>SUPPLEMENTARY ITEM NO.1</b>	<b>TO APPROVE THE ADOPTION OF REVISION OF PAY OF TEACHING AND OTHER STAFF IN CENTRALLY FUNDED TECHNICAL INSTITUTIONS (CFTIs) FOLLOWING THE PAY REVISION OF THE CENTRAL GOVERNMENT ON THE RECOMMENDATIONS OF 6<sup>th</sup> CENTRAL PAY COMMISSION (6<sup>TH</sup> CPC)</b>
	Revision of pay scales of teaching and other staff in Centrally funded Technical Institutions following the pay revision of the Central Government on the recommendations of 6 <sup>th</sup> Central Pay Commission (6 <sup>th</sup> CPC) notified by MHRD, New Delhi vide letter F.No.23-1/2008-TS.II dated 18 <sup>th</sup> August, 2009 was approved by the Board members for adoption in SLIET, Longowal.
<b>SUPPLEMENTARY ITEM NO.2</b>	<b>TO APPROVE THE RECRUITMENT RULES FOR THE NON-TEACHING AND TECHNICAL SUPPORTING STAFF OF SLIET, LONGOWAL</b>
	The recruitment rules for the posts of Registrar, Deputy Registrar and Assistant Registrar were approved. For the Recruitment Rules of other posts, a period of 20 days was given to the members of the BOM to study them and offer their suggestions, if any. The Board further authorized the Chairman, BOM to approve the Recruitment Rules thereafter.
<b>SUPPLEMENTARY ITEM NO.3</b>	<b>REVISION OF QUALIFICATIONS AND PAY STRUCTURE FOR THE POSTS OF REGISTRAR, DEPUTY REGISTRAR AND ASSISTANT REGISTRAR AT SLIET, LONGOWAL AS PER AICTE GUIDELINES</b>
	The revised qualifications and pay structure for the post of Registrar, Deputy Registrar and Assistant Registrar notified by MHRD, New Delhi vide letter F.No.23-1/2008-TS.II dated 18 <sup>th</sup> August, 2009 and No.1-32/2006-U.II/U.I(ii) dated 31 <sup>st</sup> December, 2008 was approved by the Board for adoption in SLIET, Longowal.

<b>SUPPLEMENTARY ITEM NO.4</b>	<b>HOUSE ALLOTMENT RULES OF SLIET, LONGOWAL</b>
	For the these rules, a period of 20 days was given to the members of the BOM to study them and offer their suggestions, if any. The Board further authorized the Chairman, BOM to approve the House Allotment Rules thereafter.
<b>SUPPLEMENTARY ITEM NO.5</b>	<b>TO RATIFY THE MINUTES OF 2<sup>ND</sup> MEETING OF THE BUILDING &amp; WORKS COMMITTEE OF SLIET, LONGOWAL HELD ON 21.08.2009</b>
	While considering the minutes of 2 <sup>nd</sup> meeting of the Building & Works Committee held on 21.08.2009 the Chairman expressed his anguish at the poor pace of construction activities in the institute. He directed the management to leave no stone unturned to complete the girls hostel, boys hostel and other academic blocks to be constructed for the implementation of OBC reservations as per law. Failure to do this would mean violation of the constitutional requirement and would entail strict action against the management
<b>SUPPLEMENTARY ITEM NO.6</b>	<b>TO APPROVE THE MODIFIED CONDUCT RULES, PURCHASE AND STORE RULES OF THE INSTITUTE</b>
	For the these rules, a period of 20 days was given to the members of the BOM to study them and offer their suggestions, if any. The Board further authorized the Chairman, BOM to approve the <del>Recommendation</del> Rules thereafter.

The observations received from the Ministry through letter No. vide letter No. 10-15/2009-TS.IV dated 2<sup>nd</sup> September, 2009 were also discussed during the meeting.

S. No.	Observation received from the MHRD, New Delhi	Decision of the Board of Management
1.	Appointment of Deans and Wardens, Assistant Wardens etc.	It was decided that there will be four Deans in the Institute. The concrete proposal with regard to their nomenclature and the selection procedure to be followed for their appointment will be submitted by the



		Institute to the Chairman, BOM for approval.
2.	Compensation for discharging additional duties such as Deans, Wardens etc.	The matter has already been decided vide Item No.2.9.
3.	Progress of academic achievements during the last three years.	The information prepared by the Institute was noted by the Board of Management.
4.	Appointment of Registrar, Deputy Registrar and Assistant Registrar on regular basis at SLIET, Longowal	The members of the Board were apprised about the steps taken by the Institute in the past for filling up of the posts of Registrar, Deputy Registrar and Assistant Registrar on regular basis. The Recruitment Rules for these posts have since been approved vide Supplementary Item No.2. It was decided to fill up these posts at the earliest.

**ANY OTHER ITEM :**

As per the directions of the Chairman, Board of Management, Dr. R.C. Chauhan, Former Director of the Institute was requested to present his case before the Board of Management. Accordingly Dr. Chauhan was requested to present his case before the BOM on 04.09.2009. During the meeting Dr. R.C. Chauhan presented his case in detail and it was unanimously decided by all the members to endorse the recommendations of the Committee already constituted by the Chairman, BOM to examine the representation made by Dr. Chauhan to review the orders passed by His Excellency the Governor of Punjab.

The meeting ended with a vote of thanks to the Chair.



(Ashok Thakur, IAS)

Additional Secretary to Govt. of India,  
Minsitry of Human Resource Development,  
Deaprtment of Higher Education-cum-  
Chairman, Board of Management,  
Sant Longowal Institute of Engineering  
& Technology, Longowal,  
Distt. Sangrur (PUNJAB)

**MINUTES OF THE 3<sup>RD</sup> MEETING OF THE  
BOARD OF MANAGEMENT OF  
SANT LONGOWAL INSTITUTE OF ENGINEERING & TECHNOLOGY,  
LONGOWAL DISTT. SANGRUR(PUNJAB)  
(DEEMED-TO-BE-UNIVERSITY)  
HELD ON 23<sup>rd</sup> FEBRUARY, 2010 AT 03:00 P.M. AT, N.IT. TRANSIT  
HOUSE, A-1/267, SAFADARJUNG ENCLAVE, NEW DELHI**

The following members were present :-

1. Sh. Ashok Thakur, IAS, Chairman  
Additional Secretary,  
Govt. of India,  
Department of Higher Education,  
Ministry of Human Resource Development,  
Shastri Bhawan, New Delhi
2. Sh. N. Mohan Das, DEA(T) Member  
Nominee of Joint Secretary(T),  
Govt. of India,  
Ministry of Human Resource Development,  
Department of Higher Education,  
Shastri Bhawan, New Delhi
3. Sh. T.V.A. Ram, A.F.A. Member  
Nominee of Joint Secretary & Financial  
Advisor,  
Govt. of India,  
Ministry of Human Resource Development,  
Department of Higher Education,  
Shastri Bhawan, New Delhi
4. Mr. Rajeev Puri, Member  
Co-ordinator, Deptt. of Tech. Education,  
Punjab  
Nominee of Principal Secretary,  
Government of Punjab,  
Department of Technical Education &  
Industrial Training, Chandigarh
5. Dr. M.B. Bera, Member  
Dean(Academics),  
SLIET, Longowal

- |     |   |                      |
|-----|---|----------------------|
| 6.  | Dr. B.K. Kanungo,<br>Dean(R&D),<br>SLIET, Longowal                      | Member               |
| 7.  | Dr. B.C. Sarkar<br>Professor(FET) & Dean(Admn.)<br>SLIET, Longowal      | Member               |
| 8.  | Mr. H.R. Ghatak<br>Associate Professor(Chem.Tech.),<br>SLIET, Longowal  | Member               |
| 9.  | Sh. R.K. Yadav,<br>Lecturer(Mechanical Engineering),<br>SLIET, Longowal | Member               |
| 10. | Dr. Varinder Sahni<br>Director,<br>SLIET, Longowal                      | Member-<br>Secretary |

The following members could not attend the meeting :-

- |    |   |        |
|----|---|--------|
| 1. | The Secretary,<br>Industries & Commerce,<br>Govt. of Punjab,<br>Udyog Bhawan, Sector-17,<br>Chandigarh                                      | Member |
| 2. | The Chairman,<br>All India Council for Technical Education,<br>7 <sup>th</sup> Floor, Chander Lok Building,<br>Janpath,<br>New Delhi-110001 | Member |
| 3. | Prof. A.N. Rai,<br>Vice Chancellor,<br>Mizoram University,<br>Aizwal.   | Member |
| 4. | Dr. (Mrs.) R.R.Bhargava<br>Professor,<br>Deptt. of Mathematics,<br>Indian Institute of Technology,<br>Roorkee-247667                        | Member |



5. Mrs. Sonia Nakai Member  
Nokia Siemens Pvt. Ltd., DLF Cyber City,  
Cyber Green,  
Gurgaon

After detailed deliberations the following decisions were taken :

**ITEM NO.3.01 TO CONFIRM THE MINUTES OF THE 2<sup>ND</sup> MEETING OF THE BOARD OF MANAGEMENT(BOM) OF SLIET, LONGOWAL, HELD ON 04.09.2009**

The Committee considered the proposed Recruitment Rules for the post of Registrar, Deputy Registrar and Assistant Registrar as in the Supplementary Item No.2 (Page 9, annexure of agenda item for 3<sup>rd</sup> meeting of the BOM) and decided that the RRs for the post of Registrar, Deputy Registrar and Assistant Registrar requires modifications and the same may be framed after incorporating the changes as per UGC/AICTE norms and shall be placed before BOM in the next meeting.

**ITEM NO.3.02 ACTION TAKEN REPORT ON THE DECISIONS TAKEN IN THE 2<sup>ND</sup> MEETING OF THE BOM OF SLIET, LONGOWAL, HELD ON 04.09.2009**

Members of Board of Management were apprised of the action taken by the Institute on the decisions taken in the 2<sup>nd</sup> meeting of the Board of Management held 04.09.2009. The Dean(Admn.) informed that only following two matters are pending :

- Grant of two advance increments to the teachers who acquire Ph.D degree during service
- Effective date of implementation of Career Advancement Scheme (CAS) for teacher working in degree level technical institutions.

The committee members deliberated on the above issues in a meeting held on 22.02.2010 but the minutes could not be finalized. The minutes of the meeting will be sent to the Chairman, BOM for



consideration and approval.

The Director and Dean(Admn.) informed the Board members that the Recruitment Rules for non-teaching employees, Conduct Rules, Purchase & Store Rules prepared by the Committee constituted for this purpose, have already been sent to the Chairman, BOM for approval. The committee has also amended the rules.

The Board of Management authorized the Chairman, BOM to approve these rules as already decided in the 2<sup>nd</sup> meeting of the BOM held on 04.09.2009.

**ITEM NO.3.03**

**TO REPORT VARIOUS DEVELOPMENT  
ACTIVITIES OF SLIET, LONGOWAL IN THE LAST  
2 YEARS**


Dr. M.B. Bera, Dean(Academics) presented the various academic activities of the Institute for the last 3 years. The weaknesses and strengths of the Institute in this regard were also highlighted by him during his presentation. The Chairman, BOM was of the view that performance appraisal system should be adopted for faculty. It was further decided by the members that academic audit system may also be adopted in the Institute for betterment of academic/teaching activities.

The Chairman, BOM further desired that the system of apprising the Board about the academic and other activities by the Dean(Academics) should be followed in subsequent BOM meetings.

**ITEM NO.3.04**

**TO APPROVE THE RULES REGARDING  
PLAGIARISM FRAMED BY AN INTERNAL  
COMMITTEE OF THE INSTITUTE**

The rules regarding Plagiarism framed by the Institute was approved by the Board of Management.



**ITEM NO.3.05**

**TO APPROVE THE DUTIES AND RESPONSIBILITIES FOR DIFFERENT POSTS IN SLIET PREPARED BY AN INTERNAL COMMITTEE OF THE INSTITUTE**

The duties and responsibilities already framed and approved by the Former Director of the Institute for different posts in SLIET were approved by the Board of Management except the duties and responsibilities for Deans as the same have been considered and approved separately vide agenda item No.3.07.

**ITEM NO.3.06**

**TO APPROVE THE GUIDELINES FOR UTILIZATION OF FUNDS UNDER CUMULATIVE PROFESSIONAL DEVELOPMENT ALLOWANCE EXTENDED BY GOVT. OF INDIA TO THE FACULTY**

The guidelines for utilization of funds under Cumulative Professional Development Allowance were approved by the Board of Management with inclusion of purchase of Lap Top and printer as suggested by the Committee. The date of implementation of 1<sup>st</sup> block of this scheme shall be from 04.09.2009 (i.e. the approval of this Scheme from BOM) and the first financial block of three years will be upto 31.03.2012.

The Board of Management further decided that faculty members under this Scheme may be allowed to attend ~~one International Activity~~ and ~~two National activities in a year~~.

There was a general observation raised by the DEA(T), MHRD, New Delhi that in future committee(s) constituted regarding this type of matter may also include members from Professor, Associate Professor and Assistant Professor.

**ITEM NO.3.07**

**TO APPROVE THE RULES AND REGULATIONS FOR APPOINTMENTS OF DEANS IN SLIET, LONGOWAL**

The Rules and regulations for appointment of Deans in SLIET, Longowal were approved by the Board of Management.

The names of the following Professors have been approved by the Board of Management for appointment as Deans :

1.	Dean(Academics)	Dr. J.S. Dhillon, Professor(EIE)
2.	Dean(Students and Faculty Welfare)	Dr. Sanjay Marwaha, Professor(EIE)
3.	Dean(Research & Consultancy)	Dr. B.C. Sarkar, Professor(FET)

In case of Dean (Planning & Development) the Chairman was requested to take decision separately on file as there was no unanimity.

**ITEM NO.3.08**

**TO APPROVE THE HOUSE ALLOTMENT RULES OF THE INSTITUTE**

The House Allotment Rules prepared by the Institute were approved by the Board of Management.

**ITEM NO.3.09**

**TO APPROVE THE MEMORANDUM OF ASSOCIATION (MOA) AND BYE-LAWS OF THE SLIET MODEL SCHOOL FOR REGISTRATION AS SEPARATE SOCIETY**

The Memorandum of Association (MOA) and Bye-laws of the SLIET Model School for registration as separate Society were approved by the Board of Management. Before registration as a Society, MOA shall be got vetted from the Institute Legal Retainer.

**ITEM NO.3.10**

**TO APPROVE THE AMENDMENT IN BOND CONDITIONS TO BE EXECUTED BY THE FACULTY MEMBERS WHILE PROCEEDING ON STUDY LEAVE**

The proposal was approved by the Board of Management.

**ITEM NO.3.11**

**TO APPROVE THE PROPOSAL FOR FILLING UP THE POST OF REGISTRAR ON DEPUTATION OR CONTRACT BASIS AS TENURE POST FOR FIVE YEARS**

The proposal of getting Registrar on deputation

basis on prescribed tenure could be also considered while framing the RRs as in Item No.3.01.

**ITEM NO.3.12**

**RATIFICATION OF APPOINTMENTS/PROMOTION MADE IN SLIET AFTER THE LAST MEETING OF THE BOM**

The Board of Management ratified the appointments/promotion made in SLIET after the 2<sup>nd</sup> meeting of the BOM held on 04.09.2009.

**ITEM NO.3.13**

**TO APPROVE THE PROVISION FOR SPECIAL CASUAL LEAVE FOR TAKING UP CONSULTANCY WORK BY THE EMPLOYEES OF THE INSTITUTE**

The proposal was approved by the Board of Management.

**ITEM NO.3.14**

**RATIFICATION OF MINUTES OF THE 30<sup>TH</sup> MEETING OF THE FINANCE COMMITTEE HELD ON 04.09.2009**

The Board of Management ratified the minutes of the 30<sup>th</sup> meeting of the Finance Committee held on 04.09.2009.

**ITEM NO.3.15**

**RATIFICATION OF MINUTES OF THE 3<sup>RD</sup> MEETING OF THE SENATE HELD ON 11.04.2009**

The Board of Management ratified the minutes of the 3<sup>rd</sup> meeting of the Senate held on 11.04.2009.

**ITEM NO.3.16**

**REPORT ABOUT THE COURT CASES FILED AGAINST THE INSTITUTE**

The status of the various court cases, has been noted by the Board of Management.

**ITEM NO.3.17**

**TO APPROVE THE PROPOSAL TO START TECHNICAL EDUCATION QUALITY IMPROVEMENT PROGRAMME (TEQIP) AT SLIET, LONGOWAL**

The proposal to apply for Technical Education Quality Improvement Programme (TEQIP) at SLIET, Longowal was approved by the Board of Management.

**ITEM NO.3.18**

**REVIEW OF ACRs WRITTEN DURING THE  
TENURE OF DR. R.C. CHAUHAN, FORMER  
DIRECTOR AS AN ACT OF VENGEANCE**

The Board of Management was of the view that the matter had to be dealt at the level of Director. As the Director, SLIET agreed with the observations of the Committee and recommended the review of ACRs, the Board Members accepted the recommendations and approved the proposal.

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**SUPPLEMENTARY  
ITEM NO.1**

**TO APPROVE THE ADOPTION OF MODIFIED  
ASSURED CAREER PROGRESSION SCHEME FOR  
THE NON-TEACHING EMPLOYEES OF SLIET,  
LONGOWAL WORKING IN CENTRAL  
GOVERNMENT PAY SCALES**

The Board of Management approved the adoption of Modified Assured Career Progression Scheme for the non-teaching employees of the Institute working in the Central Government pay scales.

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**ANY OTHER ITEM WITH THE PERMISSION OF THE CHAIR**

**ANY OTHER  
ITEM NO.1**

**RESERVATION OF 50% SEATS IN ADMISSION  
TO THE DEGREE COURSES BELONGING TO  
PUNJAB STATE**

The Director, SLIET has apprised the Board members that during his visit to Punjab Vidhan Sabha regarding settlement of audit para pertaining to appointments in SLIET, it was desired by the Vidhan Sabha Committee on Appointments that reservation of 50% seats in admission to the degree courses in SLIET may be considered for the students belonging to Punjab State.

The Board of Management was of the opinion that after receiving a formal request from Punjab Govt.,

the matter may be taken up with the Ministry of HRD for consideration.


**ANY OTHER  
ITEM NO.2**

**STATUS OF RECRUITMENT FOR TEACHING  
POSITIONS**

The Chairman, BOM desired that action taken report regarding filling up of vacant faculty positions at the Institute level may be sent to him by the Director within a month's time. The Chairman, BOM further desired that recruitment process viz. advertisement, sorting and tabulation of applications etc. must be kept ready before the joining of Regular Director.

The meeting ended with a vote of thanks to the Chair.

Sd/-  
(Ashok Thakur, IAS)  
Additional Secretary to Govt. of India,  
Minsitry of Human Resource Development,  
Deaprtment of Higher Education-cum-  
Chairman, Board of Management,  
Sant Longowal Institute of Engineering  
& Technology, Longowal,  
Distt. Sangrur (PUNJAB)

  
(Varinder Sahni)  
Director & Member Secretary  
Board of Management,  
Sant Longowal Institute of Engineering  
& Technology, Longowal,  
Distt. Sangrur (PUNJAB)

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5.

**MINUTES OF THE 4<sup>TH</sup> MEETING OF THE  
BOARD OF MANAGEMENT OF  
SANT LONGOWAL INSTITUTE OF ENGINEERING & TECHNOLOGY,  
LONGOWAL DISTT. SANGRUR(PUNJAB)  
(DEEMED-TO-BE-UNIVERSITY)  
HELD ON 29<sup>TH</sup> SEPTEMBER, 2010 AT 02:00 P.M. AT SANT  
LONGOWAL INSTITUTE OF ENGINEERING & TECHNOLOGY,  
LONGOWAL, DISTRICT SANGRUR(PUNJAB)**

The following members were present :-

- |    |  |          |
|----|--|----------|
| 1. | Sh. S.P. Oswal,<br>Chairman, Vardhman Group of Industries,<br>Samrala Road, Ludhiana   | Chairman |
| 2. | Sh. Suresh Kumar, IAS,<br>Principal Secretary to Govt. of Punjab,<br>Department of Technical Education &<br>Industrial Training,<br>Chandigarh   | Member   |
| 3. | Sh. N. Mohan Das, DEA(T)<br>Nominee of Joint Secretary(T),<br>Govt. of India,<br>Ministry of Human Resource Development,<br>Department of Higher Education,<br>Shastri Bhawan, New Delhi | Member   |
| 4. | Dr. J.S. Dhillon,<br>Dean(Academics),<br>SLIET, Longowal   | Member   |
| 5. | Dr. S.S. Dhaliwal,<br>Professor(Mathematics) & Registrar,<br>SLIET, Longowal   | Member   |
| 6. | Mr. H.R. Ghatal<br>Associate Profe. (Chem.Tech.),<br>SLIET, Longowal   | Member   |
| 7. | Mrs. Rajinder Kaur,<br>Associate Professor(EIE),<br>SLIET, Longowal  | Member   |

- |    |   |                      |
|----|---|----------------------|
| 8. | Dr. Varinder Sahni,<br>Director,<br>SLIET, Longowal | Member-<br>Secretary |
|----|---|----------------------|

The following members could not attend the meeting :-

- |    |  |        |
|----|--|--------|
| 1. | The Secretary,<br>Industries & Commerce,<br>Govt. of Punjab,<br>Udyog Bhawan, Sector-17,<br>Chandigarh   | Member |
| 2. | The Chairman,<br>All India Council for Technical Education,<br>7 <sup>th</sup> Floor, Chander Lok Building,<br>Janpath,<br>New Delhi-110001                            | Member |
| 3. | Prof. A.N. Rai,<br>Vice Chancellor,<br>Mizoram University,<br>Aizwal.  | Member |
| 4. | Dr. (Mrs.) R.R.Bhargava<br>Professor,<br>Deptt. of Mathematics,<br>Indian Institute of Technology,<br>Roorkee-247667   | Member |
| 5. | The Joint Secretary & Financial Advisor,<br>Govt. of India,<br>Ministry of Human Resource Development,<br>Department of Higher Education,<br>Shastri Bhawan, New Delhi | Member |
| 6. | Mrs. Sonia Nakai,<br>Nokia Siemens Pvt. Ltd.,<br>DLF Cyber City, Cyber Green,<br>Gurgaon   | Member |
| 7. | Dr. B.C. Sarkar,<br>Dean(R&C),<br>SLIET, Longowal  | Member |



At the start of the meeting, Dr. V. Sahni, Director, SLIET on behalf of the Institute welcomed the new Chairman, Board of Management of SLIET, Sh. S.P. Oswal and other members of the Board., It was emphasized by the Chairman, BOM and other members that the meetings of Board of Management must be convened once in every quarter to take policy decision timely.

After detailed deliberations the following decisions were taken :

ITEM NO.4.01	<b>TO CONFIRM THE MINUTES OF THE 3<sup>RD</sup> MEETING OF THE BOARD OF MANAGEMENT(BOM) OF SLIET, LONGOWAL, HELD ON 23.02.2010</b>
	The Board of Management confirmed the minutes of the 3 <sup>rd</sup> meeting of the BOM held on 23.02.2010.
ITEM NO.4.02	<b>ACTION TAKEN REPORT ON THE DECISIONS TAKEN IN THE 3<sup>RD</sup> MEETING OF THE BOM OF SLIET, LONGOWAL, HELD ON 23.02.2010</b>
	<p><b>Item No.3.01</b>  <b>To confirm the minutes of the 2<sup>nd</sup> meeting of the Board of Management of SLIET, Longowal held on 04.09.2009</b></p> <p>On the query of the Principal Secretary to Govt. of Punjab, Department of Technical Education &amp; IT, Chandigarh, it was informed that the items regarding Purchase Rules and Recruitment Rules are being taken as regular Supplementary Agenda Items.</p> <p><b>Item No.3.02</b></p> <ul style="list-style-type: none"> <li>♦ Grant of two advance increments to the teachers who acquire Ph.D. degree during service</li> <li>♦ Effective date of implementation of Career Advancement Scheme(CAS) for teacher working in degree level technical institutions</li> </ul> <p>The Board advised the Institute to deal the above referred matter strictly as per Rules issued by Govt. of India/AICTE/UGC from time to time.</p>

**Item No.3.03**

**To report various development activities of SLIET, Longowal in the last 2 years**

The detailed decision of the Board has been mentioned in the main agenda 4.03 of the current meeting.

**Item No.3.05**

**To approve the Duties and Responsibilities for different posts in SLIET prepared by an internal committee of the Institute**

The Chairman, Board of Management desired that a copy of the duties and responsibilities for different posts may be send to him.

**Item No.3.06**

**To approve the guidelines for utilization of funds under Cumulative Professional Development Allowance(PDA) extended by Govt. of India to faculty**

The Board members observed that some amendments have been made in the guidelines for PDA at the Institute level after the approval of BOM. The Board members advised that any change in he items approved by the Board of Management be brought again in the meeting for approval of the BOM. In emergent cases, the matter can be got approved from the Chairman, BOM. The decision of the Chairman, BOM may be brought to notice of other members of the Board in its next meeting. Hence, item regarding guidelines of PDA may be brought before the BOM in its next meeting as regular agenda item.

**Item No.3.07**

**To approve the Rules and Regulations for appointments of Deans in SLIET, Longowal.**

On the query of the Chairman, BOM, it was informed that Dr. D.C. Saxena will take over the charge of Dean(Planning & Development) in the mid of October, 2010.

ITEM NO.4.03	TO REPORT ABOUT VARIOUS ACADEMIC ACTIVITIES OF SLIET, LONGOWAL
	<p>Dr. J.S. Dhillon, Dean(Academics) presented the various academic activities of the Institute. The weaknesses and strengths of the Institute in this regard were also highlighted by him during his presentation. The Chairman, BOM and PST&amp;IT, Punjab enquired that whether performance appraisal system has been adopted for faculty in the Institute. It was informed that this system has not been adopted. It was decided that the same may be adopted from the next session starting from January, 2011 on pattern of IITs and Thapar University, Patiala. It was also desired during the meeting that next time targets set by the Institute and status of targets achieved should be brought before the Board.</p> <p>On the issue of low percentage of results of Certificate courses, it was decided that extra classes for English language may be arranged for the students of Certificate &amp; Diploma by the Institute by way of out sourcing through a professional agency so that their communication skill is improved or we may also examine if the same can be undertaken by our own department of EDP.</p> <p>Dean(Academic) will prepare targets for all Heads of the Departments before next meeting of the BOM. The Chairman, BOM would like to discuss these targets with him before next meeting of BOM.</p> <p>The Board further desired that department-wise target may be set by the Institute and department-wise performance data may be collected for monitoring and auditing the academic performance of each and every department. It was further decided to start this practice from the next session starting from January, 2011. The more details to overcome the deficiencies pointed out by UGC has been given in Supplementary Agenda Item No.3.</p>

ITEM NO.4.04	<b>TO REPORT ABOUT THE ADOPTION OF FEE WAIVER SCHEME OF ALL INDIA COUNCIL FOR TECHNICAL EDUCATION (AICTE) FOR WOMEN, PHYSICALLY HANDICAPPED AND ECONOMICALLY WEAK STUDENTS IN DEGREE PROGRAMMES</b>
	Being typical nature of academic programmes adopted by the Institute, the Board of Management desired that the Fee Waiver Scheme of AICTE, New Delhi may be adopted at Certificate and Diploma levels courses also.
ITEM NO.4.05	<b>TO APPROVE THE GRANT OF FINANCIAL BENEFITS TO FACULTY MEMBERS UNDER CAREER ADVANCEMENT SCHEME FROM THE DATE OF PROMOTION</b>
	The Board has made it clear that the financial benefits to faculty members promoted under Career Advancement Scheme(CAS) may only be extended from the date on which the Competent Authority approved the proceedings of the Selection Committee. The Institute has been advised to conduct the interviews under CAS regularly.
ITEM NO.4.06	<b>TO APPROVE PROVISION FOR STUDY LEAVE FOR THE NON-TEACHING ADMINISTRATIVE/ MINISTERIAL AND TECHNICAL SUPPORTING STAFF</b>
	The Board of Management was in general agreeable to the proposal, however, Board expressed the views that we may also check if such facility is extended by other Institutes/Universities in Punjab like NIT, Jalandhar, Panjab University, Chandigarh, PTU, Jalandhar etc. This information may be put up in the Board in its next meeting
ITEM NO.4.07	<b>TO APPROVE THE AMENDMENT IN PART-TIME STUDY LEAVE RULES</b>
	The Board of Management decided that the rules for study leave and part-time study leave may be adopted mutatis-mutandis. A faculty members allowed six months study leave for doing course

	work of Ph.D on part-time basis will submit a certificate that he/she has completed the mandatory course work duly signed by his/her guide. The period of six months study leave and remaining part-time study leave will be regularized only after the submission of documentary proof of having completed his/her Ph.D Degree.
<b>ITEM NO.4.08</b>	<b>TO APPROVE THE PROPOSAL TO REDUCE THE LENGTH OF CONTINUOUS REGULAR SERVICE IN THE INSTITUTE FROM 5 YEARS TO 3 YEARS WHERE AN EMPLOYEE INTENDS TO PURSUE HIGHER STUDIES AT SLIET, LONGOWAL</b>
	The Board of Management decided to defer the item.
<b>ITEM NO.4.09</b>	<b>RESERVATION OF 50% SEATS IN ADMISSION IN THE DEGREE COURSES FOR THE STUDENTS BELONGING TO PUNJAB STATE</b>
	<p>The Principal Secretary to Govt. of Punjab, Department of Technical Education &amp; IT, has informed that this matter was considered in the Punjab Vidhan Sabha and Punjab Vidhan Sabha desired 50% reservation in admission in Degree courses being run by SLIET for the students belonging to Punjab State.</p> <p>The Board of Management decided to forward this matter to the MHRD, New Delhi with its recommendations for consideration and approval.</p>
<b>ITEM NO.4.10</b>	<b>TO CONSIDER THE PROPOSAL FOR ADOPTION OF NEW PENSION SCHEME FOR THE EMPLOYEES OF THE INSTITUTE</b>
	The proposal was approved by the Board of Management.
<b>ITEM NO.4.11</b>	<b>RATIFICATION OF PROMOTIONS MADE UNDER CAREER ADVANCEMENT SCHEME AFTER THE LAST MEETING OF THE BOM</b>
	The Board of Management ratified the promotions of 20 teachers mentioned in Annexure-T under Career Advancement Scheme which were already approved

by Chairman of BOM on 23.07.2010, however, the financial benefits to faculty members promoted under Career Advancement Scheme(CAS) may only be extended from the date on which the Competent Authority approved the proceedings of the Selection Committee. The cases of three faculty members, whose promotion has not been approved by Ex-Chairman, BOM were discussed and Board made the following observations :-

1. The pre-ponement of date of grant of Senior Scale to Dr. Amanpreet Singh, Lecturer Senior Scale in the deptt. of EIE (now A.P as per 6<sup>th</sup> CPC) has not been approved by the Competent Authority and therefore his eligibility for consideration of next promotion under CAS will remain w.e.f 30.12.2004.
2. The UGC guidelines for CAS will be followed in the Institute in future as decided in the Supplementary Item No.8.
3. Dr. Amanpreet Singh and Mr. Sanjeev Singh, Lecturers Senior Scale in the deptt of EIE(Now A.P. as per 6<sup>th</sup> CPC) may apply afresh according to the UGC guidelines.
4. The case of Mr. Gulshan Jawa, Lecturer Senior Scale in the deptt. of Chem. Tech. ( Now A.P. as per 6<sup>th</sup> CPC) may be put up in the next meeting of the SSC of CAS for consideration.

**ITEM NO.4.12**

**REPORT ABOUT THE COURT CASES FILED AGAINST THE INSTITUTE**

The status of the various court cases has been noted by the Board of Management.

**ITEM NO.4.13**

**RATIFICATION OF MINUTES OF THE 31<sup>st</sup> MEETING OF THE FINANCE COMMITTEE HELD ON 23.02.2010**

The Board of Management ratified the minutes of the 31<sup>st</sup> meeting of the Finance Committee held on 23.02.2010.

ITEM NO.4.14	<b>RATIFICATION OF MINUTES OF THE 4<sup>TH</sup> MEETING OF THE SENATE HELD ON 23.11.2009</b>
	The Board of Management ratified the minutes of the 4 <sup>th</sup> meeting of the Senate held on 23.11.2009.
ITEM NO.4.15	<b>RATIFICATION OF MINUTES OF THE 3<sup>RD</sup> MEETING OF THE BUILDING &amp; WORKS COMMITTEE HELD ON 21.05.2010</b>
	The Board of Management ratified the minutes of the 3 <sup>rd</sup> meeting of the Building & Works Committee held on 21.05.2010.
ITEM NO.4.16	<b>TO CONSIDER THE CASE OF MR. SURJIT LAL, SENIOR SCALE STENOGRAPHER FOR EXTENSION IN DEPUTATION PERIOD BEYOND 5 YEARS</b>
	The item was withdrawn and it was decided that the disciplinary proceedings already initiated against Mr. Surjit Lal, Senior Scale Stenographer should continue.
ITEM NO.4.17	<b>TO APPROVE THE ANNUAL REPORT OF THE INSTITUTE FOR THE YEAR 2008-09</b>
	The Board of Management approved the Annual Report of the Institute for the year 2008-09.

<b>SUPPLEMENTARY ITEM NO.1</b>	<b>TO APPROVE THE MODIFICATION IN THE DIRECTORY OF SUBJECT EXPERTS</b>
	The item was deferred by the Board of Management.
<b>SUPPLEMENTARY ITEM NO.2</b>	<b>TO CONSIDER AND APPROVE THE AMENDMENTS IN THE RECENTLY FRAMED PURCHASE RULES ON THE RECOMMENDATIONS OF THE COMMITTEE CONSTITUTED FOR THIS PURPOSE</b>
	The Board of Management approved the amended

	Purchase Rules as proposed subject to the conditions that the amendments as suggested are as per the instructions of the Government of India.
<b>SUPPLEMENTARY ITEM NO.3</b>	<b>TO REPORT ABOUT THE CONCLUSION OF THE UGC REVIEW COMMITTEE REPORT AND REMEDIAL ACTION TAKEN BY THE INSTITUTE ON THE DEFICIENCIES POINTED OUT BY THE COMMITTEE ALONGWITH FUTURE VISION</b>
	<p>While considering the report of the UGC Review Committee, the Board of Management desired that there should be three years action plans on the following aspects to achieve the targets collectively :</p> <ol style="list-style-type: none"> <li>1. Academics including Research &amp; Consultancy</li> <li>2. Infrastructure</li> <li>3. Funds utilization</li> </ol> <p>The Board of Management decided that different departments may prepare their expenditure plan, which will primarily include items covered under plan head for the next three years (year-wise), so that a proper action could be initiated for timely utilization of funds allocated and also to create an over view of future changes we sought for improving existing infrastructure and/or to add to our existing strengths to improve quality of teaching and learning.</p> <p>It was observed that the placement percentage of students is on the lower side. To improve the placement percentage the following remedial measures should be adopted :</p> <ol style="list-style-type: none"> <li>i. The Institute should start brain storming with the industries.</li> <li>ii. The Training &amp; Placement Department of the Institute should organize frequent Mela(s) for boosting the placement of the students by inviting the industries.</li> <li>iii. To meet the funds for organizing above events money be collected from students from annual basis @Rs.500/- at the time of admission and a separate account for this money be operated by the Training &amp;</li> </ol>



	<p>Placement Cell.</p> <p>iv. To know the exact requirement of the industries, the Board of Studies and Senate of the Institute should include experts/managers from the Industry as special invitees. Curriculum for all the programmes should be designed accordingly.</p>
<b>SUPPLEMENTARY ITEM NO.4</b>	<b>TO CONSIDER THE SUGGESTIONS/ REPRESENTATIONS OF NON-TEACHING EMPLOYEES/ASSOCIATIONS ON THE RECENTLY APPROVED RECRUITMENT RULES FOR NON- TEACHING STAFF</b>
	<p>The Board of Management, authorized the Director, SLIET to constitute a committee to consider the suggestions/ representations of non-teaching employees/ Associations on the Recruitment Rules for non-teaching staff. It was desired by the Board that the recommendations of the committee may be placed before the BOM in its next meeting for consideration.</p>
<b>SUPPLEMENTARY ITEM NO.5</b>	<b>TO CONSIDER AND APPROVE THE QUALIFICATIONS FOR THE POST OF PROFESSOR (TRAINING &amp; PLACEMENT)</b>
	<p>The Board of Management considered and approved the following qualifications for the post of Professor(Training &amp; Placement) :</p> <p><b>Essential Qualifications :</b>  B.E./ B.Tech. in Engineering/Technology along with MBA(having first class at B.E./B.Tech or MBA level) and Ph.D. in management. Post Ph.D. publications and guiding Ph.D. students is highly desirable.</p> <p><b>(OR)</b>  B.E./B.Tech. and M.E./M.Tech. in relevant subject with first class or equivalent either in B.E./B.Tech. or M.E./M.Tech. with Ph.D or equivalent in appropriate discipline. Post Ph.D. publications and guiding Ph.D. students is highly desirable.</p> <p><b>Experience :</b>  Minimum of 10 years teaching and/or research and/ or industrial experience of which at least 5 years should be at the level of Associate Professor.</p>

	<p align="center"><b>(OR)</b></p> <p>Minimum of 13 years experience in teaching and/or research and/or industry. In case of Research experience, good academic record and books/research paper publications/IPR/Patent record shall be required as deemed fit by the expert members in the selection committee.</p> <p>If the experience in industry is considered, the same shall be at managerial level equivalent to Associate Professor with active participation record in devising/ designing, planning, executing, analyzing, quality control, innovating, training, technical books/research paper publications/IPR/Patents, etc. as deemed fit by the expert members in the selection committee.</p> <p><b>Note :</b> 1<sup>st</sup> preference will be given to the candidates having B.E./B.Tech. along with MBA and Ph.D. in management.</p> <p>The Professor(Training &amp; Placement) should also be given teaching responsibilities as per his specialized qualifications.</p>
<b>SUPPLEMENTARY ITEM NO.6</b>	<p><b>TO REPORT ABOUT THE RECOVERY TO BE EXECUTED FROM MR. ABANISH KUMAR SINGH, LECTURER(SELECTION GRADE) NOW ASSISTANT PROFESSOR</b></p>
	<p>The orders of the Chairman, BOM dated 17.09.2010 on the request of Mr. Abanish Kumar Singh to waive of the leave salary amount paid to him during study leave and bond money etc. were ratified by Board of Management.</p>
<b>SUPPLEMENTARY ITEM NO.7</b>	<p><b>TO REPORT ABOUT THE RECOVERY TO BE EXECUTED FROM MR. S.C.VERMA, ASSOCIATE PROFESSOR</b></p>
	<p>The Board of Management noted the status of the case.</p>

<b>SUPPLEMENTARY ITEM NO.8</b>	<b>THE MATTER REGARDING APPLICABILITY OF GUIDELINES ISSUED BY THE AICTE, NEW DELHI OR UGC, NEW DELHI IN RESPECT OF FACULTY OF THE INSTITUTE</b>
	The Board of Management discussed the contents of MHRD, New Delhi letter No. F.2.1./2006 U.3(A) dated April 7, 2006 and UGC Regulations 2010 on minimum qualifications for appointment of teachers and other academic staff in universities and colleges and measures for the maintenance of standards in Higher Education issued vide No. F.3-1/2009 dated 30 <sup>th</sup> June, 2010. After discussion, the Board of Management decided that the Institute should follow the guidelines issued by the University Grants Commission, New Delhi from time to time.
<b>SUPPLEMENTARY ITEM NO.9</b>	<b>TO REPORT THE SHCME OF REVISION OF PAY OF DIRECTLY RECRUITED ASSISTANT PROFESSOR AFTER 01.01.2006 IN PAY BAND IV OF RS.37,400-67,000/- WITH AGP OF RS.9000/- AND DESIGNATED AS ASSOCIATE PROFESSORS FROM THE DATE OF THEIR APPOINTMENT</b>
	The Board of Management discussed the issue at length. The administration has earlier taken decision by interpreting a MHRD's letter No.F.23-2/2009 TS.II dated 09.03.2010 and on the basis of interpretation taken at that time, the Assistant Professors recruited directly on or after 01.01.2006 were granted Pay Band-IV of Rs.37,400-67,000/- with AGP of Rs.9000/- and designation as Associate Professors. Later on a clarification has been issued by the MHRD, New Delhi vide No.1-36/2009-U.III dated 26.08.2010 in this regard. According to this clarification the persons recruited directly as Assistant Professor(Reader) on or after 01.01.2006 and upto 30.06.2010 (in the pre-revised pay scale of Rs.12,000-18,300/-) has to remain in PB-III with Basic pay of Rs.23,890/- and AGP of Rs.8000/- and with designation as Assistant Professor till the completion of three years service. The Chairman, Board of Management informed that NIT, Jalandhar has also not granted Pay Band-IV of Rs. 37,400-67,000/- with AGP of Rs.9000/- and designation as Associate Professors to those Assistant Professors

who are appointed directly on or after 01.01.2006. in the pre-revised pay scale of Rs.12,000-18,300/- Member of the Board, Mr. Suresh Kumar, PSTE&IT, Punjab informed that they have also not followed the same in State Engineering Colleges, as done by SLIET, Longowal.

The Chairman, BOM also informed that two separate group of faculty members met him prior to the meeting. Both have presented opposite view point on the issue. Those who have been granted Pay Band-IV of Rs.37,400-67,000/- with AGP of Rs.9000/- and designation as Associate Professor represented that the decision of the administration was right as some other institutions followed the same. However, the other group represented that the letter dated 19.03.2010 of MHRD cannot be construed to grant any change by designating directly recruited Assistant Professor on or after 01.01.2006 as Associate Professor and giving them Pay Band-IV of Rs.37,400-67,000/- with AGP of Rs.9000/-. *They also contended that not many* Institutes of Engineering/Technology in State of Punjab adopted the interpretation to give the advantage to directly recruited Assistant Professor on or after 01.01.2006.

There was unanimity in the Board that the clarification given by MHRD vide letter dated 26.08.2010 does not leave any room for ambiguity. Therefore, it was decided to revert these directly recruited Assistant Professor recruited on or after 01.01.2006 to PB-III pay band along with designation as Assistant Professor, who were earlier granted PB-IV and designated as Associate Professors.

**SUPPLEMENTARY  
ITEM NO.10**

**TO APPROVE THE SWITCHING OVER OF  
EMPLOYEES WORKING IN PUNJAB PAY SCALES  
AT PAR WITH CORRESPONDING PAY  
SCALES/PAY BANDS AS PER CENTRAL CIVIL  
SERVICES(RP) RULES, 2008**

The matter regarding switching over of Punjab pay scales employees to Central pay scales was approved in principle by the BOM, so that as and

when the concurrence of the MHRD, New Delhi is received the same can be implemented in the Institute without any delay.

However, the Deputy Educational Advisor(T), MHRD, New Delhi pointed out, that two employees working in Punjab Pay Scales have not exercised their option to switch over to the Central Pay Scales. The Registrar explained that this was not done due to non-availability of the mapping of pay scales drawn by these employees to the corresponding Central pay scales. The DEA(T) further informed that these employees are required to give their option to switch over to the Central pay scale first. The benefit of corresponding mapping of Central pay scale, whichever is applicable will be allowed to them.

The members of the Board of Management were unanimous in their view that these two employees must give their option whether they are willing to switch over to the Central pay scale or not. After obtaining their consent, the case may be referred to the MHRD, New Delhi for appropriate decision.

**Any other Item with the permission of Chair :**


The incident of sudden demise of a Certificate 2<sup>nd</sup> year students, Mr. Rakesh Kumar, Registration No.-CTD/090980 due to drowning in the Institute Swimming Pool on 28.09.2010 was discussed. The Board expressed deep condolence to the family of deceased student. The Director, SLIET informed that the following two separate committees were constitute in this regard :

1. For enquiring the whole incident of sudden demise of the student.
2. For suggesting future remedial action to tackle with such type of incidents and to improve health care system of the Institute.

Keeping in view the poor economic conditions of the family of deceased student, it was decided that a request for compensation of Rs.1.00 lakh from Chief Minister Relief Fund will be sent to the Punjab Government through the Principal Secretary to Government of Punjab, Department of Technical Education & Industrial Training, Chandigarh and a case for payment of Rs.4.00 lakhs as compensation from Grant-in-aid of the Institute will be sent to MHRD, New Delhi for permission.

Further Primary Health Centre of the Institute will be strengthened by appointing ad-hoc/regular Doctors, purchasing new Ambulance, necessary equipment and medicines etc. It was further advised by the Chairman, BOM that the staff of the Health Centre may be more careful in future.

The meeting ended with a vote of thanks to the Chair.

  
(S.P. Oswal)  
Chairman, Board of Management,  
Sant Longowal Institute of Engineering  
& Technology, Longowal,  
Distt. Sangrur (PUNJAB)

**MINUTES OF THE 5<sup>TH</sup> MEETING OF THE  
BOARD OF MANAGEMENT OF  
SANT LONGOWAL INSTITUTE OF ENGINEERING & TECHNOLOGY,  
LONGOWAL DISTT. SANGRUR(PUNJAB)  
(DEEMED-TO-BE-UNIVERSITY)  
HELD ON 21<sup>ST</sup> DECEMBER, 2010 AT 12:00 NOON AT SANT  
LONGOWAL INSTITUTE OF ENGINEERING & TECHNOLOGY,  
LONGOWAL, DISTRICT SANGRUR(PUNJAB)**

The following members were present :-

- |    |  |                 |
|----|--|-----------------|
| 1. | Sh. S.P. Oswal,<br>Chairman, Vardhman Group of Industries,<br>Samrala Road, Ludhiana   | Chairman        |
| 2. | Sh. Mohanbir Singh,<br>Additional Director,<br>Representative of<br>Principal Secretary to Govt. of Punjab,<br>Department of Technical Education &<br>Industrial Training,<br>Chandigarh | Member          |
| 3. | Dr. (Mrs.) R.R.Bhargava<br>Professor,<br>Deptt. of Mathematics,<br>Indian Institute of Technology,<br>Roorkee-247667   | Member          |
| 4. | Dr. J.S. Dhillon,<br>Dean(Academics),<br>SLIET, Longowal   | Member          |
| 5. | Dr. S.S. Dhaliwal,<br>Professor(Mathematics) & Registrar,<br>SLIET, Longowal   | Member          |
| 6. | Dr. D.C. Saxena,<br>Dean(P&D),<br>SLIET, Longowal  | Special Invitee |
| 7. | Mr. H.R. Ghatak<br>Associate Professor(Chem.Tech.),<br>SLIET, Longowal   | Member          |

- |    |   |                      |
|----|---|----------------------|
| 8. | Mrs. Rajinder Kaur,<br>Associate Professor(EIE),<br>SLIET, Longowal | Member               |
| 9. | Dr. Varinder Sahni<br>Director,<br>SLIET, Longowal                  | Member-<br>Secretary |

The following members could not attend the meeting :-

- |    |  |        |
|----|--|--------|
| 1. | The Secretary,<br>Industries & Commerce,<br>Govt. of Punjab,<br>Udyog Bhawan, Sector-17,<br>Chandigarh   | Member |
| 2. | The Chairman,<br>All India Council for Technical Education,<br>7 <sup>th</sup> Floor, Chander Lok Building,<br>Janpath,<br>New Delhi-110001                            | Member |
| 3. | The Joint Secretary & Financial Advisor,<br>Govt. of India,<br>Ministry of Human Resource Development,<br>Department of Higher Education,<br>Shastri Bhawan, New Delhi | Member |
| 4. | The Joint Secretary(T),<br>Govt. of India,<br>Ministry of Human Resource Development,<br>Department of Higher Education,<br>Shastri Bhawan, New Delhi                  | Member |
| 5. | Mrs. Sonia Nakai,<br>Nokia Siemens Pvt. Ltd.,<br>DLF Cyber City, Cyber Green,<br>Gurgaon   | Member |
| 6. | Dr. B.C. Sarkar,<br>Dean(R&C),<br>SLIET, Longowal  | Member |



At the start of the meeting, Dr. V. Sahni, Director, SLIET on behalf of the Institute welcomed the Chairman, Board of Management and other members of the Board.

After detailed deliberations the following decisions were taken :

<b>ITEM NO.5.01</b>	<b>TO CONFIRM THE MINUTES OF THE 4<sup>TH</sup> MEETING OF THE BOARD OF MANAGEMENT(BOM) OF SLIET, LONGOWAL, HELD ON 29.09.2010</b>
	The Board of Management confirmed the minutes of the 4 <sup>th</sup> meeting of the BOM held on 29.09.2010. The query of Sh. H.R. Ghatak, Associate Professor & member BOM regarding implementation of AICTE norms instead of UGC norms was considered by the Board. It was made clear by the Chairman, BOM as well as Additional Director, DTE&IT, Punjab that minimum technical standards should be as per AICTE norms. The rest of the guidelines regarding service conditions etc. will be as per UGC guidelines.
<b>ITEM NO.5.02</b>	<b>ACTION TAKEN REPORT ON THE DECISIONS TAKEN IN THE 4<sup>TH</sup> MEETING OF THE BOM OF SLIET, LONGOWAL, HELD ON 29.09.2010</b>
	<p><b>ITEM NO. 4.02 (3.07)</b>  <b>TO APPROVE THE RULES AND REGULATIONS FOR APPOINTMENTS OF DEANS IN SLIET, LONGOWAL</b></p> <p>The date of joining of Dr. D.C. Saxena as Dean (Planning &amp; Development) may be read as 14.10.2010 instead of 15.10.2010.</p> <p><b>ITEM NO.4.05</b>  <b>TO APPROVE THE GRANT OF FINANCIAL BENEFITS TO FACULTY MEMBERS UNDER CAREER ADVANCEMENT SCHEME FROM THE DATE OF PROMOTION</b></p> <p>The Chairman, BOM is of the view that in case the provision of grant of financial benefits from the date of promotion under CAS is there in the UGC guidelines the same may be considered by</p>

taking clarification from the MHRD, New Delhi as the same was stopped on the earlier communication received from MHRD, New Delhi.

**SUPPLEMENTARY ITEM NO.3  
TO REPORT ABOUT THE CONCLUSION OF  
THE UGC REVIEW COMMITTEE REPORT AND  
REMEDIAL ACTION TAKEN BY THE  
INSTITUTE ON THE DEFICIENCIES POINTED  
OUT BY THE COMMITTEE ALONGWITH  
FUTURE VISION**

It was decided that the additional amount of Rs.500/- collected from the students may not be treated as Institute Revenue Generation(IRG). The Rules for making expenditure for Training & Placement Account be prepared by the Institute and be submitted to Board for consideration and approval. It was also suggested that in case the amount collected from the students is to be taken as IRG, then a separate account like IRG-I or IRG-II should be operated by the Training & Placement Cell. It was further decided that till the rules for making expenditure under Training & Placement activities are not approved, the same may not be incurred by the Institute.

**ANY OTHER ITEM**

The matter regarding release of compensation to the parents to the family of deceased student(a Certificate 2<sup>nd</sup> year students, Mr. Rakesh Kumar, Registration No.-CTD/090980) to the tune of Rs.1.00 lakh from the Chief Minister Relief Fund was discussed and Additional Director, DTE&IT, Punjab was requested to follow up the case for early release of compensation.

**ITEM NO.5.03**

**TO REPORT ABOUT VARIOUS ACADEMIC  
ACTIVITIES OF SLIET, LONGOWAL**

It was informed by Dean(Academics) that since the academic session is over and nothing is new to be added in the presentation given in the last meeting of the BOM. Accordingly, a detailed presentation will be there in the ensuing meeting of the Board.

<b>ITEM NO.5.04</b>	<b>TO CONSIDER THE PROPOSAL FOR CHANGE OF DESIGNATION FOR THE POST OF SENIOR PHYSICAL INSTRUCTOR TO THAT OF COLLEGE DIRECTOR OF PHYSICAL EDUCATION(COLLEGE DPE) IN THE SAME PAY BAND AND GRADE PAY</b>
	The matter was considered by the Board. On the query of the Chairman, BOM, it was informed that the work and conduct of the present incumbent working as Senior Physical Instructor is upto the mark and he is fulfilling the prescribed qualifications. Since no financial implication is there, the Board decided to recommend the change in the nomenclature of the post of Senior Physical Instructor to that of Assistant Director of Physical Education (Assistant DPE) to MHRD, New Delhi.
<b>ITEM NO. 5.05</b>	<b>TO CONSIDER THE PROPOSAL FOR UPGRADATION OF THE POST OF ESTATE OFFICER TO THAT OF SENIOR ESTATE OFFICER IN THE PB-IV PAY BAND OF RS. 37,400-67,000/- with GP of Rs.8700/-.</b>
	The Chairman, BOM was of the view that the present incumbent holding the post of Estate Officer, is likely to join back, after discharging his duties on deputation at IIT, Ropar. In addition, there is a need to check the guidelines of MHRD in this regard as well as the status of Estate Officers granted in similar institutions in the region. However, the Chairman desired that the Estate Officer should prepare a Manual of all the activities embracing maintenance and up keep of roads, buildings and other infrastructure within the campus of SLIET, creating procedures and systems to carry out the maintenance work to ensure that the assets are properly looked after and well maintained. The data and records for expenditure and for different types of activities undertaken or to be undertaken should be properly maintained. The Manual so prepared by the Estate Officer be submitted to the Chairman, BOM for consideration.

<b>ITEM NO. 5.06</b>	<b>TO APPROVE THE MODIFICATION IN THE DIRECTORY OF SUBJECT EXPERTS</b>
	The Chairman, BOM has desired that let the new Director join the Institute and he will place this item before the Board.
<b>ITEM NO. 5.07</b>	<b>TO APPROVE THE AMENDMENTS IN GUIDELINES MADE AT THE INSTITUTE LEVEL FOR UTILIZATION OF FUNDS UNDER COMMULATIVE PROFESSIONAL DEVELOPMENT ALLOWANCE(PDA) EXTENDED BY GOVT. OF INDIA TO THE FACULTY ALREADY APPROVED BY THE BOARD OF MANAGEMENT</b>
	<p>It was felt that LCD Projectors are not frequently required to the faculty as LCD is only meant for presentation. It was decided that every department of the Institute be provided with 2 to 3 LCD Projectors from Grant-in-aid of the Institute for utilization at the department level as well as by the faculty members as and when required. Hence, LCD Projectors may not be included for purchase by the faculty on individual basis under PDA Scheme.</p> <p>It was felt that Journal Papers, Awards, Reorganizations, Honours, Certificates, Mahogany Wall Plaques etc. are not based on merit of the faculty and are being awarded by paying heavy fee by the different organizations. Hence, these items were also not agreed by the BOM from the PDA.</p> <p>During the discussion it was brought to the notice of the Board that there is delegation of authority to Heads of the Departments to purchase items under new Purchase Rules already notified. The members felt that the items which are common to several departments can conveniently be purchased through Central Purchase Committee (CPC) of the Institute. General items like LCD Projector can be standardized in terms of specifications required, through a committee to be constituted. Options</p>

to be added depending upon the needs of the departments or individuals. The CPC can finalize the price and discount etc. and HODs/individuals can then place the order or the CPC can place order or procure directly on receiving the authorized indents.

On the suggestion of Dean(P&D), to avoid delay in purchase of items under PDA, the sanctions accorded by the Director/Dean(P&D) may be treated as Office Order and there is no need to issue separate office order excluding the cases of participation in National/International Conferences. However, it is the duty of the faculty concerned to submit a copy of the approval accorded by the Competent Authority to the Administration Section.

The Chairman expressed that he had a meeting with the Deans and HODs of SLIET. The issue of improving the interaction among the faculty, institute and industry was discussed. It was found that the faculty should improve its knowledge about operations and processes of various industries which are our target of utilization and absorption of our students. Though there is some interaction as reported, in the process of finalization of syllabus of various courses, yet this does not give any gainful exposure to our faculty about the practical working of the industry. Keeping in view that ours is virtually a vocational institute preparing students for employment in the industry; it becomes imperative that there is a continuous learning from the industry which can be usefully incorporated in our system of teaching/courses so as to create better employability and fitness to the industry. The Deans and HODs endorsed the idea that the faculty may seek short term association with the industrial units either on a project or a simple study lasting 4-6 weeks. The suggestion was that for the purpose of consideration for promotion, a certain minimum period spent by the faculty in the industrial units should be prescribed for considering eligibility along with other conditions prescribed by UGC/AICTE. This period may be 4-6 months

	<p>in a period of 8 years. In this context, the Board decided that funds from PDA can also be utilized by faculty members for their cost of traveling etc.</p> <p>However, in this regard, it was desired that this item may be brought before the BOM after the Deans work out the comprehensive scheme.</p> <p>The Board desired that keeping in view the above aspect this item may again be put up before the BOM for final decision.</p>
<b>ITEM NO. 5.08</b>	<b>TO CONSIDER THE PROPOSAL TO EXTEND REVISED PAY SCALES AS PER 5<sup>TH</sup> PUNJAB PAY COMMISSION REPORT TO THE EMPLOYEES WORKING THE PUNJAB PAY SCALE AND HAD NOT OPTED TO SWITCH OVER TO THE CENTRAL PAY SCALES</b>
	The proposal was approved by the Board of Management.
<b>ITEM NO. 5.09</b>	<b>TO CONSIDER THE PROPOSAL FOR FILLING UP OF VACANT TEACHING AND NON-TEACHING POSTS</b>
	It was desired by the Board that the posts like Registrar, Deputy Registrars, Assistant Registrar and Audit/Accounts Officer should be advertised as per prescribed rules and regulations and keep it ready for making recruitment of these posts for new Director so that the internal audit system/office working in the Institute may be strengthened. The Chairman, BOM desired that for the post of Audit/Accounts Officer persons with qualification as C.A. and requisite experience may be preferred.
<b>ITEM NO. 5.10</b>	<b>REPORT ABOUT THE COURT CASES FILED AGAINST THE INSTITUTE</b>
	The Registrar informed about the C.W.P. No.21922 of 2010 filed by Dr. Shankar Singh, Associate Professor of the Institute and others against the Institute challenging the Office Order regarding withdrawal of PB-IV and designation of Associate Professor to Assistant Professor. The Registrar read out the concluding para of the judgement in the said writ petition,

	<p>which is as under :</p> <p><i>"Notice of motion for 31.01.2011 In the meantime no recovery shall be made from the petitioners."</i></p> <p>The Registrar further informed that the cases for re-fixation of pay of the petitioner have already been processed. Since the Institute has not issued any recovery orders, there is no effect of the judgment on re-fixation of pay. Hence, the orders of the Board should remain in force.</p> <p>The Chairman, BOM desired that a copy of writ petition be obtained and reply be prepared and the same may be shown to him before filing in the Hon'ble Court.</p> <p>It was decided that a committee consisting of Registrar, one Dean and one member from administrative side be constituted, which will review the court cases at regular intervals to avoid any ignorance in defending the court cases and manipulations at the individual level under the influence of petitioners.</p>
ITEM NO. 5.11	<p><b>RATIFICATION OF MINUTES OF THE 32<sup>ND</sup> MEETING OF THE FINANCE COMMITTEE HELD ON 29.09.2010</b></p>
	<p>The minutes of the 32<sup>nd</sup> meeting of the Finance Committee held on 29.09.2010 were ratified by the BOM.</p>
ITEM NO. 5.12	<p><b>TO REPORT ABOUT THE WIDENING OF THE LONGOWAL-SLIET-DUGGAN-SANGRUR ROAD AND REQUEST FOR PROVISION OF STREET LIGHT ON LONGOWAL-SLIET ROAD</b></p>
	<p>It was brought to the kind notice of the BOM that the provisions of street light from Road from Longowal (Tehsil Complex) to Main Gate of the Institute will facilitate the employees and students of the Institute.</p> <p>The Board decided that the reply from the Punjab State Marketing Board be awaited for installing street light on Road from Longowal</p>

	<p>(Tehsil Complex) to Main Gate of the Institute.</p> <p>In case of any refusal received from them, an estimate may be made for installing the street lights on road from the Institute funds. The expenditure on this account can be incurred from the contingent fund of the Institute.</p>
<b>ITEM NO. 5.13</b>	<b>RATIFICATION OF MINUTES OF THE 1<sup>ST</sup> MEETING OF THE PLANNING &amp; MONITORING BOARD OF THE INSTITUTE HELD ON 03.12.2010</b>
	<p>The Chairman, BOM enquired about the powers and functioning of the Planning and Monitoring Board. He was apprised about the powers and functioning of the Planning &amp; Monitoring Board as contained in the Memorandum of Association of the Institute.</p> <p>The Board of Management ratified the minutes of the 1<sup>st</sup> meeting of the Planning &amp; Monitoring Board held on 03.12.2010. However, the Board desired that the Planning &amp; Monitoring Board should meet 3 or 4 times in a year to chalk out objectives and mission for the development of the Institute and to review the achievements of the objectives/targets fixed for various activities. The Planning &amp; Monitoring Board should then suggest the Board of Management, the remedial action to be taken to achieve the objectives/targets set for various activities of the Institute.</p>
<b>SUPPLEMENTARY ITEM NO.1</b>	<b>TO APPROVE THE RECRUITMENT RULES FOR THE NON-TEACHING EMPLOYEES OF THE INSTITUTE</b>
	<p>It was desired by the Chairman, BOM that since it is a policy matter, it should be brought before the BOM as regular agenda item.</p>




<b>SUPPLEMENTARY ITEM NO.2</b>	<b>TO APPROVE THE ADOPTION OF ANNUAL PERFORMANCE ASSESSMENT REPORTS INSTEAD OF ANNUAL CONFIDENTIAL REPORTS IN RESPECT EMPLOYEES OF THE INSTITUTE W.E.F. 1<sup>ST</sup> APRIL, 2010</b>
	The proposal was approved by the BOM.
<b>SUPPLEMENTARY ITEM NO.3</b>	<b>TO RATIFY THE REQUIREMENT OF FUNDS FOR CONSTRUCTION ACTIVITIES AT SLIET, LONGOWAL</b>
	<p>The Deputy Registrar(A&amp;A) apprised the Board about the three years Budget Plan. Some of the contents have been shown to the members of the Board. The Board desired that 3 years comprehensive budget plan should be prepared and submitted to MHRD, New Delhi. After getting concurrence from the Ministry, the Institute go ahead accordingly.</p> <p>The Dean(Planning &amp; Development) has highlighted Perspective Action Plan for 3 years for the Civil Works and Electric Works to be carried out in the Institute. The Chairman, BOM desired that the person, who have prepared the perspective for 3 years action plan, will present 15-20 minutes presentations on the same in the ensuing meeting of the Board. The Board desired that to think long term objectives, the Planning &amp; Monitoring Board will review the same.</p> <p>The Chairman, BOM enquired about whether the amount already approved by the earlier Chairman, BOM is within the 3 years budget plan. It was informed that this amount is already included in the 3 years budget plan.</p> <p>Thereafter, the BOM ratified and approved the requirements of funds already approved by the then Chairman, BOM.</p>

<b>SUPPLEMENTARY ITEM NO.4</b>	<b>TARGET FOR HEADS OF THE DEPARTMENTS AND FOR THE INSTITUTE</b>
	<p>The Chairman, BOM was happy to note the targets set by the Institute. However, to improve the system, accountability may be fixed after considering all the parameters i.e. targets, achievements and reasons for not achieving the targets. A comprehensive note on the targets prepared by Dean(Academics) is also endorsed as a part of the minutes <b>(Annexure-A)</b>.</p> <p>The Dean(Academics) highlighted the targets set by the Institute for various departments/faculty members for the development of academic activities in the Institute in detail including improvement in training and placement activities and up gradation of communication skill, soft skills of the students etc. Dr.(Mrs.) R.R. Bhargawa, Professor(Math), IIT, Roorkee and member of BOM suggested some activities including extra curricular activities like sports for inclusion in the targets set by the Institute. The suggestions made by the Hon'able member were noted by the Dean(Academics) for inclusion in the targets to be set by the Institute.</p> <p>The Chairman, BOM desired that the list of equipments along with specifications required for conducting the workshops for students training by the departments in the next three years be prepared and be put up to Dean(P&amp;D) for allocation of funds.</p> <p>It was further decided that these targets will be achieved by the Institute as a team instead of at the departmental level or at the level of the faculty.</p>
<b>SUPPLEMENTARY ITEM NO.5</b>	<b>TO APPROVE THE PROPOSAL TO INITIATE EMPLOYABILITY IMPROVEMENT PREFESSIONAL COURSES AT SLIET, LONGOWAL</b>
	<p>After detailed deliberations, it was decided that Institute should go ahead with Diploma Course students for first years on trial basis for personality development to improve the</p>

	employability of the students and other parameters. The performance of agency to whom this work is to be assigned should be kept under observation and evaluated. Simultaneously, as Board desired earlier, additional classes/courses of English Language be given to the Certificate students who are some times poor in English Language. The faculty of English Department along with Dean(Academics) will chalk out short term courses and put up complete proposal in the next BOM meeting.
<b>ANY OTHER ITEM NO.1</b>	The minutes of the meeting of Chairman, BOM held with HODs and Deans held on 16.12.2010, were also circulated to all the members of the Board and were also discussed in the meeting. All the members of the Board unanimously agreed with the minutes prepared by the Chairman, BOM, which is enclosed at <b>ANNEXURE-B.</b>

During the course of the meeting the comments sent by the MHRD, New Delhi were also received. The Chairman, BOM was of the view that action in this meeting almost were on the same lines as per comments sent by the MHRD, New Delhi. He further desired that some of the items were discussed in detail in the supplementary agenda, which clears the position. Since the Director(T), MHRD, New Delhi has not received the supplementary agenda, a copy of the supplementary agenda along with decision taken by the BOM on certain points, which were pointed out by the Ministry may be sent to Director(T), MHRD for presenting a clear picture.

The meeting ended with a vote of thanks to the Chair.

  
 (S.P. Oswal)  
 Chairman, Board of Management,  
 Sant Longowal Institute of Engineering  
 & Technology, Longowal,  
 Distt. Sangrur (PUNJAB)



**MINUTES OF THE 6<sup>TH</sup> MEETING OF THE  
BOARD OF MANAGEMENT OF  
SANT LONGOWAL INSTITUTE OF ENGINEERING &  
TECHNOLOGY, LONGOWAL DISTT. SANGRUR(PUNJAB)  
(DEEMED-TO-BE-UNIVERSITY)**

**HELD ON 24<sup>TH</sup> JANUARY, 2011 AT 11:30 A.M. IN THE  
COMMITTEE ROOM, VARDHMAN TEXTILE LIMITED, 309-310,  
SURYA KIRAN BUILDING, 19, KASTURBA GANDHI MARG, NEW  
DELHI**

The following members were present :-

- |    |   |          |
|----|---|----------|
| 1. | Sh. S.P. Oswal,<br>Chairman, Vardhman Group of Industries,<br>Samrala Road, Ludhiana  | Chairman |
| 2. | Sh. Mohanbir Singh Sidhu,<br>Additional Director,<br>Department of Tech. Education & IT,<br>Representative of Principal Secretary<br>to Govt. of Punjab,<br>Department of Technical Education &<br>Industrial Training,<br>Chandigarh | Member   |
| 3. | Dr. (Mrs.) R.R.Bhargava<br>Professor,<br>Deptt. of Mathematics,<br>Indian Institute of Technology,<br>Roorkee-247667  | Member   |
| 4. | Dr. Sanjay Marwaha,<br>Dean(Students & Faculty Welfare),<br>SLIET, Longowal   | Member   |
| 5. | Dr. S.S. Dhaliwal,<br>Professor(Mathematics) & Registrar,<br>SLIET, Longowal  | Member   |

Sh. Gaurav Madhu,  
Associate Professor,  
Department of Biotechnology,  
Shoolini University,  
Solan (H.P.)

Member

Dr. Varinder Sahni  
Director,  
SLIET, Longowal

Member-  
Secretary

The following members could not attend the meeting :-

The Secretary,  
Industries & Commerce,  
Govt. of Punjab,  
Udyog Bhawan, Sector-17,  
Chandigarh

Member

The Chairman,  
All India Council for Technical Education,  
7<sup>th</sup> Floor, Chander Lok Building,  
Janpath,  
New Delhi-110001

Member

The Joint Secretary &  
Financial Advisor,  
Govt. of India,  
Ministry of Human Resource Development,  
Department of Higher Education,  
Shastri Bhawan, New Delhi  
The Additional Secretary(T),  
Govt. of India,  
Ministry of Human Resource Development,  
Department of Higher Education,  
Shastri Bhawan, New Delhi

Member

Dr. D.C. Saxena,  
Dean(Planning & Development)  
SLIET, Longowal

Member

Member

- |    |  |        |
|----|--|--------|
| 6. | Sh. H.R. Ghatak,<br>Associate Professor(Chem. Tech.),<br>SLIET, Longowal | Member |
| 7. | Mrs. Rajinder Kaur<br>Associate Professor(EIE),<br>SLIET, Longowal       | Member |

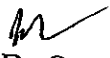
After detailed deliberations the following decisions were taken :

ITEM NO.6.01.	TO CONSIDER AND APPROVE THE RECRUITMENT RULES FOR THE NON-TEACHING STAFF OF SLIET, LONGOWAL
	<p>After detailed deliberations, the Board of Management approved the Recruitment Rules for Non-teaching Staff of SLIET, Longowal. Except the following two points :</p> <ol style="list-style-type: none"> <li>1. The Board is of the view that the present designation of Store Purchase Officer(SPO) shall be continued as the duties to be performed in Store &amp; Purchase Section are different as compared to the duties performed by the Assistant Registrar being administrative post and the same shall not be merged with the post of Assistant Registrar. In case at a later stage, Institute intends to do so, the same may be put up before the Board of Management as a separate agenda item. Due to difference in nature of duties performed by the Store Purchase Officer, the post of SPO may be deleted from the posts added for promotion to the post of Deputy Registrar. However, he can compete for the post of Deputy Registrar in direct recruitment, if he fulfils the requisite qualifications and experience.</li> </ol>

	<p>2. At point No.17 of the Recruitment Rules in the fundamental criteria elaborated before the post-wise recruitment rules, it was decided that the same may be taken before the Board of Management as separate item for extending the benefit of MACPS/ ACPS to the Senior Technicians working in the departments other than Mechanical/Workshop side.</p> <p>The Chairman, Board of Management was of the view that the internal audit cell shall be strengthened by filling up the existing vacant posts of Audit/Accounts Officer and Section Officer (Accounts). It was further desired that the post of Finance Officer in the pay band of Registrar shall be created in consultation with the MHRD, New Delhi under the posts to be increased/created on account of implementation of reservation Policy for OBC students in the Institute along with other staff and faculty positions.</p>
<b>SUPPLEMENTARY ITEM NO.1</b>	<p><b>TO REPORT ABOUT THE INSTRUCTIONS ISSUED BY THE GOVERNMENT OF INDIA ON PLAGIARISM IN ACADEMIC INSTITUTIONS</b></p> <p>The Board was apprised that the Institute has already framed rules and regulations for dealing with the cases of plagiarism duly approved by the Board of Management in its 3<sup>rd</sup> meeting held on 23.02.2010.</p> <p>The Registrar informed that the suitable reply to the MHRD, New Delhi will be sent in response to its letter dated 10<sup>th</sup> January, 2011.</p>

<p><b>SUPPLEMENTARY ITEM NO.2</b></p>	<p><b>TO REPORT ABOUT THE HOLIDAYS TO BE FOLLOWED IN SLIET, LONGOWAL</b></p> <p>The proposal was approved with the slight modification that the Institute employees will be eligible for 04 (four) Restricted Holidays.</p>
<p><b>ANY OTHER ITEM</b></p>	<p><b>TO REPORT ABOUT THE CIVIL WRIT PETITION (CWP) NO. 21922 OF 2010 FILED BY DR. SHANKAR SINGH &amp; OTHERS AGAINST THEIR REVERSION FROM ASSOCIATE PROFESSOR TO ASSISTANT PROFESSOR AND ALONG WITH REVERSION FROM PB-IV OF RS.37400-6700 WITH AGP OF RS.9000/- TO PB-III OF RS.15600-39100/- WITH AGP OF RS.6000/-</b></p>
	<p>The draft reply prepared by the Institute in the above said CWP was shown to the members of the Board. The Chairman has suggested some changes in the draft reply. The Registrar assured that the necessary amendment as suggested by the Chairman, BOM will be incorporated in the reply. It was pointed out that the Director may send para-wise reply to MHRD in response to their letter dated 12th Jan.</p> <p>It was further decided that after getting the reply vetted from the renowned Advocate, the same may be shown to the Chairman, BOM before filing the same in the Hon'ble Punjab &amp; Haryana High Court, Chandigarh.</p>

The meeting ended with a vote of thanks to the Chair.

  
 (S.P. Oswal)  
 Chairman, Board of Management,  
 Sant Longowal Institute of Engineering  
 & Technology, Longowal,  
 Distt. Sangrur (PUNJAB)



**MINUTES OF THE 7<sup>TH</sup> MEETING OF THE  
BOARD OF MANAGEMENT OF  
SANT LONGOWAL INSTITUTE OF ENGINEERING & TECHNOLOGY,  
LONGOWAL DISTT. SANGRUR(PUNJAB)  
(DEEMED-TO-BE-UNIVERSITY)  
HELD ON 1<sup>ST</sup> APRIL, 2011 AT 11:00 A.M. IN THE COMMITTEE  
ROOM, ADMINISTRATIVE BLOCK, SANT LONGOWAL INSTITUTE OF  
ENGINEERING & TECHNOLOGY, LONGOWAL, DISTRICT SANGRUR**

The following members were present :-

- |    |   |          |
|----|---|----------|
| 1. | Sh. S.P. Oswal,<br>Chairman, Vardhman Group of Industries,<br>Samrala Road, Ludhiana  | Chairman |
| 2. | Sh. Suresh Kumar, IAS<br>Principal Secretary<br>to Govt. of Punjab,<br>Department of Technical Education &<br>Industrial Training,<br>Chandigarh  | Member   |
| 3. | Sh. N. Mohan Das,<br>Director(T),<br>Government of India,<br>Ministry of Human Resource Development,<br>New Delhi as representative of Additional<br>Secretary(T), MHRD, New Delhi  | Member   |
| 4. | Sh. Alex P. Thomas,<br>Under Secretary, IFD Division<br>Government of India,<br>Ministry of Human Resource Development,<br>New Delhi as representative of Additional<br>Secretary and Financial Advisor,<br>MHRD, New Delhi | Member   |
| 5. | Dr. (Mrs.) R.R.Bhargava<br>Professor,<br>Deptt. of Mathematics,<br>Indian Institute of Technology,<br>Roorkee-247667  | Member   |
| 6. | Dr. Sanjay Marwaha,<br>Dean(Students & Faculty Welfare),<br>SLIET, Longowal   | Member   |

- |     |   |                      |
|-----|---|----------------------|
| 6.  | Dr. B.K. Kanungo,<br>Dean(R&D),<br>SLIET, Longowal                      | Member               |
| 7.  | Dr. B.C. Sarkar<br>Professor(FET) & Dean(Admn.)<br>SLIET, Longowal      | Member               |
| 8.  | Mr. H.R. Ghatak<br>Associate Professor(Chem.Tech.),<br>SLIET, Longowal  | Member               |
| 9.  | Sh. R.K. Yadav,<br>Lecturer(Mechanical Engineering),<br>SLIET, Longowal | Member               |
| 10. | Dr. Varinder Sahni<br>Director,<br>SLIET, Longowal                      | Member-<br>Secretary |

The following members could not attend the meeting :-

- |    |   |        |
|----|---|--------|
| 1. | The Secretary,<br>Industries & Commerce,<br>Govt. of Punjab,<br>Udyog Bhawan, Sector-17,<br>Chandigarh                                      | Member |
| 2. | The Chairman,<br>All India Council for Technical Education,<br>7 <sup>th</sup> Floor, Chander Lok Building,<br>Janpath,<br>New Delhi-110001 | Member |
| 3. | Prof. A.N. Rai,<br>Vice Chancellor,<br>Mizoram University,<br>Aizwal.   | Member |
| 4. | Dr. (Mrs.) R.R.Bhargava<br>Professor,<br>Deptt. of Mathematics,<br>Indian Institute of Technology,<br>Roorkee-247667                        | Member |



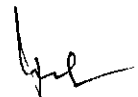
The following member could not attend the meeting :-

1. The Chairman,  
All India Council for Technical Education,  
7<sup>th</sup> Floor, Chander Lok Building,  
Janpath,  
New Delhi-110001

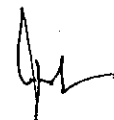
Member

After detailed deliberations the following decisions were taken :

ITEM NO.7.01	<b>TO CONFIRM THE MINUTES OF THE 5<sup>TH</sup> &amp; 6<sup>TH</sup> MEETINGS OF THE BOARD OF MANAGEMENT(BOM) OF SLIET, LONGOWAL, HELD ON 21.12.2010 &amp; 24.01.2011 RESPECTIVELY</b>
	The guidelines issued by the University Grants Commission from time to time should be followed in the Institute. While considering the comments received from Dr. D.C.Saxena, Dean ( Planning and Development) it was decided that only Annual Membership fee of professional bodies will be allowed under Professional Development Allowance (PDA).Life Membership fee of any professional body will not be allowed in future. Expenditure to be incurred on reputed journals has been allowed. Rest of the minutes of 5 <sup>th</sup> & 6 <sup>th</sup> meetings of Board of Management held on 21.12.2010 & 24.01.2011 respectively has been confirmed by the BOM.
ITEM NO.7.02 .	<b>ACTION TAKEN REPORT ON THE DECISIONS TAKEN IN THE 5<sup>TH</sup> AND 6<sup>TH</sup> MEETINGS OF THE BOM OF SLIET, LONGOWAL, HELD ON 21.12.2010 AND 24.01.2011 RESPECTIVELY</b>
	The item was noted by the members of the Board.
ITEM NO.7.03	<b>TO REPORT ABOUT VARIOUS ACADEMIC ACTIVITIES OF SLIET, LONGOWAL</b>
	The Dean (Academic) apprised about the various academic activities of the institute. During discussion Director (T), MHRD, New Delhi, has shown a serious concern since the institute has



	<p>been listed in the Deemed-to-be-Universities/Institutions that need to take corrective measures to several criteria for satisfying their existing Deemed University status. He further stated that immediate collective remedial measures at all levels should be started. Deans, HODs and faculty must take note on the issue and the progress report should be placed in the ensuing meeting of the Board.</p> <p>It was also decided that a Sub Committee of Board of Management be constituted for reviewing the deficiencies pointed out by the UGC Review Committee and to supervise the academic activities of the institute. Accordingly, the Board has approved the following Standing Committee :-</p> <ol style="list-style-type: none"> <li>1. Chairman, BOM, SLIET, Longowal.</li> <li>2. The Principal Secretary to Govt. of Punjab, Department of Technical Education - &amp; Industrial Training, Chandigarh.</li> <li>3. Dean (Academics), SLIET, Longowal</li> <li>4. Dean (Planning &amp; Development), SLIET, Longowal.</li> </ol> <p>The Board observed that there should be a regular mechanism to assess/Monitoring academic activities. The above Committee shall meet at least once in a period of two months to review the deficiencies and will suggests the remedial measures.</p>
<b>ITEM NO.7.04</b>	<b>TO CONSIDER THE PROPOSAL FOR CREATING CORPUS FUND IN THE INSTITUTE</b>
	After detailed deliberations it was unanimously decided to drop this item for the time being.
<b>ITEM NO.7.05</b>	<b>TO APPROVE THE PERFORMA FOR PROMOTION OF TEACHER UNDER CAREER ADVANCEMENT SCHEME.</b>
	It was decided that in the performa of promotion for teachers under Career Advancement Scheme(CAS) the condition of Training, Liaison, Interaction programmes, consultancy related visits to the industry may be omitted from category II (i)(b) and the same may be made as mandatory condition /criteria for promotion of teachers of all Engineering/Technology departments. Training,



	<p>Liaison, Interaction programmes, consultancy related visits to the industry shall be not less than one month duration at a stretch. However, two such visits in the industry are mandatory in a spell of three years during the period to be considered for promotion of CAS.</p> <p>It was also decided that first lot of teachers eligible for promotion under CAS shall be given relaxation for completing the condition of industrial visit. However, their promotion will not be withheld but they have to complete the above requirement in a extended period of three years.</p>
<b>ITEM NO.7.06</b>	<b>TO REPORT ABOUT THE SWITCHING OVER OF EMPLOYEES OF SLIET WHO ARE IN PUNJAB GOVERNMENT PAY SCALES TO CENTRAL GOVERNMENT PAY SCALES</b>
	The item was approved. However, with regard to the query for implementation of Punjab Pay Scales to three employees who have not opted to switch over to the Central Pay Scale, the Director (T), MHRD, New Delhi informed that for deciding this matter a Group of Officers has already been constituted in the Ministry. Therefore, their case may be referred to the MHRD for placing the same before the Group of Officers.
<b>ITEM NO.7.07</b>	<b>TO CONSIDER THE REPLACEMENT OF TERM ADMINISTRATION SECTION WITH ESTABLISHMENT SECTION</b>
	The proposal was not approved by the Board of Management.
<b>ITEM NO.7.08</b>	<b>TO CONSIDER THE CASE OF DEPUTATION/LIEN IN RESPECT OF DR. MANOHAR SINGH SAINI, PROFESSOR(CHEM. TECH.),DR.(MRS.) MINATI BARAL, PROFESSOR(CHEMISTRY) AND DR. SUKHWINDER SINGH, ASSISTANT PROFESSOR(CSE)</b>
	<p>After detailed deliberation the Board decided as under:-</p> <ol style="list-style-type: none"> <li>1. On the cases of Dr. Manohar Singh Siani, Professor (Chem. Tech.) &amp; Dr. (Mrs.) Minati Baral, Professor (Chemistry) the Board finally decided that their cases may be dealt as per conduct rules since their requests have not been acceded to.</li> <li>2. In the case of Dr. Sukhwinder Singh, Associate Professor (CSE), on the suggestion of the Principal Secretary to Govt. of Punjab,</li> </ol>

	<p>Department of Technical Education and Industrial Training, it was decided that he may be allowed deputation up to the end of the current academic session i.e. 31<sup>st</sup> July, 2011.</p> <p>3. It was further decided that detailed guidelines regarding deputation to the faculty shall be prepared by the Dean (Academics). It was also decided that percentage of faculty/staff to be allowed for joining outside assignments should be based on the present strength in a particular department instead of sanctioned strength of faculty/staff in the department. The Board Members have also made clear that deputation cannot be claimed as a matter of right and if there is inadequate faculty/staff in the department, institute should restrict for sending the faculty on deputation/lien.</p> <p>4. No faculty/staff member shall be allowed to go on deputation in the middle of academic session.</p> <p>5. It was also decided while allowing the faculty/staff to proceed on deputation, it may be made clear that on completion of deputation, he/she should join back the institute within the period of three month after the expiry of deputation, failing which he/she shall be deemed to be relieved from the institute services. The concerned faculty/staff member will be responsible for settlement of his full and final payment/dues.</p>
<b>ITEM NO.7.09</b>	<b>UPGRADATION OF SLIET MODEL SCHOOL</b>
	<p>The Under Secretary from IFD Division of MHRD, New Delhi, has informed that no assets of the institute can be transferred to any society/body other than the institute without the concurrence of the Ministry. Therefore, it was decided that the proposal for setting up of Kendriya Vidyalaya in the institute premises up to 10+2 standard be sent to the MHRD, New Delhi for consideration.</p>
<b>ITEM NO.7.10</b>	<b>REPORT ABOUT THE COURT CASES FILED AGAINST THE INSTITUTE</b>
	<p>The item was noted by the Board.</p>

<b>ITEM NO.7.11</b>	<b>RATIFICATION OF MINUTES OF THE 33<sup>RD</sup> AND 34<sup>TH</sup> MEETINGS OF THE FINANCE COMMITTEE HELD ON 21.12.2010 AND 18.02.2011 RESPECTIVELY</b>
	<p>The matter with regard to construction of new buildings for Management Studies &amp; Humanities which includes the following was approved :-</p> <ol style="list-style-type: none"> <li>1. Management Studies</li> <li>2. EDP</li> <li>3. English</li> <li>4. Training &amp; Placement</li> </ol> <p>It was also decided that the Professor (Training &amp; Placement) should also take academic load along with his normal duties.</p> <p>The minutes of the 33<sup>rd</sup> &amp; 34<sup>th</sup> meeting of the Finance Committee held on 21.12.2010 &amp; 18.02.2011 respectively were ratified by the Board Of Management.</p>
<b>ITEM NO.7.12</b>	<b>TO REPORT ABOUT THE RELEASE OF HOUSE RENT ALLOWANCE TO THE EMPLOYEES WHO ARE NOT RESIDING IN THE INSTITUTE CAMPUS</b>
	<p>The matter of HRA presently given to the employees of the institute was discussed. The earlier decision to permit HRA apparently seems to run counter to the Government of India rules when read comprehensively. Wide Rule No. 4 (a) (i), clearly states as under,</p> <p>“The grant of House Rent Allowance shall be subject to the following conditions:-</p> <p>(a) (i) To those Government servants who are eligible for Government accommodation, the allowances will be admissible only if they have applied for such accommodation in accordance with the prescribed procedure, if any, but have not been provided with it, in places where due to availability of surplus Government accommodation, special orders are issued by the Ministry of Urban Development from time to time making it obligation for employees concerned to obtain and furnish ‘no accommodation’ certificate in respect of Government residential accommodation at their place of posting. In</p>



	<p>all other places, no such certificate is necessary.”</p> <p>To a query from a member, it was explained that there is sufficient residential accommodation available in the campus for employees. It was also explained that large number of houses remains vacant. Therefore, ‘No Objection / Non Availability’ certificate can not be issued to any employee. Therefore, strictly speaking, HRA can not be made applicable under the circumstances. Therefore, the board decided that earlier decision of giving HRA to employees is impertinent and may be withdrawn.</p> <p>However, the board also decided that sometime may be allowed to those who are availing HRA, so that they can occupy the Quarters in the campus after the same are allotted on their application. Therefore, it is decided that 3 months notice may be given to all those who are taking advantage of HRA to complete a process of getting their accommodation from the institute.</p> <p>After end of 3 months i.e. 30<sup>th</sup> June, 2011, no employee of institute will be getting HRA. It was decided that no employee will be allowed to sublet the accommodation allotted to him.</p>
<b>ITEM NO.7.13</b>	<b>RATIFICATION OF MINUTES OF THE 5<sup>TH</sup> &amp; 6<sup>TH</sup> MEETINGS OF THE SENATE HELD ON 19.02.2010 &amp; 10.10.2010 RESPECTIVELY</b>
	The minutes of the 5 <sup>th</sup> & 6 <sup>th</sup> meetings of the senate held on 19.02.2010 & 10.10.2010 respectively were ratified by the Board of Management.
<b>Supplementary Item No. 1</b>	<b>TO CONSIDER THE PROPOSAL FOR NEW BUILDINGS IN THE INSTITUTE</b>
	As already approved at item no. 7.11 above, this item was also approved by the Board of Management.
<b>Supplementary Item No. 2</b>	<b>TO RATIFY THE MINUTES OF THE 4<sup>TH</sup> MEETING OF THE BUILDING &amp; WORKS COMMITTEE HELD ON 15.02.2011</b>
	The minutes of the 4 <sup>th</sup> meeting of the Building & Works Committee held on 15.02.2011 were ratified by the Board of Management.



<b>Supplementary Item No. 3</b>	<b>TO APPROVE THE STARTING OF M.Sc. PROGRAMMES IN SLIET, LONGOWAL</b>
	Since the proposal for starting M.Sc. Programmes in the departments of Physics, Chemistry & Mathematics has already been approved by the Senate of the institute, the proposal was also approved by the Board of Management.
<b>Supplementary Item No. 4</b>	<b>THOROUGHFARE FROM LONGOWAL TO DUGGAN</b>
	The Chairman, BOM, the PSTE & IT Govt. of Punjab, Deputy Commissioner Sangrur along with the institute officials visited the site for construction of alternative road from Longowal to Duggan for outsiders to stop thoroughfare through the Institute. Dean (P &D), along with Estate Officer, SLIET will follow the matter with District Administration/State Govt.
<b>Supplementary Item No. 5</b>	<b>TO REPORT ABOUT THE PRESENT STRUCTURE OF ESTATE DEPARTMENT</b>
	The item with regard to present structure of Estate Office was noted. The Chairman BOM observed that the electrical work in the institute is bulky and needs regular supervision to keep the electrical devices in working conditions. Therefore, it was decided that the post of AE (Electrical) should be re-circulated for getting incumbent on deputation basis as the regular faculty member having additional charge cannot give full time which will affect the activities of Estate Office as well as teaching.
<b>Supplementary Item No. 6</b>	<b>TO CONSIDER THE RECOMMENDATIONS OF THE COMMITTEE CONSTITUTED TO EXPLORE THE POSSIBILITIES OF OUTSOURCING THE BUS SERVICE FOR SCHOOL GOING CHILDREN OF EMPLOYEES OF SLIET, LONGOWAL</b>
	<p>The Chairman desired that the item be withdrawn. The PSTE &amp; IT suggested that for students of SLIET only, who have not been provided hostel facility due to shortage of hostels the facility of bus can be provided to them on no profit no loss basis.</p> <p>The Board further decided that the existing staff association in the institute should pursue the matter of hiring transportation for their wards at</p>

	their own level. The Controller Vehicles of the institute will only facilitate them. The institute being Govt. body should not associate in engaging the transport facility for the wards of the employees. The Board further made clear that the institute bus is preliminary meant for the students of the institute for various academic activities. The institute vehicle shall not be provided for school going children of the employees of the institute.
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The meeting ended with a vote of thanks to the Chair.



(S.P. Oswal)

Chairman, Board of Management,  
Sant Longowal Institute of Engineering  
& Technology, Longowal,  
Distt. Sangrur (PUNJAB)

**MINUTES OF THE 8<sup>TH</sup> MEETING OF THE  
BOARD OF MANAGEMENT OF  
SANT LONGOWAL INSTITUTE OF ENGINEERING & TECHNOLOGY,  
LONGOWAL DISTT. SANGRUR(PUNJAB)  
(DEEMED-TO-BE-UNIVERSITY)  
HELD ON 7<sup>TH</sup> JULY, 2011 AT 11:00 A.M. IN THE COMMITTEE  
ROOM, PUNJAB STATE BOARD OF TECHNICAL EDUCATION &  
INDUSTRIAL TRAINING, SECTOR 36-A, CHANDIGARH**

The following members were present :-

- |    |  |          |
|----|--|----------|
| 1. | Sh. S.P. Oswal,<br>Chairman, Vardhman Group of Industries,<br>Samrala Road, Ludhiana   | Chairman |
| 2. | Sh. Suresh Kumar, IAS<br>Principal Secretary<br>to Govt. of Punjab,<br>Department of Technical Education &<br>Industrial Training,<br>Chandigarh   | Member   |
| 3. | Ms. Padmaja Sexana,<br>Under Secretary,<br>Government of India,<br>Ministry of Human Resource Development,<br>New Delhi as representative of Additional<br>Secretary(T), MHRD, New Delhi   | Member   |
| 4. | Sh. Satpal Sharma,<br>Assistant Financial Advisor, IFD Division<br>Government of India,<br>Ministry of Human Resource Development,<br>New Delhi as representative of Additional<br>Secretary and Financial Advisor,<br>MHRD, New Delhi | Member   |
| 5. | Sh. S.M. Goel,<br>Joint Director-cum-Industrial Advisor as<br>representative of Secretary Industries &<br>Commerce, Govt. of Punjab, Udyog Bhawan,<br>Sector-17, Chandigarh  | Member   |
| 6. | Dr. Sanjay Marwaha,<br>Dean(Students & Faculty Welfare),<br>SLIET, Longowal  | Member   |

- |     |   |                                     |
|-----|---|-------------------------------------|
| 7.  | Dr. D.C. Saxena,<br>Dean(Planning & Development),<br>SLIET, Longowal  | Member                              |
| 8.  | Dr. J.S. Dhillon,<br>Dean(Academics),<br>SLIET, Longowal  | Special Invitee                     |
| 9.  | Er. Kanwalpreet Singh,<br>Associate Professor(Mech. Engg.),<br>SLIET, Longowal                                    | Member                              |
| 10. | Dr. Charanjit Singh Riar,<br>Assistant Professor(FET),<br>SLIET, Longowal   | Member                              |
| 11. | Sh. Gaurav Madhu,<br>Associate Professor,<br>Department of Biotechnology,<br>Shoolini University,<br>Solan (H.P.) | Member                              |
| 12. | Dr. S.S. Dhaliwal,<br>Registrar,<br>SLIET, Longowal   | Non Member<br>Presenting<br>Officer |
| 13. | Dr. Varinder Sahni<br>Director,<br>SLIET, Longowal  | Member-<br>Secretary                |

The following member could not attend the meeting :-

- |    |   |        |
|----|---|--------|
| 1. | The Chairman,<br>All India Council for Technical Education,<br>7 <sup>th</sup> Floor, Chander Lok Building,<br>Janpath,<br>New Delhi-110001 | Member |
| 2. | Dr. Amar Partap Singh,<br>Professor(ECE),<br>SLIET, Longowal  | Member |

After detailed deliberations the following decisions were taken :

**ITEM NO.8.01**

**TO CONFIRM THE MINUTES OF THE 7<sup>TH</sup> MEETING OF THE BOARD OF MANAGEMENT(BOM) OF SLIET, LONGOWAL, HELD ON 01.04.2011**

While considering the comments received from Dr. D.C.Saxena, Dean ( Planning and Development) and Dr. Charanjit Singh Riar, Assistant Professor(FET) it was made clear by the Principal Secretary to Govt. of Punjab, Deptt. of Technical Educaion & IT that UGC guidelines will be applicable on the faculty of the Institute regarding their promotion under Career Advancement Scheme (CAS). However, Chairman, BOM and Under Secretary, MHRD, New Delhi is of the view that the matter regarding date of grant of financial benefits to the faculty under CAS will be clarified by the MHRD, New Delhi.

With the above observations minutes of the 7<sup>th</sup> meeting of the Board of Management held on 01.04.2011 were confirmed by the Board.

**ITEM NO.8.02**

**ACTION TAKEN REPORT ON THE DECISIONS TAKEN IN THE 7<sup>TH</sup> MEETING OF THE BOM OF SLIET, LONGOWAL, HELD ON 01.04.2011**

The item was noted by the members of the Board.

**ITEM NO.8.03**

**TO REPORT ABOUT VARIOUS ACADEMIC ACTIVITIES OF SLIET, LONGOWAL**

The Dean (Academic) apprised about the various academic activities of the institute. During discussion it was observed that the Institute is lacking in placement of the students. The Dean(Academics) further informed that the Institute is planning 4 weeks bridge courses by the HOD(Mathematics) for the Certificate students admitted in 2011. For the students, who will be admitted late in the Institute this course will be offered to them by holding extra classes after the

normal working hours or on holidays. The PSTE & IT, Punjab was of the view that the bridge course should be for PCM i.e. Physics, Chemistry & Mathematics and on communication skill/English language development & Numeric aptitude, which will help in filling up gap of weaker students as most of the students come from rural background.

On the query of the Chairman, BOM on the achievement of targets set for various departments, the Dean(Academics) informed that this report has been received from four department i.e. Mathematics, Electronics & Communication Engineering, Chemistry and Food Engineering & Technology, so the information regarding achievement of targets set for each department could not be presented before the BOM. The Chairman, BOM has taken a serious view and directed the Dean(Academics) to collect this information from the Heads of the remaining departments immediately and put up to him.

Regarding shortage of attendance the members were of the view that parents of the students should also be informed about the attendance of their ward in the class.

Mr. Gaurav Madhu, member of the BOM also apprized the Board about the system adopted at Shoolini University regarding providing performance of students to the parents through chalk pad system by allotting user's password to the student as well as to their parents. The Chairman, BOM welcomed the suggestion. The Dean(Academics) informed the Board that main emphasis is on the automation of the Academic Section and after automation the every information will be available on the Institute website for the students as well as for their parents.

**ITEM NO.8.04**

**TO APPROVE THE IMPLEMENTATION OF THE RECOMMENDATIONS OF THE FAST TRACK COMMITTEE TO REVISE THE PAY STRUCTURE OF THE COMMON CATEGORY OF PHARMACIST IN SLIET, LONGOWAL**

The proposal was approved by the Board of Management.

**ITEM NO.8.05**

**TO APPROVE THE CONDUCT OF SKILL TEST FOR RECRUITMENT TO THE POST OF LDCs AND STENOGRAPHERS ON COMPUTERS**

The proposal was approved by the Board of Management.

**ITEM NO.8.06**

**STATUS OF TEACHING AND NON-TEACHING POSTS ADVERTISED BY THE INSTITUTE**

The Chairman informed that there is an oral communication from MHRD, not to fill the posts till the regular Director is appointed and joins. The chairman also informed the BOM that MHRD has sent their proposal for approval of new Director and the decision may be coming in next 2-3 weeks. Therefore, it will be desirable for the institute to wait. PSTE & IT, however, felt that if the new Director doesn't join in next 3-4 weeks, then the present Director may approach the Chairman to decide constitution of the Selection Committee which in his opinion should be in accordance with Memorandum of Association. He also felt that the Chairman may appoint two experts on the Selection Committee who could be from NIT/IIT.

**ITEM NO.8.07**

**TO CONSIDER THE ADOPTION/FOLLOW THE LEAVE RULES AND LEAVE TRAVEL CONCESSION RULES OF GOVERNMENT OF INDIA APPLICABLE TO CENTRAL CIVIL EMPLOYEES FOR THE EMPLOYEES OF SLIET, LONGOWAL**

The PSTE & IT, Punjab made it clear that Central Government Rules meant for Central Civil Employees amended from time to time will be applicable on Non-teaching/Technical Supporting Staff of the Institute and UGC guidelines amended

from time to time will be applicable on faculty of the Institute. The members of the Board unanimously approved the proposal. However, it was made clear that where UGC Rules are silent, the Central Government Rules will be followed in that case.

**ITEM NO.8.08**

**TO CONSIDER THE PROVISION FOR STUDY LEAVE FOR THE NON-TEACHING ADMINISTRATIVE/ MINISTERIAL AND TECHNICAL SUPPORTING STAFF**

The PSTE & IT, Punjab pointed out that in case there is provision of study leave in the Recruitment Rules, then only the study leave can be granted to the non-teaching staff, otherwise no study leave can be granted.

The Chairman advised the Institute authority that it will be desirable that they may try to obtain information from similar Institutes in our vicinity even through personal contact than a very formal communication through a letter. So, therefore, the information may be collected and brought before the BOM if it is considered desirable.

**ITEM NO.8.09**

**THOROUGHFARE FROM LONGOWAL TO DUGGAN**

The Board approved the proposal and to send the same to MHRD, New Delhi for information. However, it was made clear that the land will remain with the Institute.

**ITEM NO.8.10**

**TO CONSIDER THE PREPONEMENT OF GRANT OF SELECTION GRADE FROM DUE DATE IN RESPECT OF FOUR FACULTY MEMBERS OF THE INSTITUTE**

The Registrar and Dean(Academics) briefed the matter to the members of the Board. After detailed deliberation on the matter, the proposal was approved by the Board of Management for faculty members mentioned in this agenda item and for other similar cases, if any. However, the date of grant of financial benefit to them shall remain the



same i.e. the date on which the Competent Authority approved the proceedings of the Selection Committee.

**ITEM NO.8.11**

**REPORT ABOUT THE COURT CASES FILED AGAINST THE INSTITUTE**

The matter was noted by the members of the Board. On the query of the Chairman, BOM, it was informed by the Registrar that the next date of hearing in case of Dr. Shankar Singh & others filed against the Institute is 03.08.2011. It was further informed that the re-joinder has been filed by the opposite Counsel but the same has not been received by the Institute. The Chairman, BOM desired that a copy of the re-joinder may be obtained and suitable reply be prepared.

**ITEM NO.8.12**

**REPORT ABOUT INSTRUCTIONS RECEIVED FROM UNIVERSITY GRANTS COMMISSION, NEW DELHI REGARDING NOMINATION OF ITS MEMBERS ON VARIOUS COMMITTEES/BOARDS**

The item was noted by the Board of Management.

**ITEM NO.8.13**

**RATIFICATION OF MINUTES OF THE 35<sup>TH</sup> MEETING OF THE FINANCE COMMITTEE HELD ON 01.04.2011**

The minutes of the 35<sup>th</sup> meeting of the Finance Committee held on 04.01.2011 were ratified by the Board of Management.

**ITEM NO.8.14**

**TO REPORT ABOUT THE FINDINGS OF THE ENQUIRY COMMITTEE REGARDING IRREGULARITIES IN THE TENDER FOR ELECTRICAL WORK "SPECIAL REPAIR OF STREET LIGHT POLE MUFFS OF RESIDENTIAL AREA OF SLIET, LONGOWAL**

The Chairman, desired that in future such matters may be brought before the Board of Management, if there are observations/findings which potentially prove irregularities committed. It was informed to the Board that an Estimation Committee has been constituted to avoid such type of incidents in future.

The PSTE & IT has enquired whether official from Finance Department is there in the Estimation Committee. It was informed that no official from Finance Department has been included in the committee. On further query it was informed that the estimates made by the Estate Department are being checked by the Estimation Committee consisting of faculty members. The PSTE & IT is of the view that faculty members cannot check the estimates of work upto the desired standard. He further suggested the following Estimation Committee for proper checking of the Estimates prepared by the Estate Department :

1. One official from the Finance Department
2. One Technician/Supervisor(Maintenance)
3. Estate Officer (for Civil Works)/A.E.(Electrical) for electrical works
4. Professor/Associate Professor of the Civil Engineering Department from TIET, Patiala or other reputed Institution.
5. One person nominated by the Chairman, BOM

Keeping in view the seriousness of the case, it was decided that from administrative point of view, the guilty officials must be censured.

**ITEM NO.8.15**

**TO REPORT ABOUT VARIOUS DEVELOPMENT ACTIVITIES OF SLIET, LONGOWAL**

The Dean(P&D) presented a note about various development activities of the Institute. He also apprised about the allocation of recurring and non-recurring funds to different departments. On the query of Chairman, BOM, whether all the department are satisfied with allocated funds. The Dean(P&D) informed that Department of Physics and Chemistry has demanded more funds to meet the requirements of the departments. It was pointed out by the Dean(Academics) that no fund was allocated for the Training & Placement Department. The PSTE & IT enquired about the fee charged from the students. It was informed that Rs.250/-, Rs.300/- and Rs.400/- is being charged from every students of Certificate, Diploma,

Degree/PG respectively one time . The PSTE & IT further informed that the fee charged from the students for training & placement purpose should be used solely for training & placement purposes only. This money cannot be shifted for any other activity. He further suggested that activities related funds be kept separately and should be used only for those activities for which these are collected and should not be shown as IRG.

The Dean(SFW) should prepare a concrete proposal for placement of students and proper utilization of funds collected from the students.

The Chairman, BOM enquired about the present strength of hostel and requirement for future. It was decided that hostel facility should be for 75% of the sanctioned students strength. It was further decided that in case Institute faces problem in future to accommodate the students in hostel, then this ratio can be increased and more hostel i.e. one for Post Graduate Students and one for Ph.D (Research Scholars) can be constructed.

**After the vacation of residential quarters by the PG and Ph.D students, the Director & Registrar will assess the number of quarters lying vacant in the Institute and number of quarters required to be built up in case necessity arises, till that time proposal for construction of Type-IV & V quarters be kept on hold. It was further decided that a last opportunity may be given to the employees to get the residential accommodation allotted in the Institute Campus, otherwise they can be debarred from getting the residential accommodation in the Institute campus at a later stage.**

It was further decided that complaints for maintenance should be timely attended. For this purpose month wise record of complaints may be kept. At the end of the month it will be taken care of how many complaints are received and how many complaints were attended and reasons for unattended complaints may also be taken care of.

Annual	Maintenance	Contract(AMC)	for
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electrical/electronics devices & other works should be such that even spare parts are also supplied by the Contractor under AMC.

It was explained that though contractors keep on changing, but it is observed that the workmen employed remains unchanged. There seems that either the contractor finds it expedient or that he comes under pressure from certain sections of the workforce already working under old contractor. Though it is the responsibility of the contractor to manage his workforce but the behavior of some of them clearly demonstrates their obtrusiveness. The administration may also be approached to check such tendencies.

The Joint Director & Industrial Advisor, Department of Industry & Commerce has also offered co-operation of their department in conducting Industry-Institute interaction. He further suggested that M/s PESCO Security Services, Chandigarh can be contacted for engagement of Security Personnel in the Institute premises as this is a reputed firm in providing the security services.

**ITEM NO.8.16**

**TO REPORT ABOUT THE ISSUES RELATED TO CONTRACTOR WORKERS WHO HAVE CREATED PROBLEMS IN CAMPUS**

The items was noted by all the members of the Board. The PST & IT, Punjab enquired, if any help of the Local Administration is required to settle the issues of workmen so that he can contact the local Administration of Sangrur. The Institute authorities is of the view that the help of local administration is essential to handle contractor's worker, who are creating nuisance in the campus time and again.

**ITEM NO.8.17**

**TO REPORT ABOUT THE MINUTES OF THE 1<sup>ST</sup> MEETING OF THE SUB-COMMITTEE/ STANDING COMMITTEE OF THE BOARD OF MANAGEENT**

The minutes of the 1<sup>st</sup> meeting of Standing Committee of the Board were noted by all the members of the Board.

**Supplementary  
Item No. 1**

The Chairman as well as PSTE & IT agreed that the Standing Committee would like to hear the members of the faculty on this matter. However, the Chairman emphasised that research is a very important component of the overall performance profile of the faculty and should not be lost sight of when promotions are to be granted.

It was further decided to include Director, SLIET as member of the Standing Committee of the Board in addition to members already included in the Standing Committee.

**APPOINTMENT OF DEAN(RESEARCH & CONSULTANCY)**

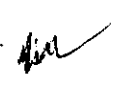
The Board authorized the Chairman, BOM to appoint Dean(R&C) on joining of regular Director. Till then Dr. J.S. Dhillon, Dean(Academics) will continue to look after the duties of Dean(R&C) in addition to his normal duties.

**Supplementary  
Item No. 2**

**TO APPROVE THE RECOMMENDATIONS OF THE COMMITTEE REGARDING POST MATRIC SCHOLARSHIP FOR PUNJAB DOMICILE SCHEDULED CASTE STUDENTS**

The proposal was approved

The meeting ended with a vote of thanks to the Chair.

 12/8/11  
(S.P. Oswal)  
Chairman, Board of Management,  
Sant Longowal Institute of Engineering  
& Technology, Longowal,  
Distt. Sangrur (PUNJAB)

**MINUTES OF THE 9<sup>TH</sup> MEETING OF THE  
BOARD OF MANAGEMENT OF  
SANT LONGOWAL INSTITUTE OF ENGINEERING & TECHNOLOGY,  
LONGOWAL DISTT. SANGRUR(PUNJAB)  
(DEEMED-TO-BE-UNIVERSITY)  
HELD ON 22<sup>nd</sup> NOVEMBER, 2011 AT 11:15 A.M. IN THE COMMITTEE ROOM,  
ADMINISTRATIVE BLOCK, SLIET, LONGOWAL**

The following members were present :-

1.	Sh. S. P. Oswal (Padmbhusan awardee) Chairman, Vardhman Group of Industries, Samrala Road, Ludhiana	Chairman
2.	Dr. Navneet Walia, Deputy Director, DTE&IT, Punjab as representative of Principal Secretary to Govt. of Punjab, Department of Technical Education & Industrial Training, Punjab, Chandigarh	Member
3.	Mr. Surinder Paul, Assistant Director, Department of Industries & Commerce, Punjab, Malerkotla as representative of Secretary Industries & Commerce, Govt. of Punjab, Udyog Bhawan, Sector-17, Chandigarh	Member
4.	Prof. D.C. Saxena, Dean(Planning & Development) & Dean (SFW) SLIET, Longowal	Member
5.	Prof. J.S. Dhillon, Dean(Academics), SLIET, Longowal	Special Invitee
6	Prof. Amar Partap Singh, Professor(ECE), SLIET, Longowal	Member
7.	Er. Kanwalpreet Singh, Associate Professor(Mech. Engg.), SLIET, Longowal	Member
8.	Prof. Charanjit Singh Riar, Assistant Professor(FET), SLIET, Longowal	Member
9.	Prof. S.S. Dhaliwal, Registrar, SLIET, Longowal	Non Member Presenting Officer

10.	Prof. Sunil Pandey Director, SLIET, Longowal	Member-Secretary
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The following member could not attend the meeting :-

1.	The Additional Secretary (T), Ministry of Human Resource Development, Department of Higher Education, Shastri Bhawan, New Delhi	Member
2	Sh. S.K. Ray The Additional Secretary & Financial Advisor, Ministry of Human Resource Development, Department of Higher Education, Shastri Bhawan, New Delhi	Member
3.	The Chairman, All India Council for Technical Education, 7 <sup>th</sup> Floor, Chander Lok Building, Janpath, New Delhi-110001	Member
4	Mr. Gaurav Madhu, Associate Professor, Department of Biotechnology, Shoolini University, Solan (HP)	Member

Meeting started at 11.15 A.M. but was adjourned by the Honorable Chairman for want of quorum. Meeting was reconvened at 11.45 A.M. After detailed deliberations the following decisions were taken:

<b>ITEM NO.9.01</b>	<b>To confirm the Minutes of the 8<sup>th</sup> meeting of the Board of Management of SLIET, Longowal, held on dated: 07/07/2011</b>
	The Board confirmed the Minutes of 8 <sup>th</sup> meeting of the Board of Management
<b>ITEM NO.9.02</b>	<b>Action taken report on the decisions taken in the 8<sup>th</sup> meeting of Board of Management of SLIET, Longowal, held on dated: 07.07.2011.</b>
	The Chairman, BoM enquired about setting of targets for various departments. The Dean (Academics) informed that the

information from one more department i.e. EDP has been received. The Chairman was surprised to know that even after a lapse of 4 months from the last meeting of BOM, the departments have not provided the information. He added, this shows the slackness of working in the Institute. The Chairman, BoM has taken serious note that the decision taken by the Board of Management has not been regarded by the Heads of the Departments. The Dean (Academics) informed that some HODs are facing problem to achieve/understand targets. The Chairman, BoM suggested that those HODs may sit with Dean (Academics) and discuss the problems/difficulty faced by them in achieving the targets at the earliest. The Chairman, BOM directed the Dean (Academics) to collect the information from the remaining HODs and submitted to him immediately.

The Chairman, BOM inquired about the progress on the decision of 8<sup>th</sup> meeting of BOM regarding provision of Study Leave for the non-teaching staff. It is apprised to the Board, that Institute tried to collect information from various institutions but has not received any response. The Director informed that there is no provision of study leave for the non-teaching staff in institutions. The Chairman, BOM also informed that no such provision exists in NIT, Jalandhar, also.

The issue regarding utilization of fund charged from Students for specific activities was also discussed by the Members. The members felt that the fund collected from students for Training and Placement purpose should be utilized exclusively for the purpose. The amount may be utilized for holding experts talks for students and interaction of students with Industry etc. Mr. K.P. Singh, Associate Professor pointed out that the other charges charged by Institute from students for specific activities like sports, internet etc may also be utilized for these purposes exclusively. The Chairman, BoM informed that the institute is spending sufficient money on sports activities and the students are availing internet facilities. The Chairman suggested that different heads may be created in Accounts Books and entry can be made about collection of fund and expenditure incurred under these Heads as an internal arrangement.

The Dean (SFW) raised the issue of providing 100% Hostel facilities to students. The Chairman, BoM informed that matter was discussed in the previous meetings of the Board and it was assessed that about 25% students are coming from nearby places/villages, so there should be provisions of accommodating 75% students in the existing hostels. The matter regarding requirement of additional hostels due to increase of students was also raised by some members of the Board of Management. It is pointed out that the hostels are over-crowded and too much congested and some students of M.Tech are staying at Longowal



	<p>village. The Chairman thereon desired that the Institute may work out the requirements of hostel facility for different categories of students including those undertaking Phd. Studies and put up to the BOM. He also felt that we might have to apply for increased allocation of resources to MHRD, New Delhi in the light of increase in intake capacity of students due to implementation of OBC reservations policy in admission and situation prevailing today.</p>
ITEM NO.9.03	<p><b>To report about various Academics Activities of SLIET, Longowal</b></p> <p>The Dean (Academic) apprised about the various academic activities of the institute. The Dean (Academics) put a proposal for Restructuring of SLIET Academic Curriculum. <b>The Board deferred the proposal for time being. It is resolved that the Administration will write to the MHRD, New Delhi and get their consent and then matter may be brought to the Board for discussion.</b></p> <p>The Dean (Academics) also informed that the Institute is going to introduce Online Registration system for applying for entrance test conducted by Institute from this session (SET-2012). The Board welcomes the initiative. Some other important changes are proposed in SET-2012:</p> <ol style="list-style-type: none"> <li>1. One paper of 3 hrs duration in place of Two papers of 2 hrs each (with same Syllabus) to improve the efficiency and save the resources.</li> <li>2. To introduce Negative Marking (i.e. 25% of a wrong question) to prevent students to work on hit-and-trial.</li> <li>3. One test for Direct entry and Vertical promotion candidates at Diploma and Degree module to avoid multiplicity of tests for same category.</li> <li>4. Degree entrance test as per three broad groups based on pre-requisite Diploma to honour specialization :- <ul style="list-style-type: none"> <li>o CSE, ECE and EIE</li> <li>o CT &amp; Food Technology</li> <li>o Mechanical Engineering</li> </ul> </li> </ol> <p>Dr A.P. Singh, Professor (ECE) suggested that minimum percentile should be mentioned in the Brochure for admission to PG programmes on the basis of GATE students. However, minimum percentile marks will be fixed by the Institute keeping in view all aspects like location, maintaining quality of education etc.</p> <p>The Certificate Students, who left the Institute and join the Industry and want admission in Diploma after industrial experience of one to two year, will be given priority in admission</p>

in Diploma. This provision will be available for only SLIET students, who have done their certificate courses from SLIET, Longowal.

Dr. A.P. Singh submitted that the above provision may also be extended for students who have experience of one to two year in industry after ITIs by holding a common test at national level. The Board feels that proposal is not feasible.

The Dean (Academics) also put a proposal about Admission of students in diploma courses of three years. There will be no entry in diploma after 10+2. The Director informed that the students, who are not able to perform well in first two years will not get admission in third year of Diploma and will have to leave the Institute with certificate course of two years. It is informed by Director and Dean (Academics) that many Government Organizations like BSNL, DRDO etc have not recognized the two years Diploma of SLIET, Longowal equivalent to three years Diploma offered by other Institutions and students of SLIET getting problems during placement.

The Chairman showed his apprehension that by doing so; the Certificate Course will be eliminated. Further, the academic structure of SLIET has been approved and implemented by MHRD, New Delhi. It is a unique structure to provide employability at different levels and it cannot be changed without approval of MHRD, New Delhi.

The Chairman, BOM said that the matter is brought first time before Board. Many members of the Board are not present particularly representative of MHRD, Govt. of India. The matter may be taken up in the next meeting of BoM. In the meantime, the Director will hold workshop at Institute level with all HODs and discuss the matter in detail. Dr. J.S. Dhillon, Dean (Academics) suggested that members of Academic Audit Committee may also be called to attend the meeting of the Board of Management to discuss the matter. The Chairman, BoM is agreed to the suggestion of Dean (Academics).

Dr. P.K. Jain, Associate Professor (EDP) was called in the meeting to apprise the Board about placement of Students of first Batch of MBA students. It is informed by Dr. P.K. Jain that about 50% students got placement in reputed firms/organizations like Duke, HCL, Godrej. One student has been selected as HOD in Aryabhat College.

The introduction of following specialization in MBA :

1. HRD
2. Marketing
3. Material Management

	<p>4. Labour Welfare and Industrial Relations</p> <p>The matter has been deliberated in detail. After deliberations, the Board agreed in principle for introducing above specialization in MBA with total intake of 50 students. Out of 50 seats, 20 seats will be for specialization in Labour Welfare and Industrial Relations, which will be mentioned in the Admission Brochure specifically. The Dean (Academics) will calculate the requirement of additional faculty, if any, as per UGC norms. Dr. P.K. Jain suggested calling Guest Faculty for the purpose. The Chairman, BoM agreed to call Guest Faculty according to requirement.</p>
ITEM NO. 9.04	<p><b>Award of Ph.D. Degree to Five number candidates in the ensuing Convocation</b></p> <p>The Board ratified the decision of the Chairman, Board of Management. The Board congratulates the Institute for awarding Ph.D degrees, first time.</p>
ITEM NO. 9.05	<p><b>To consider proposal for starting of part-time M.Tech programs in the Institute.</b></p> <p>This proposal was deliberated by the members of the Board. The Director, SLIET submitted that the Institute is going to print Admission brochure, so the matter can be approved in principle. The Chairman, BOM emphasis the need of quality education.</p> <p>In principle, we can agree to the proposal. The final approval of the Board of Management will be taken after discussing all aspects like allocation of seats for part-time M.Tech students etc and approval of Senate.</p>
ITEM NO. 9.06	<p><b>Rates of payment of Institute Fellowship to be awarded to Full Time Ph.D. Research Scholars, w.e.f. dated: 30/05/2011.</b></p> <p>The proposal was approved by the Board of Management.</p>
ITEM NO. 9.07	<p><b>Remuneration to be paid to Foreign Expert for evaluation of Ph.D. Thesis w.e.f. dated: 30/05/2011.</b></p> <p>The proposal was approved by the Board of Management.</p>
ITEM NO. 9.08	<p><b>Delegation of Financial Powers to Dean (Academics) and Dean (R &amp; C) to Sanction TA/DA and Sitting Fee to Experts Invited to Conduct Viva-voce –Examination Being a Routine Matter</b></p> <p>The proposal was approved by the Board of Management.</p>
ITEM NO. 9.09	<p><b>Entry of Non-consumable items purchased under PDA in Central Store Stock Register and Assets Register.</b></p> <p>The item was approved by the Board of Management. The Board has empowered the Director to prepare and approve a list of Non-Consumable items purchased under PDA, which are to be entered</p>

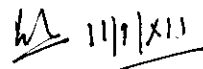
	in the Central Stock Register and Assets Register of the Institute. The decision of the Board will be effective retrospectively.
<b>ITEM NO. 9.10</b>	<p><b>Request of Dr. Sukhwinder Singh, Associate Professor (CSE) for Transfer of Bond to Punjab University and Relieving from SLIET</b></p> <p>The Chairman, BOM pointed out the decision taken by the Board of Management in its 29<sup>th</sup> meeting held in 2009 vide Supplementary Item No. 1 and discussed the matter in brief. Since it was a reconvened meeting; the Board has deferred the item for time being and will be discussed in the next meeting of BOM.</p>
<b>ITEM NO. 9.11</b>	<p><b>Information regarding filing of Civil Suit No. 151/2011 in the Honorable Civil Court of Sangrur for Mandatory Injunction for the opening of Kendriya Vidyalaya School in the SLIET Campus under Institution of Higher Learning Scheme of Government of India</b></p> <p>The latest position of the court case has been informed to the Board.</p>
<b>ITEM NO. 9.12</b>	<p><b>Report about the decided Court cases and filed Court cases against the Institute</b></p> <p>The matter was noted by the members of the Board</p>
<b>ITEM NO. 9.13</b>	<p><b>Ratification of the 36<sup>th</sup> Finance Committee Minutes of Meeting dated: 07/07/2011, held at SLIET, Longowal</b></p> <p>The Minutes of Meeting of 36<sup>th</sup> Finance Committee has ratified by the Board.</p>
<b>ITEM NO. 9.14</b>	<p><b>Ratification of the 9<sup>th</sup> Meeting of Senate Minutes of Meeting dated: 05/10/2011, held at SLIET, Longowal</b></p> <p>The Minutes of Meeting of 36<sup>th</sup> Finance Committee has ratified by the Board.</p>
<b>ITEM NO. 9.15</b>	<p><b>Minutes of Standing Committee meeting held on 08.09.2011.</b></p> <p>The Minutes of Standing Committee meeting held on 08.09.2011 were circulated to the members.</p>

The following issues were also discussed with the approval of BOM :-

<b>1</b>	<b>Retiring Room for Day Scholars</b>
	Er. K.P. Singh, Associate Professor (ME) suggested that the facility of retiring room may be provided to day scholars for taking lunch etc. The Board noted the suggestion.

2	<p><b>Request of Mr. Rajeev Kumar Ranjan, Assistant Professor (ECE) for waiving of notice period</b></p> <p>The Director, SLIET informed the Board that one faculty member of the Institute namely Mr. Rajeev Kumar Rajan, who was granted lien to join his new assignment at Indian School of Mines, Dhanbad has been requesting to waive off three months notice period. The Chairman, BOM inquired about Rules position on the matter. It is informed by the Director that the case is covered under relevant rule. The Chairman, BOM further stated that if the request is covered under rules then there is no need to bring such matter in the BOM and Director may decide the case as per rules at his own level.</p>
3	<p><b>Progress in Recruitment Process</b></p> <p>The Chairman, BoM inquired about progress in the recruitment process of teaching and non-teaching posts. It is informed to the Board the process of screening the applications is in pipeline. The Institute is also going to give fresh advertisements for teaching and non-teaching posts.</p>
4	<p><b>TO CONSIDER AND APPROVE THE PROCUREMENT OF NEW VEHICLES FOR THE INSTITUTE</b></p> <p>The issue of discarding the old cars which are not serviceable was discussed in Finance Committee on meeting held on same day in morning. The Committee has approved that out of seven cars, only four may be condemned this year and replaced by the new cars. This will help improve the reliability and travel to long distances. The Chairman also expressed that this decision has been taken keeping in view the Budgetary Constraints and also to meet the current needs of the Institute.</p> <p>The Chairman also observed that the type of vehicle for the use of Director to be purchased out of these four may be considered after checking the kind of vehicle given to the Director or equivalent position by the similar Institutes in the region. The members approved this and authorized Chairman to approve the purchase of vehicle for the Director but however, the total number of vehicles should be restricted to four as decided in Finance Committee.</p>

The meeting ended with a vote of thanks to the Chair.

  
(S.P. Oswal)

Chairman, Board of Management  
Sant Longowal Institute of Engineering & Technology, Longowal  
Dist. Sangrur (PUNJAB)





संत लौंगोवाल अभियांत्रिकी एवं प्रौद्योगिकी संस्थान  
(भारत सरकार द्वारा स्थापित)  
**SANT LONGOWAL INSTITUTE OF ENGINEERING & TECHNOLOGY**  
(Established by Govt. of India)  
Deemed-to-be-University

संदर्भ सं/Ref. No. REC/8937-39

दिनांक/Date 15.02.2012

**CORRIGENDUM**

The 9<sup>th</sup> meeting of Board of Management of SLIET, Longowal was held on 22.11.2011 in the Committee Room, Administrative Block, SLIET, Longowal. The approved minutes of the Meeting were circulated amongst all the members of the Board. The following correction is made in the minutes of meeting on the decision taken on Item No. 9.14:

Decision of Item No 9.14 may be read as

ITEM NO. 9.14	Ratification of the Minutes of 9 <sup>th</sup> Senate Meeting held on 05/10/2011 at SLIET, Longowal
	<i>The Minutes of Meeting of 9<sup>th</sup> Senate have been ratified by the Board.</i>

Instead of :

ITEM NO. 9.14	Ratification of the 9 <sup>th</sup> Meeting of Senate Minutes of Meeting dated: 05/10/2011, held at SLIET, Longowal.
	The Minutes of Meeting of 36 <sup>th</sup> Finance Committee has ratified by the Board.

*OS/Secretary*  
**DIRECTOR-CUM-MEMBER SECRETARY  
BOARD OF MANAGEMENT,  
SLIET, LONGOWAL**

Endst No. \_\_\_\_\_

Dated \_\_\_\_\_

A copy of above is forwarded to :-

- 1) Chairman, Board of Management, SLIET, Longowal
- 2) Director, SLIET, Longowal *for record.*
- 3) All Members of the Board of Management

**DIRECTOR-CUM-MEMBER SECRETARY  
BOARD OF MANAGEMENT,  
SLIET, LONGOWAL**