

MEMORANDUM OF ASSOCIATION
SANT LONGOWAL INSTITUTE OF ENGINEERING & TECHNOLOGY
LONGOWAL-148106, SANGRUR, PUNJAB
(DEEMED-TO-BE-UNIVERSITY UNDER SECTION 3 OF THE UGC ACT 1956)
(Amended on 2nd Board of Management meeting held on 04.09.2009)

1. Name

The name of the Society shall be Society for Sant Longowal Institute of Engineering & Technology, Longowal, Punjab hereinafter referred to as “the Institute”

2. Office

The registered office of the Institute shall be situated at Sant Longowal Institute of Engineering & Technology, Longowal, Punjab

3. Objectives

The objectives for which the Institute is established are :

- (i) to provide for training, instruction and research in such branches of skills, Engineering & Technology as the Institute may think fit and for the advancement of learning and dissemination of knowledge in such branches;
- (ii) to provide informal education, develop entrepreneurial culture among the youth of region and India as a whole;
- (iii) to co-operate with educational or other institutions in and part of the world having objectives wholly or partly similar to those of the society by exchange of teachers, scholars and generally in such manner as may be conducive to the common objectives;
- (iv) to undertake extra mural studies, extension programmes and field outreach activities to contribute to the development of the society.
- (v) to provide suitable and efficient institutional facilities of training of technical and scientific manpower in different disciplines with particular reference to the special needs of the northern states to help them in proper exploitation of the natural potential for economic development;
- (vi) to do all such other acts and things as may be necessary or desirable to further the objects of the Institute

4. Powers and Functions of the Society:

To carry out the above objectives and for the management and properties of the Institute, the Society shall have the following powers:

- (i) to establish facilities for study and research and to provide instruction in such branches of study as the Institute deems appropriate for the advancement of learning and dissemination of knowledge in such branches;
- (ii) to confer Degrees and to grant Diplomas and/or Certificates to persons who have satisfactorily completed the approved courses of study and/or research as may be prescribed and have passed the prescribed examinations;
- (iii) to institute and award visitorship, fellowship, exhibits, prizes and medals;
- (iv) to raise loans and to receive any gift, donation in cash or otherwise movable or immovable property of all descriptions for the promotion of the objectives of the Institute with the concurrence of the Central Government;
- (v) to acquire funds, lands, buildings and other properties both movable and immovable and to hold and dispose off the same for and in the interest of the institute and its objectives and to construct, maintain, alter or demolish any house owned by it, building or works necessary or desirable for the purpose of the Institute and its objectives;
- (vi) to open campus or campuses or centre of excellence of the Institute with permission from UGC/MHRD.

5. Composition and Meeting of the Society:

(A) The Society shall comprise of the following :

- President - Honourable Governor of Punjab
- Members - Two representatives of the Central Government in the Ministry of Human Resource Development representing Technical Bureau and Integrated Finance Division not below the rank of Joint Secretary.
- Two representatives of the Punjab Government in the Ministry of Technical Education & Industrial Training not below the rank of Secretary.
 - One representative of the Government of India from the Department of Science and Technology, New Delhi not below the rank of Joint Secretary

- One representative of the All India Council of Technical Education (AICTE), New Delhi not below the rank of Joint Secretary/Advisor-I.
 - One representative of the University Grants Commission (UGC), not below the rank of Joint Secretary
 - One Industrialist to be nominated by the President.
 - Chairman of the Board of Management of the Institute.
 - The Director of the Institute.
 - Registrar
- (B) The term of office of the Ex-officio members shall continue so long as the person holds the office by virtue of which he/she is a member. The term of office of other members of the society shall be three years.
- (C) The membership of the Society shall ipso-facto terminate if :
- (i) a member dies;
 - (ii) a member demits the office, which he/she was holding;
 - (iii) a member tenders his/her resignation in writing;
 - (iv) the nomination of a member is cancelled by the authority which nominated him/her.
- (D) Any casual vacancy in the membership of the Society shall be filled by nomination of another person by the concerned Ministry in the Government of India/State Government or UGC or AICTE as the case may be and such nominated member shall enjoy membership for such period as may be specified by the nominating authority by notification, subject to the term of office defined in clause B.
- (E) The Society shall function, notwithstanding any vacancy and notwithstanding any defect in the nomination of any of its members, and no act or proceedings of the Society shall be called in question merely by reason of the existence of any vacancy therein or of any defect in the nomination of its members.
- (F) The Society shall be a body corporate having perpetual succession and a common seal.
- (G) The general meeting of the Society shall be held at least once in a calendar year at such time and place as determined by the President. The President

may call an extraordinary or special general meeting of the Society whenever it is deemed necessary to do so.

- (H) The President shall preside over all General Meetings. In his absence, the members shall elect a Chairman of the meeting.
- (I) At least 21 days notice shall ordinarily be given for a General Meeting of the Society.
- (J) The quorum necessary for all General Meetings of the Society shall be six.
- (K) In case of difference of opinion amongst the members in a meeting of the Society, on any matter, the decision shall be by simple majority voting. In each meeting of the Society, each member shall have only one vote. The President shall have and exercise a casting vote in the case of an equality of votes.
- (L) Copies of minutes of all meetings of the Society shall be sent to all members irrespective of their attendance at any particular meeting.
- (M) The Registrar of the Institute shall act as the Non-Member Secretary of the Society.

6. Interpretation of the Objectives:

The Institute is established for public benefit and accordingly the objectives of the Institute as set forth above will be interpreted and restricted to mean such objectives and purposes as are regarded in law to be public charitable in nature.

7. Institute Open to All:

- (i) The Institute shall be open to all persons of whatever race, religion, caste, creed, class and geographical area of the country. No test or condition shall be imposed as to religious belief or occupation in admitting or appointing members, students, teachers, workers or in any other connection whatsoever.
- (ii) The Institute shall have special provisions to cater to the educational needs of the Northern Region in particular and India as a whole.
- (iii) No capitation fee shall be charged in any form in consideration for admission.
- (iv) No benefaction that involves conditions and obligations opposed to the spirit and objectives of the Society shall be accepted by the Institute.
- (v) In case of self-financing courses, fees to be prescribed shall be as per the regulations prescribed under the UGC Act, section 26(1)(i).

8. Admissions:

Admissions shall be made on an all India basis to the identical courses in the Institute (Deemed to be University) through a common entrance test conducted either by the University Grants Commission or by an institution/Agency identified and approved by the UGC.

9. Income and property of the Institute to be applied for the objectives only:

The income and property of the Institute, howsoever derived, shall be applied towards the promotion of the objectives as set forth in this Memorandum of Association.

10. Income and property of the Institute not to be paid or transferred by way of profit.

No portion of the income and property of the Institute shall be paid or transferred directly or indirectly by way of profit to the persons, who at any time, have been members of the Institute or to any of them, provided that nothing herein contained shall prevent the payment in good faith of remuneration to any member thereof or other person in return for any service rendered to the Institute or for traveling, halting and other similar charges.

11. Management of the Institute

The names and addresses and occupations of the members of the Board of Management to whom under rules, the management of the Institute is entrusted till the various authorities in accordance with the rules are constituted, are given below as required under the Societies Registration Act, 1860 :

(i)	Chief Secretary to Govt. of Punjab, Punjab Civil Secretariat, Chandigarh	-	Chairman
(ii)	Secretary to Govt. of Punjab, Deptt. of Technical Education & Industrial Training, Mini Secretariat, Sector-9, Chandigarh	-	Member (State Representative)
(iii)	The Director, Deptt. of Technical Education & Industrial Training, Punjab, Sector-36A, Chandigarh	-	Member (State Representative)
(iv)	The Principal, Malout Institute of Management & information Technology, New Green		Member (State Representative)

	Enclave, Malout		
(v)	Secretary, Punjab State Board of Technical Education & Industrial Training, Sector-36, Chandigarh	-	Member (State Board of Tech. Edu. And Indl. Training Representative)
(vi)	Director (T), Department of Secondary & Higher Education, Ministry of Human Resource Development, Govt. of India, Shastri Bhawan, New Delhi	-	Member (MHRD Representative)
(vii)	Director (Finance), Department of Secondary & Higher Education, Ministry of Human Resource Development, Govt. of India, Shastri Bhawan, New Delhi	-	Member (MHRD Representative)
(viii)	The Project Director Indian Institute of Information Technology & Management, (I.T.IT and M), Gwalior	-	Member (MHRD Representative)
(ix)	The Director (Trainings) Directorate General of Employment and Training, Ministry of Labour, Sharam Shakti Bhawan 2-4, Rafi Marg, New Delhi-110 001	-	Member (Ministry of Labour and National Council for Vocational Training Representative)
(x)	The Principal Dr. B.R. Ambedkar National Institute of Technology, Jalandhar	-	Member (NIT, Jalandhar Representative)
(xi)	Vice Chairman, AICTE, New Delhi	-	Member (AICTE Representative)
(xii)	The Member Secretary, All India Counsel for Technical Education, I.P. Estate, New Delhi	-	Member (AICTE Representative).
(xiii)	Director, SLIET, Longowal	-	Member Secretary Ex-officio

12. Review and Inspection:

The Central Government/UGC shall have the right to cause an inspection to be made of the Institute, its buildings, laboratories, its examinations, teaching and other work conducted or done by the Institute, and to cause an enquiry to be made, if considered necessary by the Central Government/UGC, in respect of any matter of the Institute (Deemed to be University).

Following the inspection, the Central Government/UGC may issue directions to the Institute (Deemed to be University) which shall be binding on the Institute (Deemed to be University).

In case, the Institute (Deemed to be University) fails to comply with the direction(s) of the Central Government/UGC and/or fails to perform as per expectations of the Central Government/UGC, the deemed to be university status conferred on the Institute can be withdrawn by the Central Government on the recommendation of the UGC.

RULES OF THE INSTITUTE

1. Short Title

These rules shall be called the Rules of the Sant Longowal Institute of Engineering and Technology (Deemed to be University), Longowal.

2. Address of the Institute

The registered office of the Institute shall be situated at Longowal, Punjab.

Address : Sant Longowal Institute of Engineering & Technology
(Deemed to be University), LONGOWAL, District Sangrur, –
148 106 (Punjab)

3. Definitions

In these Rules unless the Context otherwise requires:

- (a) “Academic Council” / “Senate” means the Academic Council of the Institute
- (b) “Authorities” means the authorities of the Institute.
- (c) “Board of Management” means the Board of Management of the Institute.
- (d) “Central Government” means the Government of India.
- (e) “Chairman” means the Chairman, Board of Management of the Institute.
- (f) “Director”/“Vice Chancellor” means the Director/Vice Chancellor of the Institute.
- (g) “Institute” means Sant Longowal Institute of Engineering & Technology (SLIET), Deemed to be University, Longowal, Punjab.
- (h) “President” means President of the Institute (equivalent to the Chancellor of University)

4. Authorities of the Institute

The following shall be the authorities of the Institute:

- (i) President
- (ii) Board of Management
- (iii) Academic Council/Senate

- (iv) Planning and Monitoring Board
- (v) Finance Committee
- (vi) Advisory Committee
- (vii) Building & Works Committee

5. Powers and Composition of the Board of Management

The Board of Management shall be the principal organ of management in the Institute. It shall be a compact and homogenous body enabling it promptly to take and implement well considered decisions and to effectively handle crisis situations.

(a) Powers

The Board of Management shall be the principal executive body of the Institute and shall, in addition to all powers vested in it have the following powers namely:

- (i) To manage and administer the revenues and properties of the Institute and to conduct all administrative affairs of the Institute not otherwise specifically provided for.
- (ii) To create teaching and academic posts, to determine number, qualifications and cadres thereof as approved by the University Grants Commission/AICTE and the emoluments of such posts in consultation with the Finance Committee.
- (iii) To appoint such Professors, Associate Professors, Assistant Professors, and other academic staff as may be necessary on the recommendation of the Selection Committee.
- (iv) To lay down the duties and conditions of service of the Professors, Associate Professors, Assistant Professors and other academic staff maintained by the Institute, in consultation with the Academic Council.
- (v) To provide for appointment of Visiting Fellows and Visiting Professors.
- (vi) To create administrative, ministerial and other necessary posts in terms of the cadres laid down or otherwise and to make appointment thereof in consultation with the Finance Committee.
- (vii) To grant leave of absence to the Director or any other officer of the Institute and to make necessary arrangements for carrying on the functions of the officers proceeding on long leave during their absence.

- (viii) To regulate and enforce discipline among the employees of the Institute and to take appropriate disciplinary action, wherever necessary.
- (ix) To manage and regulate the finance, accounts, investments, property and all other administrative affairs of the Institute and for that purpose to appoint such agent or agents as it may deem fit.
- (x) To entertain and adjudicate upon and, if thought fit, to redress any grievances of the employees and students of the Institute.
- (xi) To select an emblem and to have a common seal for the Institute and to provide for the custody and use of such seal.
- (xii) To institute Fellowships, including Traveling Fellowships, Scholarships, Studentships, Medals and Prizes in accordance with the bye-laws to be framed for the purpose.
- (xiii) To amend and receive payment of fees and other charges.
- (xiv) To appoint such committees for such purpose and with such powers as the Board of Management may think fit and to co-opt such persons on these committees as it thinks fit.
- (xv) To appoint Auditors for the ensuing year.
- (xvi) To open account or accounts of the Institute with any one or more scheduled banks and to lay-down the procedure for operating the same.
- (xvii) To manage the finances, accounts, investments, movable properties, business and all other administrative affairs of the Institute.
- (xviii) To issue appeals for funds for carrying out the objectives of the Institute and consistent with the provisions of the objectives clause of the Institute, to receive grants, donations, contributions, gifts, prizes, scholarships, fees and other funds and to give grants and donations, to award prizes, scholarships etc.
- (xix) To purchase, take on lease or accept as gift or otherwise any land or buildings or works which may be necessary or convenient for the purpose of the Institute, and, on such terms and conditions as it may deem fit and proper and to construct or alter and maintain any such buildings or works.
- (xx) To draw and accept and make and endorse discount and negotiate Government of India's and other promissory notes, bills and exchange, cheques or other negotiable instruments.
- (xxi) To transfer or accept transfers of any movable property, on behalf of the Institute.

- (xxii) To advise the Society on matters regarding acquisition, management and disposal of any immovable property on behalf of the Institute.
- (xxiii) To provide building or buildings, premises, furniture, fittings, equipment, appliances and other facilities required for carrying on the work of the Institute.
- (xxiv) To execute in consultation with the Institute authorities conveyance, transfer, Government Securities, re-conveyances, mortgages, leases, bonds, licenses and agreements in respect of property, moveable or immovable belonging to the Institute or to be acquired for the purposes of the Institute.
- (xxv) To appoint, in order to execute an instrument or transact any business of the Institute, any person as attorney of the Institute with such powers as it may deem fit.
- (xxvi) In consultation with the Institute authorities, to raise and borrow money on bonds, mortgages, promissory notes or other obligations or securities founded or based on any of the properties and assets of the Institute or without any securities and upon such terms and conditions as it may think fit and to pay out of the funds of the Institute, all expenses, incidental to the raising of money and to repay and redeem any money borrowed.
- (xxvii) To invest the funds of the Institute or money entrusted to the Institute in or upon such securities and in such manner as it may deem fit and from time to time transpose any investment.
- (xxviii) To maintain a fund to which shall be credited:
 - (a) All funds provided by the Central Governments/State Governments/ University Grants Commission and AICTE.
 - (b) All fees and other charges received by the Institute.
 - (c) All funds received by the Institute as grants, gifts, donations, benefactions, bequest or transfers and
 - (d) All funds received by the Institute in any other manner or from any other source.
- (xxix) To deposit all funds credited to the fund in scheduled banks or to invest them in consultation with the Finance Committee.
- (xxx) To maintain proper accounts and other relevant records and prepare Annual Statements of Accounts including the Balance-sheet for every previous

- (xxxix) financial year in such form as may be prescribed by the Regulations/Bye-laws.
- (xxxii) To constitute, for the benefit of the teaching, academic, technical, administrative and other staff, in such manner and subject to such conditions as may be prescribed by the Bye-laws such pension, insurance, provident fund and gratuity as it may deem fit for the benefit of the employees of the Institute and to aid in the establishment and support of Associations, Institutions, Funds, Trusts and conveyance calculated to benefit the staff and the students of the Institute.
- (xxxiii) To delegate all or any of its powers to any committee or sub-committee constituted by it or the Director of the Institute or any other person.
- (xxxiv) To establish, on the advice of the Academic Council/Senate, Divisions and Departments for the academic work and functions of the Institute and to allocate areas of study, teaching and research to them.
- (xxxv) To conduct examinations or tests for admission to the courses taught in the Institute, to conduct examinations for Degrees, Diplomas and Certificates, to declare the results of such examinations and tests and to confer, grant or award Degrees, Diplomas, Certificates and other academic titles and distinctions.
- (xxxvi) To make arrangements for safeguarding all the Institute assets.
- (xxxvii) To establish, maintain and manage hostels for the students of the Institute.
- (xxxviii) To fix the emoluments and traveling and other allowances of examiners, moderators, tabulators and such other personnel appointed for examinations in consultation with the Academic Council/Senate and the Finance Committee.
- (xxxix) To maintain control and supervision on hostels owned and managed for the students of the Institute.
- (xl) The Board of Management shall be the principal executive body of the Institute and shall have the powers to take all necessary decisions for the smooth and efficient functioning of the Institute.

(b) Composition:

The Board of Management shall comprise of :

Chairman - An eminent Scientist/Technologist/Industrialist connected with technical education in the country, to be appointed by the Central

Government in Ministry of Human Resource Development, New Delhi.

Members Secretary - Director-ex-officio

Members - Two Dean

- Two representatives of State Government not below the rank of Secretary, Technical Education & Industrial Training
- One nominee of the Chairman University Grants Commission.
- One nominee of the Chairman, AICTE, New Delhi
- One nominee of the Government of India in the Ministry of Human Resource Development Department of Higher & Technical Education, representing Technical Bureau.
- One nominee of the Government of India in the Ministry of Human Resource Development representing Integrated Finance Division.
- Three teachers of the Institute (Professor, Associate Professor, Assistant Professor) by rotation according to seniority.
- One eminent Scientist/Technologist/Educationist to be nominated by the President of Society.
- One Alumnus of the Institute who is not employed in the Institute, to be nominated by the Board of Management.

The Registrar shall be the non-Member, presenting officer, assisting the Member Secretary of the Board of Management.

The quorum for a meeting of the Board of Management shall be six of whom not less than three members shall be from Government of India in the Ministry of Human Resource Development/representatives from the State Government/ eminent scientist or Technologist or Educationist.

(c) Terms of Membership

All the members of the above body other than the members of the teaching staff (Professor, Associate Professor, Assistant Professor) shall hold office for a term of three years and shall be eligible for re-appointment.

Members of teaching staff (Professor, Associate Professor, Assistant Professor) in the above body shall hold office for a period of one years or till such time as they continue to be members of the teaching staff, whichever is less.

(d) Meetings of the Board of Management

- (i) The Board of Management shall meet at least four times a year. Not less than 15 days notice shall be given for a meeting of Board of Management and a copy of the proceedings of each meeting shall be furnished to the President of the Institute as soon as possible after the meeting
- (ii) Each member of the above Body including its Chairman shall have one vote and decisions at the meeting of the Board shall be taken by a simple majority. In case of a tie, the Chairman shall have a casting vote.
- (iii) Every meeting of the above Body shall be presided over by the Chairman, and in his/her absence a member chosen by the members present from among themselves shall preside over the meeting.
- (iv) Any business which may be necessary for the above Body to perform may be carried out by circulating appropriate resolution thereon among its members and any resolution so circulated and approved by a simple majority shall be as effective and binding as if such resolution had been passed at the meeting of the Board.
- (v) If a member other than the Director or those representing the teachers accepts a full time appointment in the Institute or he/she does not attend three consecutive meetings of the Board of Management without proper leave of absence, he/she shall cease to be a member of the above Body.

6. Constitution of Standing Committee and Appointment of Ad-hoc Committee by the Board of Management

- (i) Subject to the provision of the Rules/Bye-laws of the Institute, the Board of Management may by a resolution constitute such standing Committee or Co-committee or Ad-hoc Committee or Committees for such purposes and with such powers as the Board may think fit for exercising any power or powers or discharging any functions of the Institute or for inquiring into reporting and advising upon any matter of the Institute.
- (ii) The Board of Management may co-opt such persons on the standing committees or Ad-hoc committees as it may consider suitable.

7. Delegation of Powers of the Board of Management

The Board of Management may by a resolution, delegate to the Chairman, Director or any other officer of the Standing Committee or the Ad-hoc Committee such of its powers as it may deem fit, subject to the condition that the action taken by the Chairman or the Director or the officer concerned or the Standing Committee of the Ad-hoc Committee concerned in the exercise of the powers so delegated shall be reported at the next meeting of the Board of Management.

8. Academic Council/Senate

The Academic Council/Senate shall be the principal academic body of the Institute and shall, subject to the provisions of the Memorandum of Association and the Rules and Bye-laws have the control and be responsible for the maintenance of standards of education, teaching and training, inter-departmental co-ordination, research, examinations and tests within the Institute and shall exercise such other powers and perform such other duties and functions as may be prescribed or conferred upon it by the Rules and Bye-laws.

(a) Composition :

The Academic Council/Senate shall comprise of :

Chairman - Director

Members - All Deans

- All Heads of the Academic Departments of the Institute.
- All Professors (Including Professor T&P)
- Chief Wardens
- Three Associate Professors by rotation in the order of seniority nominated by the Director.
- Three Assistant Professors by rotation in the order of seniority nominated by the Director.
- Three persons who are not the employees of the Institute shall be nominated by the Director for their specialized knowledge including the persons from industries.
- One Alumnus who is not an Institute employee to be nominated by the Director.
- Three persons nominated by the Chairman, Board of Management from amongst educationist of repute who are not in the service of the Institute.

Registrar shall be ex-officio member secretary of the Academic Council/Senate.

The term of members other than ex-officio members shall be two years. They shall not be eligible further unless every one has completed one term.

Registrar shall be the ex-officio non-member secretary of the Academic Council/Senate.

(b) Powers and Functions of the Academic Council/Senate

The Academic Council/Senate shall be the principal academic body of the Institute and shall, in addition to all other powers and duties vested in it, have the following powers and duties viz :

- (i) to exercise general supervision over the academic work of the Institute and to give direction regarding methods of instructions, evaluation or research or improvements in academic standards.
- (ii) To promote research within the Institute, acquire reports on such researchers from time to time.
- (iii) To consider matters of academic interest either on its own initiative or at the instance of the Board of Management and to take proper action thereon.
- (iv) To make arrangements for the conduct of examinations in conformity with the bye-laws.
- (v) To maintain proper standards of the examinations.
- (vi) To recognize certificates, diplomas and degrees of Universities and other Institutions and to determine equivalence with the certificates, diplomas and degrees of the Institute.
- (vii) To prescribe courses of study leading to Degrees, Diplomas and Certificates of the Institute.
- (viii) To appoint examiners, moderators, tabulators and such other personnel for different examinations.
- (ix) To suggest measures for departmental co-ordination.
- (x) To make recommendations to the Board of Management on :
 - Measures for improvement of standards of teaching, training and research.
 - Institution of Fellowships, Travelling Fellowships, Scholarships, Medals, Prizes etc.
 - Establishment or abolition of departments/centres and

- Bye-laws covering the academic functioning of the Institute, discipline, residence, admissions, examinations, award of fellowships and studentships, freships, concessions, attendance etc.
- (xi) to appoint sub-committees to advise on such specific matters as may be referred to it by the Board of Management.
- (xii) To consider the recommendations of the sub-committees and to take such action (including making of recommendations to the Board of Management) as the circumstances on each case may require.
- (xiii) To take periodical review of the activities of the Departments/Centres and to take appropriate action (including making of recommendations to the Board of Management) with a view to maintaining and improving the standards of instruction.
- (xiv) To exercise such other powers and perform such other duties as may be conferred or imposed upon it by the rules and bye-laws.
- (xv) To recommend institution of teaching posts (Professors, Associate Professors and Assistant Professors) to the Board of Management.

(c) Meeting of the Academic Council/Senate

- (i) The Academic Council/Senate shall meet as often as may be necessary but not less than four times during the academic year.
- (ii) One third of the total members of the Academic Council/Senate shall constitute the quorum for the meeting of the Academic Council/Senate.
- (iii) Any business which may be necessary for the Academic Council/Senate to perform except such as may be placed before its meeting, may be carried out by circulation of the resolution among all its members and the resolution so circulated and approved by a simple majority shall be effective and binding as if such resolution had been passed in the meeting of the Academic Council/Senate, provided that at least one half of the total number of the members of the Academic Council have recorded their views on the resolution.

9. Finance Committee

(a) Composition :

The Finance Committee shall comprise of :

Chairman - Chairman Board of Management (Ex-officio)

- Members
- A person nominated by the President.
 - Two nominees of the Board of Management, one of whom shall be a member of the Board.
 - A representative of the UGC.
 - Two representatives of the Central Government in the Ministry of Human Resource Development, representing Technical Bureau and Integrated Finance Division.
 - One Nominee from Govt. of Punjab.
 - Director (Ex-officio)
 - Finance Officer (Ex-officio Member Secretary)

(b) Terms of Office of the Members of the Finance Committee

All members of the Finance Committee other than ex-officio members shall hold office for a term of three years.

(c) Powers and Functions of the Finance Committee

- (i) The Finance Committee shall meet at least twice a year to examine the accounts and to scrutinize proposals for expenditure.
- (ii) The annual accounts and financial estimates of the Institute shall be placed before the Finance Committee for consideration and thereafter submitted to the Board of Management together with the comments of the Finance Committee for approval.
- (iii) The Finance Committee shall fix limits of the total recurring expenditure and the total non-recurring expenditure of the year based on the income and resources of the Institute. No expenditure shall be incurred by the Institute in excess of the limits so fixed.
- (iv) No expenditure other than that provided in the budget shall be incurred by the Institute without the approval of the Finance Committee.
- (v) To recommend to the Board of Management the creation of all types of posts.

10. Building & Works Committee

(1) Building & Works Committee shall consist of the following persons, namely:

- (a) The Director, ex-officio, who shall be the Chairman of the committee
 - (b) One person nominated by the Central Government.
 - (c) One person nominated by the Board from amongst its members.
 - (d) The Registrar, Ex-officio Member Secretary
 - (e) Dean (Planning & Development) (ex-officio)
 - (f) Estate Officer (ex-officio)
 - (g) Nominee of the CPWD or the PWD (Civil wing)
 - (h) Nominee of the CPWD or the PWD (Electrical wing)
 - (i) The nominee of the Govt. of Punjab
- (2) The committee shall perform the following functions and have the following powers:
- I) It shall be responsible under the direction of the Board for construction of all major capital works after accruing from the Board the necessary administrative approval and expenditure sanction.
 - II) It shall have the power to give the necessary administrative approval and expenditure sanction for all construction work and work pertaining to maintenance and repairs, within the grant placed at the disposal of the institute for the purpose.
 - III) It shall cause to be prepared estimates of cost of building and other capital work, minor works, repair, maintenance and the like.
 - IV) It shall be responsible for making technical scrutiny as may be considered necessary by it.
 - V) It shall be responsible for enlistment of suitable contractors and acceptance of tenders and shall have the power to give directions for departmental works where necessary.
 - VI) It shall have the power to settle rates not covered by tender and settle claims and disputes with contractors.
- (3) The committee shall perform such other functions in the matter of construction of building and development of land from the institute as the Board may entrust to it from time to time.
- (4) In emergent cases the Chairman of this committee may exercise the powers of this committee. Such cases shall be reported by him to this committee and the Board at the next meeting of this Committee and of the Board.
- (5) This committee shall meet as often as necessary but at least twice a year.
- (6) Three members shall form a quorum for a meeting of this Committee.
- (7) The provisions in these Rules regarding notice of meeting, inclusion of items in the agenda and confirmation of the minutes applicable to the meeting of the Board shall, so far as may be, be followed in connection with the meeting of the Board of this Committee.

- (8) A copy of the minutes of every meeting of this Committee shall be sent to the Board.

11. Advisory Committee

For a period of first ten years, the institution will have an Advisory Committee under the Chairmanship of a person nominated by the UGC from among members of the Commission including Vice-Chairman. The Advisory Committee will include the Head of the institution and its Deans and senior faculty along with one/two experts nominated by the UGC to help its academic planning and growth.

12. Planning and Monitoring Board

The Planning and Monitoring Board shall be the principal Planning Body of the Institute and shall be responsible for the monitoring of the development programmes of the Institute.

Composition :

The Planning and Monitoring Board shall comprise of :

- Chairman - Director
- Members - All Deans
- Three Professors to be nominated by Director
- One Nominee from UGC
- One Professor from an IIT/NIT to be nominated by the Director
- One nominee of Government of Punjab.

Registrar will be ex-officio non-member Secretary of the Planning and Monitoring Board.

The term of members other than ex-officio shall be three years.

The powers and functioning of the Planning and Monitoring Board shall be prescribed by the Bye-laws.

The Planning and Monitoring Board would have the right to advise the Board of Management and the Academic Council on any matter which it considers necessary for the fulfillment of the objectives of the Institute.

The recommendations of the Planning and Monitoring Board shall be placed before the Board of Management for consideration and approval. Proposals relating to academic matters may be processed through the Academic Council.

13. Appointments

All the appointments of the Staff of the Institute, except that of Director, shall be made in accordance with the procedure laid down in the rules by the board.

- (i) For the post of Assistant Professor and above for Academic Staff or for those posts in the non-academic staff that have the maximum scale of pay equal to or more than that of maximum pay scale of the Assistant Professor and
- (ii) Selection Committee for filling the post under the Institute (other than the post on contract basis) by advertisement or by promotion from amongst the members of staff of the Institute shall be constituted in the manner laid down below namely:

- (a) In the case of all teaching/scientific staff in the scale of the post Assistant Professor and above, the Selection Committee shall consist of:

- i) Director Chairman
 - ii) One nominee of the Central Govt. Member
 - iii) Two experts as nominees of the Board member
 - iv) Dean member
 - v) Head of the Department Concerned member
- (if the post of selection is being made is lower in status than occupied by the Head of the Department, one nominee of the board be included)

- (b) In the case of non-teaching posts and scientific staff below the scale of the post Assistant Professor, the Selection Committee shall consist of:

- i) Director Chairman
 - ii) One nominee of the Central Govt. Member
 - iii) Two experts as nominees of the Board member
 - iv) Dean member
 - v) Registrar member
- (One nominee of the board be included, if the post for which selection is being made is lower in status than the occupied by the Registrar. For the post of Registrar and equivalent, there shall one more nominee of the board.)
- vi) Head of the Department concerned member
- (for posts within the Academic Departments)

III. Meetings

- (a) The meetings of the Selection Committee will be convened by the Chairman of the Selection Committee as and when necessary.
- (b) Four members of the Selection Committee shall form the quorum, consisting of at least two experts.
- (c) If the Board of Management is unable to accept the recommendations of the Selection Committee, it shall record its reasons about it and submit the case to the President whose decision shall be final in the matter.

14. Board of Studies

- I. There shall be one Board of Studies for each Department of the Institute.

Composition :

- II. The Board of Studies of each Department shall comprise of :

Chairman - Head of the Department

Members - All Professors of the Department

- Two Associate Professors of the Department by rotation according to seniority.
- Two Assistant Professors of the Department by rotation according to seniority.
- Two persons to be co-opted for their expert knowledge including those belonging to the concerned profession or industry.

The powers and functions of the Board of Studies shall be prescribed by the Bye-laws of the Institute.

15. Grievance Redressal Machinery

For individual grievance and complaint, the Institute shall have a Grievance Redressal Machinery which will work as per the prescribed Bye-laws.

16. Officers of the Institute

The following shall be the officers of the Institute:

- i) Director/Vice Chancellor
- ii) Registrar

- iii) Finance Officer and such other officers as may be prescribed in the Bye-laws

(a) President

The Institute shall have a President who by virtue of his office shall be the Head of the Society/Institute shall when present preside over the convocations of the Institute. The Governor of Punjab shall be ex-officio President of the Society.

Where power is conferred upon the President to nominate persons to authorities, the President shall to the extent necessary nominate persons to represent the various interests for the furtherance of the objectives of the Institute.

(b) Chairman Board of Management

He/She will be appointed by the Central Government in the Ministry of Human Resource Development; New Delhi from amongst eminent Scientists/Technologists/Industrialists connected with Technical Education in the country and shall hold office for a period of three years.

(c) Director/Vice Chancellor

“The Director/Vice Chancellor shall be a whole time salaried officer of the Institute and shall be appointed by the Central Government. The recruitment will be as per the RRs notified by the Central Government.”

Recruitment Rules (RRs) for the post of Director, SLIET, Punjab

- | | | | |
|----|--|---|--|
| 1. | Name of Post | : | Director, SLIET, Longowal, Punjab |
| 2. | Number of Post | : | 01 (One) |
| 3. | Classification | : | Group A |
| 4. | Scale of Pay | : | Rs.18,400-500-22400/-
minimum to be fixed at
Rs.19400 – Pre-revised. |
| 5. | Whether selection post
or non selection post | : | Direct Recruit Post |
| 6. | Age limit for Director Recruit | : | The incumbent should be
preferably below the age of
60 years. |
| 7. | Educational and other
Qualification required for
Director recruits | : | As in Column No. 12 |

8. Whether age and Educational Qualifications Prescribed for Director Recruits will also apply in case of promotes : Not applicable
9. Period of probation, if any : Not applicable
10. Method of Recruitment
- a) whether by Direct recruitment : On contract basis for a maximum tenure of 05 or
b) by promotion/by deputation/ and percentage of vacancies to be filled by various methods (five) years.
11. In case of Recruitment by Promotion/deputation/absorption grades on which promotion/ deputation/absorption to be made applicable : Not applicable
12. Minimum Qualification & Experience

S. No.	Cadre	Qualifications	Experience	Qualifications & experience for candidates from industry and profession
1.	Director	Ph.D. degree (with first class degree at Bachelors and Master's level) In addition the candidate should be eminent person in his/her field of specialization.	15 years experience in Teaching/Industry/Research out of which 5 years must be at the level of Professor or above.	Candidates from Industry/Profession with Master's degree in Engg./Tech. and with professional work which is significant and can be recognized as equivalent to Ph.D. degree and with 15 years experience of which at least 5 years should be at a Senior level comparable to

				<p>that of a professor would also be eligible.</p> <p>Desirable Administrative Experience in a responsible position. Published Research Work of high standard and Membership of professional bodies.</p>
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13. **Tenure of Appointment :** The Director shall be appointed by the Central Government who would hold office for tenure of five years from the date of joining which shall not ordinarily extend beyond the age of normal superannuation as applicable to faculty of a Central University. The tenure of 5 years which is within the normal age of superannuation can be extended in public interest for a maximum period of six months only. A person who has held the post of Director for two terms would not be eligible for further re-appointment as Director.

Note1 Application for consideration for appointment to the post of Director shall be invited through open advertisement as well as through nomination by heads of University level Academic institutions.

Note 2 The post of Director shall not carry any pension. However, a person who held a pensionable post on substantive basis before his appointment as Director shall be eligible to count his service rendered as Director of the purpose of qualifying service for grant of retirement and pensionary benefit upto the completion of his term or upto the age of normal superannuation whichever is earlier. If the person concerned selected/Director was not eligible for pension, then he would subscribe to the CPF scheme of the Institute. If the tenure is extended beyond the normal date of superannuation, such extended period shall not be treated as qualifying service and the service would be regulated in the same manner as applicable to re-employed pensioners.

Note 3 For the period of appointment on contract as Director, the person concerned shall be treated as on foreign service and he shall be eligible for leave salary and pension contribution. He would be also entitled to joining time and joining time pay alongwith transfer grant for self and family.

Note 4 Selection of the candidate shall be made by a Search-cum-Selection Committee constituted for this purpose by the Department of Higher Education with the concurrence of DOPT. The Search-cum-Selection Committee shall consist of the following members, namely :-

- | | | |
|-------|---------------------------------------|--|
| (i) | A Person to be appointed as Chairman | Chairman with the approval of the Minister of HRD. |
| (ii) | Two outside eminent technical experts | Members not below the rank of Additional Secretary to be nominated by the Minister of HRD. |
| (iii) | Chairman, BOM, SLIET | Member |
| (iv) | Joint Secretary (Technical) | Convenor,
Department of Higher Education, Shastri Bhawan, New Delhi. |

On the recommendation of the Search-cum-Selection Committee , the approval of ACC is to be obtained for the appointment of Director, SLIET, Longowal, Punjab before making the final appointment.

The name/panel suggested by the Search-cum-Selection Committee shall be valid for one year. If no, selection is made from the panel within a period of one year, the a fresh Search-cum-Selection Committee shall be constituted to prepare a fresh panel. The Search-cum-Selection Committee shall also consider the names of persons recommended in the first panel.

- (i) The Director shall be appointed for a period of five years.

Provided that notwithstanding the expiry of the said period of 5 years, he/she can continue in office till his/her successor is appointed and assumes office. Provided further that a person appointed as Director shall retire from office during the tenure of his office of extension, thereof, if any.

- (ii) If the office of the Director becomes vacant due to death, resignation or otherwise and in his absence due to illness or any other cause, *one of the Deans or a senior Professor* of the Institute shall perform the duties of the Director until a new Director is appointed or as the case may be, the existing Director resumes duties.

- (iii) The Director shall be the Principal and executive officer of the Institute and shall exercise general supervision and control over the affairs of

the Institute and implement the decisions of all the authorities of the Institute.

- (iv) The Director may, if he is of the opinion that immediate action is called for on any matter, exercise any power conferred upon any authority of the Institute under the Memorandum of Association and the Rules and Regulations/Bye-laws, take such action or proceed to take such action and shall report to the concerned authority on the action taken by him/her on such matters.

Provided that if the Director is of the opinion that such action ought not to have been taken, he/she may refer the matter to the Chairman Board of Management whose decision thereon shall be final.

Provided further that any person in the service of the Institute is aggrieved by the action taken by the Director under the said clause he/she shall have the right to appeal against such action to the Board of Management within 30 days from the date on which such action is communicated to him/her and thereupon the Board of Management may confirm, modify or reverse the action taken by the Director.

- (v) The Director, unless otherwise provided, shall be the Ex-officio Chairman of the Academic Council and the Planning & Monitoring Board and Building & works Committee.
- (vi) It shall be the duty of the Director to ensure that the Memorandum of Association, the Rules, Bye-laws and Regulations of the Institute are duly observed and implemented and he/she shall have all the necessary powers in this regard.
- (vii) The Director shall exercise general control over the affairs of the Institute and shall be mainly responsible for implementation of the decisions of the various authorities of the Institute.
- (viii) All powers relating to the proper maintenance and discipline of the Institute shall be vested in the Director.
- (ix) The Director shall exercise such other powers and perform such other functions as may be prescribed by the Rules, Bye-laws and Regulations.
- (x) The Director shall exercise all other powers as may be delegated to him/her by the Board of Management.
- (xi) The Director shall have the power to re-delegate some of his/her powers to any of his subordinate officers with the concurrence and approval of the Board of Management.

(xii) The Director shall have the power to convene or cause to be convened meetings of the various bodies of the Institute.

(d) Dean

Dean shall be appointed by the Director from amongst Professors of the Institute. The power and function of the Dean shall be as prescribed by the Bye-laws of the Institute.

(e) Head of the Department

There shall be a Head of the Department for each of the Departments in the Institute who shall be appointed by the Director amongst the Professors of the Department on rotation. Provided that if there is no professor in the Department, the Director may appoint an Associate Professor as Head of the Department. The term of the Head of the Department shall normally be 3 years but it can be extended to another term of 3 years.

The powers and function of the Head of the Department shall be prescribed by the Bye-laws of the Institute.

(f) Registrar

(i) The Registrar shall be a whole-time salaried officer of the Institute and shall be appointed by the Board of Management through advertisement and on the recommendations of the Selection Committee comprising of the following :

Chairman - Director

Members - Dean

- One nominee of the Board of Management.

- One expert appointed by the Board of Management who is not an employee of the Institute.

(ii) The emoluments and other terms and conditions of service of the Registrar shall be as may be prescribed by the Bye-laws.

(iii) When the office of the Registrar is vacant or when the Registrar is absent by reason of illness or any other reason, the duties and functions of the Registrar shall be performed by such other person as the Director may appoint for the purpose.

(iv) The Registrar shall be ex-officio Secretary of the Board of management, the Academic Council, Planning and Monitoring Board

and Building & Works committee but shall not be deemed to be a member of any of these authorities.

- (v) The Registrar shall be directly responsible to the Director of the Institute.
- (vi) The following shall be the duties of the Registrar
 - To be custodian of the records, the funds of the Institute and such other property of the Institute as the Board of Management may commit to his charge.
 - To conduct the official correspondence on behalf of the authorities of the Institute.
 - To issue notices convening meetings of the authorities of the Institute and all Committees and Sub-committees appointed by any of these authorities.
 - To keep the minutes of the meetings of all the authorities of the Institute and of all the committees and sub committees appointed by any of these authorities.
 - To make arrangements for the examinations conducted by the Institute.
 - To represent the Institute in suits or proceeding by or against the Institute, sign powers of attorney and perform pleadings or depute his/her representatives for this purpose.
 - To enter into agreement, sign documents and authenticate records on behalf of the Institute.
 - To hold in special custody books and documents of the Institute.
 - To safeguard and maintain the buildings, gardens, office, canteen, cars and other vehicles, laboratories, libraries, reading rooms, equipment and other properties of the Institute.
 - To perform such other duties as may be specified in the Rules and Bye-laws or as may be specified by the Board of Management or the Director from time to time.

i. Finance Officer

- i) The Finance Officer shall be a whole time salaried officer of the Institute and shall be appointed by the Board of Management on deputation/ from a panel of names submitted by the Central Govt. /advertisement and recommendations by the Selection committee.

Composition of selection committee would be the same as that of selection committee of Registrar. The emoluments and other terms and conditions of service of the Finance Officer shall be as may be prescribed by the Bye-laws.

- ii) The Finance Officer shall work under the supervision of the Director and will be accountable to the Board of Management through the Director. He/She would be the Ex-officio non-Member Secretary of the Finance Committee. He/She would be an advisor to the Director for financial matters. Subject to the control of the Board of Management to manage property and investment of the institute, he /she shall be responsible for the preparation of annual estimates and statements of account for submission to the Finance Committee and the Board of Management.

17. Delegation of Powers

Subject to the provisions of these Rules and Bye-laws, any officer or authority of the Institute may delegate his/her or its power to any other officer or authority or person under their respective control and subject to the conditions that the overall responsibility for exercise of powers so delegated shall continue to rest in the officer or Authority delegating such powers.

18. Dispute as to Membership

If any question arises, whether any person has been duly elected or appointed as or is entitled to be a member of any authority or any Committee to the Institute, the matter shall be referred to the President of the Institute whose decision thereon shall be final.

19. Right of Central Government to Inspect the Institute

- (i) The Government of India, shall have the right to cause an inspection to be made by such person or persons as it may direct, if the Institute, its buildings, fixtures and fittings, laboratories and equipment as also examinations, teaching and other work carried on or done by the Institute and, if necessary, to cause an inquiry to be made in respect of matter connected with the administration or finances of the Institute.
- (ii) The Government of India, shall, in every case, give notice to the Institute of its intention cause an inspection or inquiry to be made, and on receipt of such a notice the Institute shall have the right to make such representations to the Government of India as it may considered necessary.
- (iii) Where an inspection or inquiry has been caused to be made by the Government of India the Institute shall be entitled to appoint a representative who shall have the right to be present and to be heard at such inspection or inquiry.

- (iv) The Government of India may communicate the result of such inspection or inquiry together with such advice as it may be pleased to offer as to the action to be taken by the Institute, to the Director of the Institute who shall communicate the same to the Board of Management.
- (v) The Board of Management shall give proper consideration to the said communication regarding the result of inspection or inquiry and the proposals for action by the Institute and communicate to the Government of India the action, if any, which it proposes to take or has taken upon the result of such inspection or inquiry.
- (vi) Where the Board of Management does not, within a reasonable time, take any action to the satisfaction of the Government of India, the Government of India may after giving due consideration to the explanation furnished or representation made by the Board of Management to it issue such directions as it may think fit and the Board of Management shall comply with such directions.

20. Review of the Academic Activities of the Institute

1. The functions of the institute shall be reviewed after a period of every 5 years or even earlier, if necessary, by a Committee appointed by the University Grants Commission.

2. The report of the Committee shall be considered by the Commission. In the event of an adverse appraisal of the institute, the Commission shall direct the institute to take immediate remedial measures. In the event of non-compliance of the commission's directions within the specified period as determined by the UGC in this respect, the commission shall have the right to recommend to the Government of India for the revocation of the Notification issued earlier declaring an institution as Deemed to be University.

21. Resignation

Any member other than an ex-officio member of any authority may resign by a letter addressed to the Registrar and the resignation shall take effect as soon as it is accepted by the President, Chairman of the Board of Management or the Director as the case may be.

22. Acting Chairman of the Meetings

Where no provision is made for a Chairman to preside over a meeting of an authority of the Institute or any Committee of such authority, or if the Chairman so

provided is absent, the members shall select one from amongst themselves to preside at such meeting.

23. Validation of Certain Acts, Decisions

No Act or proceedings of any authority or anybody or any Committee of the Institute shall be invalid merely by reason of :

- a) any vacancy therein or any defect in the constitution thereof, or
- b) any defect in the nomination of appointment of a person acting as a member thereof, or
- c) any irregularity in its procedure not affecting the merits of the case.

24. Disqualification

A person shall be disqualified for having chosen as and for being a member of any of the authorities of the Institute, if he/she

- (i) is of unsound mind or is deaf or mute.
- (ii) is an undischarged insolvent.
- (iii) Has been convicted by a court of law of an offence involving moral turpitude.

If any question arises as to whether a person is or has been subjected to any disqualifications mentioned above, the question shall be referred for decision to the President and his/her decision shall be final and no suit or proceeding shall lie any civil court against such decision.

25. Filling of Casual Vacancies

Casual vacancies among the members (other than ex-officio members) of any authority or any other Committee of the Institute shall be filled as soon as it may be convenient by the person or the authority who appointed or co-opted the member whose place has become vacant and the person appointed or co-opted to a casual vacancy shall be members of such authority or Committee for the residual term for which the person whose place he/she fills would have been a member.

26. Bye-laws

Subject to the provisions of the Memorandum of Association and the Rules and Bye-laws, the Board of Management shall in addition to all other powers vested in it, have the power to frame Bye-laws which may provide for all or any of the following matters :

- (a) establishment of Departments of teaching and halls of residence,
- (b) the admission of students to the Institute and their enrolment as such,

- (c) the courses of study to be laid down for all degrees, diplomas and certificates of the Institute,
- (d) the grant of academic awards (such as degrees, diplomas, certificates) and distinctions,
- (e) the fees to be charged for courses of study in the Institute and for admission to the examination, degrees, diplomas and certificates of the Institute,
- (f) the institution of any prescription of the conditions of the award of fellowships, scholarships, studentships, medals and prizes,
- (g) the conduct of examinations, appointment of examiners and approval and publication of results thereof,
- (h) the maintenance of discipline among the students,
- (i) the maintenance of discipline among the employees of the Institute,
- (j) the condition of residence and health of students of the Institute,
- (k) the classification, emoluments, method of appointment, and the determination of the terms and conditions of service of the teaching staff of the Institute,
- (l) the constitution of pension, provident fund, insurance etc. for the benefit of the officers, teachers, academic staff and the other staff of the Institute,
- (m) the establishment of special centres,
- (n) the creation, composition and functions of any committees or body, which is considered necessary for the work of the Institute,
- (o) the preparation and submission of budget estimates,
- (p) the procedure for convening of meeting of any authority or committee,
- (q) the laying down of procedures to be observed at any meeting of any authority or any committees,
- (r) to constitute any other body as an authority of the Institute,
- (s) all other matters which by this Memorandum or the Rules may be provided for by the Bye-laws, provided that no Bye-laws shall be made affecting the condition of residence, health and discipline of students, admission or enrolment of students, conditions, mode of appointment or duties of

examiners or the conduct of standard of examinations or any course of study without consulting the Academic Council.

27. Interpretation Clause

In the event of conflict of opinion with regard to interpretation of Memorandum of Association or the Rules and Bye-laws, the opinion of the UGC shall be final.

28. Income and Property of the Institute to be utilized for its object only

The income and property of the Institute howsoever derived shall be utilized solely for promoting the objects of the Institute as set out in this Memorandum of Association.

29. Bar on Payment of Transferring of the Income and Property of the Institute by way of Profit

No portion of the income and property of the Institute shall be paid or transferred directly or indirectly, by way of dividend, bonus or otherwise howsoever by way of profit to the persons who were at any time or are members of the Institute or to any of them or any persons claiming through them or any of them provided that nothing herein contained shall prevent the payment in good faith of remuneration to any member thereof or other person as consideration for any service rendered to the Institute or for traveling or other allowances and such other charges.

30. Adjustment of Income and Property on Dissolution of the Institute

After, on the winding up or dissolution of the Institute there shall remain after the satisfaction of all its debts and liabilities, any property whatsoever, the same shall not be paid or distributed among the member of the Institute or any of them but shall be transferred to the Institute, or other bodies in consultation with the Central Government.

31. Legal Proceedings

1. For the purpose of Section 6 of the Societies Registration Act 1860, the person in whose name the Institute may sue or be sued shall be the Registrar.
2. No suit or legal proceedings shall lie against the Central Government or UGC or the Institute or an officer of the Institute or a member of the authority of the Institute in respect of anything done or purported or intended to be done in pursuance of any article of Memorandum of Association or the Rules/Bye-laws made there under.

32. Alteration, Amendments, and Additions in the Rules

The Rules and Bye-laws of the Institute may be altered, amended and added to by the Board of Management in accordance with the provision of the Societies

Registration Act, 1860, as in force for the time being provided any such alterations, amendments and additions in the Rules of the Institute shall become effective only after the receipt of concurrence of the Government of India.

33. Funds, Accounts, Audits and Annual Report

- (i) The funds of the Society shall be utilized solely for the purpose of the Society.
- (ii) The accounts of the Institute shall be maintained in the name of the Institute and not in the name of the particular trust or Society whether financing or sponsoring the Institute or not. The accounts of the Institute shall be kept in such forms as may be laid down by the Board of Management and shall conform to the rules, if any, prescribed by the University Grant Commission/AICTE/Government of India. The accounts of the Institute will be open to examination by the Comptroller and Auditor General of the Government of India.
- (iii) All funds belonging to the Institute or under the control of the Board of Management shall be shown separately in the accounts of the Institute.
- (iv) Annual Reports and the Audit Reports shall be submitted to the Government of India within nine months of the closure of the accounting year for the purposes of being laid down on the table of the Parliament.
- (v) The accounts of the income and expenditure as also the annual financial statement and annual accounts shall be audited by the Comptroller and Auditor General of India through the Accountant General of the State concerned.

34. Transition Provision

Notwithstanding anything contained in the MOA:-

- (a) The Board of Governor of the Institute functioning as such immediately before the commencement of this MOA shall continue to function until a new Board is constituted. For the Institute under this MOA, the member of the Board holding office before such constitution shall cease to hold office;
- (b) The Academic Board existing before the commencement of this MOA, shall be deemed to be the Academic council/Senate under this MOA until a Academic council/Senate is constituted under this MOA for the Institute.
- (c) on-going work of the Institute such as Purchase, Appointments, Building works, etc; the rules and Bye-laws of the Institute shall continue to apply as in force before the commencement of this MOA.