

NOTES ON ITEM NO. 36.01

TO CONFIRM THE MINUTES OF THE 35th MEETING OF THE FINANCE COMMITTEE OF SLIET, LONGOWAL HELD ON 01.04.2011

The minutes of the 35th meeting of the Finance Committee of SLIET, Longowal held on 01.04.2011 were circulated among the members. A copy of the minutes is placed at **Annexure-"A" – Page No. 09-17**. No comment is received from any member. Therefore, the minutes are placed before the Finance Committee for confirmation please.

NOTES ON ITEM NO. 36.02

Notes on ITEM NO. 35.02(29.16, 30.02, 31.02, 32.02, 33.02 & 34.02)

Action taken report on the minutes of the 35th meeting of the Finance Committee of SLIET, Longowal held on 01.04.2011 (kindly refer to Agenda at Page No. 10 of Annexure – "A")

PROPOSAL FOR NEW EPABX SYSTEM TO REPLACE THE OLD ONE AND RESTORE INTERNAL COMMUNICATION SERVICES TEMPORARILY/ PERMANENTLY IN THE INSTITUTE AS PER PRESCRIBED NORMS

The decision of 34th & 35th Finance Committee regarding disposal of M.S Scrap of EPABX of the Institute was communicated to Store Purchase Officer. In response to this letter, the Store Purchase Officer informed vide letter No. SLIET/C. Store/11/10 to 12 dated 21.04.11 (**Copy enclosed at Annexure – "B" Page No. 18 for ready reference**) that the MS scrap material of old burnt EPABX System of Institute 59 Kg. in weigh has been disposed-off and sold for Rs. 1,062.00. The sum has also been taken in Institute books of accounts. Since the matter is now, settled down, therefore, the same is placed before the Finance Committee for information please.

NOTES ON ITEM NO. 36.02

Notes on ITEM NO. 32.03, 33.02, 34.02 & 35.02	
Action taken report on the minutes of the 35th meeting of the Finance Committee of SLIET, Longowal held on 01.04.2011 (kindly refer to Agenda at Page No. 10 of Annexure – “A”)	
TO CONSIDER AND PRESENTATION OF THREE YEAR ACTION PLAN FOR CIVIL AND ELECTRIC WORKS ACTIVITIES – PRESENTATION BY HEAD, DEPARTMENT OF DISABILITIES STUDIES	
<p>In compliance of the decision taken in the 35th Finance Committee meeting vide Item No. 35.02 (32.06, 33.02 & 34.02) (A) (4) regarding building for Department of Disabilities Studies and extending help to disabled students to study certain courses to enable them to come in the mainstream of life by getting jobs and regain self esteem, Dr. Harish Kumar Chopra, Head, Department of Disabilities Studies was asked to give a Power Point Presentation during 36th Finance Committee meeting. It is submitted that Dr. Harish Kumar Chopra has been performing the duty of Chairman, SET-2011 also and counselling for admission through SET-2011 is scheduled to be held from 05.07.11 to 15.07.2011. Therefore, he is inevitably required to remain present during the Counseling. He may, therefore, be exempted this time from giving Presentation scheduled for 07.07.2011. He will make the Presentation on the matter concerned to the Chairman, BOM/FC after completion of Counselling on a date convenient to Hon'ble Chairman, BOM/FC. It is submitted for consideration and order please.</p>	

NOTES ON ITEM NO. 36.02

Notes on ITEM NO. 36.02 (35.04)	
Action taken report on the minutes of the 35th meeting of the Finance Committee of SLIET, Longowal held on 01.04.2011 (kindly refer to Agenda at Page No. 11 of Annexure – “A”)	
TO CONSIDER AND APPROVE THE PROCUREMENT OF NEW VEHICLES FOR THE INSTITUTE	
<p>It is informed that Controller of Vehicle of the Institute intimated about non-availability of Government of India Rules regarding condemnation of vehicles, for which Store Purchase Officer has been requested to arrange the same. As soon as the Government of India Rules regarding condemnation of old vehicles are received, the process of condemnation will be initiated accordingly and a suitable comprehensive proposal for procurement of new vehicles will be placed before the members of Finance Committee for needful consideration.</p>	

NOTES ON ITEM NO. 36.02**Notes on ITEM NO. 36.02 (35.05)**

Action taken report on the minutes of the 35th meeting of the Finance Committee of SLIET, Longowal held on 01.04.2011 (kindly refer to Agenda at Page No. 12 of Annexure – “A”)

TO APPROVE THE REQUIREMENT OF FUNDS FOR IMPLEMENTATION OF ENTERPRISE RESOURCE PLANNING (ERP) BASED CAMPUS AUTOMATION SOLUTION AT SLIET, LONGOWAL

In this regard, it is informed that Head of Department (Computer Science & Engineering) who is one of the members of the committee, constituted by the Director, SLIET, Longowal has contacted various Institutes like I.I.T, Roorkee, I.I.T, Delhi & I.I.T, Bombay. A visit was also planned but the concerned persons at these Institutes could not confirm the visit which will be planned accordingly after their confirmation. It is submitted for information please.

NOTES ON ITEM NO. 36.02

Notes on ITEM NO. 36.02 (35.06)
<p>Action taken report on the minutes of the 35th meeting of the Finance Committee of SLIET, Longowal held on 01.04.2011 (kindly refer to Agenda at Page No. 13 of Annexure – “A”)</p>
<p>INFORMATION ABOUT RECOVERY IN THE MATTER OF PROCEEDINGS UNDER SECTION 7-A OF THE EMPLOYEES PROVIDENT FUNDS & MISCELLANEOUS PROVISIONS (EPF & MP) ACT – 1952 IN RESPECT OF M/S ROVING EYES SECURITY & INTELLIGENCE SERVICE, BUDA DAL COMPLEX, LOWER MALL, PATIALA, EPF CODE NO. PN/20980 AMOUNTING TO RS. 10,45,525=00 DIRECTLY BY QUASI-JUDICIAL ORDER BY ASSISTANT PROVIDENT FUND COMMISSIONER, CHANDIGARH THROUGH GRANT-IN-AID ACCOUNT NO. 540 OF THE INSTITUTE AT CENTRAL BANK OF INDIA, SLIET CAMPUS, LONGOWAL</p>
<p>Dean (P&D) has informed that an advocate of Sangrur has been hired to file First Information Report (FIR) against M/s Roving Eyes Security & Intelligence Service, Patiala and M/s Punia Security Services, Sangrur on behalf of the Institute. Sh. Harmesh Singh, Assistant Registrar (Admn.) was deputed by Dr. S.S. Dhaliwal, Registrar to the Police Station, Longowal along with a letter addressed to Station House Officer (SHO) for lodging FIR against the defaulting Firm(s). SHO, Longowal was to make some preliminary inquiry as a normal course, before lodging FIR. After confirmation of preliminary inquiry, as reported by the Registrar on telephone, SHO, Longowal will register/lodge FIR accordingly. A Legal Notice has, therefore, been sent to these contactors for recovery of EPF paid by the Institute, who have not deposited the same in EPF Office. A copy of the same has also been sent to concerned Police Officers for taking further course of action, in this regard. Further, it is informed that in compliance of order in 35th Finance Committee meeting at Item No. 36.02, Institute has written two letters on 04.04.11 and 11.05.11 to Branch Manager, Central Bank of India (CBI), SLIET, Longowal against which the reply of Senior Manager, CBI, SLIET, Longowal dated 14.05.11 was received to the Institute which was adjudged as undesirable because the transfer was required to be made after seeking the consent of the Account Holder first or, informing to the Account Holder prima-facie, before remitting the amount to Regional Provident Fund Commissioner, Chandigarh. Such step of directly remitting the amount without taking the permission of the Account Holder had been viewed seriously. Since the Branch Manager, CBI, SLIET, Longowal is not under direct administrative control of the Institute, a letter of concern has been written to the Regional Manager, CBI, Ludhiana, with a copy to Zonal Manager, CBI, Chandigarh, making a request to take immediate administrative suitable action against the Branch Manager, CBI, SLIET, Longowal, so that the recovery of remitted amount may be made possible to the Institute immediately, without further loss of time and such undesirable act by Branch Manager, CBI, SLIET, Longowal may not</p>

occur/recur in future. **(Copies of related correspondences may kindly be seen at Annexure- B-1 (Page No. 18-A to 18-E).** And, the Security Money alongwith the Earnest Money Deposit (EMD) of M/s Roving Eyes Security & Intelligence Service, Patiala, already deducted by the Institute, from their monthly bills has been forfeited/adjusted on 29.04.2011 for Rs. 5,98,754=00. It is submitted for information please.

NOTES ON ITEM NO. 36.02

Notes on Supplementary Item No. 02 of 35th Finance Committee meeting (kindly refer to Agenda at Page No. 15 of Annexure – “A”)

PROPOSED MODIFICATIONS FOR PAYMENT OF SITTING FEE AND ROAD MILEAGE ALLOWANCE TO THE EMPLOYEES OF THE INSTITUTE AND EXPERTS/VISITORS/MEMBERS, COMING FROM THE OUTSIDE THE INSTITUTE

As decided in the last 35th Finance Committee meeting, the suitable guidelines, regarding payment of Sitting Fee and Road Mileage Allowance to the employees/experts/visitors/members of Statutory Bodies of the Institute, coming from outside, were required to be sought from the sister Institutions. In this regard, the needful correspondence was made with N.I.T, Kurukshetra, N.I.T, Jalandhar, N.I.T.T.T.R, Chandigarh and PEC, Chandigarh vide Letter No. SLIET/A&A/11/489 to 492 dated 09.05.2011. Thereafter, one more letter reminding to them bearing No. SLIET/A&A/11/148 to 151 dated 30.05.2011, was issued to the same Institutions, requesting, once again, to arrange facts and documents on this account, for taking the right decision, in this regard, by the Institute Authorities. The suitable rates approved from their respective competent authorities are received except N.I.T, Jalandhar **(Copies of letter received from Institutes is placed at Annexure – “C” Page No 19-32 for ready reference).** A Comparative Statement of Road Mileage Allowance and Sitting Fee approved in N.I.T, Kurukshetra, N.I.T.T.T.R, Chandigarh and PEC, Chandigarh is on next Page **(Page No. 06)**

The matter is placed before the members of the Finance Committee for consideration and suitable decision.

COMPARATIVE STATEMENT SHOWING THE RATES OF ROAD MILEAGE ALLOWANCE AND SITTING FEE APPROVED IN N.I.T, KURUKSHETRA, N.I.T.T.T.R, CHANDIGARH AND PEC UNIVERSITY OF TECHNOLOGY, CHANDIGARH

Particulars		Existing Rates approved in SLIET		N.I.T.T.T.R Chandigarh		N.I.T Kurukshetra		PEC Univ. of Tech. Chanidgarh	
		Road Mileage	Sitting Fee	Road Mileage	Sitting Fee	Road Mileage	Sitting Fee	Road Mileage	Sitting Fee
Road Mileage Allowance for the journey performed by bicycle/foot.		Rs. 0.60 Per Km	-----	-----	-----		-----	-----	-----
Road Mileage Allowance for the Journey performed by taxi/own car/Autorickshaw.									
a)	For members of SLIET Society/BOM/FC/ B&WC/ Selection Committee/Board of Studies/ Senate/Academic Council.	Rs. 16/- Per Km	Rs. 1000/- Per Day	Ordinary Car/Taxi Rs.6/- Per Km. A.C Car/Taxi Rs.7/- Per Km.	1000/- per day (excluding member of Section Committee)	Rs. 08/- Per Km	3000/- per day	For journey performed by own car @ 8/- per km. and actual payment in case of taxi.	2000/- per day
b)	For Experts for conducting Viva Test/Experts for conducting delivering Lectures, coming from outside the Institute.	Rs. 08/- Per Km	Rs. 1000/- Per Day	AC Luxury Car/Taxi (Cello, Esteem, Lancer Ford, Accent Rs. 13/- Per Km.	1000/- per day	Rs. 08/- Per Km	2000/- per day		-----
c)	Members of Selection Committee	-----	-----		Rs. 2000/- per Day				
	For Institute Employees (Visiting outside Punjab)	Rs. 08/- Per Km				Rs. 08/- Per Km			
	For Institute Employees (Visiting within Punjab)	Rs. 06/- Per Km				Rs. 06/- Per Km			
	Autorickshaw/Scooter/Motorcycle	Rs. 04/- Per Km						Rs. 04/-Per Km by scooter & actual payment in case of travel by autorickshaw	

Notes on ITEM NO. 36.03**BUDGET ESTIMATES FOR THE YEAR 2011-12 UNDER HEAD PLAN & NON-PLAN AND SANCTIONED ISSUED BY MHRD, NEW DELHI FOR THE YEAR 2011-12**

The Institute has prepared the Budget Estimates for the year 2011-12 under head Plan & Non-Plan as under :-

	Rs. In lacs
	BUDGET ESTIMATES 2011-2012
(A) NON-PLAN	
RECURRING	
a) Salary Component	2545.78
b) Non-Salary Component	1508.74
TOTAL	4054.52
LESS : I.R.G	750.00
TOTAL RECURRING	3304.52
(B) PLAN	
NON -RECURRING	3197.50* (Page - 38)
TOTAL (NON-RECURRING)	3197.50

* Revised vide Institute Letter No. SLIET/A&A/11/78-80 dated 28.04.11
(Copy placed at Annexure - "D" - Page No. 33-43 for ready reference)

Against the above requirement the Government of India, Ministry of Human Resource Development has issued the Budget sanction vide MHRD Letter No. F. 10-20/2011 TS IV dated 10.06.2011 (Copy enclosed at Annexure - "E" Page No. 44 for ready reference) as under :-

Year	Plan		Non - Plan		Total
	Recurring	Capital Assets	Salary	Non-Salary	
2011-12	03.20	12.80	21.03	02.00	39.03

Further, it is informed that vide MHRD Sanction Letter No. F. 10-15/2011 TS IV dated 24.05.2011, a sum of Rs. 400.00 lacs under head 'Non-Plan' has been received by the Institute on 03.06.2011. The matter is placed before the members of Finance Committee for information please.

NOTES ON ITEM NO. 36.04

APPROVAL OF CARRYING FORWARD THE UNSPENT BALANCE OF THE YEAR 2010-2011 UNDER THE HEAD PLAN/NON-PLAN FOR THE YEAR 2011-12

Intimation regarding the unspent balances of the year 2010-11 has already been sent to Government of India, MHRD vide Institute Letter No. SLIET/A&A/11/95-96 dated 03.05.2011 (**Copy placed at Annexure – “F” Page No. 45-46**). The detail of which is as under:

(Rs. In lacs)

Particulars	Grant-in-Aid (General)		
	Non-Plan	Plan	
Balance of Grant-in-Aid (As on 01.04.11)	316.14	Plan (General)	271.75
		Add: GIA under OSC	302.30
		Total	574.05

Detail of Committed / Outstanding liability (as on 31.03.2011) stated by the concerned Nodal officers at **Annexure – “F-1” (Page No. 46-A to 46-E)** is as follows:-

(Rs. In lacs)

a)	Liability towards CPWD	340.00
b)	Job Orders placed by Estate Office in March, 2011, but bills could not be received.	79.25
c)	Supply orders placed by Store Purchase Section in March, 2011 but bills could not be received.	170.95
Total Committed/ Outstanding Liability		590.20

The matter is placed before the Finance Committee for information and its approval.

Notes on ITEM NO. 36.05

TO APPROVE THE ANNUAL ACCOUNTS OF THE INSTITUTE FOR THE YEAR 2010-11

The Annual Accounts of the Institute for the year 2010-11 have been finalized by the Institute, which are herewith placed at **Annexure – “G” (Page No. 47-130)** for kind perusal of the members of Finance Committee and its approval.

The Memorandum of Association and Rules of Business of SLIET Society envisage the Annual Audit of Annual Accounts of the Institute (including Balance Sheet, Receipt and Payment Account and Income and Expenditure Account) to the Comptroller and Auditor General of India (CAG) or, any other authority as decided by the Government of India. It is informed that the Government of India, MHRD, in consultation with the Ministry of Finance, re-entrusted the audit of Annual Accounts of SLIET to the CAG for a further period of 5 years from 2010-11 to 2014-15.

Accordingly, it is informed that Annual Accounts of the Institute (2010-11) has been audited by Accountant General (Audit), Punjab Chandigarh for and on behalf of CAG from 06.06.2011 to 14.06.2011.

As soon as the Audit Certificate for the year 2010-11 is received, it will be placed before the members of the Finance Committee for information please.