

NOTES ON ITEM NO. 34.01

TO CONFIRM THE MINUTES OF THE 33rd MEETING OF THE FINANCE COMMITTEE OF SLIET, LONGOWAL HELD ON 21.12.2010

The minutes of the 33rd meeting of the Finance Committee of SLIET, Longowal held on 21.12.2010 were circulated among the members. A copy of the minutes is placed at **Annexure-“A” – Page No. 06 to 12**. No comment is received from any member. Therefore, the minutes are placed before the Finance Committee for confirmation please.

NOTES ON ITEM NO. 34.02

Notes on ITEM NO. 33.02 (29.16, 30.02, 31.02 & 32.02)

Action taken report on the minutes of the 33rd meeting of the Finance Committee of SLIET, Longowal held on 21.12.2010 (kindly refer to Agenda at Page No. 08 of Annexure – “A”)

PROPOSAL FOR NEW EPABX SYSTEM TO REPLACE THE OLD ONE AND RESTORE INTERNAL COMMUNICATION SERVICES TEMPORARILY/ PERMANENTLY IN THE INSTITUTE AS PER PRESCRIBED NORMS

It is informed that the disposal of old EPABX System is under process which will be materialized in due course of time under established Store & Purchase Rules. The Internal Communication Services of the Institute have been restored and order has been placed in favour of BSNL, Sangrur. Progress Report submitted by Chairman, Telephone Exchange Committee (TEC) of SLIET may please be seen at **Annexure – B – Page No. 13-14**.

NOTES ON ITEM NO. 34.02

Notes on ITEM NO. 32.03 & 33.02

Action taken report on the minutes of the 33rd meeting of the Finance Committee of SLIET, Longowal held on 21.12.2010 (kindly refer to Agenda at Page No. 08 of Annexure – “A”)

INFORMATION ABOUT CLEARANCE OF DUES IN THE MATTER OR PROCEEDINGS UNDER SECTION 7-A OF THE EMPLOYEES’ PROVIDENT FUNDS AND MISC. PROVISIONS (EPF & MP) ACT, 1952 IN RESPECT OF SANT LONGOWAL INSTITUTE OF ENGINEERING & TECHNOLOGY (SLIET), LONGOWAL (EPF CODE NO. PB/BTI/33562) FOR THE PERIOD FROM MARCH, 1996 TO OCTOBER, 2009 IN TWO PARTS (A) DEPLOYMENT OF B.H.S IN HOSTEL SYSTEM; (B) PAYMENT TO M/S PUNIA SECURITY SERVICES, SANGRUR.

The matter is being taken up by Administration of the Institute administratively. The Progress Report will be submitted in forthcoming Finance Committee meeting.

NOTES ON ITEM NO. 34.02

Notes on ITEM NO. 32.03 & 33.02

Action taken report on the minutes of the 33rd meeting of the Finance Committee of SLIET, Longowal held on 21.12.2010 (kindly refer to Agenda at Page No. 09 of Annexure – “A”)

TO CONSIDER AND PRESENTATION OF THREE YEAR ACTION PLAN FOR CIVIL AND ELECTRIC WORKS ACTIVITIES

In compliance of the decision taken in the 33rd Finance Committee meeting, Progress Report for the year 2010-11 (**as at Annexure – B-1 Page No. 14-A to 14-B**) alongwith Three Year Action Plan for the period of 2011-12, 2012-13 & 2013-14 under Activities of the Institute is being presented by the then respective In-charges Sh. Indraj Singh, A.P (In-charge Estate (Civil) and Sh. J.S. Aujla, A.P (EIE) (In-charge Estate (Electrical) during the course of meeting.

`NOTES ON ITEM NO. 34.03

TO CONSIDER THE UTILIZATION OF GRANT IN THE YEAR 2010-11

The utilization of Grant-in-Aid under Non-Plan (General) and Plan (General & OSC) heads received from the Government of India, Ministry of Human Resource Development, New Delhi is placed herewith as under:-.

[A] BEs/RBEs with Government Sanction

Amount in Lacs of Rs.

FINANCIAL YEAR 2010-11	Plan		Non-Plan
	General	OSC	General
Budget Estimates (BEs) (after adjusting Internal Receipts amounting to Rs. 700.00 lacs in Non-Plan (General))	570.00	2134.00	2913.23
Revised Budget Estimates (RBEs) (after adjusting Internal Receipts amounting to Rs. 750.00 lacs in Non-Plan (General))	712.61	2134.00	2921.75
Sanction accorded by Govt. of India, MHRD, New Delhi	500.00	1000.00	2036.00

[B] UTILIZATION OF GRANT-IN-AID:

Opening Balance as on 01.04.2010	416.14	395.73	952.23
Add : GIA received during the year	*125.00	*250.00	700.00
Add : Internal Receipts	NIL	NIL	1153.00
Total	541.14	645.73	2805.23
Less : Expenditure incurred	280.11	279.36	2558.99
Closing Balance as on 31.01.11	261.03	366.37	246.24

* Grant pertains to financial year 2009-10 but received in 2010-11

The above detail of utilization of Grant-in-Aid (2010-11) is placed before members of the Finance Committee for information please.

NOTES ON ITEM NO. 34.04**PROPOSED MODIFICATIONS FOR PAYMENT OF SITTING FEE TO THE INSTITUTE GUESTS**

The proposal regarding payment of Sitting Fee and Road Mileage Allowance to the employees of the Institute and experts coming from the outside the Institute as Guest was placed for approval in 31st Finance Committee meeting held on 23.02.2010 based on provisions approved in NIT, Kurukshetra at Item No. 31.05 as per detail given below :-

Particulars		Approved Rates
• Road Mileage Allowance for the journey performed by bicycle/foot.		Rs. 0.60 Per Km
• Road Mileage Allowance for the Journey performed by taxi/own car/ Autorickshaw.		
• a)	For members of SLIET Society/BOM/FC/B&WC/ Selection Committee/Board of Studies/ Senate/Academic Council.	Rs. 16/- Per Km
• b)	For Experts for conducting Viva Test/Experts for conducting delivering Lectures, coming from outside the Institute.	Rs. 08/- Per Km
• c)	Sitting Fee for (a) & (b).	Rs. 1000/- Per Day
•	For Institute Employees (Visiting outside Punjab)	Rs. 08/-Per Km
•	For Institute Employees (Visiting within Punjab)	Rs. 06/- Per Km
•	Autorickshaw/Scooter/Motorcycle	Rs. 04/- Per Km

Nota Bene : In these various claims, it will be required to specify clearly the mode of transport, whether own car/hired taxi/scooter/motorcycle etc.

In view of difficulty felt by some of the Faculty Members while implementing this decision, it was desired to make a suitable modification in the approved norm of Sitting Fee as follows :-

Since, the experts delivering lectures in the Symposium/ Seminars/ Conferences present their work/views for better interaction among the scientific community, they are not entitled for Sitting Fee which is usually given to those experts who are invited for their opinion in the committee or meeting. Also, the Chief Guest/Guest of Honour are the eminent

personalities who are invited for sharing their experience and presenting their views in any Institute function (may be any Conference/Techfest./Cultural Programme etc. . They should also be not allowed to get Sitting Fee from the Institute. Accordingly, the Sitting Fee may be allowed only for the followings :-

For members of SLIET Society/BOM/FC/ B&WC/ Selection Committee/Board of Studies/ Senate/Academic Council/experts for conducting Viva-Voce coming from outside the Institute.

The above is submitted for needful consideration and approval please.

NOTES ON ITEM NO. 34.05

TO CONSIDER AND APPROVE THE REVISED ESTIMATES FOR THE FINANCIAL YEAR 2010-11 AND BUDGET ESTIMATES OF SLIET, LONGOWAL FOR THE FINANCIAL YEAR 2011-12.

The Revised Budget Estimates (RBEs) for the year 2010-11 and Budget Estimates (BEs) for the year 2011-2012 have been prepared and sent to MHRD, Govt. of India vide letter No. SLIET/A&A/11/1002 dated 03.01.2011 (Copies are placed at **Annexure - "C"- Page No. 15-37**) These Estimates under Grant-in-Aid, Plan and well as Non-Plan, placed for due consideration and approval of the Finance Committee. .