Agenda Item No. 53.01	TO CONFIRM THE MINUTES OF MEETING OF THE 52 <sup>nd</sup> FINANCE COMMITTEE OF THE INSTITUTE HELD ON 28.05.2018.
	The minutes of meeting of 52 <sup>nd</sup> Finance Committee held on 28.05.2018, were circulated among the members through e-mail dated 13.06.2018. No comments have been received by the Institute so far, from any member. The minutes placed herewith at <b>Annexure-"A" from page No. 12 to 14</b> may be considered as confirmed.

Agenda	ACTION TAKEN REPORT ON THE MINUTES OF MEETING OF THE 52 <sup>nd</sup>
Item No.	FINANCE COMMITTEE OF THE INSTITUTE HELD ON 28.05.2018.
53.02	

(52.06)	TO CONSIDER CONDEMNA EQUIPMENTS, FURNITURE AND					
	Approved. The word writing-off to be read as "Disposed off". GFR- 17 Rules to be followed in general and Rule 217-222 (GFR- 17) in particular.	The e-waste and other material have been disposed-off for total amount of Rs.3,73,700.00 vide order No. SLIET/Store/238-46 dated 06.08.2018, placed at <b>Annexure-"B" from Page</b> <b>No. 15 to 16.</b> It is for the information of the finance committee please.				
(52.08)	TO APPROVE INSTITUTE FUNDS (CORPUS FUND/CP FUND/SECURITY ETC.) INVESTMENT IN GOI 8% SAVING TAXABLE BONDS 2003.					
	FC considered the proposal and Approved	As intimated by the Stock Holding Corporation of India Limited (SHCIL) that GOI 8% Saving Taxable Bonds 2003 has been discontinued w.e.f. 31.03.2018 for University/Institute. Accordingly, the funds have been invested in the shape of Fixed Deposit on Competitive rate of interest with Canara Bank, Sangrur @ 7.10% per annum as per existing practice, <b>Annexure-"C" from page No. 17 to 19</b>				

Agenda Item No. 53.03	RELEASE OF FINAL DUES IN THE CASE OF SH. R.K. KAUSHIK, FORMER DEPUTY REGISTRAR (A&A).
	<b><u>CPF Payment</u>:-</b> Sh. R.K. Kaushik, Former Dy. Registrar (A&A) retired from the Institute service w.e.f. 30.06.2007 (AN). The following dues were not released to Sh. R.K. Kaushik, former Dy. Registrar (A&A) after his retirement in the absence of "No Due Certificate" and submission of CPF claim document and claim of

	ent ed scale from			02.		
of 2017 in Hon'ble Pu High Court vide its ord	unjab & Hary der dated 22.7 K. Kaushik w	ana High C 12.2017, dire	ourt, Chandigarh. ected the Institute	The Hon'ble to decide the		
the payment of CPF	Letter No.: SLIET/Admn./2018/2197, dated 09.08.2018 received to process the payment of CPF of Sh. R.K. Kaushik, former Dy. Registrar alongwith attested affidavit and document submitted by Sh. R.K. Kaushik. As per Accounts & Finance department records CPF final payment documents and No Due Certificate in respect of Sh. R.K. Kaushik, Ex. Dy.					
documents and No D	Due Certificate	e in respect payment of	of Sh. R.K. Kau	ishik, Ex. Dy.		
As per record, a sun Account No.: 459 of S			tanding to his cre	edit in C.P.F.		
Fund (CS) Rules, cop balance should be pa payment is made or u amount becomes pay Rule ibid provides for period by Head of th payment was occas subscriber and in even fully investigated and Accordingly, his case	y attached, p aid up to the p to the end o rable, whicher payment of ne Accounts ioned by cir ry such case action, if any, has been d	rovides that end of the of six monthe ver is of the interest bey Office, if it roumstances the administ taken, <b>at pa</b> ealt, and his	the interest on Pl month preceding s after the month se periods is less ond six months a is proved that s beyond the co rative delay involv age No. 20.	rovident Fund that in which in which such s. Note below and up to any the delay in ontrol of the ved should be		
Periods of Interest	Balance in CPF	Interest	CPF Share Arrear of 6 <sup>th</sup> CPC & Salary, June.07	Grand Total		
(A) Upto 6 months interest from 01/07/2007 to 31/12/2007	195400.00	7816.00	46094.00	249310.00		
(B) Upto date interest from 01/07/2007 to 31/08/2018	195400.00	278548.00	46094.00	520042.00*		
*subject to change an	d interest will	Sh. R.K. Kaushik, former Dy. Registrar alongwith ument submitted by Sh. R.K. Kaushik.inance department records CPF final payment Certificate in respect of Sh. R.K. Kaushik, Ex. Dy. the final payment of CPF has never received in D9.08.2018.Rs. 1,95,400/- is standing to his credit in C.P.F. R.K. Kaushik.decision) read with 11 (4) of the General Provident tached, provides that the interest on Provident Fund up to the end of the month preceding that in which the end of six months after the month in which such e, whichever is of these periods is less. Note below yment of interest beyond six months and up to any Accounts Office, if it is proved that the delay in ed by circumstances beyond the control of the uch case the administrative delay involved should be on, if any, taken, <b>at page No. 20.</b> s been dealt, and his claim with interest has been <b>nexure-"D" from page No. 21 to 22.</b> ance in Interest CPF Share Arrear of 6 <sup>th</sup> CPC & Salary, June,0735400.007816.0046094.00249310.00				
consideration and dee	cision regardi	ng payment	t of interest beyor			

## COMPOSITE GRANT:-

As per Govt of India Rules regarding, "T.A. on Retirement" as given in Chapter-7 "Swamy's T.A Rules made Easy" Edition, 2004. a retiring Government employee is entitled for following :

- 1. Composite Transfer Grant
- 2. Journey by rail/road/steamer/air
- 3. Personal Effects
- 4. Conveyance

As per conditions (2) given, the concession can be availed of any time during LPR or within one year of the date of retirement. The time-limit of one year can be extended in special cases by the Administrative Ministries/Department concerned. (Copy placed at Annexure- "E" Page No. 23)

Shri. Kaushik retired from Institute service w.e.f 30.06.2007 and requested for grant of TA on Retirement on 12.02.2009 (Copy placed at **Annexure- "F" Page No. 24)** i.e., beyond one year.

As per SR-116 "The amount of Composite Grant will be equal to one month's Basic Pay plus Dearness Pay in case of transfer to stations which are located at a distance of more than 20 KM and one-third of the same in other cases, if the transfer results in compulsory change of residence.

As per provision in Gol Rules, the Director, SLIET, Longowal extended the time-limit beyond one year for sanctioning Composite Grant to Shri R.K. Kaushik, Former Deputy Registrar (A&A). Accordingly office order was issued vide No. SLIET/Admn./ 2018/2562-67 dated 29.08.2018 (Copy placed at **Annexure-"G" from page No. 25)**, for ratification of finance committee.

## LAST SALARY AND ARREAR (FROM 21.02.1997 TO 30.06.2007):

On the basis of "No Due Certificate", the last salary and arrear for Rs.1,71,593/- has been paid. The following is submitted for consideration:-

- 1. The matter is placed before finance committee for consideration and decision regarding payment of interest beyond six month.
- 2. Ratification of office order No.: SLIET/Admn./2018/2562-67 dated 29.08.2018 with extension of time beyond one year.

In view of the above, the matter is placed before finance committee for consideration and approval please.

Agenda Item No. 53.04	THE BUDGET ESTIMATE 2019 19 IN RESPECT OF SANT LO TECHNOLOGY (SLIET), LONG	NGOWAL INSTI		
	The Budget Estimates (BEs) to Estimates (RBEs) for the year of Capital Assets have been preparvide letter No. SLIET/A&A/2018 <b>Annexure – "H" Page No. 26</b> (BEs : 2019-20) and Revised Bud Revenue and Creation of Capital	2018-19 under h red and sent to N /490, Dated 26.1 5 <b>to 48).</b> The c idget Estimates (	ead Revenue MHRD, Goverr 1.2018 <b>(Copy</b> details of Buc RBEs : 2018-1	& Creation of ment of India, <b>/ is placed at</b> dget Estimates
	REVENUE			(RS. IN LACS)
	REVENUE	BUDGET ESTIMATES	REVISED BUDGET ESTIMATES	BUDGET ESTIMATES
		2018-2019	2018-2019	2019-2020
	01) OH-36 Grants-in-Aid Salary	5940.00	5900.00	5895.00
	02) OH-31 Grants-in-Aid General	3652.52	4267.68	4410.54
	TOTAL	9592.52	10167.68	10305.54
	LESS : Internal Revenue General (I.R.G)	1400.00	1440.00	1440.00
	TOTAL (REVENUE)	8192.52	8727.68	8865.54
	CREATION OF CAPITAL ASSETS			
	CREATION OF CAPITAL ASSETS	BUDGET ESTIMATES	REVISED BUDGET ESTIMATES	BUDGET ESTIMATES
		2018-19	2018-19	2019-20
	OH-35 Creation of Capital Assets	3745.00	3034.28	2196.00
	TOTAL (CREATION OF CAPITAL ASSETS)	3745.00	3034.28	2196.00
	The matter is placed before final please.	nce committee fo	r consideratio	n and approval
Agenda Item No. 53.05	INCREASE IN FEE OF A ACADEMIC SESSION 2018-19	BATCH ONWAR	DS	
	The senate in its 20 <sup>th</sup> meeting has in the existing fee for all the Aca 500/- and shall be applicable for fee structure for the Academi <b>Annexure- "I" from page n</b> committee.	demic Programm or the Session 20 ic Session 2018	nes with round 18-19 batch. 3-19 onwards	ing of next Rs. The increased is placed at

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	Further, overall about 5% increase in the fee for all Academic Programmes for the session 2019-20 proposed by the committee is placed at <b>Annexure – "J"</b> from page no.: 50 to 52.
	The finance committee is requested to approve the above fee hike please.
Agenda Item No. 53.06	TO APPROVE THE INSTITUTE'S ANNUAL ACCOUNTS AND INTERNAL AUDIT REPORT PREPARED BY CA AND CAG AUDIT REPORT/CERTIFICATE OF THE INSTITUTE FOR THE YEAR 2017-18.
	The Annual Accounts alongwith the Internal Audit Report of the Institute for the year 2017-18 have been finalized by firm of Chartered Accountant, and a set of various statements is placed herewith, at <b>Annexure-"K" from Page</b> <b>No. 153 to 147 and Page No. 148 to 162.</b>
	The Government Audit of Annual Accounts (2017-18) has been conducted by the office of Principal Director of Audit (Central), Chandigarh, from 11.06.2018 to 22.06.2018. The Audit Report/Certificate has been issued vide Letter No. PDA(C)/C.E./SAR SLIET-Longowal/2017-18/2018-19/2730 dated 26.11.2018 from the office of Principal Director of Audit (Central), Chandigarh. The copy of the same is placed herewith at <b>Annexure-"L" from Page 163 to 170.</b>
	The matter is placed before the Finance Committee for approval please.
Agenda Item No. 53.07	IMPLEMENTATION OF CUSTOMIZED WEB BASED ERP SYSTEM
	For implementation of customized web based ERP, it is informed that the order vide No.: SLIET/PUR/05/18/10-13, dated 30.07.2018 has been placed to M/s. Saral ERP Solutions Pvt. Ltd., Meerut for Rs, 26,66,800/-, placed at Annexure- "M" from page No. 171 to 181.
	It is for the information of the finance committee.
Agenda Item No.	TO CONSIDER CONDEMNATION AND DISPOSED-OFF OF EQUIPMENTS, FURNITURE AND OTHER ITEMS.
53.08	EQUI MENTS, FORMITORE AND OTHER TIEMS.

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	Sr. Office Order No. No.	Book Value	Name of Deptt.	Nature of items	Financial Year
	1. SLIET/C.Store/18 356-60 dt 30.10.	, ,	Physics	Equipment	2018-19
	In view of the recomme the above mentioned Committee for approval	items at book va			
Agenda Item No. 53.9	PAYMENT OF REVISI F.NO.01/13(3)/2017- L. AND EMPLOYMENT CONTRACTOR(S) FO TO 31.03.2017 AT SLII	S.II DATED 17.03 , GOI TO THI R VARIOUS WOR	.2017 OF M E WORKE	INISTRY OI RS DEPLO	F LABOUR OYED BY
	Ministry of Labour and L.S.II dated 17.03.2017 The revision in wages labour contractors requ are enable to pay the <b>Page No. 197 to 203)</b> . works was upto 31.03.2 arrears to their work 31.03.2017). An internation of notification by Ministrevision of wages, to g recommended that in minimum wage rate, (applied to the termination minimum wage rate, (applied to the termination <b>Page No. 204)</b> .	<b>(Refer Annexure</b> was found to be ested to pay the er same to their wo It is to mentioned 017. The Institute cers for the effe I committee was a try of Labour and give recommendation case GOI/ Govt. part from VDA) the	e-"O" from enhanced wag orkers (Refe here that th requested th ctive period lso constitute Employment ons in this of Punjab same may b	Page No. 1 upto 40% to ges to them s r Annexure e agreemen e contractors d (i.e. 19.0 ed well befor t, GOI on the regard. The notify any is be borne by t	<b>95 to 196).</b> 9 42%. The so that they <b>5-"O" from</b> at for labour s to pay the 01.2017 to re the issue he probable committee increase in the Institute
	Vide letter no. SLI committee was constit arrears towards revised different ARM works/O etc. The committee rec release the due arrear advice from the advoca <b>No. 205).</b> The advocate vide e-m to pay the revised rate as per clause 5 & 6 of <b>206 to 213).</b>	uted for final reco d wages to the wor utsourcing/ Securit ommended that let s to their workers te Sh. Eklvya Gupt ail dated 29.01.20 <sup>o</sup> of minimum wages	mmendation kers engage y/ Electrical, ters to the c and Institut a <b>(Refer An</b> 18 opined th to the worke	regarding ed by contra / Horticulture contractors b e may also nexure-"O" at the contra ers and not t	payment of ctors under e/Sanitation be issued to seek legal from Page actors have the Institute
	Vide letter no. SLIET/E again asked to pay due requested to release th have already released Director Dr. V.K. Jain (Refer Annexure-"O" f	e arrears to their v e amount towards VDA twice during had also agreed in	vorkers. But unexpected the period principal to	the contract hike in wag of contract	tor(s) again les, as they t. The then

	Meantime the contractor(s) again represented their case to the competent authority by referring the judgment of Hon'ble High Court Judicature at Bombay in petition no. 1996 of 2017 stating that the arrear of enhanced wages is to paid by the Institute and not by the Contractor(s). It was proposed by Dean (P&D) that Estate Office may seek clarification from MHRD, New Delhi by referring all the related document, so that appropriate decision in this regard be taken. Accordingly, a letter alongwith relevant documents was sent to the joint Secretary MHRD (GOI) Deptt. of Higher Education vide this office no. SLIET/EST/2018/960-63 dated 05.07.2018, with the request to advice, whether the Institute is liable to pay this additional expenditure or not (Refer Annexure-"O" from Page No. 215). The advice is still awaited In view of Bombay High Court judgment (Refer Annexure-"O" from Page No. 216 to 276). in the case of A2Z infra Services Ltd. V/s Ministry of Railway, it was again decided to seek the advice of Sh. Eklvya Gupta, Advocate. Sh. Eklvya Gupta, Advocate, vide letter dated 15.08.2018 has given his legal opinion regarding releasing of revised minimum rate of wages of workmen of contractor(s) for the period 19.01.2017 to 31.03.2017 (Refer Annexure-"O" from Page No. 277 to 280). He has opined that after perusing all the documents and judgment of Hon'ble Bombay High Court which has attained the finality as no appeal has been filed in the Hon'ble Supreme Court of India to challenge the said judgment dated 25.04.2018. Therefore the Institute is bound to pay the revised minimum rate of wages to workmen of contractor(s) for the period 19.01.2017. The financial implications towards due arrear is about Rs. 51,69,779.00.
Agenda Item No.	The matter is placed for consideration and approval please. ASSESSMENT OF INSTITUTE INCOME FOR ASSESSMENT YEAR 2016- 17.
53.10	A notice under section 143(2) of Income Tax Act 1961 was served to the Institute for complete scrutiny of return of nil income filed for assessment year 2016-17 Vide Notice No.: ITBA/AST/S/143(2)/2017-18/1004865946(1) dated 10/07/2017 to the Institute for Complete Scrutiny (Computer Aided Scrutiny Selection) Vide Reference No.: F.No. DCIT (Exemp.)/CHD/Circle-1/2017- 18/148 dated 14.09.2017 from Dy. Commissioner of Income Tax (Exemption) Circle-1, Chandigarh. Accordingly, the Income Tax Department has issued assessment order for return of income filed for the assessment year 2016-17 with the following remarks:- "The issues were examined in view of the documents provided/submissions made by the assessee. After examination of all information furnished by the assessee, no adverse inference is drawn and the return income is accepted", copy enclosed at <b>Annexure – "P" from page No. 281 to 284.</b> This is for the information of the finance committee members please.

Agenda Item No. 53.11	INTRODUCE COMMERCE STREAM IN 10+1 AND 10+2 IN KENDRIYA VIDYALAYA SLIET CAMPUS, LONGOWAL.
	A note to introduce commerce stream at 10+1 and 10+2 level in Kendriya Vidyalaya SLIET Campus, Longowal has been received from the Principal, K.V. SLIET Longowal through Chairman of Vidyalaya Management Committee. The Annual Budget for the session 2018-19 is Rs. 2,90,29,600.00 and extra burden for inclusion of commerce stream is Rs. 21,00,000.00 to introduce commerce stream, copy at <b>Annexure- "Q" from Page No. 285.</b>
	The matter is placed before the finance committee members for consideration.
Agenda Item No. 53.12	ENHANCEMENT OF HONORARIUM / REMUNERATION TO THE GUEST FACULTY
	It is brought out herein that due to various administrative / legal reasons, the Institute at present is not able to recruit faculty on regular / contractual basis. Hence, quite significant teaching load is being handled by the Guest Faculty recruited on hourly basis as per approval of BOM in its 23 <sup>rd</sup> meeting held on 07.10.2016 (ATR 22.04). They are being paid at the rate Rs.1000/- per lecture to a maximum ceiling of Rs.25,000/- per months as per UGC rules.
	The Guest Faculty in the Institute is being engaged due to legal constraints as the faculty already appointed on contractual basis have approached the Hon'ble High Court of Punjab & Haryana, Chandigarh. Actually, the Guest Faculty is being deployed for taking full teaching load as prescribed by the AICTE. Due to ceiling of Rs.25,000/- per month, the Institute is not being able to attract quality faculty.
	Under the present situation, it is proposed that the ceiling of honorarium / remuneration to the guest faculty may be enhanced from the current Rs.25,000/- to Rs.40,000/- per month. However, they will be paid at the same rate i.e. Rs.1000/- per lecture as per UGC rules. It is further submitted that the Institute may be allowed to engaged Adjunct Faculty as well as Visiting Professors on the similar terms & conditions as of Guest Faculty.
	Submitted for consideration and approval of the finance committee.
Agenda Item No. 53.13	REDUCTION OF SEATS IN VARIOUS ACADEMICS COURSES / PROGRAMMES BY THE AICTE,AND REQUIREMENT OF ADDITIONAL FACULTY & STAFF
	It is brought to the kind notice of the members of BoM that in theAll India Council for Technical Education (AICTE), New Delhi's Scrutiny Committee Report to sanction intake for the session 2019-2020, observed as under:-
	<i>"There is 25% shortage of faculty. The student intake for many programs is recommended for reduction to bring faculty student ratio at par with the norms."</i>
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Accordingly, the AICTE's Scrutiny Committee recommended to reduce the number of sanctioned intake of Integrated Certificate Diploma programmes offered by the Institute for the session 2019-2020 for want of required faculty students ratio prescribed by the AICTE. A copy of the AICTE's Scrutiny Committee Report is attached at **Annexure- "R" from Page No. 286 to 288.** 

The shortage of faculty is mainly due to the reason that the Institute had to increase the sanctioned intake by 54% in all the programmes offered by the Institute to implement the reservation for OBC students on the directive of the Government of India, MHRD, New Delhi. Though the sanctioned intake of students of the Institute had been increased by 54%, additional required posts of faculty have not been sanctioned to the Institute yet. Therefore, it is essential for the Institute to achieve the desired faculty students ratio without further delay.

The Institute had already taken up the matter with the Ministry for sanction of additional faculty and non-faculty positions from the year 2012 onwards. In response to the proposal of the Institute, the MHRD vide letter No. F.No.10-21/2010 TS.VII dated 12<sup>th</sup> May, 2014 has also communicated that the Institute is eligible for additional 82 faculty and 18 non-faculty posts. A copy of the Institute's latest letter No. SLIET/Admn./2018/962 dated 23.05.2018 sent to the Ministry indicating additional faculty and non-faculty positions (84 faculty and 18 non-faculty positions), its nomenclature; pay scale/pay band etc. is attached at **Annexure- "S" from Page No. 289 to 293** for ready reference.

The calculations for additional faculty and staff requirement based on the students strength is as under :

Sr. No.	Programme	Approved Intake	Duration of Programme	Total students
1	Integrated Certificate Diploma (ICD)	630	3 years	1890
2	Under Graduate (including 5% Tuition fee Waivers)	600	4 years	2100 (600 X 3+300 JEE Intake)
3	M.Tech	M.Tech 197		394
4	MBA	60	2 years	120
5	M.Sc.	75	2 years	150
			TOTAL	4654
6	Ph.D	50 (Apprx.)	3 years	150
-				

## STUDENTS STRENGTH

(No of students)	Fina Expend 229 Copre	ince, D iture le 9/JS (P d.1/200 19.03.20	istry of eptt of tter No. F- er)/E. 8 dated	ULTY REQUIREMENT AICTE		Institute Requirement			
		(A)					(C)		
	RAT	0	No. of Faculty	RAT	10	No. of Faculty	RA	ΓΙΟ	No. of Faculty
ICD (1890)	Not mentio (1:2 assum	ned 0	95	1:2	25	76	1:2	20	95
UG (2100)	1:12		175	1:20		105	1:1	5*	140
PG (M.Tech) (394)	1:12		33	1:1	2	33	1:1	12	33
PG (MSc) (150)	1:12		13	1:12		13	1:1	12	13
PG (MBA) (120)	1:12	2	10	1:20 06		1:1	12	10	
Ph.D (100)									
Total No. of f		osts	326			233			291
	lired								
FACULTY CADRE RATIO	MoF, Deptt of Expenditure <b>1:2:4</b>		iture	AICTE 1:2:6			Institute 1:2:6		
	Prof	AsP	AP	Pro f	AsF	P AP	Prof	AsP	P AP
	46	93	188	26	52	157	33	65	193

REQUIREMENT OF NON-FACULTY POSTS AS PER MoF, GOI PRESCRIBED RATIO i.e, 1:1.1

	No. of Faculty post required	No. of Non- faculty post
Ministry of Finance (A)	326	357
AICTE (B)	233	256
Institute Requirement (C)	291	320

Based on student strength, the requirement of additional faculty works out to be **111 (291-180)** and accordingly additional non-teaching posts come out to be **52 (320-272)**. Keeping in view the position explained above and as per Students Teachers Ratio (STR) requirement of AICTE as well as NBA, the Board is requested to accord approval for **111 (Prof 12, AsP 25, AP 74)** additional posts of faculty and **52** additional posts of non-teaching staff, so that matter may be further taken up with MHRD, Govt. of India for final approval.

Apart from this, the MHRD was also requested to write the AICTE not to reduce the sanctioned intake of the Institute from 2020-21 onwards, vide letter no. SLIET/Dean(A)/2014 dated 18.12.2018 (Annexure- "T" from Page No. 294 to 295). However, Institute will admit students as approved by AICTE in the year 2019-20.

It is further brought to notice that the matter regarding Restructuring of nonfaculty posts has been taken up separately with the Ministry by the Institute and as desired by the Ministry the requirement of non-faculty posts is being re-calculated strictly as per AICTE norms. The revised Restructuring Report, as and when finalized, will be submitted to the Ministry separately.

The matter is placed before the finance committee for information and consideration.

## ANY OTHER ITEM