

संत लौंगोवाल अभियांत्रिकी एवं प्रौद्योगिकी संस्थान,
लौंगोवाल, संगरूर, पंजाब - १४८ १०६
[भारत सरकार द्वारा स्थापित]

Sant Longowal Institute of Engineering and Technology
Longowal, Dist. Sangrur, Punjab – 148106
[Established by Govt. of India]
Deemed-to-be-University
(U/S 3 of UGC Act 1956)

संदर्भ सं/Ref.No. SLIET/A&A/2017/ 539-45

दिनांक/Date: 20/12/17

Registered/Speed Post

1. Sh. Dilip Chenoy, 20, Sunder Nagar, New Delhi-110 003.
2. Sh. Madhu Ranjan Kumar, (Representative Govt. of India), Joint Secretary (DL & BP), Government of India, M.H.R.D, Deptt. of Higher Education, TS VII Section, Room No. 122B-C, Shastri Bhawan, New Delhi.
3. Sh. Mohanbir Singh, Additional Director, Technical Education & Industrial Training, Government of Punjab, Sector – 36, Chandigarh.
4. Sh. Asoka Iyer, 1010-B, The Aвалиas DLF Golf Club Course Road, Gurgaon, Haryana-122009
5. Prof. Shailendra Kumar Jain, Director, SLIET, Longowal
6. Dr. Harish Kumar Chopra, (Nominee of BOM), Dean (P&D), SLIET, Longowal
7. Prof. A.S Arora, Special Invitee, SLIET Longowal.

Subject : Minutes 51st Meeting of Finance Committee of SLIET Longowal.

Respected Sir,

Please find enclosed herewith the approved minutes of the **51st meeting of the Finance Committee** of Sant Longowal Institute of Engineering & Technology (SLIET), Longowal, under the Hon'ble Chairmanship of Sh. Dilip Chenoy, which was held on 01.12.2017 at 10.00 A.M. in the Committee Room, Administration Block of SLIET Longowal. The minutes are being sent for kind information and comments, if any, within fifteen (15) days.

With kind regards,

Yours sincerely,

Shankar
20/12/17

Professor In-charge, (Accounts & Audit)
Member Secretary, Finance Committee

Proud to be Part of 'Team SLIET'

Together We can make a Difference

लौंगोवाल, जिला संगरूर - 148106 (पंजाब), भारत, दूरभाष सं: +91-1672-280057, 253100 फैक्स सं: +91-1672-280057
LONGOWAL, DISTRICT: SANGRUR-148106 (PUNJAB), INDIA PHONE No. :+91-1672-280057, 253100 and FAX No. +91-1672-280057

MINUTES OF THE 51ST MEETING OF THE FINANCE COMMITTEE OF SANT LONGOWAL INSTITUTE OF ENGINEERING & TECHNOLOGY (SLIET), LONGOWAL (DEEMED TO BE UNIVERSITY) HELD ON 01.12.2017 (FRIDAY) AT 10.00 AM IN THE COMMITTEE ROOM OF ADMINISTRATIVE BLOCK, S.L.I.E.T. LONGOWAL.

The following members were present:-

01	Sh. Dilip Chenoy	Chairman
02	Sh. Madhu Ranjan Kumar, (Representative of Govt. of India, MHRD), Joint Secretary (DL & BP), Govt. of India, M.H.R.D, Deptt. of Higher Education, TS VII Section, Room No. 122B-C, Shastri Bhawan, New Delhi.	Member
03	Sh. Asoka Iyer, Nominee of BOM, 1010-B, The Avalias DLF Golf Club Course Road, Gurgaon, (Haryana) – 122 009	Member
04	Sh. Mohanbir Singh, Additional Director (TE&IT) Representative of Sh. G Vajralingam, IAS and Representative of Sh.M.P.Singh, IAS , Principal Secretary to Govt. of Punjab (Nominee of the President), Office of Principal Secretary to Governor, Punjab Raj Bhavan, Chandigarh, Punjab	Member
05	Prof. Shailendra Kumar Jain Director, SLIET, Longowal	Member
06	Dr. Harish Kumar Chopra, (Nominee of BOM), Dean (P&D), SLIET, Longowal	Member
07	Dr. A.S.Arora, Dean(SFW)	Special Invitee
08	Dr. Shankar Singh Professor In-charge (Accounts & Audit), SLIET, Longowal	Member- Secretary

The following members could not attend the meeting:-

01	Director, Finance, M.H.R.D., Department of Higher Education, I.F. Division, Shastri Bhawan, New Delhi.	Member
----	--	--------


The Director welcomed all the members of 51st Finance Committee meeting and Professor In-charge (Accounts & Audit) thereafter presented the agenda. The committee was briefed about the change in Professor In-charge (A&A) from Dr. Sanjay Marwaha to Dr. Shankar Singh vide office order no. SLIET/DIR/834-37 dated 10.10.2017 on the equest of Dr. Sanjay Marwaha to relieve him. This was done as one time exception as faculty member should come forward to shoulder the responsibility.

Agenda Item No. 51.01	TO CONFIRM THE MINUTES OF MEETING OF THE 50th FINANCE COMMITTEE OF THE INSTITUTE HELD ON 10.07.2017.	
	The minutes of the meeting of the 50 th Finance Committee held on 10.07.2017 are confirmed.	
Item No. 51.02	ACTION TAKEN REPORT ON THE MINUTES OF MEETING OF THE 50th FINANCE COMMITTEE OF THE INSTITUTE HELD ON 10.07.2017.	
	ITEM NO. (41.05, 42.02, 44.02, 45.02, 46.02, 47.02, 48.02, 49.02 & 50.02)	STATUS OF ALLOCATION OF FUNDS TOWARDS VARIOUS WORKS INCLUDING NEW CIVIL WORKS AT SLIET, LONGOWAL
	<p>(i) The report of C.A (M/s. K. K. Khanna & Co.) was discussed thoroughly and the Institute is advised that the suggestions given in the report may be implemented. Further, it is also emphasized by the committee that the execution of construction activity may be carried out by CPWD within the time limit to avoid blockage of Institute funds at the level of CPWD and cost escalation for the ongoing works. MOU with CPWD needs to be reviewed in the interest of the institute.</p> <p>(ii) The committee advised that the pending action reported in the ATR review of F.C. may be completed at the earliest. It was also pointed out that not all pending action seems to be captured in the document. The institute should include items that have been missed out.</p>	
	(49.03 & 50.02)	TO CONSIDER THE CADRE RESTRUCTURING REPORT FOR NON-TEACHING EMPLOYEES OF SLIET, LONGOWAL.
	The Committee requested the institute to submit the report with detailed financial implications at the earliest. It was also agreed to convene a meeting quickly to review the recommendations.	
	(49.04 & 50.02)	TO CONSIDER THE PROMOTION RULES AND MACP FOR THE NON TEACHING EMPLOYEES OF THE INSTITUTE.
	(A)	PROMOTION RULES The Committee requested the institute to submit the report with detailed financial implications at the earliest. It was also agreed to convene a meeting quickly to review the recommendations.
	(B)	MACP TO THE EMPLOYEES THOSE WHO SWITCHED OVER TO CENTRAL PAY SCALES
	The Committee requested the institute to submit the report with detailed financial implications at the earliest. It was also suggested that this exercise be carried out for each individual employee. It was also agreed to convene a meeting quickly to review the recommendations.	

[Handwritten signature]
 19/10/17

	(50.06)	AUDIT PARA NO. 3 (SUB PARA 3.11.3 OF C&AG Report No. 15 of 2008-09) REGARDING UNAUTHORIZED POSSESSION OF STAFF QUARTERS
		The status has been noted by the committee.
	(50.09)	TO APPROVE THE ANNUAL ACCOUNTS AND AUDIT REPORT OF THE INSTITUTE FOR THE YEAR 2016-17 PREPARED BY CHARTERED ACCOUNTANT.
		The committee discussed the Audit Report and resolved that the C.A of the Institute being Internal Auditor may be asked to comply with the observation reported in the Audit Report by the Office of Principal Director of Audit(Central Chandigarh) regarding Accounting parameters. The Committee advised the institute that the internal auditor should not be involved in the preparation of the accounts.
	(50.10)	STATUS REPORT OF COMPLETE IT SOLUTIONS AT SLIET, CIT AND GKCIT
		Request for proposal (RFP) and System Requirement Specification (SRS) has been finalized. It is informed to the committee that the draft reply has been prepared after its approval by the competent authority, the reply will be sent to the Ministry.
Item No. 51.03		TO CONSIDER THE REVISED BUDGET ESTIMATES (RBEs) FOR THE FINANCIAL YEAR 2017-18 AND BUDGET ESTIMATES (BEs) OF THE INSTITUTE FOR THE FINANCIAL YEAR 2018-19.
		The committee discussed the Budget Estimates in detail and pointed out that the pace of expenditure under OH-35 (Creation of Capital Assets) is very slow and needs to accelerate the pace of expenditure and utilization of funds allotted to the Institute by MHRD, New Delhi.
Item No. 51.04		REVISION OF PAY AS PER 7TH CENTRAL PAY COMMISSION (7TH CPC) IN CENTRALLY FUNDED TECHNICAL INSTITUTIONS (CFTIs)
		Members pointed out that the certificate as submitted by the institute needs to be revised as it was not correct. This needs to be corrected and resubmitted to the Ministry. While carrying out any revision, the directions of the Ministry need to be followed in letter and spirit. With these conditions, the committee approved the revision.
Item No. 51.05		RECOVERY ORDER FROM EPFO, BATHINDA FOR Rs.1,51,31,520.00 TO THE INSTITUTE.
		The committee noted the present status of the matter. Notice to be sent to the contactors. The committee also advised the institute that steps should be taken to ensure that such instances do not happen in the future.

The meeting ended with a vote of thanks to the Chair.


 (Dilip Chenoy)
 Chairman, Finance Committee
 SLIET, Longowal