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| Agenda Item No. 50.01 | TO CONFIRM THE MINUTES OF MEETING OF THE 49th FINANCE COMMITTEE OF THE INSTITUTE HELD ON 10.04.2017. |
| | The minutes of meeting of 49 th Finance Committee held on 10.04.2017, were circulated among the members vide Letter No.: SLIET/A&A/2017/631-36 dated 26.04.2017, but no comments have been received by the Institute so far, from any member. The minutes are placed herewith at Annexure-"A" from page No. 11 to 14 may be considered as confirmed. |

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| Agenda Item No. 50.02 | ACTION TAKEN REPORT ON THE MINUTES OF MEETING OF THE 49th FINANCE COMMITTEE OF THE INSTITUTE HELD ON 10.04.2017. |
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| (41.05, 42.02, 44.02, 45.02, 46.02, 47.02, 48.02 & 49.02) | STATUS OF ALLOCATION OF FUNDS TOWARDS VARIOUS WORKS INCLUDING NEW CIVIL WORKS AT SLIET, LONGOWAL | |
| | DECISION | ACTION TAKEN |
| | <p>The Committee Members expressed their displeasure on the issue. DEA(T) pointed out that despite the repeated directions to present the status of allocation of funds on various works, the same has not been shown in the required format. This leads to confusion regarding utilization of funds in the different heads. The matter was discussed and the committee resolved the following points:-</p> <p>i) A Chartered Accountant (CA) may be hired to reconcile the CPWD advances/adjustment for preparing a detailed report on CPWD advances given by the Institute since inception, in consultation with the Chairman, FC/BoM.</p> <p>ii) The Committee has resolved that the Action Taken Report (ATR) of Finance Committee from the year 2000 onwards may be reviewed by an External Committee to be constituted in consultation with the Chairman, FC/BoM.</p> | <p>i) CA has been engaged vide letter Ref. No.: SLIET/REG/196-200 dated 13.06.2017. Report is likely to be submitted upto 10th July.</p> <p>ii) Two member External Committee has been engaged to consider Cadre restructuring report, MACP and Promotion rules. The same committee shall be engaged to review the ATR's from year 2000 onwards.</p> |

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| (48.05 & 49.02) | TO CONSIDER THE BUDGET ESTIMATES (BEs) FOR THE FINANCIAL YEAR 2017-18 UNDER HEAD REVENUE AND CAPITAL CREATION OF THE INSTITUTE. | |
| | The Institute has received a letter reference no.: F.No.17-8/2017-TS.VII dated 5th April, 2017 from the Ministry regarding proposal of budgetary allocation of Four CFTIs for the year 2017-18. The Institute was directed to prepare the information regarding the budgetary allocation for the year 2017-18 on the prescribed Performa and send it to the Ministry. On receipt of budget sanction from the Ministry, the Institute should recast its budget estimate for the year 2017-18 and put-up to the Finance Committee for its ratification. | Separate agenda placed at Item No. 50.4. |
| (49.03) | TO CONSIDER THE CADRE RESTRUCTURING REPORT FOR NON-TEACHING EMPLOYEES OF SLIET, LONGOWAL. | |
| | <p>A presentation was made to the committee by Dr. A.S. Arora, Professor (EIE). Members made queries and observations. The Committee members expressed their dissatisfaction on the progress. The members of the Committee felt that it is a long pending issue and must be resolved in the interest of the institute. It was unanimously resolved that the Committee consisting of the following members may be constituted by Chairman, FC/ BoM for examining and settlement of the issue:-</p> <ol style="list-style-type: none"> 1. Retired/ Working Officer from Ministry of Finance. 2. Retired/ Working Officer from DoPT. 3. One member from Cadre Restructuring Report Committee. 4. Representative of non-teaching staff (Non-beneficiary). <p>The recommendations of the committee will be placed in Finance Committee and BoM, before sending the same to MHRD for approval.</p> | Two External Experts have already been engaged vide office order Ref. No.: SLIET/640 dated 01.05.2017. The committee is being pursued to submit the report at the earliest. The report of the committee is likely to be submitted in mid July. However the draft report, if received before 10 th July shall be placed in the FC. |

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| (49.04) | TO CONSIDER THE PROMOTION RULES AND MACP FOR THE NON TEACHING EMPLOYEES OF THE INSTITUTE. | |
| (A) | PROMOTION RULES | |
| | <p>The committee was briefed about the observations. The Committee members expressed their dissatisfaction on the progress. The members of the Committee felt that it is a long pending issue and must be resolved in the interest of the institute.</p> <p>It was unanimously resolved that the Committee consisting of the following members may be constituted by Chairman, FC/ BoM for examining and settlement of the issue:-</p> <ol style="list-style-type: none"> 1. Retired/ Working Officer from Ministry of Finance. 2. Retired/ Working Officer from DoPT. 3. One member from Cadre Restructuring Report Committee. 4. Representative of non-teaching staff (Non-beneficiary). <p>It was agreed that a comprehensive document shall be prepared by concerned committee which would cover the date of appointment, procedure of appointment, pay-scales and promotion etc. of non-teaching employees. It has been resolved that the draft Recruitment Rules (RRs) on which the existing staff have been recruited may be taken-up by the committee.</p> <p>The recommendations of the committee will be placed in Finance Committee and BoM, before sending the same to MHRD for approval.</p> | <p>Two External Experts have already been engaged vide office order Ref. No.: SLIET/640 dated 01.05.2017. The committee is being pursued to submit the report at the earliest. The report of the committee is likely to be submitted in mid July. However the draft report, if received before 10th July shall be placed in the FC.</p> |
| (B) | MACP TO THE EMPLOYEES THOSE WHO SWITCHED OVER TO CENTRAL PAY SCALES | |
| | <p>A presentation was made to the committee by Dr. Sanjay Marwaha, Professor (EIE) highlighting the background of the case. The Committee members expressed their dissatisfaction on the progress. The members of the Committee felt that it is a long pending</p> | <p>Two External Experts have already been engaged vide office order Ref. No.: SLIET/640 dated 01.05.2017. The committee is being pursued to submit the report at the earliest.</p> |

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| | <p>issue and must be resolved in the interest of the institute.</p> <p>It was unanimously resolved that the Committee consisting of the following members may be constituted by Chairman, FC/ BoM for examining and settlement of the issue:-</p> <ol style="list-style-type: none"> 1. Retired/ Working Officer from Ministry of Finance. 2. Retired/ working Officer from DoPT. 3. One member from Cadre Restructuring Report Committee. 4. Representative of non-teaching staff (Non-beneficiary). <p>The recommendations of the committee will be placed in Finance Committee and BoM, before sending the same to MHRD for approval.</p> | <p>The report of the committee is likely to be submitted in mid July. However the draft report, if received before 10th July shall be placed in the FC.</p> |
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| <p>Agenda Item No. 50.03</p> | <p>PROVISION OF SERVICE GRATUITY FOR EMPLOYEES OF SLIET, LONGOWAL</p> <p>The SLIET Rules of CPF-cum-Gratuity were approved by the Board of Governors (BOG) in its 2nd meeting held on 15.02.1990. Consequently, the provision of CPF-cum-Gratuity was implemented in the Institute. These rules were based on the Government of India Rules. Subsequently, rules for Gratuity underwent a number of amendments whereas these could not be incorporated in the SLIET Rules. Accordingly, the matter regarding updating of SLIET Rules for Gratuity was placed in the 27th meeting of the Board of Governors of the Institute held on 16.11.2006 vide Agenda Item No.27.5. The proposal was approved. The decision of the BOG is reproduced here-in-under :</p> <p>“The proposal was approved covering the three cases of ex-employees mentioned in the agenda item. MHRD has already conveyed its no objection to the proposal. However, a letter be sent for approval of Govt. of India prior to implementation.”</p> <p>A copy of the Agenda item and minutes of the 27th meeting of the BOG held on 16.11.2006 is attached at Annexure-B from Page No. 15 to 18.</p> <p>In accordance with the above decision of the BOG, a letter No. Admn./1205 dated 15.02.2007 was sent to the MHRD. The Ministry vide their letter bearing F.No.10-2/2007 TS.IV dated 26.12.2007 directed the Institute to follow the Government of India's Gratuity Rules as amended from time to time for this purpose. Further, it was intimated that the Institute may settle all the pending cases regarding</p> |
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employees of the Institute under intimation to this Ministry using the funds released by the Ministry. A copy of the Institute letter dated 15.02.2007 as well as Ministry's letter dated 26.12.2007 is attached at **Page No. 19 and 20.**

It is pertinent to mention here that after the approval accorded by the BOG as well as MHRD, New Delhi, the Institute is following the Gratuity Rules of Government of India with regard to Retirement-cum-Death Gratuity. Only the Service Gratuity to the eligible former employees of the Institute is pending due to confusion in interpretation of approval accorded by the MHRD, New Delhi.

Therefore, the matter regarding grant of Service Gratuity was placed in the 10th meeting of the BOM held on 24.03.2012 vide agenda item No.10.4. The Board approved the implementation of Service/Retirement Gratuity for the employees of the Institute as per Government of India Rules with prospective date. The BOM while according the approval, decided to implement the proposal from the prospective date which has created an ambiguity and is not in consonance with the directions of the Ministry conveyed vide their aforementioned letter dated 26.12.2007. Resultantly, all the cases prior to 26.12.2007 for grant of Gratuity remain unsettled.

The BOM during its 11th meeting held on 21.09.2012 vide item No.11.2, while considering the Action Taken Report on the item No.10.4 regarding the above decision, the Chairman, BOM desired to check the details of rules and regulations of the Institute since its inception, regarding payment of Gratuity to employees.

Subsequently the matter was again put up before the BOM in its 19th meeting held on 03.08.2015 vide agenda item No.19.12 with the proposal that the provision of Gratuity as per GOI rules be made applicable to all the regular employees of the Institute including such former employees whose case are yet to be settled. On the recommendations of the BOM of the Institute the matter regarding grant of Service Gratuity to employees of the Institute as per Government of India's Gratuity Rules as amended from time to time was referred to the MHRD, New Delhi again.

In response to institute's requests, the MHRD had taken initiative to resolve this long pending issue and fixed a meeting of the representative of SLIET and MHRD including representative of IFD at MHRD, New Delhi on 28.04.2017: A copy of the Minutes of meeting dated 28.04.2017 along with letter bearing No.F.No.10-20/2016-TS.VII dated 22.05.2017 is attached at **Page No. 21 to 23.** The recommendations of the committee are as under :-

1. The committee reiterated the stand of MHRD communicated vide letter No.10-2/2007-TS.IV dated 26.12.2007 and decided that SLIET should implement the instructions given vide this letter to settle the cases of gratuity accordingly.
2. SLIET is advised to place the minutes of the meeting before Board of Management in its next meeting for necessary action.

Since the Institute has already been following the Gratuity Rules of Government of India with regard to Retirement-cum-Death Gratuity in accordance with MHRD communicated vide letter No.10-2/2007-TS.IV dated 26.12.2007, all the present and former employees need to be now extended the benefits of service gratuity too on the basis of minutes of the meeting dated 28.04.2017 conveyed by the MHRD vide letter bearing No.F.No.10-20/2016-TS.VII dated 22.05.2017.

The Institute has so far received 25 cases for release of service gratuity from former employees of the Institute. The financial implications on payment of service gratuity to them has been worked out to be approximately Rs. 39 Lakhs. The future expenditure on account of Gratuity will be worked out on case to case basis taking into account the length of service and last emoluments drawn by the employees at the time of his/her eligibility for the same.

In view of the forgoing, it is proposed that the provision of Service Gratuity as per Government of India rules be made applicable to all the regular employees of the Institute including such former employees whose cases are yet to be settled.

The provision of CCS pension rules 49(1) in respect of service gratuity is reproduced as under (Page No. 24 to 29).

A Government servant who retires from service before completing, qualifying service of 10 years is not eligible for payment of pension, but a lump sum amount termed "Service Gratuity" is payable to him calculated at a uniform rate of half months emoluments for every completed six monthly (half year) period of service.

The matter is placed before the Finance Committee for consideration and recommending the case to the Board of Management.

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| Agenda Item No. 50.04 | APPROVAL TO CARRY FORWARD THE UNSPENT BALANCE OF THE YEAR 2016-2017 UNDER THE HEAD REVENUE AND CAPITAL CREATION FOR THE YEAR 2017-18 |
| | <p>It is submitted that the intimation regarding the unspent balances as on 31.03.2017 has already been sent to Government of India, MHRD vide Institute Letter No. SLIET/A&A/2017/17-20 dated 27.04.2017, Copy placed at Annexure-C from Page No. 30 to 31.</p> |

| The detail of Fund Position of the Financial Year 2016-17 is as under:- (Amount in lakh) | | | |
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| | OH-31 | OH-35 | OH-36 |
| Opening Balance as on 01.04.2016 | 150.40 | 32.81 | 262.19 |
| Add: Grant-in-Aid (G.I.A) received during the Year 2016-17 | 1097.43 | 1900.00 | 3305.84 |
| Add: Internal Revenue Generation (IRG) during the year | 1407.80 | ----- | ----- |
| Add: Interest earned on unspent grants | 35.86 | ----- | ----- |
| Total funds | 2691.49 | 1932.81 | 3568.03 |
| Less: Expenditure incurred up to 31.03.2017 (including Advances) | 1881.17 | 2111.49 | 3288.40 |
| Closing Balance as on 31.03.2017 | 810.32 | (178.68) | 279.63 |

The matter is placed before the Finance Committee for information and approval please.

Agenda Item No. 50.05 **THE BUDGET ALLOCATION OF FUNDS IN RESPECT OF SANT LONGOWAL INSTITUTE OF ENGINEERING & TECHNOLOGY (SLIET), LONGOWAL IN THE CURRENT FINANCIAL YEAR 2017-18- REGARDING**

The following Budgetary Allocation for 2017-18 has been approved by the MHRD vide letter Ref. No. F.No. 10-14/2017-TS.VII dated 06.06.2017 (**Annexure-D from Page No. 32 to 34**) in respect of SLIET, Longowal under three Object Heads i.e. OH-31 (Revenue - All recurring expenditure other than salary), OH-36 (Salary) and OH-35 (Capital) with following details:-

| Object Heads | Amount |
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| OH-31 (All recurring expenditure Other than salary) | Rs. 1300.00 Lakh |
| OH-35 (Capital) | Rs. 1700.00 Lakh |
| OH-36 (Salary) | Rs. 4600.00 Lakh |

Accordingly the institute has re-casted head wise budget estimate for the financial year 2017-18 as per the enclosed detail at **Page No. 35 to 40**.

The matter is placed before FC for information and ratification please.

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| <p>Agenda Item No. 50.06</p> | <p>AUDIT PARA NO. 3 (SUB PARA 3.11.3 OF C&AG Report No. 15 of 2008-09) REGARDING UNAUTHORIZED POSSESSION OF STAFF QUARTERS</p> <p>There were total 18 employees from whom the recovery of penal rent was to be made. The recoveries from the 8 employees have been made so far. From total outstanding amount of Rs. 8,19,066.00, an amount of Rs. 3,93,319.00 has already been recovered by the Institute. The recovery for rest of the outstanding amount of Rs. 4,25,747 is still pending (Annexure-E from Page No. 41 to 42). Reminders/ notices of recovery have been issued to ex-employees of the Institute through their employers for effecting recovery. Reminders to the concerned employers were also sent for effective recovery. It is worth to mention that one employee from whom the recovery is to be made has passed away whereas the whereabouts of two other employees are not known to institute.</p> <p>A meeting of the institute officials with MHRD was held on dated 21.06.2017. As per the letter communicated by MHRD to institute on dated 23.06.2017 and it was decided "a proposal to write off the outstanding amount will be put up in BOM for its approval" (Page No. 43 and 44).</p> <p>In view of above it is submitted that institute has made its best efforts to recover the pending amount from the ex-employees but could not succeed. In case institute take the legal action against concerned employees, it may cost higher spending of amount and the legal process is also time consuming.</p> <p>Matter placed for consideration and necessary recommendation of FC to BoM</p> |
| <p>Agenda Item No. 50.07</p> | <p>AUDIT PARA NO. 3 (SUB PARA 3.11.5 OF C&AG Report No. 15 of 2008-09) REGARDING IRREGULAR PURCHASE OF COMPUTERS</p> <p>The Audit Para is reproduced as under:</p> <p><i>The Institute purchased (March 2004) 107 computers worth Rs 57.35 lakh for issue to its faculty members without approval of the chairman of the Institute who was further observed that the Institute purchased these computers through a spot purchase committee without going through the tendering process. This resulted in irregular purchase of computer of Rs. 57.35 lakh.</i></p> <p><i>The management stated (December 2008) that the purchase was made by a committee as par the purchase rules for emergent purchases. The reply was not acceptable as the Director was competent to approve purchases up to Rs.10 lakh only as per the delegations of power during this period.</i></p> |

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| | <p>To hold an inquiry into the irregular purchase of computers Sh. R.C. Nayyar was appointed as inquiry officer vide letter Ref. No.: SLIET/Admn./191-196 dated 13.04.2016.</p> <p>A meeting of the institute officials with MHRD was held on dated 21.06.2017. As per the letter communicated by MHRD to institute on dated 23.06.2017.</p> <p>The report of the Inquiry Committee has been received and placed at Annexure-F from Page No. 45 to 51 for consideration and necessary recommendation of FC to BoM.</p> |
| Agenda Item No. 50.08 | <p>IMPLEMENTATION OF GFR-2017 - REGARDING</p> <p>The institute has implemented the General Financial Rules-2017 as per OM No.: F.No.14(3)/2015-E (IIA) dated 08.03.2017, kindly see at Annexure-G from Page No. 52 to 53.</p> <p>It is for information of the finance committee please.</p> |
| Agenda Item No. 50.09 | <p>TO APPROVE THE ANNUAL ACCOUNTS AND INTERNAL AUDIT REPORT OF THE INSTITUTE FOR THE YEAR 2016-17 PREPARED BY CHARTERED ACCOUNTANT</p> <p>The Annual Accounts alongwith the Internal Audit Report of the Institute for the year 2016-17 have been finalized by the Institute, and a set of various statements is placed herewith, at Annexure-H from Page No. 54 to 160. for kind perusal of the members of the Finance Committee and its approval.</p> <p>The Government Audit of Annual Accounts (2016-17) is scheduled by the office of Principal Director of Audit (Central), Chandigarh, from 20.06.2017 to 04.07.2017 which is under progress and the Audit Report will be placed in FC on receipt from the office of Principal Director of Audit (Central), Chandigarh .</p> <p>The matter is placed before the Finance Committee for approval please.</p> |
| Agenda Item No. 50.10 | <p>STATUS REPORT OF COMPLETE IT SOLUTIONS AT SLIET, CIT AND GKCIT</p> <p>'Sh. A.K. Batta, consultant was appointed for preparation of SRS & RFP for implementation of complete IT solutions at SLIET, CIT & GKCIET vide reference no. SLIET/03/16/103-109 dated 09.02.17. The consultant handed over the RFP and SRS pertaining to SLIET, Longowal and CIT Kokrajhar within the assigned time period. Reference comments received from MHRD vide letter No. F.No. 10-4/2017-TS. VII dated 03.04.2017 (Annexure-I, Page No. 161), the same is placed herewith. The consultant visited GKCIET, Malda from 08.05.17 to 09.05.17 to finalize its RFP and SRS. He submitted his status report on RFP and SRS of GKCIET, Malda in which he mentioned that GKCIET</p> |

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| | authorities can interact with SLIET for RFP and SRS (the status report is also attached herewith (from Page No. 162 and 163)). A meeting of the three CFTIs i.e. SLIET, CIT & GKIET was held at Bodoland Bhavan, Dwarka, New Delhi on 09.06.2017 at 11.30 AM. No official from GKIET attended this meeting and there is no communication on the final status about RFP and SRS preparation/implementing complete IT solution form GKIET side (Page No. 164) . |
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