

MINUTES OF THE 39TH MEETING OF THE FINANCE COMMITTEE OF SANT LONGOWAL INSTITUTE OF ENGINEERING & TECHNOLOGY (SLIET), LONGOWAL (DEEMED-TO-BE-UNIVERSITY) HELD ON 21.09.2012 (FRIDAY) AT 12.00 PM IN THE COMMITTEE HALL, ADMINISTRATIVE BLOCK, S.L.I.E.T, LONGOWAL

The following members were present:

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| 01 | Sh. S. P. Oswal, Padma Bhushan Awardee,
Hon'ble Chairman,
Board of Management, SLIET-Longowal,
Chairman-cum-Managing Director,
M/s Vardhman Textiles Limited, Ludhiana | Chairman |
| 02 | Sh. Rajeev Puri, Principal, GPGG, Ropar-cum-Officer In-Charge
(Engg. College Cell) O/O Technical Education & Industrial
Training (TE & IT), Government of Punjab, Chandigarh,
Representative of Sh. S.S. Channy, IAS, Principal Secretary, TE &
I.T, Government of Punjab, Chandigarh
[The nominee of Government of Punjab] | Member |
| 03 | Sh. Dalip Kapur, Deputy Secretary (Technical),
Govt. of India, Ministry of Human Resource Development,
Department of Higher Education,
New Delhi.
[The nominee of Central Government, M.H.R.D,
representing, Technical Education] | Member |
| 04 | Sh. Navin Soi, Director (Finance),
Govt. of India, Ministry of Human Resource Development,
Department of Higher Education,
Integrated Finance Division, New Delhi.
[The nominee of Central Government, M.H.R.D,
representing Integrated Finance Division] | Member |
| 05 | Professor Sunil Pandey,
Director, SLIET, Longowal | Member |
| 06 | Professor D.C. Saxena,
Dean (Planning & Development), SLIET, Longowal | Member |
| 07 | Dr. P.K Jain, Associate Professor
Department of Management & Humanities,
SLIET, Longowal | Member |
| 08 | Sh. Rakesh Mishra,
Dy. Registrar (Accounts & Audit), SLIET, Longowal | Member-Secretary |

The following member could not attend the meeting :-

- 01 Sh. D.K. Tiwari, IAS, Special Secretary to Govt. of Punjab, Managing Director, Chandigarh Industrial & Tourism Development Corporation Ltd. (CITCO), Chandigarh
[The nominee of President, SLIET Society (The Governor of Punjab)] Member

ITEM NO. 39.01 TO CONFIRM THE MINUTES OF THE 38th MEETING OF THE FINANCE COMMITTEE OF SLIET, LONGOWAL HELD ON 24.03.2012

Minutes of 38th meeting of Finance Committee are confirmed.

ITEM NO. 39.02 ACTION TAKEN REPORT ON THE MINUTES OF THE 38th MEETING OF THE FINANCE COMMITTEE OF SLIET, LONGOWAL HELD ON 24.03.2012

ITEM NO. 39.02 TO CONSIDER AND APPROVE THE (35.04, 36.02, 37.02 & 38.02) PROCUREMENT OF NEW VEHICLES FOR THE INSTITUTE

In view of mileage and life-span covered by the Institute Bus No. PB-13-E-9399, the Chairman, ordered to expedite the process of writing-off and its auction. On the matter of procurement of Institute Bus, replacing the old one, Sh. Navin Soi, Director (Finance), G.O.I., MHRD, New Delhi has referred the ban imposed by the Ministry on procurement of vehicles and advised to hire/outsouce bus(s) instead of procuring the new one (s).

Keeping in view the ban imposed by the Ministry on procurement of vehicle in mind, it was decided to either to outsouce / hire the transportation facility or, create a 'Corpus Fund' in the Institute, through which such expenditure(s) may be met out. The various options for creating the Corpus Fund of the Institute (other than Grant-in-Aid), were discussed and are as follows :-

01. Some percentage of 'Consultancy' amount.
02. Sponsored Projects (the share of Institute Overheads only)
03. 'Students Fee', collected, under the head 'Welfare of the students'.
04. General 'Donation(s)' received from Faculty / Alumni / outsiders.
05. Income from 'Interest'.
06. Some percentage of 'Honorariums' from SET

Income.

Steps for creating the Corpus Fund may be taken right from this Academic Session 2012-13.

**ITEM NO. 39.02 TO APPROVE THE REQUIREMENT OF FUNDS FOR
(35.04, 36.02, 37.02 IMPLEMENTATION OF ENTERPRISE RESOURCE
& 38.02) PLANNING (ERP) BASED CAMPUS AUTOMATION
SOLUTION – PROPOSAL TO PROVIDE INTERNET,
TELEPHONE, SECURITY AND OTHER SERVICES
AT SLIET, LONGOWAL**

Dean (P&D) informed about the progress for ERP Solution in the Institute, where laying of optical fiber cable was observed mandatory. The Honorable Chairman suggested surveying the organizations where the ERP System has already been introduced and adopted. It was decided to visit Maharshi Dayanand University (MDU), Rohtak, Indian Institute of Management (I.I.M), Ahmedabad and Amity University, Noida and to submit a comprehensive report of survey positively by the month of December, 2012.

**ITEM NO. BUDGET ESTIMATES FOR THE YEAR 2012-13 UNDER HEAD PLAN &
39.03 NON-PLAN AND SANCTIONED ISSUED BY MHRD, NEW DELHI FOR
THE YEAR 2012-13**

Dean (P&D) has explained the achievements of the Institute against the targets fixed for the first six months of the Financial Year 2012-13 and informed about the Supply / Works Orders to be placed for supply of goods and overall development of the Campus. The Director (Finance), MHRD has advised that merely placement of orders is not sufficient, 40% funds of total sanction by the Ministry must be consumed by September, every year.

**ITEM NO. APPROVAL OF CARRYING FORWARD THE UN-SPENT BALANCE OF
39.04 THE YEAR 2011-2012 UNDER THE HEAD PLAN/NON-PLAN TO
FINANCIAL YEAR 2012-13**

Approved.

**ITEM NO. TO CONDEMN AND WRITE-OFF IRREPARABLE/ CONDEMNABLE
39.05 EQUIPMENTS/MACHINES**

Approved.

**ITEM NO. MEDICAL REIMBURSEMENT CLAIM OF DR. PARMESH CHANDRA
39.06 UPADHYAY, ASSOCIATE PROFESSOR IN ELECTRONICS
DEPARTMENT FOR TREATMENT OF CANCER REQUIRING
CONDONATION OF INORDINATE DELAY, AS PER THE REPORT OF**

**INTERNAL COMMITTEE CONSTITUTE BY DIRECTOR, SLIET,
LONGOWAL**

The Director informed the Finance Committee about the request received from Dr. P. C. Upadhyay, Associate Professor in the Department of Electronics & Communication who is suffering from 'Cancer' since long for condoning the delay in submitting the medical bills for reimbursement. Dr. Upadhyay has requested a sympathetic consideration since a heavy expenditure on the treatment of Cancer has already been incurred.

Keeping the seriousness of the matter and the long treatment of Dr. Upadhyay, a consensus was evolved to condone the delay, as requested by the claimant, and to clear the existing submitted medical claims only, as per the rates approved by the Central Government. It will not form any sort of precedence, in future.

**ITEM NO. 39.07 ENHANCED SITTING FEE FOR EXTERNAL EXPERTS INVITED IN
SELECTION COMMITTEES FOR TEACHING AND NON- TEACHING
POSTS**

A need was felt for increasing the 'Sitting Fee' from Rs.2000/-day to Rs.5000/-day for the experts of the 'Selection Committee' both for teaching and non-teaching posts. The Director discussed the matter with the Honorable Chairman and his approval was obtained.

The matter was put before the Finance Committee and the decision was ratified for the subject experts of Selection Committee only, w.e.f. 14.07.12.

The Sitting Fee for other categories and Road Mileage shall remain unchanged, as decided and approved in the 36th Finance Committee meeting held on 07.07.2011.

**ITEM NO. 39.08 STATUS REPORT OF OLD OUTSTANDING ADVANCES PENDING FOR
NEEDFUL ADJUSTMENT IN BOOKS OF ACCOUNTS**

The status of outstanding advances was explained by Dy. Registrar (Accounts & Audit) and noted by all the members of Finance Committee. On receipt of information that a good number of letters have been written by Faculty In-Charge Estate (Civil) to CPWD, however capitalization of Expenditure could not be made so far, the Chairman, FC ordered that the matter may be expedited with CPWD Authorities by Dean (P&D), for booking of expenditure in Institute Books of Accounts, at the earliest. Director (Finance), MHRD, New Delhi suggested that all payments to CPWD against construction works are to be treated as 'Deposit Works' instead of 'Advances'. He also suggested that the Statement / Utilization Certificate raised by CPWD Authorities should be supported with 'Work Completion Certificate' and 'Handing-Over' and 'Taking-Over Certificate' with mutual consent of the Institute as well as the CPWD Authorities based on the requirement of the Institute. This will be ensured by Dean (P&D) with the help of Faculty In-charge Estate (Civil), if needed.

ITEM NO. 39.09 USING THE CONTINGENCY GRANT FOR TRAVELLING EXPENSES TO THE PH.D RESEARCH SCHOLARS STRICTLY AS PER GOVERNMENT OF INDIA, MINISTRY OF HUMAN RESOURCE DEVELOPMENT (MHRD) GUIDELINES

The matter was deliberated in detail, with reference to recommendation of Internal Committee constituted by Director, SLIET, Longowal, in the light of provisions laid down in the Notification of Government of India, Ministry of Human Resource Development, New Delhi, bearing No. F. 25-2/2010 TS.II dated 30.09.2010. It has been decided that any contingent grant will not be paid to the Institute Scholars because it has now been discontinued by the MHRD, after revision of Scholarship rates to the students. However, to promote research and dissemination knowledge in the different scientific events, Institute Scholars shall be paid Sleeper Class/Bus Fare and Registration Fee. This will supersede all the earlier decisions and orders circulated/notified, in this regard. The matter was unanimously approved by the members of Finance Committee.

ITEM NO. 39.10 TO APPROVE THE ANNUAL ACCOUNTS OF THE INSTITUTE FOR THE YEAR 2011-12

Approved. In continuation of reporting about progress in preparation, timely submission and timely conduct of audit of Annual Accounts of the Institute for the Financial year 2011-12, Deputy Registrar (Accounts & Audit) has assured to place 'Audit Report' alongwith 'Audit Certificate' for the year 2011-12 next time before members of Finance Committee, as soon as it is received from C.A.G through Accountant General (Audit), Punjab (Chandigarh)

The meeting ended with a vote of thanks to the Chair.

(S. P. Oswal)
Chairman, Finance Committee,
SLIET Longowal and
Chairman-cum-Managing Director,
M/s Vardhman Textiles Limited,
Ludhiana - 141010.

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