

NOTES ON ITEM NO. 37.01

TO CONFIRM THE MINUTES OF THE 36th MEETING OF THE FINANCE COMMITTEE OF SLIET, LONGOWAL HELD ON 07.07.2011

The minutes of the 36th meeting of the Finance Committee of SLIET, Longowal held on 07.07.2011 were circulated among the members. A copy of the minutes is placed at **Annexure-“A” – Page No. 12 - 23**. No comment is received from any member except Director (Technical), Government of India, MHRD, New Delhi, a copy of comments received from Director (T) is placed **at Annexure – “B” Page No. 24 -25** for information. Therefore, the minutes are placed before the Finance Committee for confirmation please.

NOTES ON ITEM NO. 37.02

Notes on ITEM NO. 32.03, 33.02, 34.02, 35.02 & 36.02

Action taken report on the minutes of the 36th meeting of the Finance Committee of SLIET, Longowal held on 07.07.2011 (Kindly refer to Agenda at Page No. 13 of Annexure – “A”)

TO CONSIDER AND PRESENTATION OF THREE YEAR ACTION PLAN FOR CIVIL AND ELECTRIC WORKS ACTIVITIES – PRESENTATION BY HEAD, DEPARTMENT OF DISABILITIES STUDIES

In compliance of the decision taken in the 36th Finance Committee meeting vide Item No. 36.02 (32.06, 33.02, 34.02 & 35.02) (A) (4) regarding building for Department of Disabilities Studies and extending help to disabled students to study certain courses to enable them to come in the mainstream of life by getting jobs and regain self esteem. Dr. Harish Chopra, Head, Department of Disabilities Studies who was asked to give a Power Point presentation in next Finance Committee meeting, is now ready to give his presentation.

NOTES ON ITEM NO. 37.02

Notes on ITEM NO. 37.02 (35.04 & 36.02)
Action taken report on the minutes of the 36th meeting of the Finance Committee of SLIET, Longowal held on 07.07.2011 (kindly refer to Agenda at Page No. 13 of Annexure - "A")
TO CONSIDER AND APPROVE THE PROCUREMENT OF NEW VEHICLE(S) FOR THE INSTITUTE
As the condemnation of old vehicles in the Institute was overdue, an Internal Committee was constituted by the Director of the Institute, accordingly the status report has been sent by the Controller of Vehicle (CoV) covering the book value and recommending reserve price for the first auction/sale (Kindly see Annexure "C" - Page No. 26). The proposal for condemnation of vehicles is being dealt separately by Controller of Vehicle/ the Nodal Officer and the same is sent to the Ministry through Institute Authorities, with the proposal of purchase of new vehicles. On its return, the action will be taken by the concerned Nodal Officer accordingly. It is submitted for information please.

NOTES ON ITEM NO. 37.02

Notes on ITEM NO. 37.02 (35.04 & 36.02)
Action taken report on the minutes of the 36th meeting of the Finance Committee of SLIET, Longowal held on 07.07.2011 (kindly refer to Agenda at Page No. 14 of Annexure - "A")
TO APPROVE THE REQUIREMENT OF FUNDS FOR IMPLEMENTATION OF ENTERPRISE RESOURCE PLANNING (ERP) BASED CAMPUS AUTOMATION SOLUTION - PROPOSAL TO PROVIDE INTERNET, TELEPHONE, SECURITY AND OTHER SERVICES AT SLIET, LONGOWAL
Regarding automation of SLIET Campus, a proposal was sent to Bharat Sanchar Nigam Ltd. (BSNL), Sangrur. Since, it is a latest technology job and the work can be done in a phased manner like any block will be picked up and all the services/works for the block will be completed in all respect in first phase and similarly 2 nd and 3 rd phase etc. can be completed in all respect as per availability of funds. It has been estimated by BSNL that approximate expenditure would be Rs. 08.00 croes. A copy of letter of approximate expenditure received from BSNL is placed at Annexure - "D" Page No. 27 - 30 . The proposal is submitted for consideration and approval in principle.

NOTES ON ITEM NO. 37.02

Notes on ITEM NO. 37.02 (35.06 & 36.02)

Action taken report on the minutes of the 36th meeting of the Finance Committee of SLIET, Longowal held on 07.07.11 (kindly refer to Agenda at Page No. 14 of Annexure – “A”)

INFORMATION ABOUT RECOVERY IN THE MATTER OF PROCEEDINGS UNDER SECTION 7-A OF THE EMPLOYEES PROVIDENT FUNDS & MISCELLANEOUS PROVISIONS (EPF & MP) ACT – 1952 IN RESPECT OF M/S ROVING EYES SECURITY & INTELLIGENCE SERVICE, BUDA DAL COMPLEX, LOWER MALL, PATIALA, EPF CODE NO. PN/20980 AMOUNTING TO RS. 10,45,525=00 DIRECTLY BY QUASI-JUDICIAL ORDER BY ASSISTANT PROVIDENT FUND COMMISSIONER, CHANDIGARH THROUGH GRANT-IN-AID ACCOUNT NO. 540 OF THE INSTITUTE AT CENTRAL BANK OF INDIA, SLIET CAMPUS, LONGOWAL

It is informed that MHRD has constituted an Enquiry Committee consisting of the following members :-

- 01 Shri D. Sudhakaran, Director (Retired),
Ministry of Human Resource Development,
1-A, Ashtree Manor,
Voltas Lane, Vazhuthacaud,
Thiruvananthapuram – 695014
02. Shri Bharat Singh,
Deputy Secretary (Retired),
Ministry of Human Resource Development,
64, Nav Jagriti Apartments,
C-11, Vasundhara Enclave, Delhi - 110096

The scope of Inquiry has been detailed in the MHRD Letter No. F. 10-21/2011 TS IV/7 dated 08.09.11 & No. 10-21/2011 TS IV/7 dated 21.09.11, a copy of the same may kindly be seen **at Annexure – “E” Page No. 31 - 34 for ready reference.**

With reference to Officer Order No. REG/7108 to 7113 dated 22.09.11 (**Copy placed at Annexure – “F” Page No. 35**), Enquiry Committee had visited the Institute w.e.f. 28.09.2011 to 30.09.2011 and enquired of the matter. The information desired by the Enquiry Committee has been provided by the Institute. The final Report of the Enquiry Committee is awaited. The matter is placed before the members of Finance Committee for kind information.

NOTES ON ITEM NO. 37.02

Notes on ITEM NO. 36.05

Action taken report on the minutes of the 36th meeting of the Finance Committee of SLIET, Longowal held on 07.07.2011 (kindly refer to Agenda at Page No. 16 of Annexure – “A”)

TO APPROVE THE ANNUAL ACCOUNTS OF THE INSTITUTE FOR THE YEAR 2010-11

The Annual Accounts for the year 2010-11 have already been approved by the Finance Committee in its 36th Finance Committee meeting held on 07.07.2011. The Audit Report alongwith the Audit Certificate received by this Institute subsequently, is placed **(at Annexure – “G” page No. 36-40)** for information please.

In previous Finance Committee meeting it was ordered to furnish the Statement of Recovery Status of outstanding advances shown in the Annual Accounts for the Year 2010-11, which is enclosed **at Annexure – “H” Page No. 41-44.**

In this connection, it is submitted that the following correspondence has been made in a bid to get these advances adjusted :-

Sr. No.	Particulars	Circular/Letter No. & Date
01	Circular for all concerned	No. SLIET/A&A/11/2005 dated 26.07.11
02	Letter to Estate Officer	No. SLIET/A&A/11/1975-76 dated 26.07.11
03	Reminder to Estate Officer	No. SLIET/A&A/11/2690-92 dated 16.08.11
04	Letter to Mr. Soma Shekhran, Clerk, working at MHRD, New Delhi	No. SLIET/A&A/11/579-80 dated 25.07.11
05	Reminder to Mr. Soma Shekhran, Clerk, working at MHRD, New Delhi	No. SLIET/A&A/11/633-34 dated 19.08.11
06	Letter to the Individual Advance Holders	No. SLIET/A&A/11/2512-33 dated 03.08.11
07	Reminder to the Individual Advance Holders	No. SLIET/A&A/11/2732-41 dated 18.08.11
08	Letter to the Recommending Officers in case of payment to outside Firms.	No. SLIET/A&A/11/2537-51 dated 03.08.11
09	Reminder to the Recommending Officers in case of payment to outside Firms.	No. SLIET/A&A/11/2723-31 dated 18.08.11

It is further submitted that a sum of Rs. 12.82 crore includes a major amount of Rs. 11.62 crore advance(s) sanctioned in favour of Executive Engineering, C.P.W.D, Ludhiana for Construction Activities in the Campus. Against the remaining amount of outstanding advances worth Rs. 01.20 crores, a sum of Rs. 00.69 Crore has been treated, as adjusted.

In pursuance of Executive Engineer, CPWD, Ludhiana by Estate Officer of the Institute, the Utilization/Expenditure Statement was received amounting to Rs. 5.81 Crores for needful adjustment, which could not be adjusted for want of compliance of some codal/statutory formalities on the part of CPWD, Ludhiana. The same will be adjusted in due course of time, as soon as the Compliance Report is received from CPWD, Ludhiana, through Estate Office.

Finally, the recovery status is as follows :-

(Rs. In Crores)

Particulars	Advance to Individuals/Outside Firm/Parties	Advance to CPWD, Ludhiana	Total
Advances sanctioned upto 31.03.11	01.20	11.62	12.82
Less : Adjustment made/are received for making adjustment as on 15.11.11	00.69	-----	00.69
Balance outstanding advances as on 15.11.11	00.51	11.62	12.13

The above recovery status is submitted for information of members of Finance Committee.

NOTES ON ITEM NO. 37.03

PROPOSAL REGARDING MISCELLANEOUS CIVIL WORKS IN HOSTEL NO. 06, SLIET LONGOWAL

A Preliminary-cum-Detailed estimate amounting to Rs. 30.14 lacs has been framed by Superintending Engineer (Civil), Bharat Sanchar Nigam Ltd. (BSNL) Civil Circle-II, Mohali to cover the probable cost of Miscellaneous Civil Works in Hostel No. 6, SLIET, Longowal. The rates are based on DSR-2007 and non DSR items based on market rates. The approximate expenditure of 10 Hostels available in SLIET Campus would be Rs. 301.40 lacs. A letter received from BSNL is placed **at Annexure – “I” Page No. 45**. The proposal is submitted for consideration and approval in principle.

NOTES ON ITEM NO. 37.04

REPORTING ABOUT TENTATIVE EXPENDITURE FOR DEVELOPMENT OF CENTRAL FACILITIES IN THE INSTITUTE COSTING AROUND RS. 1850.00 LACS

Common facilities accessible to all for knowledge and skill development are now becoming one of the priority area as identified, for the Institute, by a committee consisting of all Heads of Departments, Dean (P&D) and Director of the Institute held on 11.11.2011; A proposal for development of central facilities (SLIET Instrumentation Centre – SIC) has thus been moved for the Institute and estimated the expenditure has been computed amounting to Rs. 1850.00 lacs (Rs. 1600.00 lacs under Non-Recurring and Rs. 250.00 under Recurring heads). The detailed note on the subject matter has been prepared by Dr. A.S. Dhaliwal, Professor & Head, Department of Physics, which is placed at **Annexure – “J” Page No. 46 – 50** for information please.

NOTES ON ITEM NO. 37.05**PROPOSAL REQUIRING ADDITIONAL TEACHING AND NON-TEACHING POSTS OWING TO PREVIOUS INCREASE OF STUDENTS @ 54% OF SANCTIONED STRENGTH UNDER OSC REPORT, GOVERNMENT OF INDIA, M.H.R.D, NEW DELHI (@18% OF SANCTIONED STRENGTH PER ANNUM FOR THREE YEARS I.E. 2008-09, 2009-10 & 2010-11)**

Owing to increase of students @ 54% in preceding three years i.e. 2008-09, 2009-10 & 2010-11 under OSC report, Government of India, MHRD, New Delhi, the requirement of additional Teaching and Non-Teaching posts has been computed for the Institute, in accordance with the prescribed norms of AICTE (teaching posts according to ratio of 1:2:6 and for Non-Teaching posts according to ratio of 1 : 1.1) **(Copy placed at Annexure – “K” Page No. 51 - 54)**. The post-wise detail of additional posts (in addition to already sanctioned posts) is proposed as under :-

(A) Bifurcation of Number of teaching posts proposed as under:-

Programmes	Total faculty required	AICTE NORMS (1:2:6)		
		Professor	Associate Professor	Assistant Professor
Engineering + Mgt	62	06	14	42
M.Sc.	12	01	03	08
Total	74	07	17	50

Faculty required in 2011-12			Faculty required in 2012-13		
Professor	Associate Professor	Assistant Professor	Professor	Associate Professor	Assistant Professor
06	15	43	01	02	07

Pay Scales of teaching posts:-

1. Professor : PB-4 Rs. 37,400-67000/- AGP Rs. 10,000/-
2. Associate Professor : PB-4 Rs. 37,400-67000/- AGP Rs. 9,000/-
3. Assistant Professor : PB-3 Rs. 15600-39100 AGP Rs. 6000/-

(B) Bifurcation of Non-Teaching posts proposed as under:-

Sr. No.	Name of post	Number of Posts	Pay Scale
01	Finance Officer	01	PB-4 Rs. 37,400-67000/- Grade Pay Rs. 10,000/-
02	Superintending Engineer	01	PB-4 Rs. 37,400-67000/- Grade Pay Rs. 8700/-
03	Security Officer (Captain Rank)	01	PB-3 Rs. 15600-39100/- Grade Pay Rs. 5400/-
04	Medical Officer (01 Male & 01 Female)	02	PB-3 Rs. 15600-39100/- Grade Pay Rs. 5400/-
05	Audit Officer	01	PB-3 Rs. 15600-39100/- Grade Pay Rs. 5400/-
06	Assistant Registrar	01	PB-3 Rs. 15600-39100/- Grade Pay Rs. 5400/-
07	Hindi Officer	01	PB-2 Rs. 9300 – 34,800/- Grade Pay Rs. 4600/-

It is proposed that the additional Teaching and Non-Teaching Posts as mentioned above may kindly be considered and approved.

NOTES ON ITEM NO. 37.06**TO CONDEMN AND WRITE-OFF IRREPARABLE/CONDEMNABLE EQUIPMENTS/MACHINES**

It is informed that an Internal Technical Committee constituted by the Director at the Institute level to inspect the irreparable/condemnable equipments/machines of Departments inspected and recommended to write-off the machines/equipments which have become condemnable due to wear and tear as well as over-lived its prescribed life by around 10-15 Years. Further, the committee observed that equipments/ machines are irreparable because the repair was not possible due to non-availability of spare parts of requisite make. The detail of such equipments as recommended by the Internal Technical Committee duly approved for condemnation and writing off, is given as under:

Order No. & Date bearing approval of Director of the Institute	Name of the Department	Book Value (Amount in terms of Rupees)
SLIET/C.Store/529 to 533 Dated 31.03.11 (See at Annexure "L" Page No. 55)	Health Centre	19,900.00
SLIET/C.Store/113 to 116 Dated 09.06.2011 (See at Annexure "M" Page No. 56-59)	Food Engg. & Technology Department	2,81,238.00
SLIET/C.Store/139 to 142 Dated 12.07.2011 (See at Annexure "N" Page No. 60)	Controller of Examination (COE)	11,29,731.00
Total		14,30,869.00

In view of the recommendation of Internal Technical Committee and approval of the competent authority to condemn and Write-off the above mentioned machines & equipments for the above-mentioned book value, the matter is placed before the Finance Committee for information.

NOTES ON ITEM NO. 37.07

PAYMENT OF TA/DA IN RESPECT OF MR. MANOJ KUMAR GUPTA, RESEARCH SCHOLAR, DEPARTMENT OF PHYSICS, SLIET, LONGOWAL OUT OF THE CONTINGENCY GRANT BY GOVERNMENT OF INDIA, MHRD, NEW DELHI @ 30,000=00 PER ANNUM PER STUDENT

Mr. Manoj Kumar Gupta, Full Time Research Scholar with Institute fellowship, Department of Physics, SLIET, Longowal applied for approval to attend the Short Term Course to be held at Mumbai from 07.12.2009 to 15.12.2009 alongwith financial approval of Rs. 12,000/- including Course Fee, Accommodation and Travel Fee etc., which was approved by the Director, SLIET on the recommendations of Dean (PG). Accordingly the then Dean (PG) issued an Office Order No. Dean (PG)/618-621 dated 03.11.2009, allowing the Research Scholar to attend the Short Term Course and it was also added in the Office Order that he will be paid Course Fee and TA/DA. After attending the course, the Research Scholar submitted his claim bill for reimbursement out of Contingency Grant, which was returned by the Accounts Section in view of the decision taken by the Finance Committee in its 31st Meeting held on 23.02.2010. Therefore, the case was again taken up with the Director, SLIET, with the submission that the Research Scholar attended the Short Term Course at Mumbai with permission and the decision by the Finance Committee (reproduced below) was taken after two months from the date of end of Short Term Course :-

“It has been decided to follow the MHRD guidelines strictly for utilization of contingency grant by the Institute for research development and providing research facilities in terms of recurring expenditure in labs by Academic Departments”.

On following points raised by Dean (Academics), worthy Chairman, Finance Committee/BOM has ordered to place the matter in forthcoming Finance Committee Meeting **(Copy enclosed at Annexure – “O” Page No. 61)** :-

As per version of Dean (Academics, the Central Research Committee (CRC) of the Institute in its meetings held on 4th November, 2009 and 19th November, 2009 has recommended that the Rules and Regulations of UGC/CSIR for the utilization of Contingent grant by the scholars should be followed. As per these norms, the scholars are entitled for TA/DA, Registration Fee of Course/Conference/ Symposia/workshop etc.,

Stationery Items, Photocopies, Recurring Items Chemical etc., or any other item duly recommended by the Supervisor and Head of Department of the Department and approved by the Competent Authority.

The said recommendations of CRC were taken up in the 4th Senate meeting held on 23rd November, 2009 and the Senate has approved the same. The minutes of 4th Senate meeting were further approved in the Board of Management meeting.

As per MHRD Notification No. F. 9-2/2007 TS.I dated 22nd July, 2008 **(Copy enclosed at Annexure – “P” Page No. 62 - 64)**, the contingency grant of Rs. 30,000/- per annum per student for full time Ph.D Scholars would be given to the Institute but not to the individual concerned. Each Institute would decide the quantum of lump-sum funds to be available to each department for research after taking into account Department facilities already available. No separate salary grant would be available for research programme.

As per MHRD Notification No. F. 25-2/2010 TS.II dated 30th September, 2010 **(Copy enclosed at Annexure – “Q” Page No. 65-67)**, the Junior Research Fellows (JRFs), Senior Research Fellows (SRFs) and Research Associates will not be entitled to DA and CCA Allowances. However, the travel entitlement for JRF/SR for participation in scientific events/workshops in India will continue to be as earlier i.e. 2nd AC by Rail.

Keeping in view of the above, the following is submitted for needful consideration of members of Finance Committee and order please :-

01. Decision of Senate of the Institute has already been deliberated in 31st Finance Committee meeting held on 23.02.10 in the light of Government of India, MHRD Guidelines dated 22.07.08 and passed an order that MHRD guidelines be strictly followed in terms of Recurring Expenditure in Labs by Academic Departments, as mentioned above;
02. Government of India, MHRD Notification dated 30.09.10, as mentioned above is silent about the contingency grant to the students. So far as ‘Travel Grant’ for JR/SRF is concerned, it is not payable out of contingency grant, while it is paid out of General Grant-in-Aid for Travelling separately.
03. Travelling Claim of Mr. Manoj Kumar Gupta, Research Scholar, Department of Physics, SLIET Longowal was viewed and declined on the basis of the decision of 31st Finance Committee meeting (23.02.10) which was ratified by Board of Management of the Institute subsequently.