

**SANT LONGOWAL INSTITUTE OF ENGINEERING & TECHNOLOGY,
LONGOWAL
DISTRICT - SANGRUR (PUNJAB) - 148106**

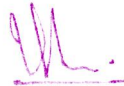
**SUBJECT : REVISED MINUTES OF THE 34th MEETING OF THE
FINANCE COMMITTEE, OF SLIET, LONGOWAL**

With reference to telephonic discussion held with Sh. S.P. Oswal, Hon'ble Chairman, Finance Committee, SLIET, Longowal, on 09.03.2011, regarding necessary modification in the minutes of the 34th Finance Committee meeting of SLIET Longowal, held on 18.02.2011 at 10.00 AM in the Committee Hall, Administrative Block, SLIET Longowal. The revised ^{minutes} are now, prepared accordingly, in consultation with Dr. D.C. Saxena, Dean (P&D) and forwarded for final approval of Hon'ble Chairman, Finance Committee.

May like to see, sign and forward please.

1178
09-03-2011

Director, SLIET
Member, F.C


9.2.11


Chairman,
Finance Committee
SLIET, Longowal

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(Rakesh Mishra)
Dy. Registrar (A&A)
Member-Secretary
Finance Committee

**MINUTES OF THE 34th MEETING OF THE FINANCE COMMITTEE OF
SANT LONGOWAL INSTITUTE OF ENGINEERING & TECHNOLOGY,
LONGOWAL (DEEMED-TO-BE-UNIVERSITY) HELD ON 18.02.2011 AT
10.00 AM IN THE COMMITTEE HALL, ADMINISTRATIVE BLOCK,
S.L.I.E.T., LONGOWAL**

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The following members were present :

01	Sh. S. P. Oswal, Chairman-cum-Managing Director, M/s Vardhman Textiles Limited, Ludhiana	Chairman
02	Sh. Mohanbir Singh, Additional Director, TE & IT representative of Principal Secretary, Technical Education & Industrial Training, Government of Punjab, Chandigarh	Member
03	Dr. Varinder Sahni, Director, SLIET, Longowal	Member
04	Dr. D.C. Saxena, Dean (P&D) SLIET, Longowal	Member
05	Dr. P.K Jain, Associate Professor (EDP) SLIET, Longowal	Member
06	Sh. Rakesh Mishra, Dy. Registrar (Accounts & Audit), SLIET, Longowal	Member- Secretary

The following members could not attend the meeting :-

01	The Secretary Expenditure, Government of Punjab, Department of Finance, Punjab Civil Secretariat, Chandigarh.	Member
02	Sh. N. Mohan Das, Director(T), G.O.I., M.H.R.D., Department of Higher Education, New Delhi.	Member
03	Sh. Navin Soi, Director (Finance), G.O.I, M.H.R.D., Department of Higher Education, New Delhi.	Member

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The comments of Director (T), Government of India, MHRD, Department of Higher Education, New Delhi were received on 18.02.2011 through FAX, vide letter No. F. 10-3/2011 TS-IV dated 15.02.2011(**Copy enclosed**). His advisory comments have been taken into consideration, point-wise, in the minutes of meeting.

ITEM NO. 34.01	TO CONFIRM THE MINUTES OF THE 33 rd MEETING OF THE FINANCE COMMITTEE OF SLIET, LONGOWAL HELD ON 21.12.2010	
	Minutes confirmed.	
ITEM NO. 34.02	ACTION TAKEN REPORT ON THE MINUTES OF THE 33 rd MEETING OF THE FINANCE COMMITTEE OF SLIET, LONGOWAL HELD ON 21.12.2010	
	ITEM NO. 29.19 30.02, 31.02 32.02 & 33.02)	PROPOSAL FOR NEW EPABX SYSTEM TO REPLACE THE OLD ONE AND RESTORE INTERNAL COMMUNICATION SERVICES TEMPORARILY/ PERMANENTLY IN THE INSTITUTE AS PER PRESCRIBED NORMS
		Since the disposal of scrap material of old EPABX is under process is now required to be expedited and finalized within the period of one month but no later than 31.03.2011 by Store Purchase Officer. The Action Taken Report is to be submitted in the next Finance Committee meeting, as directed by Chairman, Finance Committee. All the members of Finance Committee were informed about the extension of connection of telephones from 500 lines to 800 lines by BSNL, which was noted.

	ITEM NO. 32.03 & 33.02	INFORMATION ABOUT CLEARANCE OF DUES IN THE MATTER OR PROCEEDINGS UNDER SECTION 7-A OF THE EMPLOYEES' PROVIDENT FUNDS AND MISC. PROVISIONS (EPF & MP) ACT, 1952 IN RESPECT OF SANT LONGOWAL INSTITUTE OF ENGINEERING & TECHNOLOGY (SLIET), LONGOWAL (EPF CODE NO. PB/BTI/33562) FOR THE PERIOD FROM MARCH, 1996 TO OCTOBER, 2009 IN TWO PARTS (A) DEPLOYMENT OF B.H.S IN HOSTEL SYSTEM; (B) PAYMENT TO M/S PUNIA SECURITY SERVICES, SANGRUR.
		The Chairman, Finance Committee has shown his concern about the slow progress, in this regard and directed to expedite the Administrative action by the Administration. He directed to place the satisfactory Action Taken Report in the next Finance Committee meeting, as per directions given in the 33 rd Finance Committee meeting held on 21.12.2010.
	ITEM NO. 32.06 & 33.02	TO CONSIDER AND PRESENTATION OF THREE YEAR ACTION PLAN FOR CIVIL AND ELECTRIC WORKS ACTIVITIES
		After viewing the presentation given by Sh. Indraj Singh, the then In-charge Estate (Civil) and Sh. J.S. Aujla the then In-charge Estate (Electrical), the Chairman directed to Dr. D.C. Saxena, Dean (P&D) to act upon the points discussed related to the presentation and to monitor all these activities on quarterly basis, so as to achieve the targets fixed for 2011-12 & 2012-13. He further emphasized to prioritise all the construction and procurement activities in consonance with established rules and budgetary provisions of the Institute. After deliberating the Civil/Electrical matter in depth and hearing patiently the opinion of all member of Finance Committee, he finally decided and directed categorically, as under :-

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(A)	<u>REGARDING CIVIL WORKS</u>		
	01.	CONSTRUCTION OF EDP BLOCK	
		i)	The board considered appropriate that EDP departments should be a part of Department of Management Studies instead of an independent department.
		ii)	The proposal for considering a separate building for Training and Placement Cell The general view was that this should also remain a part of the management studies department. The post of Professor (Training & Placement) has already been advertised. It was felt that there is no need to have a separate building for Training & Placement alone. It should remain integral part of Management Studies block.
		iii)	The block may be constructed after taking into account revised requirement of EDP and Training & Placement
	02.	CONSTRUCTION OF INFORMATION TECHNOLOGY BLOCK	
			The proposal was to have a separate block for IT department. The proposal was debated if it will be proper to keep it along with the department of Computer Science Engineering. Instead of having so many independent departments where certain common resources can be better utilized through bringing them under one department, it will be prudent to integrate such departments. The committee agreed to keep it as a part of the Computer Science Block. The requirement of space may be assessed and it may be created as an extension to the existing department.
	03.	CONSTRUCTION OF SLIET COMPUTER CENTRE	
			Approved.
	04.	BUILDING FOR DEPARTMENT OF DISABILITIES STUDIES	
			The members enquired into the main object of the department. Whether it was a course to teach the students for handling the disabilities through the development and use of certain technological aids or it is to help disabled students to study certain courses to enable them to come in the mainstream of life by getting jobs and regain self esteem. It was felt that the department of disability studies may give a presentation in the next Finance Committee meeting.

	05.		MINOR WORKS INCLUDING ADDITION/ALTERATION IN EXISTING BUILDINGS/AUGMENTATION OF SERVICE (ROADS, EXTERNAL ELECTRIFICATION, WATER SUPPLY, SEWERAGE AND LANDSCAPING ETC.)
		i)	A committee consisting of Dean (Academics), Dean (P&D) and Chairman, Time Table committee will optimize the utilization of classrooms and assess the requirement of additional classrooms/tutorial rooms. A strong view was expressed by the members that the facility of Classrooms and Tutorial rooms should be created to ensure that the average utilization of such facilities should be in the range of 60-65%. However, this will be examined by the committee. It was also expressed that the lecture rooms and tutorial rooms may have different dimensions. Tutorial groups should not exceed a capacity of 25 while class rooms should be created for 70 students.
		ii)	Recasting to be done for the consumption of water for drinking and irrigation purposes.
		iii)	The proposal for drinking water and its treatment was discussed. It was reported that the TDS level in the ground water is as high as 600-700. There is a need to setup RO to reduce TDS. The committee was informed that SLIET is also getting water from canal. The quantity of water used from the canal was not known nor was the information about the quality of water. Therefore a comprehensive report of total water requirement may be prepared by the department so that the different types of requirements for drinking and other purposes may be met in the most economical manner. The department will also collect information and submit the report in the next meeting of the Finance committee.
	06.		CONSTRUCTION OF SINGLE SEATER BOYS HOSTEL (250 CAPACITY)
			To expedite the process of construction
	07.		CONSTRUCTION OF TYPE-IV & V QUARTERS INCLUDING DEVELOPMENT WORK
			To expedite the process of construction

	(B)	<u>REGARDING ELECTRICAL WORKS</u>	
	Sr. No.	Nature of Work	Remarks
	(a)	<u>G.I.A. – Plan (General)</u>	
	1	Electric service connection to Tubewell near B. H. No.9	Approved. It is new service connection to Tubewell near B. H. No. 9.
	2	Electric service connection to Tubewell near Director residence.	Approved. It is new service connection to Tubewell near Director Residence.
	3	Replacement / laying of electric cable from transit accommodation to PG hostel.	Approved. Work involves replacing temporary electricity connection with systematic electric supply connections in PG Hostel Buildings.
	4	Provision of Generator back up to hostel buildings.	Approved. Work involves connecting the hostel buildings with the existing DG Sets in the Campus.
	5	Supply, Installation, Testing & Commissioning of Wall mounted fans in the labs of CSE department at SLIET, Longowal.	Approved. Work involves providing fans in these labs to be used in moderate climates, when air conditioners are not required.
	6	Supplying / Installation / Testing / Commissioning of automatic power factor correction panel (capacitor bank) at ESS-I.	Approved. Work has to be carried out in order to improve the power factor of the bulk supply and avoid electricity tariff penalties.
	7	Replacement of electrical panel at ESS-II	Approved. Work involves replacing unserviceable old panel with new one.
	8	Replacement of electric water heaters in all the boys' hostel	The committee felt that the maintenance of water heaters should be done properly and even AMCs (Annual Maintenance Contract) should be considered where the liability of maintaining the water heaters will lie with the suppliers or his agent or such firms specializing in the area. It

			was also expressed that the department may also examine the solar water heating instead of electrical heating. It will be in line with our green policy. Further a thought was expressed that a central water heating system may also be contemplated in the new hostels under construction. That will be more economical. The individual boilers can be run on oil or gas, However, these ideas must be probed further and suitable proposal may be worked out and put before the board.
	9	Replacement of Air Conditioners in 08 Nos. rooms of guest house	Before purchase of new ones, the buy-back system of ACs should be explored. The committee was of the view that in the future, it may be desirable to consider AMC's for Air Conditioners.
	10	Provision of floodlights in lawns of residential area.	Approved. This is a requirement of campus residents as children play in the lawns and the area has a lot of reptiles, which pose a danger in the dark.
	11	Provision of additional tube light fixtures in boys hostel no. 7 & 8	Approved. The existing lighting fixtures are not adequate. So additional tube lights of two feet length are to be provided at the study shelves, three in each room.
	12	Supplying / Installation / Testing / Commissioning of trivector meter / power meter to the selected buildings.	Analysis of Trivector meter already installed is to be submitted by Sh. J.S. Aujla, A.P. (EIE).
	13	Provision of control wiring for water coolers, geyser and security lights in all boys & girls hostels.	Analysis to be carried out and submitted by Sh. J.S. Aujla, A.P. (EIE)
	14	Replacement of electric wiring of type-I, II & III (old) residential	The work was deferred so as to include the civil work involved, if



		quarters.	any, alongwith the electrical work estimate.
	15	Provision of air conditioning to the 08 labs of CSE & 01 lab of Chemical Technology department.	Approved. The work involves replacing old, inefficient and non-working split type Air Conditioners with energy efficient centralize air conditioning system.
	16	Provision of RO & UV system to the water coolers of Admn. Block, Academic Buildings & Other Buildings.	Instead of RO & UV system for different places, possibility for installing filters in pumps should be explored first. If possible then canal water may also be utilized for the purpose. Till then, this point stands deferred.
	17	Provision of Solar garden lights in Guest house & Director residence.	The work was deferred in the current Action Plan as other works have to be taken up on priority.
	18	Provision of Dimmer Circuit/Energy pack for Street Light on the main road.	Approved. The work will lead to energy saving in street lighting system.
	19	Provision of Underground cabling of Existing L.T. & H.T. line in the campus.	The work was deferred for the current Action Plan as other works have to be taken up on priority.
	20	Provision of Centralized Networking of load centres through Trivector meters for energy monitoring by establishing a control room at suitable location.	Deferred. A complete analysis is to be submitted by Sh. J.S. Aujla, A.P. (EIE).
	21	Replacement of Life Expired Ceiling fans/Exhaust fans/Tube lights of Hostel (02 Hostels in each year, depending upon the date of completion of hostel. Older hostels will be taken up first).	At a first step, the replacement can be implemented in one hostel and one Department, then its outcome should be reviewed by Sh. J.S. Aujla, A.P. (EIE).
	22	Replacement of Life Expired Ceiling fans/Exhaust fans/Tube	Same as above



		lights of Residential Quarters. Criteria for fans will be as stated above for hostels. Criteria for other equipments will be as per date of installation. Older will be taken first.	
	23	Provision of LED based street lighting on all service roads in residential areas.	It was deferred as it was not commercially attractive at the moment. Deferred for the current Action Plan. The energy saving option has already been approved as at Point No. 18 above.
	24	Installation of Solar power plant of say 250KW capacity as 1 st phase and subsequent additions in following years based on performance.	The work was deferred for the current Action Plan as being a work of large scale.
	(b)	<u>G.I.A. – Plan (OBC)</u>	
	1	Electric service connection to girls hostel no. 3	Approved. Works involve giving electric power supply to Girl Hostel No. 03.
	2	Provision of 500 KVA transformer for hostel buildings.	Approved. This transformer is required to cater to the electricity supply needs of BH. 09 and B.H. 10. As it is not technically feasible to connect both the Hostels to the existing transformer. →
	3	Provision of diesel storage tank near DG sets	The work was deferred in the current Action Plan as other works are to be taken on priority.
	4 ✓	Provision of DG Sets for hostel buildings	The work was deferred in the current Action Plan as other works are to be taken on priority.

In addition, the following points were also deliberated upon:

i)	The Chairman asked the Dean P&D if there were requirements for Post Graduate students for any infrastructure in the equipment or facilities to be created which do not exist at present. That aspect has not been examined yet while preparing the estimates. He gave them the idea that the departments may obtain information from IIT Delhi and NIT Jalandhar and nearby
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	Institute/University about the equipments and facilities they have created and compare the same with what we propose to have and work out the differences. Let the HODs then decide if the equipment or facilities gap can be attributed to the relevance of the courses being pursued by the respective institutes and establish its relevance or lack of relevance to us. This will give a meaningful study about the status of all the departments in comparison to eminent institutes. The study should be completed within 3 months.
ii)	Hostel facilities may be created for 85% of the students only. Commuters coming from the vicinity of our institute may constitute around 15% of the total proposed strength of 4000 students.

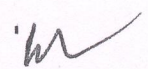
A monthly report is to be submitted by Dean (P&D) regarding the utilization of funds as well as construction activities. A revised list of equipment required for the UG Programmes is to be submitted after getting the requirement from remaining four Departments viz. Electrical & Instrumentation Engg., Physics, Chemistry and EDP. Also, a list of equipment is to be submitted by the Departments for M.Tech. programmes within three weeks.

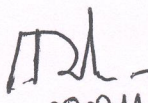
ITEM NO. 34.03	TO CONSIDER THE UTILIZATION OF GRANT IN THE YEAR 2010-11				
	Considering the non-utilization of funds for the year 2010-11 as pointed out by Director (Technical), MHRD, New Delhi through Fax letter dated 15.02.11, the Chairman has shown his concerned, he therefore, directed to monitor appropriately on all the physical as well as financial progress on quarterly basis by the Management, for better results.				
ITEM NO. 34.04	PROPOSED MODIFICATIONS FOR PAYMENT OF SITTING FEE TO THE INSTITUTE GUESTS				
	<p>The matter related to the payment of Sitting Fee was well deliberated in-depth in the meeting by the members of the committee. Presently, the Sitting Fee is being paid to the following members/experts. :-</p> <table border="1"> <tr> <td>a)</td><td>For members of SLIET Society/BOM/FC/B & WC/Selection Committee/ Board of Studies/Senate/Academic Council.</td></tr> <tr> <td>b)</td><td>For Experts for conducting Viva-Voce/Experts for conducting delivering Lectures, coming from outside the Institute.</td></tr> </table> <p>It is now, permitted and restricted only to the members of SLIET Society/BOM/F.C/B&WC/Selection Committee/Board of Studies /Senate/Academic Council/Experts for conducting Viva-Voce coming from outside the Institute. Rates regarding Road Mileage</p>	a)	For members of SLIET Society/BOM/FC/B & WC/Selection Committee/ Board of Studies/Senate/Academic Council.	b)	For Experts for conducting Viva-Voce/Experts for conducting delivering Lectures, coming from outside the Institute.
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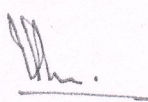
	etc. shall remain the same, as approved at Item No. 31.05 of 31 st Finance Committee meeting held on 23.02.2010.																																												
ITEM NO. 34.05	TO CONSIDER AND APPROVE THE REVISED ESTIMATES FOR THE FINANCIAL YEAR 2010-11 AND BUDGET ESTIMATES OF SLIET, LONGOWAL FOR THE FINANCIAL YEAR 2011-12.																																												
	Members of Finance Committee approved the following Estimates of the Institute Budget for 2010-11 and 2011-12 :- <div>Rs. In lacs</div> <table><tr><td></td><td>BUDGET ESTIMATES</td><td>REVISED BUDGET ESTIMATES</td><td>BUDGET ESTIMATES</td></tr><tr><td>(A) NON-PLAN</td><td>2010-2011</td><td>2010-2011</td><td>2011-2012</td></tr><tr><td>RECURRING</td><td></td><td></td><td></td></tr><tr><td>a) Salary Component</td><td>2277.73</td><td>2307.73</td><td>2545.78</td></tr><tr><td>b) Non-Salary Component</td><td>1335.50</td><td>1364.02</td><td>1508.74</td></tr><tr><td>TOTAL</td><td>3613.23</td><td>3671.75</td><td>4054.52</td></tr><tr><td>LESS : I.R.G</td><td>700.00</td><td>750.00</td><td>750.00</td></tr><tr><td>TOTAL RECURRING</td><td>2913.23</td><td>2921.75</td><td>3304.52</td></tr><tr><td>(B) PLAN</td><td></td><td></td><td></td></tr><tr><td>NON -RECURRING</td><td>570.00</td><td>712.61</td><td>1371.00</td></tr><tr><td>TOTAL (NON-RECURRING)</td><td>570.00</td><td>712.61</td><td>1371.00</td></tr></table>		BUDGET ESTIMATES	REVISED BUDGET ESTIMATES	BUDGET ESTIMATES	(A) NON-PLAN	2010-2011	2010-2011	2011-2012	RECURRING				a) Salary Component	2277.73	2307.73	2545.78	b) Non-Salary Component	1335.50	1364.02	1508.74	TOTAL	3613.23	3671.75	4054.52	LESS : I.R.G	700.00	750.00	750.00	TOTAL RECURRING	2913.23	2921.75	3304.52	(B) PLAN				NON -RECURRING	570.00	712.61	1371.00	TOTAL (NON-RECURRING)	570.00	712.61	1371.00
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The meeting ended with a vote of thanks to the Chair.

-11-


(S. P. Oswal)
Chairman, Finance Committee,
SLIET Longowal and
Chairman-cum-Managing Director,
M/s Vardhman Textiles Limited,
Ludhiana - 141010.


 09.03.11


 9.3.11

F.No. 10-3/2011 TS IV
Government of India
Ministry of Human Resource Development
Department of Higher Education

Dated 15/2/2011

To

The Director incharge,
Sant Longowal Instt. of Engg. & Tech.,
Longowal, Distt. Sangrur,
Punjab

Subject:- 34th (Special) Meeting of the Finance Committee on SLIET, Longowal on 18-02-2011 - regarding

Sir,

I am directed to refer to your letter No. SLIET/ A&A/11/1114 dated 11th Feb. 2011 on the above cited subject. Due to some pre-occupation, the undersigned is unable to attend the said meeting which is scheduled to be held on 18th February 2011 at SLIET Longwal. However, the comments agenda items on the various points are as under:-

Item No. 34.01 & 34.02

To confirm the Minutes of the 33rd Meeting of the FC of SLIET Longowal

Action taken report on the minutes of the 33rd meeting of the FC held on 21.12.2010

May be considered subject to incorporation of the comments of the Ministry. The comments of the administrative bureau were sent to the institute vide letter dated 20th December 2010)

Item No. 34.03

To consider the utilization of grants in the year 2010-11

In this connection, it is stated that the out of the budget allocation of Rs. 15.00 crore under Plan, this Ministry has not released any single grant to the institute because of non utilization of funds and non reporting of expenditure by the institute. Because of this reason, the Ministry is forced to reduce the Budget Estimates of the institute at RE level. This is a major administrative lapse on the part of the officials of the institute and necessary corrective action may be taken.

It is not out of place to mention here that the said precarious situation had explained to the Chairman, BOM by the Director (T) during his visit at Delhi during the last week.

Item No. 34.04

Proposed modifications for payment of sitting fee to the institute Guests

Noted

Item No. 34.05

[Signature]
18/2


[Signature]
-12

To consider and approve the RE for the financial year 2010-11 and Budget Estimate of SLIET for the financial year 2011-12

Noted

It is requested that the comments of the Ministry may kindly be placed before the Board during the meeting which is scheduled to be held on 18th February 2011 at 10.00 AM onwards.

Yours Faithfully



(Z. THOMAS)

SECTION OFFICER