



संत लौंगोवाल अभियांत्रिकी एवं प्रौद्योगिकी संस्थान,
लौंगोवाल, जिला-संगरूर, पंजाब-148106
(भारत सरकार, मा.स.वि.म. के अधीन मानित विश्वविद्यालय)
Sant Longowal Institute of Engineering and Technology
Longowal, District-Sangrur, Punjab - 148106
(Deemed-to-be-University under MHRD, Government of India)

संदर्भ सं/Ref. No. SLIET/Admn./18/ 3469

दिनांक/Date: 22.10.2018

Through : E-mail/By Regd. Post

- 01 Dr. K.K. Talwar, Chairman In-Charge, BoM, SLIET, Longowal
- 02 The Joint Secretary (DL & BP), Government of India, Ministry of Human Resource Development, Department of Higher Education, Shastri Bhawan, New Delhi.
- 03 The Joint Secretary and Financial Advisor, Govt. of India, Ministry of Human Resource, Deptt. of Higher Education, Integrated Finance Division, Shastri Bhawan, New Delhi.
- 04 The Principal Secretary, Department of Technical Education & Industrial Training, Punjab, 607/6, Punjab Civil Secretariat-2, Chandigarh.
- 05 Sh. H.D. Sekhri, Deputy Director, Deptt. of Technical Education & Industrial Training (DTE&IT), Directorate of TE&IT, Plot No. 1, Sector-36-A, Chandigarh (Nominee of Govt. of Pb.).
- 06 Prof. Rajive Kumar, Adviser-I (P&AB Bureau), All India Council for Technical Education, Nelson Mandela Marg, Vasant Kunj, New Delhi - 110067
- 07 Sh. Viney Mehta, Dy. General Manager & Head Processess and Technology, Godrej & Boyce Manufacturing Co. Ltd., Building - C 15, Flat-2, Godrej Hill Side Colony, Piroj Shanagar, LBS Marg, Vikhroli West, Mumbai-400079
- 08 Prof. Shyam Lal Soni, Director, NIT, Uttarakhand
- 09 Prof. A.S. Arora, Dean (Academics), SLIET, Longowal.
- 10 Prof. P.K. Singh, Dean (Research & Consultancy), SLIET, Longowal.
- 11 Prof. Harish Kumar Chopra, Department of Chemistry, SLIET, Longowal.
- 12 Dr. S.S. Ghuman, Associate Professor, Deptt. of Physics., SLIET.
- 13 Sh. Raj Kumar Garg, Assistant Professor, Department of EIE, SLIET.
- 14 Prof. Shailendra Jain, Director & Member Secretary, BoM, SLIET.

SUBJECT: Minutes of 30th meeting of Board of Management, SLIET - regarding.

Dear Sir,

Please find enclosed herewith a copy of the approved minutes of 30th meeting of the Board of Management of the Institute held on **08.10.2018 at 02:00 PM** in the Conference Hall, MHRD, Shastri Bhawan, New Delhi under the Chairmanship of Dr. K.K. Talwar, Chairman In-Charge, SLIET.

In compliance of decision taken by BoM vide **Item No. 30.14**, a copy of Final draft of CAS Guidelines/Rules is also enclosed for kind approval.

It is requested that comments on the Minutes of Meeting (MoM) and Item No. 30.14 (CAS Guidelines/Rules), if any, may be communicated within fifteen days of issuance of this letter.

With kind regards,

Sincerely,


22.10.18

Registrar (Officiating) &
Non-Member Presenting Officer
E-mail: registrar@sliet.ac.in

Encl.: Approved MoM & Final CAS Guidelines/Rules

दूरभाष सं०.	01672-253100, 151, 115	फैक्स सं०.	01672-280057
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"PROUD TO BE PART OF TEAM SLIET"

"TOGETHER WE CAN MAKE A DIFFERENCE"

**MINUTES OF 30TH BOARD OF MANAGEMENT MEETING OF SLIET LONGOWAL
HELD ON 08.10.2018 2:00 P.M., AT MHRD, NEW DELHI**

MINUTES OF THE 30th MEETING OF THE BOARD OF MANAGEMENT (BoM) OF SANT LONGOWAL INSTITUTE OF ENGINEERING & TECHNOLOGY (S.L.I.E.T), LONGOWAL, HELD ON 08.10.2018 (MONDAY) 02:00 PM, AT MHRD, SHATRI BHAWAN, NEW DELHI.

The following members were present:-

01	Dr. K.K. Talwar, Former President, National Academy of Medical Sciences (India), New Delhi.	Chairman
02	Shri Madhu Ranjan Kumar, Joint Secretary (DL & BP), Govt. of India, MHRD, Department of Higher Education, New Delhi.	Member
03	Ms D. Dabral JS & Financial Advisor, Govt. of India, M.H.R.D, Integrated Finance Division (IFD), Department of Higher Education, New Delhi.	Member
04	Prof. Rajive Kumar, Adviser-I (P&AB Bureau), All India Council for Technical Education, Nelson Mandela Marg, Vasant Kunj, New Delhi.	Member
05	Sh H D Sekhri, Deputy Director, Department of Technical Education & Industrial Training, Government of Punjab, Chandigarh.	Member
06	Prof. A.S. Arora, Dean (Academics), SLIET.	Member
07	Prof. P.K. Singh, Dean (Research & Development), SLIET.	Member
08	Dr. S.S. Ghumman, Associate Professor, Department of Physics, SLIET.	Member
09	Sh. Raj Kumar Garg, Assistant Professor, Department of EIE, SLIET.	Member
10	Prof. Shailendra Kumar Jain Director, SLIET, Longowal.	Member- Secretary
11	Dr. Harish Kumar Chopra, Professor (Chemistry) and Officiating Registrar, SLIET, Longowal.	Member & Non-Member Presenting Officer

The following could not attend the meeting:-

01	The Principal Secretary, Department of Technical Education & Industrial Training, Government of Punjab, Chandigarh.	Member
02	Director, NIT, Uttrakhand	Special Invitee
03	Sh. Vinay Mehta, Dy. General Manager & Head Processess and Technology, Godrej & Boyce Manufacturing Co. Ltd., Mumbai.	Member




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At the outset, Prof. Shailendra Jain, Director SLIET welcomed the **Hon'ble Chairman Dr. K.K. Talwar** and other distinguished members of the BoM. Then, he requested Registrar, Presenting Officer to initiate the proceedings.

The item wise agenda was presented by the Registrar.

ITEM NO. 30.01	STATUS REPORT OF THE INSTITUTE BY THE DIRECTOR, SLIET.	
	Board appreciated the efforts made during the period by the institute for admission, TEQIP-III, T&P activities and performance of MoU w.r.t. admission status. BoM approved the action plan for the 3 rd quarter under TEQIP-III and authorized Director SLIET to reallocate the funds as per the requirement of the project.	
	BoM desired that institute shall take steps for wider publicity at National Level to attract quality students for all programs. Also, Institute may review the Intake for ICD as per available residential infrastructure.	
	BoM desired that faculty and staff should make more focused committed efforts for academic, R&D, consultancy and outreach activities for the improvement in academic environment and NIRF Ranking.	
ITEM NO. 30.02	CONFIRMATION OF THE MINUTES OF 29th MEETING OF THE BOARD OF MANAGEMENT HELD ON 28.05.2018.	
	The BoM confirmed the minutes of 29 th meeting of the BoM.	
ITEM NO. 30.03	REVIEW ON ACTION TAKEN REPORT ON THE MINUTES OF 29th MEETING OF THE BOARD OF MANAGEMENT HELD ON 28.05.2018.	
	The BoM noted the Action Taken Report. The following follow-up actions were advised to the Institute:-	
ITEM NO. 28.04	TO RATIFY GRANT OF FINANCIAL UP-GRADATION UNDER MACP/ACP SCHEME	
	Approved.	
ITEM NO. 28.05 (3.11.6)	AUDIT PARA NO. 3 (SUB-PARA NO. 3.8.3, 3.8.4, 3.8.5, 3.11.1, 3.11.5 AND 3.11.6) OF C&AG REPORT NO. CA 15 OF 2008-09 CONCERNING OF THE INSTITUTE.	
	Avoidable Payment of Electricity Duty.	
	Noted. Efforts made by the institute are appreciated.	
ITEM NO. 28.07	CLEARANCE OF PROBATION PERIOD OF FACULTY APPOINTED DURING THE YEAR 2016	
	Noted.	
ITEM NO. 20.13	CONFIRMATION OF APPOINTMENT OF INQUIRING AUTHORITY (IA), PRESENTING OFFICER (PO) IN THE CASE OF SH. SUDEEP SINGH, ESTATE OFFICER, SH. MANJODH SINGH JODHA, TECHNICIAN (E.C.E), SH. ASHOK KUMAR, STORE KEEPER AND SH. MEWA SINGH, SUPERVISOR MAINTENANCE.	
02.	Case of Sh. Sudeep Singh, Sh. Manjodh Singh and Sh. Mewa Singh (Memo Nos. 691, 690 and 689 respectively)	

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		Institute to expedite the completion of the analysis of the comments of the CVO and final outcome to be put-up in the next BoM.
	03.	Case of Sh. Manjodh Singh (Memo No. 688) :
		Noted.
	ITEM NO. 20.17	DISCIPLINARY PROCEEDINGS AGAINST SH. NAVEEN KUMAR KAUSHLEY, ASSISTANT PROFESSOR, DEPARTMENT OF CHEMICAL ENGINEERING, SLIET, UNDER RULE 16 OF CCS (CC&A) RULES, 1965.
		Noted. Institute to complete the process in time-bound manner.
	ITEM NO. 20.18	DISCIPLINARY PROCEEDINGS AGAINST SH. RAKESH KUMAR, ASSOCIATE PROFESSOR, DEPARTMENT OF MECHANICAL ENGINEERING, SLIET, UNDER RULE 14 OF CCS (CC&A) RULES, 1965.
		Institute to expedite the completion of the proceedings
	ITEM NO. 22.11	TO APPROVE THE PROMOTION / PLACEMENT OF FACULTY UNDER CAREER ADVANCEMENT SCHEME.
		Noted. Institute to defend the CWP No 14620 of 2016 on merit. Dr Sanjiv Bansal, the then DR (Admn) to give unconditional Certificate from stage III to IV CAS immediately.
	ITEM NO. 29.05	APPROVAL FOR FUNDING OF THE INFRASTRUCTURE REQUIREMENTS OF THE INSTITUTE THROUGH LOAN TO BE GIVEN BY HIGHER EDUCATION FUNDING AGENCY (HEFA)
		BOM recommended to release the funds under OH-35, as already requested by the institute.
	ITEM NO. 29.09	FRAMING OF RECORD RETENTION SCHEDULE (WEEDING OUT POLICY) OF THE INSTITUTE.
		Noted.
	ITEM NO. 29.12	APPROVAL ON FINAL REPORT SUBMITTED BY THE CONSTITUTED COMMITTEE TO LOOK INTO THE MATTER OF MACP/MAPPING OF PUNJAB SCALE EMPLOYEES WHO SWITCHED OVER TO CENTRAL PAY SCALES
		It was conveyed by BoG members from MHRD, New Delhi that ministry has accepted the 1 st recommendation of the Gaur's committee. Accordingly, MHRD has agreed that the employees with Punjab pay scale will come over to the central pay scales. In such eventuality, the ACP given as per the Punjab Govt. pay rules will have to be withdrawn and will be given as per the Central Government ACP/MACP Schemes. The individual pay fixation will be done by SLIET with the approval of Director, SLIET. The subsequent impact on court decisions (for those employees who were on central pay scale and claimed upward parity with Punjab pay scale employees) will have to be assessed by SLIET and put up before the next BoM.

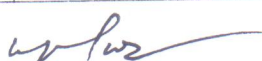



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	ITEM NO. 29.13	APPROVAL FOR CADRE RESTRUCTURING REPORT AND RECRUITMENT RULES SUBMITTED BY THE EXTERNAL MEMBERS COMMITTEE FOR NON-TEACHING EMPLOYEES OF THE INSTITUTE It was conveyed by MHRD, New Delhi that the cadre restructuring needs to be re-done in line with the revised yard stick prepared by AICTE.
	ITEM NO. 29.14	CONFIDENTIAL ITEM Noted. Institute to complete the proceedings as per rules.
	ITEM NO. 29.15	ANY OTHER ITEM
		01 APPOINTMENT OF SYSTEM ANALYST ON CONTRACTUAL BASIS
		Noted.
		02 APPOINTMENT OF M.O. ON CONTRACTUAL BASIS
		Noted.
	ITEM NO. 23.16	REPRESENTATIONS OF FACULTY MEMBERS OF THE INSTITUTE
		01 SH. VINOD KUMAR MEENA, ASSISTANT PROFESSOR, DEPARTMENT OF CHEMICAL ENGINEERING. Ratified the promotion as proposed.
ITEM NO. 30.04	INFORMATION ON APPOINTMENT OF DEANS. Noted. However, Dr S S Ghumman pointed out some case against Dr D C Saxena, Dean (SW). Board asked him to furnish all details to Director to examine and decide.	
ITEM NO. 30.05	INFORMATION REGARDING APPOINTMENT OF PART-TIME CHIEF VIGILANCE OFFICER (CVO) AT SLIET, LONGOWAL. Noted.	
ITEM NO. 30.06	APPOINTMENT OF HEAD OF DEPARTMENTS (HoDs) Noted.	
ITEM NO. 30.07	INFORMATION REGARDING NOMINATION OF THE BOARD OF MANAGEMENT OF DIRECTOR, NIT, UTTRAKHAND AS PER GUIDELINES OF TEQIP- III. Ratified nomination of Director, NIT, Uttarakhand as Special Invitee to BOM, SLIET.	
ITEM NO. 30.08	AUDIT PARA NO. 3 (SUB-PARA NO. 3.11.3) OF C&AG REPORT NO. CA 15 OF 2008-09 CONCERNING PURCHASE OF COMPUTERS. BOM approves the closer of the enquiry proceedings.	
ITEM NO. 30.09	INQUIRY REPORT IN THE DISCIPLINARY CASE OF DR. ASHWANI KUMAR AGGARWAL, ASSISTANT PROFESSOR (AP), DEPARTMENT OF ELECTRICAL & INSTRUMENTATION ENGINEERING (EIE) SUBMITTED BY THE INQUIRY OFFICER. BOM critically examined the whole case and taking a lenient view based on academic requirement for the purpose and special report of the HOD (EIE) regarding his conduct after joining back, approves that his absence during the period is regularised as EOL/kind of leave due. He is advised to be careful in future.	

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ITEM NO. 30.10	<p>DECISION IN CWP NO.15069 OF 2016 FILED BY SH. SUDEEP SINGH, ESTATE OFFICER VS. SLIET & OTHERS.</p> <p>The revised dates of grant of ACP/MACP as per order No. Admn./6879 dated 31.03.2018 are ratified subject to the recovery, if any, as per applicable GoI rules.</p>
ITEM NO. 30.11	<p>DISCIPLINARY PROCEEDINGS AGAINST DR. VARINDER SAHNI, PROFESSOR, DEPARTMENT OF MECHANICAL ENGINEERING IN THE CAPACITY OF OFFICIATING DIRECTOR- CASE OF MAPPING OF PUNJAB PAY SCALES (MEMORANDUM NO.SLIET/REG/173-174 DATED 14.11.2014.</p> <p>BoM decided that matter be sent to the MHRD, New Delhi may be asked to clarify who is DA for Dr V Sahni who was working as officiating Director.</p>
ITEM NO. 30.12	<p>DISCIPLINARY PROCEEDINGS AGAINST DR. VARINDER SAHNI, PROFESSOR, DEPARTMENT OF MECHANICAL ENGINEERING IN THE CAPACITY OF OFFICIATING DIRECTOR- CASE OF CONSTRUCTION OF GIRLS HOSTEL NO.3 (REF. MEMORANDUM NO. SLIET/REG/171-72 DATED 14.11.2014.</p> <p>BoM decided that matter be sent to the MHRD, New Delhi may be asked to clarify who is DA for Dr V Sahni who was working as officiating Director.</p>
ITEM NO. 30.13	<p>RECRUITMENT TO THE POST OF REGISTRAR, DEPUTY REGISTRAR AND ASSISTANT REGISTRAR ON REGULAR/DEPUTATION BASIS.</p> <p>Approved. Institute to check age of superannuation for these posts as per latest guidelines issued by MHRD, New Delhi. Institute may go ahead with recruitment process.</p>
ITEM NO. 30.14	<p>TO APPROVE THE GUIDELINES FOR PROMOTION OF FACULTY UNDER CAREER ADVANCEMENT SCHEME (CAS) AND DIRECT RECRUITMENT.</p> <p>Detailed CAS guidelines/rules after considering the valid comments of faculty by ACoFAR, with due amendments over and above minimum requirements under AICTE regulations were discussed and it was decided to consider the suggestions by some BoM members. These BoM members will submit their suggestions to ACoFAR within 2 days. The ACoFAR will make amendments based on suggestions, if required, and final draft of CAS guidelines/rules shall be circulated to BoM members for approval. Institute may go ahead with the CAS process.</p> <p>However, BoM desired that Institute also frame CAS norms to be applicable from Jan 2021 as per 7th CPC norms, for advance intimation to faculty.</p> <p>Also, Institute shall finalize the guidelines/rules for direct recruitment in line with 7th CPC AICTE/NIT rules and present in next BoM.</p>
ITEM NO. 30.15	<p>REQUEST OF DR. CHARANJIT SINGH, FORMER MEDICAL OFFICER, SLIET, LONGOWAL FOR WAVING OFF THREE MONTHS NOTICE PERIOD IN VIEW OF GOVERNMENT OF INDIA RULE REGARDING "TECHNICAL RESIGNATION".</p> <p>BOM approves to treat the resignation of Dr Charnjit Singh, Former Medical Officer, SLIET as "Technical Resignation" and waive off his notice period of 43 days.</p>





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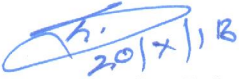
ITEM NO. 30.16	<p>7th CENTRAL PAY COMMITTEE (CPC) TO 24 EMPLOYEES OF THE INSTITUTE WHO SWITCHED FROM PUNJAB GOVERNMENT PAY SCALES TO CENTRAL GOVERNMENT PAY SCALES.</p> <p>Further, based on the fixation of 24 non-teaching employees over to Central Pay Scales from Punjab Pay Scales w.e.f. 01.01.2006, as per item no. 29.12, their subsequent fixation as per 7th CPC may also be done.</p>
ITEM NO. 30.17	<p>GRANT OF OVER TIME ALLOWANCE TO NON-TEACHING EMPLOYEES OF THE INSTITUTE IN ACCORDANCE WITH THE 7TH CPC.</p> <p>Approved.</p>
ITEM NO. 30.18	<p>CUMULATIVE PROFESSIONAL DEVELOPMENT ALLOWANCE (CPDA) RULES AND REGULATIONS OF FACULTY.</p> <p>Approved to Extend the CPDA for the next block (2018-2021) as per NIT rules.</p> <p>Director SLIET, (on deputation) shall also be eligible for CPDA from SLIET. However, as per rule he/she will not claim CPDA from their parent organisation during the period.</p>
ITEM NO. 30.19	<p>SELF APPRAISAL NEW PROFORMA OF SLIET FACULTY.</p> <p>The proposed revised period of Self-Appraisal is approved. Proforma for the year 2018-19 onwards will be finalized by Internal Quality Assurance Cell (IQAC).</p>
ITEM NO. 30.20	<p>HONORARIUM TO THE EMPLOYEES OF THE INSTITUTE FOR ADDITIONAL DUTIES.</p> <p>BoM Approved the honorarium to Deans, Chief Wardens and wardens as per the rates proposed w.e.f. October 2018.</p>
ITEM NO. 30.21	<p>PROPOSAL OF PURCHASE OF AMBULANCE.</p> <p>BoM desired before considering the proposal the institute is required to submit justification (statistical data) for requirement of additional ambulance.</p>
ITEM NO. 30.22	<p>RESEARCH ASSISTANCE-SHIP FOR ENCOURAGEMENT OF RESEARCH AND DEVELOPMENT ACTIVITIES UNDER TEQIP-III.</p> <p>BoM desired that institute must consider granting assistantship to NET/GATE students for Science stream (i.e. Physics, Chemistry and Maths).</p> <p>However, Institute may examine the procedure adopted by other eminent TEQIP-III institutes and recast the proposal accordingly for consideration of the BoM.</p>
ITEM NO. 30.23	<p>ENGAGEMENT OF OPERATOR FOR X-RAY DIFFRACTO-METER (XRD) SYSTEM.</p> <p>Approved. The institute must take steps to generate IRG from such highly sophisticated research equipments.</p> <p>Institute must include the manpower requirements in the proposal itself while purchasing other such highly sophisticated research equipments.</p>

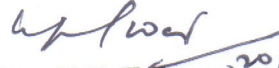



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ITEM NO. 30.24	RATIFICATION OF MINUTES OF 52nd FINANCE COMMITTEE MEETINGS HELD ON 28.05.2018 AT NEW DELHI. Ratified
ITEM NO. 30.25	RATIFICATION OF MINUTES OF 9TH BUILDING & WORKS COMMITTEE MEETING HELD ON 23.05.2018 AT SLIET, LONGOWAL. Ratified
ITEM NO. 30.26	RATIFICATION OF MINUTES OF 21ST SENATE MEETING HELD ON 27.06.2018 AT SLIET, LONGOWAL. Ratified
ITEM NO. 30.27	INFORMATION ABOUT COURT CASES. Noted. Institute to register in LIMS as per MHRD directives
ITEM NO. 30.28	ANY OTHER ITEM. 1. TA/DA norms under TEQIP for visit of mentee institute NIT Uttarakhand. TA @Rs. 16/km is approved 2. SLIET Consultancy Rules Approved in principle. Institute will implement the proposed consultancy rules after considering/incorporating the comments, if any, received from BoM members within 15 days.

The meeting ended with a vote of thanks to the chair.


Prof. Shailendra Jain
Director
SLIET Longowal


(Dr. K.K. Talwar)
Chairman In-Charge,
Board of Management,
SLIET, Longowal
20/10/18