



संत लोंगोवाल अभियांत्रिकी एवं प्रौद्योगिकी संस्थान  
लोंगोवाल, जिला-संगरूर, पंजाब-148106  
(भारत सरकार, मा.स.वि.म. के अधीन समविश्वविद्यालय)  
Sant Longowal Institute of Engineering & Technology  
Longowal, District-Sangrur, Punjab- 148106  
(Deemed University under MHRD, Government of India)

संदर्भ सं/Ref.No. SLIET/Admn./16/3377

दिनांक /Date: 13-10-2016

**Registered Post**

- 01 Sh. Dilip Chenoy, Chairman, (BOM- SLIET), New Delhi - 110003.
- 02 The Joint Secretary (T), Government of India, Ministry of Human Resource Development, Department of Higher Education, Shastri Bhawan, New Delhi.
- 03 The Joint Secretary and Financial Advisor, Government of India, Ministry of Human Resource, Deptt. of Higher Education, Integrated Finance Division, Shastri Bhawan, New Delhi.
- 04 The Principal Secretary, Department of Technical Education & Industrial Training, Punjab, 607/6, Punjab Civil Secretariat-2, Chandigarh.
- 05 The Vice Chancellor, Maharaja Ranjit Singh State Technical University, Dabwali Road, Bathinda - 151001 (Punjab)
- 06 Prof. Dileep Malkhede, Adviser-I (RIFD), All India Council for Technical Education, Nelson Mandela Marg, Vasanth Kunj, New Delhi - 110067
- 07 Dr. P.S. Ahuja, House No. 1636, Phase-3B-II, Sector- 60, Mohali
- 08 Sh. Anoop Sharma, Flat No. 25, Pine Homes, Dhakoli -160 104, Zirakpur, Punjab.
- 09 Prof. Ajat Shatru Arora, Dean (Students Faculty Welfare), SLIET, Longowal.
- 10 Prof. Pardeep Gupta, Dean (Planning & Development), SLIET, Longowal.
- 11 Prof. K.S. Mann, Professor, Department of Physics, SLIET, Longowal.
- 12 Sh. Mohd. Afaq Akhtar, Associate Professor, Deptt. of Mechanical Engg., SLIET.
- 13 Sh. Ashwani Kumar Aggarwal, Assistant Professor, Department of E.I.E, SLIET.
- 14 Prof. V.K. Jain, Director & Member Secretary, Board of Management, SLIET, Longowal.

**SUBJECT: MINUTES OF 23<sup>RD</sup> MEETING OF BOARD OF MANAGEMENT, SLIET-REGARDING.**

Dear Sir,

Please find enclosed herewith a copy of the approved minutes of 23<sup>rd</sup> meeting of Board of Management, SLIET, Longowal held 07.10.2016 in the Committee Room, Administrative Block, SLIET, Longowal under the Chairmanship of Sh. Dilip Chenoy, New Delhi for information and comments, if any, within fifteen days of issuance of this letter.

With kind regards,

Sincerely,

*Sanjeev Bansal*  
10/11/2016

(Dr. Sanjeev Bansal)

Registrar & Non-Member Presenting Officer

E-mail: [registrar@sliet.ac.in](mailto:registrar@sliet.ac.in)

[sbansal.sljet@gmail.com](mailto:sbansal.sljet@gmail.com)

**Encl.: (01) Approved Minutes of 23<sup>rd</sup> BOM**

**MINUTES OF 23<sup>RD</sup> BOARD OF MANAGEMENT MEETING OF SLIET LONGOWAL  
HELD ON 07.10.2016 AT 12:15 P.M.  
IN THE COMMITTEE ROOM, ADMINISTRATIVE BLOCK, SLIET, LONGOWAL**

**MINUTES OF THE 23<sup>RD</sup> MEETING OF THE BOARD OF MANAGEMENT  
(BoM) OF SANT LONGOWAL INSTITUTE OF ENGINEERING &  
TECHNOLOGY(S.L.I.E.T), LONGOWAL, HELD ON 07.10.2016,  
AT 12:15 P.M IN COMMITTEE ROOM, ADMINISTRATIVE BLOCK,  
SLIET, LONGOWAL**

The following members were present:-

01	Sh. Dilip Chenoy, New Delhi.	Chairman
02	Dr. D.K. Paliwal, Dy. Educational Advisor (T) representative of Sh. S.P Goyal, Joint Secretary (T), Government of India, MHRD, Department of Higher Education, New Delhi.	Member
03	Sh. Arun Kumar, U.S (IFD) representative of the Joint Secretary & Financial Advisor, Govt. of India , M.H.R.D, Integrated Finance Division, Department of Higher Education, New Delhi.	Member
04	Sh. Mohanbir Singh, Additional Director (TE&IT) representative of the Principal Secretary, Department of Technical Education & Industrial Training, Government of Punjab, Chandigarh.	Member
05	Prof. Dileep Malkhede, Adviser-I (RIFD), All India Council for Technical Education, Nelson Mandela Marg, Vasanth Kunj, New Delhi.	Member
06	Sh. Anoop Sharma, CEO, AKS Techno, Zirakpur, Mohali (Punjab).	Member
07	Prof. Ajat Shatru Arora, Dean (Student Faculty Welfare), SLIET, Longowal.	Member
08	Sh. Mohd. Afaq Akhtar, Associate Professor, Department of Mechanical Engineering, SLIET, Longowal.	Member
09	Sh. Ashwani Kumar Aggarwal, Department of E.I.E, SLIET, Longowal.	Member
10	Prof. V.K. Jain Director, SLIET, Longowal.	Member- Secretary
11	Prof. Sanjeev Bansal Registrar, SLIET, Longowal.	Non-Member Presenting Officer

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**MINUTES OF 23<sup>RD</sup> BOARD OF MANAGEMENT MEETING OF SLIET LONGOWAL  
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The following could not attend the meeting:-

01	The Vice-Chancellor, Maharaja Ranjit Singh State Technical University, Bathinda.	Member
02	Sh. P.S. Ahuja, Former Director, CSIR, Chandigarh	Member
03	Prof. K.S. Mann, Department of Physics, SLIET, Longowal.	Member

At the outset, Sh. Dilip Chenoy, Chairman, BoM welcomed the members of the BoM. Prof. V.K. Jain, Director initiated the proceedings after which the agenda was presented by the Registrar.

**ITEM NO. 23.01 CONFIRMATION OF THE MINUTES OF 22<sup>ND</sup> MEETING OF THE BOARD OF MANAGEMENT HELD ON 14.07.2016**

The BoM confirmed the minutes of 22<sup>nd</sup> meeting of BoM held on 14.07.2016.

**ITEM NO. 23.02 ACTION TAKEN REPORT ON THE MINUTES OF 22<sup>ND</sup> OF THE BOARD OF MANAGEMENT (BOM) HELD ON 14.07.2016**

The BoM noted the Action Taken Report. The following follow-up action was advised to the Institute:-

**ITEM NO. 19.12 ENTITLEMENT TO GRATUITY (SERVICE GRATUITY) TO THE EMPLOYEES OF SLIET.**

It was conveyed by Dy. Educational Advisor (DEA) (T) that since the decision has financial implications, so a meeting of MHRD, IFD & SLIET has been planned to finalize the recommendations.

**ITEM NO. 20.24 TO INITIATE AN INQUIRY TO FIX RESPONSIBILITY FOR THE IRREGULAR PURCHASE OF COMPUTERS IN THE UNSETTLED AUDIT PARA.**

The BoM directed that the Inquiry Authority may be requested to expedite the Inquiry, as the matter is already delayed.

**MINUTES OF 23<sup>RD</sup> BOARD OF MANAGEMENT MEETING OF SLIET LONGOWAL  
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**ITEM NO. 21.02 (18.18) CONSIDERATION OF CHARGE-SHEETS AND APPEALS, REVIEW OF SUSPENSION ORDER AND CHANGE OF INQUIRING AUTHORITY (FOUR OFFICIALS)**

The DEA (T) pointed out that the BoM is authorized to take the decision on the basis of the Inquiry Report. The BoM directed the Institute to take corrective action on mapping as per the findings of the Inquiry Report. MACP would be given strictly as per Govt. of India guidelines on the basis of corrections of mapping. It was further decided that a comprehensive proposal on the charged officials will be put in the next meeting of BoM.

The BoM did not agree with the interpretation of CVO on the age of the Inquiry Authority, Inspection of the documents and approval of the BoM as they were against facts on record. It was also brought to the attention of the BoM that approval by e-mail was valid. The CVO, SLIET will be requested to be careful while interpreting and commenting on the applicability of the rules as it also observed that CVO at that time part of the decision making process in the capacity of a professor in the BoM.

**ITEM NO. 21.02 (20.08) APPOINTMENT OF ASSISTANT PROFESSORS**

It was resolved that reports on the Reservation Roster as well as rationalizing the teaching posts will be presented in the next BoM as separate agenda Items.

**ITEM NO. 22.02 (19.34) PROPOSAL FOR CADRE RESTRUCTURING**

The BoM reiterated the fact that actions on pending items needed to be taken expeditiously. The BoM directed the Institute to place the Recruitment Rules on Cadre Restructuring Report with proper justification through the Internal Committee in the next BoM meeting.





**MINUTES OF 23<sup>RD</sup> BOARD OF MANAGEMENT MEETING OF SLIET LONGOWAL  
HELD ON 07.10.2016 AT 12:15 P.M.  
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**ITEM TO CONSIDER THE PROMOTION OF LAB.  
NO. ATTENDANTS/MTS TO THE POST OF TECHNICIAN AS  
21.06 ONE TIME MEASURE**

The BoM directed the Institute to place the Recruitment Rules as per the existing nomenclature in the next BoM meeting for DPC and direct recruitment of non teaching positions. It was further resolved that if UGC rules are applicable for certain positions, these may be adopted uniformly for future recruitments. It was pointed out that the Institute had recruited employees on the positions of Dy. Registrar, Assistant Registrar, Assistant Librarian, Librarian etc. as per the institute rules with different qualifications and lower pay scales. It was resolved that these employees will continue to be governed by the extant rules applicable at that time, as mere designation and qualification does not entitle a person for higher pay scale, if the post carries lower qualifications.

**ITEM INFORMATION ABOUT COURT CASES  
NO.**

**22.04** The Institute will take immediate action to implead UOI as a party in the case of appointment of contract staff. Future recruitment may be made on hourly basis.

**ITEM NO.** The BoM once again directed the Institute to certify that due process has been followed in the CAS promotions. This  
**22.11 (b)** should be presented in the next meeting of BoM.

**ITEM INFORMATION ABOUT COURT CASES**

**NO.**  
**23.03** The BoM noted the status of Court cases.

**ITEM INFORMATION REGARDING PLAN AND NON-PLAN FOR THE  
NO. FINANCIAL YEAR 2015-16 & 2016-17 (AS ON 15.09.2016)**

**23.04** The BoM noted the information.

**ITEM ENGAGEMENT OF SERVICES OF CONSULTANTS ON LEGAL &  
NO. ADMINISTRATIVE AND CIVIL MATTERS**

**23.05**

The BoM noted the information. The BoM requested an update on the finalization of consultant to review processes etc..

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**ITEM INFORMATION ABOUT ADMISSION FOR THE SESSION 2016-  
NO. 2017 (AS ON 12.08.2016)**

**23.06**

The BoM noted the information. Further, the BoM desired that the matter regarding B.Tech. 4 Years admission needs to be taken up with CSAB/JoSAA.

**ITEM RECOMMENDATIONS OF THE TWO MEMBERS COMMITTEE -  
NO. ACTIONS TO BE TAKEN BY THE INSTITUTE**

**23.07**

The BoM noted the information.

**ITEM NOMINATION OF A MEMBER ON FINANCE COMMITTEE  
NO.**

**23.08**

The BoM approved the nomination of Sh. Asoka Iyer, who earlier worked with Apollo Tyres and now residing at Gurgaon, Haryana for the period of three years w.e.f. 07.10.2016.

**ITEM IMPLEMENTATION OF TEQIP-II  
NO.**

**23.09**

The BoM noted the information with satisfaction. Further, the BoM authorized the Director to initiate the action towards submission of proposal for the 3<sup>rd</sup> Phase of TEQIP-II, which is likely to be started from January, 2017.

**ITEM ACTIVITIES COVERED UNDER EMD PROJECT SPONSORED BY  
NO. A.I.C.T.E, IN THE FINANCIAL YEAR 2015-2016 AND ACTION  
23.10 PLAN FOR THE YEAR 2016-2017.**

The BoM noted the information.

**ITEM INTIMATION REGARDING NON-REPORTING FOR DUTY BY MRS.  
NO. RAJINDER KAUR, ASSOCIATE PROFESSOR (E.I.E)**

**23.11**

The BoM viewed very seriously unauthorized absence from duty and asked the Institute to proceed as per the applicable rules for issuing the Memo to Mrs. Rajinder Kaur, Associate Professor (EIE).



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**ITEM NO. 23.12 RATIFICATION OF MINUTES OF 45<sup>TH</sup> FINANCE COMMITTEE MEETING HELD ON 05.08.2016.**

It was pointed that the some modifications has been directed to be made in the minutes of the 45<sup>th</sup> Finance Committee during the 46<sup>th</sup> Financial Committee meeting held on 07.10.2016. Accordingly, these will be ratified as amended.

**ITEM NO. 23.13 RATIFICATION OF MINUTES OF 7<sup>TH</sup> BUILDING & WORKS COMMITTEE MEETING HELD ON 14.07.2016.**

The BoM observed that the Minutes of the meeting neither convey any information of the decisions regarding the quantum of funds involved nor the time lines. The BoM directed the Institute to modify the minutes as suggested. Accordingly, these could be taken up in the next meeting of the BoM for ratifications by providing item wise detail.

**ITEM NO. 23.14 GRANT OF STUDY LEAVE TO FACULTY OF THE INSTITUTE IN VIOLATION OF CCS (STUDY LEAVE)/ INSTITUTE LEVAE RULES DURING THE PERIOD 2003 TO 2005 - AUDIT OBJECTION - REGARDING.**

The BoM desired to put the extant Rules applicable during the period of Audit Objection and beyond to take a decision on the regularization of the overpayment and recovery towards the excess period of study leave.

**ITEM NO. 23.15 COMPLAINT RECEIVED REGARDING PROMOTION OF ASSISTANT PROFESSORS/ LECTURER (SELECTION GRADE) IN THE YEAR 2003 & 2004 UNDER CAREER ADVANCEMENT SCHEME (CAS).**

The BoM desired to know date of interviews, date of approval, ratification and issuing of letters in these cases and the rules as they stood on the dates applicable, so that final decision could be taken accordingly. In case of any lapse, the responsibility will be fixed accordingly.

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**ITEM NO. REPRESENTATIONS OF FACULTY MEMBERS OF THE INSTITUTE**  
**23.16 01 SH. VINOD KUMAR MEENA, ASSISTANT PROFESSOR,  
DEPARTMENT OF CHEMICAL ENGINEERING.**

The BoM took a serious view that the faculty member is representing to the higher authorities without following the proper channel. He may be advised to be careful in future. The BoM was informed that the faculty member would be informed through a speaking order that capping has been implemented uniformly in all the cases.

**02 DR. MAHESH KUMAR ARORA, DEPARTMENT OF  
MANAGEMENT AND HUMANITIES (M&H)**

The proposal was approved as the request was duly forwarded by the HOD (M&H) to the Director. The representations of three faculty members against this request were also considered and declined based on information provided, the CAS promotion being a personal measure.

**ITEM NO. DISCIPLINARY PROCEEDINGS AGAINST DR. VARINDER SAHNI,  
PROFESSOR, DEPARTMENT OF MECHANICAL ENGINEERING,  
23.17 SLIET**

The BoM considered and agreed with the comments of the CVO on various issues relating to the process of award of tender for the building project. However the BoM did not agree with the interpretation of CVO on the age of the Inquiry Authority, Inspection of the documents and approval of the BoM as they were against facts on record. It was also brought to the attention of the BoM that approval by e-mail was valid. The CVO, SLIET will be requested to be careful while interpreting and commenting on the applicability of the rules as it also observed that CVO at that time part of the decision making process in the capacity of a Professor in the BoM.



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**ITEM ANY OTHER ITEM**

**NO.  
23.18**

**01 CHARGE SHEETS / INQUIRY AGAINST DIRECTOR/ ACTING  
DIRECTOR**

The BoM noted that the Appointing Authority in the case of the Director/ Acting Director is Government of India, MHRD, New Delhi. The BoM being the principal organ of the Institute can recommend such cases to Ministry. It was resolved to recommend all the pending cases proceeded against Dr. Varinder Sahni, Former Director to be sent to MHRD for necessary approval.

**02 CREATION OF POSTS**

It was resolved to take up the case with MHRD regarding sanctioning of additional posts, as per the decision of BoM held on 09.09.2015. The special emphasis will be laid on the positions of system administrator and networking engineer keeping in view the requirements for complete IT solutions in the Institute.

**03 ACCOUNTABILITY AND RESPONSIBILITIES**

The BoM observed that a number of old cases are being brought forward wherein due to provision of incorrect information or due to incorrect interpretation of rules wrong decisions were taken. This has resulted in not only losses but also a number of undesirable grievances have emerged which the institute is unable to redress due to interconnectivity of many cases. The institute is facing legal complications too and lot of resistance was witnessed from the employees. At the same time, the growth of the institute is also getting affected. Developmental activities need to be focused on.

The BoM directed that a quick review of the past processes and decisions be undertaken to identify and discrepancies, if any, and corrective action proposed. It was resolved to fix responsibility in all such previous cases.

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**04 COMPLETE I.T. SOLUTIONS**

The process for complete I.T solutions for four CFTIs has been initiated by SLIET as discussed and decided in various meetings of four CFTIs. It was agreed that an expression of interest would be issued and as a courtesy, letters to various service providers collected through various institutions will be sent by Monday, i.e 10.10.2016. It was resolved that Sh. Asoka Lyer, Member of the Finance Committee would be present at the time of bid opening. The BoM desired that concept plan should be converted into reality in the next six months so as move towards digital institute. This will help the institute to grow by leaps and bounds.

**05 REPRESENTATIVE OF THE SEWA AND SEA**

It was resolved to invite one representative of the associations to air their views on the issues pertaining to their welfare in the next BoM meeting. Each will be given a time of five to ten minutes for this purpose.

**06 DRUGS**

The BoM directed the institute to take effective steps to overcome the menace of drug usage. Counseling Workshops should be made regular feature and steps to prevent the entry of drugs on campus strengthened.

**07 REPRESENTATION OF DR. S.S. GHUMMAN, ASSOCIATE PROFESSOR (PHYSICS)**

The representation of Dr. S.S. Ghumman, AsP (Physics) regarding his project and other administrative issues was considered by the BoM. After deliberations, it was decided that the issue may be considered as closed.

**08 CORRECTIVE ACTION FOR ACCOUNTS SECTION**

It was observed that the BoM had directed the Institute to take corrective action in the Accounts Section, in its 22<sup>nd</sup> meeting held on 14.07.2016. The Institute would submit a proposal to this effect in the next meeting of BoM.



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**09 LEAVE OF KIND DUE OF MR. M.A. AKHTAR, ASSOCIATE PROFESSOR (MECHANICAL ENGINEERING)**

It was resolved that leave of kind due would also be considered in this case read with audit para 3.8.4, as requested by him on the decision of Item No 21.10.

**10 DATE OF NEXT BOM MEETING**

The next meeting of the BoM to consider the specific agenda items will be held on 7<sup>th</sup> November, 2016 at New Delhi.

(Dilip Chenoy)  
Chairman,  
Board of Management,  
SLIET, Longowal

