

**MINUTES OF THE 13<sup>TH</sup> MEETING OF BOARD OF MANAGEMENT  
SANT LONGOWAL INSTITUTE OF ENGINEERING & TECHNOLOGY, LONGOWAL  
(DEEMED UNIVERSITY)  
DISTRICTSANGRUR (PUNJAB)  
HELD ON 12<sup>th</sup> JULY, 2013 AT 12.30 P.M. IN THE COMMITTEE ROOM,  
ADMINISTRATIVE BLOCK, SLIET, LONGOWAL**

The 13th meeting of the Board of Management of SLIET, Longowal was held on 12<sup>th</sup> July, 2013 at 12.30 P.M in the Committee Room, Administrative Block, SLIET, Longowal under the Chairmanship of Sri S. P. Oswal. The list of members, special invitee who attended the meeting and couldn't attend the meeting is as under:

**The Following BOM Members and Special Invitees were present in the meeting**

	Name and Address	Designation
1.	Sri S. P. Oswal, CMD, Vardhman Group of Industries, Samrala Road, Ludhiana.	Chairman
2.	Sri Dalip Kapur, Deputy Secretary (T) representative of Additional Secretary (T), Govt. of India, Ministry of Human Resource Development, Department of Higher Education, Shastri Bhawan, New Delhi 110001.	Member
3.	Sri Navin Soi, Director (Finance) representative of the Additional Secretary & Financial Advisor, Govt. of India, Ministry of Human Resource Development, Department of Higher Education, Shastri Bhawan, New Delhi 110001.	Member
4.	Sri Sarbmohan Singh, Principal, Govt. Polytechnic (Girls), Patiala, nominee of Principal Secretary, Technical Education & Industrial Training, Punjab, Mini Secretariat, Sector-9, Chandigarh	Member
5.	Sri Ranjit Singh, D/C, Extension office, Malerkotla, as nominee of Secretary to Govt. of Punjab, Department of Industries & Commerce, Punjab, Udyog Bhawan, Sector-17, Chandigarh.	Member
6.	Prof. Sunil Pandey Director & Vice Chancellor, SLIET, Longowal.	Member Secretary
7.	Prof Amar Partap Singh, Dean (Student Faculty Welfare) & Dean (P&D), SLIET, Longowal.	Member
8.	Prof Dhiraj Sud, Dean (Academics), SLIET, Longowal	Special Invitee
9.	Prof Kiranjit Singh Kahlon, Professor, Department of Physics, SLIET, Longowal.	Member
10.	Sri Gulshan Kumar Jawa, Assistant Professor, Department of Chemical Technology, SLIET, Longowal.	Member
11.	Sri Gaurav Madhu, Associate Professor, Department of Biotechnology, Shoolini University, Solan (HP).	Member
12.	Prof A. S. Dhaliwal, Registrar, SLIET, Longowal.	Non - Member Presenting Officer

**The following members couldn't attend the meeting**

	Name and Address	Designation
1.	The Chairman, All India Council for Technical Education, 7 <sup>th</sup> Floor, Chander Lok Building, Janpath, New Delhi-110001.	Member
2.	Prof R. S. Aggarwal, Senior Advisor and Coordinator, Sector Phase-out Plan Unit (SPPU), United Nations Development Programme (UNDP) Ozone Cell, Core 4B, Second Floor, India Habitat Centre, Lodhi Road, New Delhi-110003	Member
3.	Dr Sushma Gupta Associate Professor, Department of Mathematics, SLIET, Longowal.	Member

The Director, SLIET, Longowal welcomed Honourable Chairman, BOM and other distinguished members of the Board. Thereafter, agenda items listed for deliberations were taken up by the Registrar of SLIET for consideration of the Board.

**Item wise Minutes of Meeting are as under**

<b>ITEM NO. 13.1</b>	<b>Confirmation of minutes of meeting of 12<sup>th</sup> Board of Management Meeting held on 16/02/2013.</b>
	Board of Management confirmed the minutes of the 12 <sup>th</sup> meeting of Board of Management of SLIET held on 16 <sup>th</sup> February, 2013.
<b>ITEM NO. 13.2</b>	<b>Action taken report on the decisions taken in the 12<sup>th</sup> Board of Management meeting held on 16/02/2013.</b>
	Action taken report on the decisions taken in the 12 <sup>th</sup> Board of Management meeting held on 16/02/2013 will be given in the next meeting of Board of Management.
<b>ITEM NO. 13.3</b>	<b>A Note on the Incidents of Violence on 6<sup>th</sup> May, 2013 in the SLIET Campus.</b>
	<p>The members expressed that incident of 6<sup>th</sup> May, 2013 was most unfortunate in the history of the SLIET. The ministry of MHRD has already set up a committee which goes in to the causes that led to the occurrence of the incidence. However, the Chairman expressed that the Deputy Commissioner and DIG Police had informed him on telephone that one of the many other reasons for dissatisfaction among the students probably was the office order issued for the imposition of fine on the students who abstained from attending classes to the extent of Rs.100 per absence. However, the Chairman also explained that on enquiry with the Director he was informed that no such fine has been proposed / imposed so far. On this the Chairman had spoken to the Deputy Commissioner and DIG explaining the exact situation as informed by the Director.</p> <p>Subsequently, it came to the knowledge of the Chairman that such an order was issued but there was no intention to levy the fine on students who were fulfilling 75% of their attendance. But on the perusal of the actual order, the interpretation that can be made logically is contrary to the intention</p>

	<p>expressed by the Dean (academic). The Chairman stated that the students can easily be beguiled by reading the office order in believing that the fine will be imposed on every unauthorized absence notwithstanding that this happened due to lack of proper wording reflecting the true import of the decision of Senate.</p> <p>The Chairman then informed the members that though there could be an ambiguity in circular but by no stretch of imagination this should have led to this incidence of violence and protest. Particularly, when the meetings had taken place between the Dean (Student Welfare) and other faculty members and students giving ample explanation / clarification in this matter.</p> <p>Unfortunately, certain disgruntled section in the campus may have exploited this in provoking the students and abusing their minds. The Chairman therefore pointed out that the authorities must take care that all office orders and circulars are properly drafted without leaving the scope for wrong interpretation or diver's meaning and also to ensure that prompt clarifications are issued if there are rumors agog in respect of the same.</p>
<b>ITEM NO. 13.4</b>	<p><b>Constitution of Inquiry Committee by the MHRD, Govt. of India.</b></p> <p>The constitution of two members Inquiry Committee by MHRD, New Delhi is noted by the BOM.</p>
<b>ITEM NO. 13.5</b>	<p><b>Damage Assessment by the Teaching Departments and the Central Library.</b></p> <p>The Board of Management is of the opinion that the value of the equipments, as on today basis, be calculated. The Board also suggested that the departments should go for up-gradation of the equipment rather than replacement and work out the expenditure accordingly.</p> <p>The BOM has shown its concern regarding making the student laboratories fully functional before the start of next academic session. Detailed assessments shall be made by the individual department, and shall put up their proposal for procurement of equipment/items at the earliest.</p>
<b>ITEM NO. 13.6</b>	<p><b>Details of the action taken till date by the teaching department for restoring normalcy in academic activities.</b></p> <p>The Board of Management asserted that institute may take expeditious steps to restore the normalcy to carry out the academic activities in the department.</p>
<b>ITEM NO. 13.7</b>	<p><b>Report by the Estate Office on the damage of various civil and electrical installations in the Institute occurred on 6<sup>th</sup> May, 2013.</b></p> <p>The tentative estimates given by the Estate department related to the damage caused to various civil and electrical installation in the Institute was noted. The Board gave the opinion that high priority must be given only to set right the damaged items and new requirement if any, will be taken separately.</p>

<b>ITEM NO. 13.8</b>	<p><b>Requirement of additional funds to make good the losses occurred on 6<sup>th</sup> May, 2013.</b></p> <p>The Board of Management has assured the availability of funds to the Institute for all types of repair, procurement and other expansion works which the Institute shall plan in view of the incident of 6<sup>th</sup> May, 2013. However, Sri Navin Soi, Director (Finance), MHRD emphasized that first the sanction funds to the Institute for the financial year 2013-14 are required to be utilized. Additional requirement shall be taken care of by the Institute on the basis of requirements put up the Institute based upon the comprehensive details of the works/extension work to be executed within a particular time span. Further, it was pointed out by Sri Dalip Kapur, Deputy Secretary (T) and Sri Navin Soi, Director (Finance) that the separate details for repairing/replacing the existing damaged items/structure and extension work be send to the Ministry along with the proposal for additional funds.</p>
<b>ITEM NO. 13.9</b>	<p><b>Amendments in the nomenclature of the Deans and assignment of duties</b></p> <p>The Item wasn't taken due to paucity of time. It will be taken up during the next BOM meeting.</p>
<b>ITEM NO. 13.10</b>	<p><b>Recruitment Rules for non-faculty positions and conduct of Departmental Promotion Committee (DPC) Meeting</b></p> <p>The decision taken by the Chairman, BOM for conducting DPC on the basis of the Existing Recruitment Rules is ratified.</p> <p>However, the Chairman, BOM pointed out, since the Sarangi Committee Report has been implemented for non-faculty position, so it will be a onetime measure. After this, the cadre restructuring on the basis of Sarangi Report shall be prepared, and will be put up to the Board of Management at the earliest.</p>
<b>ITEM NO. 13.11</b>	<p><b>Recruitment to faculty position in the Institute against the existing vacancies</b></p> <p>In view of the advertisement already issued by the Institute for recruitment of faculty positions at the level of Assistant Professor, Associate Professor and Professor, The BOM has decided to make the appointments as per the advertisement.</p> <p>The Screening Test shall be conducted for shortlisting the candidates for the posts of Assistant Professor at the earliest.</p>
<b>ITEM NO. 13.12</b>	<p><b>Ratification of appointment of non-faculty posts in SLIET, Longowal</b></p> <p>The BOM ratified the appointments of Deputy Registrar, Commander (Retd.) Challa Venkateshwar and Assistant Registrar, Mr. Harjit Singh, who has joined the institute.</p> <p>The Chairman, BOM emphasized that the Institute should take further</p>



	<p>necessary action to fill up the other vacant positions.</p> <p>The BOM desired that, as suggested by the Chairman, the institute may look at the possibility of appointing deserving candidate on contract basis for the post of registrar and particularly they may come from paramilitary organisations.</p>
<b>ITEM NO. 13.13</b>	<p><b>Information regarding issue of charge sheets to employees</b></p> <p>Issue of charge sheets to the employees was deliberated in detail by the BOM. After going through all the details, the Chairman BOM desired that the enquiries related to different charge sheets be completed within six months positively. In case, the enquiry report is delayed, the inquiring authority should be reminded to expedite the report and the matter should be reported to the BOM.</p> <p>The Director, SLIET informed the BOM that he has already received an enquiry report in case of Mr. Pardeep Singh Cheema, Associate Professor, Department of Computer Science &amp; Engineering, SLIET, Longowal. The report was placed before the BOM and was circulated among all members. After deliberations, BOM accepted the inquiry committee report.</p> <p>The BOM noted that the charge sheet to Shri Pardeep Singh Cheema has been issued in the name of BOM. The BOM delegated the power to the Director to take action based on the report submitted by enquiry committee against Shri Pardeep Singh Cheema after complying with the proper procedure.</p>
<b>ITEM NO. 13.14</b>	<p><b>Information regarding constitution of Building Works Committee as per MOA.</b></p> <p>The Board noted the Item. It has been informed to the Board of Management that the 5<sup>th</sup> Meeting BW&amp;C has been convened on 12-07-2013, at SLIET, Longowal. Building and Works Committee has considered number of proposal for Civil and Electrical works in the institute. All the works in the Institute will be completed through CPWD and Estate Office of the Institute through e-tender, in a planned and phased matter, as per the availability of funds.</p>
<b>ITEM NO. 13.15</b>	<p><b>Details about the disciplinary action against the students.</b></p> <p>The Dean (SFW), Prof. A. P. Singh has been asked to prepare the details of the students, who were actually involved in the violent activities and have damaged the institute property, based upon the evidences, such as: videography, still photography (formal &amp; informal), media reports, eye witnesses etc.</p> <p>The Chairman BOM, expressed opinion that we need to probe seriously as to why such incident flared up and also as to why could not management get a sense of anger and restlessness among the students. Since there was a dialogue in the mid night of 5<sup>th</sup> May, 2013 with a large number of students in the hostel, there could have been some peremptory efforts to avoid the</p>


	<p>cascading effect of this.</p> <p>Therefore, the Chairman felt that for taking action against students or other employees who may have played a role in provoking disgruntled students, management may establish proper evidence to substantiate and prove their case and not to go by hearsay.</p>
<b>ITEM NO. 13.16</b>	<p><b>Extension of period for completion of Industrial Training for faculty members promoted under Career Advancement Scheme (CAS).</b></p> <p>Board of Management approved a further extension of one year (beyond three years extended period) for completion of industrial Training to the faculty members, who have been promoted under CAS during December, 2012. The faculty can also complete their training in parts but not for less than two weeks.</p>
<b>ITEM NO. 13.17</b>	<p><b>Appointment of Sri A. L. Garg as Consultant</b></p> <p>After consideration, the Board of Management approved to take services of Sri A. L. Garg as Consultant for Civil Works in the Institute as per norms of re-employment of Govt. of India.</p>

#### Supplementary agenda items

<b>ITEM NO. 13.18</b>	<p><b>Requirement of CCTV Cameras for Security reasons at Examination Halls, Centralized Evaluation Centre and other Buildings.</b></p> <p>Installation of CCTV Cameras at different places in the institute is noted by the BOM. Further, it is decided that the institute should install the CCTV cameras at other important places, so that the proper surveillance could be done.</p>
<b>ITEM NO. 13.19</b>	<p><b>Construction of Bypass Road for campus security</b></p> <p>Presently there is a thoroughfare passing through the SLIET Campus and it is connecting Longowal village to Duggan village which is further connected to the Bathinda-Sangrur highway.</p> <p>The institute has a population of around 6000 people and this includes students, families of faculty &amp; staff and other contractual workers staying on the campus.</p> <p>This thoroughfare serves as an arterial road for all the residents on the campus. Since this is a public road, entire traffic moving between Longowal village and Duggan village passes through the campus. This is a serious threat to the safety of residents and government property on the campus.</p> <p>The complaints of eve-teasing are also on the increase as disgruntled persons come into the campus with this intention as there are around 750 girl students staying in the hostels. The reporting of thefts taking place during the late hours is also on the increase.</p>

	<p>The matter was discussed by the BOM, SLIET and thereafter it was taken up with the Government of Punjab for her kind support and it came readily. The whole issue has been dealt positively at various levels of district administration but for the want of requisite funds (Approximately 5.0 crores), the project is kept pending.</p> <p>A two member MHRD committee has also strongly advocated the construction of 'Bypass Road'.</p> <p>Following steps shall be followed:</p> <ol style="list-style-type: none"> <li>1. Request the DC, Sangrur to get the 'Bypass Road constructed.</li> <li>2. Request the local area Honourable Member of Parliament for providing financial support from <b>MPLAD</b> fund. Rest of the funds can be again requested from the DC and SLIET can meet the shortfall from the 'Grant in Aid' fund provided by the MHRD, GOI.</li> <li>3. Both the above options failing allows SLIET to provide 100% funding from 'Grant in Aid' fund provided by the MHRD, GOI.</li> <li>4. This will also use up around 5~7 acres of SLIET land at places where sufficient outside land is not available. The ownership will remain with the SLIET.</li> <li>5. District administration will provide all help and clearances for smooth construction of the 'Link Road'</li> </ol> <p>BOM considered the proposal and agreed.</p>
ITEM NO. 13.20	<p><b>Request of Dr Kamlesh Kumari, Associate Professor, Chemical Technology Department for issuing No Objection Certificate to join the post of Deputy Director (Academics) on deputation basis in Punjab State Board of Technical Education &amp; Industrial Training, Chandigarh</b></p> <p>The Board of Management discussed this matter in view of its earlier decision during its 11<sup>th</sup> meeting regarding sending its faculty and staff members on deputation/study leave due to the shortage of faculty and staff. After discussion, Board of Management has decided to allow the faculty and staff of the Institute for deputation/study leave/lien after filling up the vacant positions advertised recently. It has been decided that the process of recruitment shall be finalized upto the month of October, 2013. Only then, Dr Kamlesh Kumari's request for deputation can be considered as per the Govt. of India norms.</p>

The meeting ended with a vote of thanks to the chair.

  
(S. P. Oswal)  
Chairman Board of Management,  
Sant Longowal Institute of Engineering & Technology,  
Longowal, District Sangrur, Punjab-148106